



MINUTES

Full Board of Directors Meeting

September 25th, 2023

6:15 pm

The meeting was held virtually via Zoom using this [link](#)

MISSION: We exist to foster a diverse and equitable community of youth and adults striving together for academic, personal and civic excellence.

VISION: Inclusive excellence in public education.

The Board uses a series of qualifiers, where appropriate, to help clarify the nature of each presentation/report.

1. The decision has been made and updates are provided (Inform)
2. Input is needed to assist the board to make the best decision (Discussion/Input)
3. Brainstorming is needed to help identify all options (Brainstorm)
4. Input and/or decision is assigned to a Special Committee (Small Group)
5. The decision is ready for vote (Vote)

ATTENDANCE

Board Executive Committee:

Joe Whitfield, Chair
Stephanie Grossman, Vice Chair
Annie Bielecki, Secretary
Drew Goltermann, Co-Treasurer
Marc Furton, Co-Treasurer

Board Members:

Kamrin Coffey, Board Member
Grace Nailing, Board Member
Ambar Suero, Board Member
Nikea Bland, Board Member
Katherine Casey, Board Member
Kaylee Hart, Board Member
Meg Ramey, Board Member

Highline Ex-Officio Members:

Chris Ferris, Highline Academy Executive Director
Sarah Verni-Lau, Highline Academy Southeast Principal
Vanessa Rodriguez, Highline Academy Northeast Principal
Manda Troutman, Outreach and Communications Manager
Erika Paulino, HASE Front Office Manager
Contessa Young, HANE Teacher
Maya Balakier, HANE Assistant Principal
Luis Rodriguez, Director of HR
Abby Arriaga, HANE Assistant Principal

Other:

CJ Matthews, HASE Parent
Nora Clark, HASE Flex Teacher
Michelle Farrell, HANE Teacher

Absent:

Austin Young, HANE Teacher
Kenny Smith, Board Member

<i>Topic</i>	<i>Presenter</i>	<i>Goals</i>	<i>Outcome</i>
Call to Order – Joe Whitfield – Call to Order (6:20 pm) Quorum Establish A quorum of the Board was established. The agenda was adopted with no changes. Mission Moment Grace read aloud the mission and vision statement. Grace says Highline does a good job of being diverse at both campuses. Sees it through the program, Black Excellence Plan. Highlighted the HANE GT program, which exceeds goals in including students of color in GT.			
Consent Agenda – Joe Whitfield – Governance – Vote (6:23 pm) Minutes from the September 13, 2023 meeting A motion was made by Joe and seconded by Stephanie to approve the September 13, 2023 meeting minutes. The motion passed unanimously.			
See BOD Packet for: - HASE and HANE preliminary SPF reports - Minutes from the September 13 2023 meeting - UIP 23-24 - HASE Root Causes and Targets - HANE Root Causes and Targets - Agenda			
Public Comment (6:25 pm) 5 public comments: - CJ Matthews -Has filed a complaint against HASE. The parent is upset about the student's grade placement and school support and would like to see her daughter advanced to the grade level appropriate for her age. The parent said the student has tested at and beyond grade level and is ready to be moved up. - Nora Clark (reading on behalf of 3 other people)- - Statement 1- Requesting that we go back to the United Healthcare plan. The current plan is untenable. Her healthcare is now much more expensive. Searching for doctors who take the lowest co-pay is time-consuming and she can't find good doctors. - Statement 2 - Concerned about current staff culture at HASE: Feels that teachers are not appreciated and the culture is not good. This person wants teachers to be heard. Had concerns about teacher conference evenings. - Statement 3 - Advocating for the implementation of an anonymous survey program for staff that will be read by the Board. - Michele Farrell - The change of healthcare without staff input was difficult for her and her toddler and her			

healthcare is more expensive now. Would like to see us explore a change in healthcare options for staff.

E.D. Update - Chris Ferris - Inform (6:41 pm)

- Safety Report - DPS hired a safety consultant to do walkthroughs in each building- Chris joined for the HASE walkthrough which was very thorough. They gave positive feedback and some advice on what to do differently. We are awaiting the written report, which Chris will share with the board when it comes in.

Principal Update - Chris Ferris, Sarah Verni-Lau & Vanessa Rodriguez - Inform (6:43 pm)

- Academic Overview - Chris showed a slide deck reviewing our targets and goals for 22-23:
- https://docs.google.com/presentation/d/1kMgaForv30uocrD6An_hsVPmhNhfl_qYjXUXJst3LLk/edit?usp=s_haring
- The goals for both campuses were not quite met. HANE in particular saw a decline in all scores, except CMAS ELA.
- HASE met the parent communication goal but not other goals. 2019 - 2023 saw increased math achievement, stable ELA achievement, a decrease in growth for subgroups, increase in equity early literacy.
- The Board broke into two breakout rooms to discuss HANE and HASE root causes
 - Principal's UIP Update
 - Root Cause Analysis
 - Setting 23-24 Growth Targets

Finance Committee - Drew Goltermann - Vote (7:20 pm)

- Due to scheduling issues, the finance committee will not read out today.

Building Corporation - Chris Ferris - Inform (7:21 pm)

- HASE Construction Updates - An insurance claim was filed for the flooding accident. They are doing work with civil engineers. Materials are being ordered ahead of time to hopefully avoid delays. Chris spoke to contractors about tightening up the fencing. Chris said the new addition is hopefully going to be done by May, but internal work will go through the summer. The start-of-school deadline is looming for project completion and Chris is starting to think about contingency plans.

REACH Up Committee - Katherine Casey - Inform (7:24 pm)

- 22-23 Intervention Growth Tracking - Katherine got to see a tour and was impressed with the SEL being implemented into the learning at the HANE campus. Katherine suggests campus tours and sitting in on classes for the board.
- Academics are an important part of education of course, but is only one part of a school's success.
- Reach Up wants to work more closely with the school leaders to track academic performance.
- Katherine is open for any input on how to have these conversations- Joe said understanding the intervention process was useful as a parent.

Old Business - Chris Ferris - Inform (7:32 pm)

- No old business - next revised iteration of UIP will be submitted in October.

Reminders/Announcements - Annie Bielecki - Inform (7:33 pm)

- Next BOD meeting: Monday, Oct 23 at 6:15 pm at HASE and [here via Zoom](#)
- Joe mentioned the HANE Harvest Festival on October 21 at 12pm and encouraged the Board to attend.

Adjournment - Joe Whitfield - Adjourn Meeting - Vote (7:36 pm)

With no further business up for discussion, a motion was made by Joe and seconded by Annie to adjourn the meeting. The motion passed unanimously.