

Hoover Elementary School Kindergarten Fact Sheet

Camp Hill School District offers a half-day Kindergarten Program for students that turn 5 years of age by September 1 of the given school year.

Kindergarten Hours:

AM Class 8:25 - 11:20
PM Class 12:10 - 3:05

Modified Kindergarten Hours (2-hour delays)

AM Class 10:25 - 12:20
PM Class 1:10 - 3:05

Requests for AM or PM Kindergarten class:

If you have the need for a specific session of kindergarten, a letter of request may be submitted to the principal. All requests are considered during the placement process; however, submitting a letter does not guarantee the requested placement.

Class Placements:

A letter will be sent in late July providing information regarding the assigned session (AM or PM) and teacher assignments will be finalized/communicated via the Parent Portal in August of the upcoming school year.

Back to School Night/Open House:

Back to School Night/Open House is typically held prior to the start of school. This event gives students and parents/guardians an opportunity to meet their teacher and visit their classroom. Parents should plan to attend this event with their child (no younger siblings please). More information regarding this event will be mailed home in July.

Kindergarten Supplies:

Other than a backpack, your child will not need any other supplies.

Volunteering:

Volunteers are always welcome and needed in kindergarten. There are three clearances required (Act 151- PA Child Abuse Clearance, Act 34- PA State Police Clearance, and Act 114- FBI Clearance or CHSD Volunteer Verification Form). Volunteers are required to obtain new clearances every 60 months. Volunteers are responsible for obtaining current clearances and **submitting hard copies to the district administration office**. More information can be found on the Camp Hill School District website within the Volunteer section.

Attendance:

Every effort should be made to make sure students are at school on time every day. If your child must miss school due to an illness or emergency, parents should notify the school office of all absences. Messages can be placed in the Hoover Attendance Line, (717)901-2550, Option 1.

- ***Please note: If we do not receive a call in the morning about a child's absence, the school will be calling to verify the absence.***
- **Upon returning to school following an absence, a student must submit a written excuse within 3 days otherwise the absence will be marked unexcused. Please review the attendance policy found on the district website for excusable absences and the law regarding unexcused absences.**

Educational Trip Forms:

The board may excuse a student from school attendance to participate in an educational tour or trip not sponsored by the district based on the following guidelines:

- Requests **should be made at least one (1) week in advance of the trip** to the building principal by completing an Educational Trip Request Form.
- No more than a cumulative total of five (5) days shall be approved in a given school year.

Communication:

There are 2 parent portal systems for parents of students in grades K-12.

1. STUDENT INFORMATION SYSTEM (SIS) PARENT PORTAL

- a. To register, go to: <http://www.camphillsd.k12.pa.us> click on the Parent Portal tab and follow the directions for registering.
- b. The **SIS** portal is where you will find your students' class assignment.
- c. For all parents, K-12, you can update your username and password, phone numbers, email address, and emergency contacts, through the **SIS** portal.

2. BLACKBOARD ALERT PORTAL

- a. The Camp Hill School District uses the Blackboard Alert mass notification system to send two types of messages, emergency and outreach. You will be able to manage your message delivery options from your computer, choosing how you would like to have messages delivered; via phone, email, or text, and keep your Blackboard Alert contact information updated.

In order to create an account, you will need:

- Your Student(s) ID Number (Student ID numbers can be found on your student's report card or progress report. If you need your students' ID number, you will need to visit the school office in person to request the ID. Student ID numbers will not be given over the telephone, email, or fax for security reasons.)
- The Household Telephone Number (Note: If a student has two households, each parent can create an account.)

If you change demographic information, please be sure to update that information in the **SIS** Parent Portal as well.

In order to receive any non-emergency/emergency notifications (i.e. Hoover Herald Newsletter, school event reminders, etc.) you will need to sign up for **Blackboard Alert Portal**. More information can be found on the Camp Hill School District website within the Parent Portal section.

Additional questions after the registration process, please contact:

Hoover Elementary School Office (717) 901-2550, Monday-Friday 8:00 AM – 3:30 PM

Summer office hours are typically Monday-Thursday from 8:00 AM – 3:00 PM