



MINUTES

Full Board of Directors Meeting

April 7, 2022
8:30 am

The meeting was held:

[Online via Zoom using this link](#)

[Access meeting recording here](#)

Dial-in Number: 12532158782,,83884112778#

MISSION: We exist to foster a diverse and equitable community of youth and adults striving together for academic, personal and civic excellence.

VISION: Inclusive excellence in public education.

The Board uses a series of qualifiers, where appropriate, to help clarify the nature of each presentation/report.

1. The decision has been made and updates are provided (Inform)
2. Input is needed to assist the board to make the best decision (Discussion/Input)
3. Brainstorming is needed to help identify all options (Brainstorm)
4. Input and/or decision is assigned to a Special Committee (Small Group)
5. The decision is ready for vote (Vote)

ATTENDANCE

Board Executive Committee:

Gwen Maurello, Board Chair
Joe Whitfield, Vice Chair
Marc Furton, Treasurer
Anna Rogers, Secretary

Board Members:

Brent Baribeau, Board Member
Kamrin Coffey, Board Member
Ben Garey, Board Member
Stephanie Grossman, Board Member
Brandon Hellwig, Board Member
Drew Kent, Board Member
Grace Nailing, Board Member
Kenny Smith, Board Member

Highline Ex-Officio Members:

Chris Ferris, Highline Academy Executive Director
Sarah Verni-Lau, Highline Academy Southeast Principal
Brittany Joyce, Highline Director of Communications
Heather Knight, Project Manager

Other:

None

Absent:

Guerin Gray, Highline Academy Northeast Principal
Teresa Fraiser, HR Director
Austin Young, Northeast Campus Teacher
Leah Gerig, Northeast Campus Teacher
Erika Paulino, HASE Office Manager
Heather Miles, Southeast Campus Teacher

<i>Topic</i>	<i>Presenter</i>	<i>Goals</i>	<i>Outcome</i>
Call to Order – Gwen Maurello – Call to Order (8:33 am) - Quorum Establish - Agenda Confirm A quorum of the Board was established. The agenda was adopted with no changes.			
Consent Agenda – Gwen Maurello – Governance – Vote (8:34 am) There were no items in the consent agenda.			
See BOD Packet for: (8:35am) Ratio Architects and Highline Contract for HASE facility expansion			
Public Comment (8:35 am) There was no public comment.			
Building Corporation - Chris Ferris - Vote (8:36 am) Ratio Architects contract for HASE facility expansion - A few months ago, the Board delegated negotiating the contract with Ratio Design to the Building Corporation. Highline’s lawyer made a few suggested changes to reduce the school’s liability and Ratio accepted those changes. - The contract being presented to the Board today for approval are through construction documents. The construction phase with Ratio will be negotiated at a later point, and this will be done after our financing has been secured. - Ben Garey asked what Ratio Design will offer to support fundraising. Chris Ferris said they are willing to help with presentations and most of this will come from visuals they will develop from schematic designs. 3D renderings and visual walk-throughs would be an additional cost since this is not required for the work outlined in the contract (construction and permitting). - Chris Ferris also mentioned that Ratio made a \$1,000 gift as a sponsor for the HASE auction, so there is an intent to support the school in this capacity. - Ben Garey asked what the implications would be for not signing the contract right now. Chris Ferris said this would be concerning and show bad faith. Ratio may not continue as our partner given they have accommodated all the changes Highline requested per the lawyer’s guidance and assumed we would move forward in good faith based on movement to date. The lawyer noted this is a clean and fair contract. The Building Corporation reviewed the contract several weeks ago and had no concerns. There would also be a significant delay with the project if we do not sign now. Getting what we need at the right time is critical for this project. - Heather Knight said schematic design documents will be released on April 15th and then an RFP will go out to contractors a few days after that. She anticipates there will be more interested vendors who will participate in the RFP. - The cost estimator is now included in the contract. - A motion was made by Gwen Maurello and seconded by Brent Baribeau to approve the Ratio Architects counteract with Highline Academy for the Southeast campus facility expansion project. The motion passes unanimously. - A group of Highline leaders met with Moody’s Investors yesterday on April 6th to obtain a credit rating for financing for the HASE expansion project. Moody’s said they expect to issue a ‘credit worthy rating’ to Highline, which would be double B or AB. This is a high credit rating and is the first step toward securing the loan.			
Reminders/Announcements – Gwen Maurello – Inform (8:47 am) Online HASE Auction: April 9-16th here			

- Next BOD meeting: Monday, April 18, 2022 via Zoom at 6:15pm
- Board recruitment - applications due April 15, 2022

Adjournment - Gwen Maurello - Adjourn Meeting - Vote (8:49 am)

With no further business up for discussion, a motion was made by Gwen Maurello and seconded by Stephanie Grossman to adjourn the meeting. The motion passed unanimously.