

NOTICE TO BIDDERS

The Round Lake Area Community School District #116 (Round Lake Area Schools #116) will receive Bid Proposals for **Special Education Transportation** all in accordance with the contract documents and specifications as filed with the Chief Financial Officer..

The complete bid packet is available on the District website at www.rlas-116.org on the Finance Department's webpage under Bid Documents.

Contact: Dr. Pamela M. Kibbons
Chief Financial Officer
Round Lake Area Schools CUSD #116
811 Sunset Drive
Round Lake, IL 60073
Phone: (847) 270-9000
Email: pkibbons@rlas-116.org

Bid Due Date: June 11, 2024, at 8:00 A.M.

The Board of Education reserves the right to waive any irregularities, reject any or all proposals, and to accept a bid other than the lowest bid when in its opinion, such action will serve the best interests of the Round Lake Area Schools District #116.


Pamela M. Kibbons
Chief Financial Officer

INSTRUCTIONS TO BIDDERS

Bid Proposals

This bid proposal must be submitted on the form in this bid proposal marked EXHIBIT "A". Any proposal submitted on other forms will be rejected. Please read the scope of work carefully to ensure the understanding of the expectations.

The expectation for this bid is to provide **Special Education Transportation**. The period of this contract covers the three (3) school years beginning 2024 to 2025 with a District option for extending the contract for up to two additional years on a year by year basis. The first date of service will be July 1, 2024.

**Bid documents shall be submitted in sealed envelopes clearly labeled as follows:
Special Education Transportation July 1, 2024 – June 30, 2025**

ADDRESSED TO: Dr. Pamela M. Kibbons
Chief Financial Officer
Round Lake Area Schools CUSD #116
811 Sunset Drive
Round Lake, IL 60073

Interpretations, Discrepancies, and Omissions

No oral interpretations will be given to any Bidder as to the meaning of any bid documents and/or specifications. No oral response will be given to alleged discrepancies or omissions in the specifications or instructions. Any requests for interpretations or responses can be submitted to bids@rlas.org.

No such requests received after **June 11, 2024, at 8:00 a.m.** will be considered. Any replies to requests received will be on the District website at RLAS-116.org and emailed to vendors.

Bid Deposit

Bid security in the form of a Bid Bond, Bank Cashier's Check, or Certified Check in the amount of TEN (10) percent of the total bid amount, made payable to the Round Lake Area Schools CUSD #116 shall accompany the bid. Bidder acknowledges their failure to perform within the intent of the bid solicitation may disqualify them from future bidding to Round Lake Area Schools CUSD #116.

Examination of Specifications

Each bidder shall acquaint themselves with the conditions as they exist so that they may be completely familiar with the conditions pertinent to the fulfillment of the specifications and/or work required under the contract. Bidder's exercise of the privileges of the foregoing will in no way relieve the bidder from any obligation with respect to the bid proposal. The quantities indicated are a reasonable estimate at this time. No minimum quantity requirement may be made by the Bidder. The Board of Education reserves the right to revise any or all quantities at the time they issue purchase orders.

Time for Receiving Bids

Bid proposals must be delivered to Dr. Pamela M. Kibbons, Chief Financial Officer, Round Lake Area Schools CUSD District #116, 811 Sunset Drive, Round Lake IL, 60073 prior to **June 11, 2024, at 8:00 a.m.** Bids received after the scheduled date and time will not be accepted.

Withdrawal of Bids

Bids may be withdrawn by written request of the person submitting the original bid. Such request must be received prior to the bid opening time.

Award of Contract

Contracts will be awarded in its entirety to one or more bidders. The award will be to the lowest responsible bidder(s) if the bid complies with the conditions of the bid documents and if the award of the contract(s) is in the best interest of the Round Lake Area Schools CUSD District #116.

Billing and Payment

Invoice can be sent to the following address:

Round Lake Area Schools CUSD District #116
Attention Accounts Payable
811 Sunset Drive
Round Lake, IL 60073

Payment for Special Education Transportation Services will be made following the guidelines of the bid agreement and in accordance with **(50 ILCS 505/) Local Government Prompt Payment Act.**

Exemptions from Taxes

Round Lake Area Schools CUSD District #116 is exempt from Federal, State and Municipal Taxes.

Reservation of Rights by the District

The Board of Education reserves the right to reject any and all bids. The District reserves the right to award to any vendor which meets the minimum acceptable level of quality as outlined in the specifications. Products which are bid but do not meet or exceed the specifications as outlined in the bid documents will not be considered. Awards may be made on a unit, group, or total bid basis, whichever is more advantageous to the District.

The Board of Education reserves the right to extend this award of contract within 90 days of the end of the original contract with acceptance by both parties.

Department of Human Rights Regulations

All bidders must abide by and attest to the fact that they are in compliance with the Illinois Human Rights Act as amended effective July 1, 1993 (formerly the Fair Employment Practice Commission). The D.H.R. (formerly F.E.P.C.) number must be on the bid form. Bidders who do not have a D.H.R. number can satisfy this requirement by signing the enclosed Certificate of Compliance and submitting it with the bid.

Hold Harmless and Indemnity

The vendor shall assume the defense of and shall pay, indemnify and save harmless the District, its agents and employees, from all suits, actions, claims, damages, losses and costs of every kind and description to which they or their agents or employees may be subjected by reason of injury, including death, to persons, or damage to property resulting from our growing out of any act of commission or omission by the Vendor, its agents or employees, or its subcontractors.

Said defense will be applicable in connection with any activity, including any removal, relocation, construction, installation or maintenance work, service or operation being undertaken or performed by or for the Vendor whether on or off the site or any portion thereof, whether such suits, actions, claims, damages, or its agents and employees, or by other persons, corporations or legal entities to whom the district or its agents and employees, may be liable.

Signature Constitutes Acceptance

The signing of the bid form shall be construed as acceptance of all the provisions contained herein.

SECTION 1: SCOPE OF CONTRACT

A. GENERAL

The terms and conditions contained in these specifications shall be considered part of any contractual agreement for student transportation entered into by Round Lake Area Schools CUSD #116. The successful bidder shall provide students transportation in accordance with the bid awarded by the Board of Education and in accordance with the following specifications. The period of this contract covers the three (3) school years, beginning 2024-2025 with a District option for extending the contract for up to two (2) additional years, on a year-by-year basis. The first date of service will be July 1, 2024.

Hereafter, the transportation contractor shall be referred to as "BusCo".

The number of routes to serve each area is projected using the best information available at this time. The Board of Education reserves the right to reduce or increase the number of routes that are listed in the bid or to award the bid to multiple vendors.

Although this bid proposal is written to address transportation through the use of school buses. Alternative vehicle bids are welcome for submission. Please make sure to make all alterations to the bid that you feel will not pertain to your company and specify what types of vehicle(s) your company intends to use.

B. TRANSPORTATION ROUTES

See Appendix A for service/routes to be bid

SECTION 2: TERMS AND CONDITIONS

A. GENERAL

BusCo shall furnish school buses, as directed by Round Lake Area Schools CUSD #116, properly equipped and meeting all requirements of Round Lake Area Schools CUSD #116, State Director of Pupil Transportation and the State of Illinois. Round Lake Area School District #116 may change the number of buses by notifying BusCo. All buses shall be dedicated exclusively to the service of Round Lake Area Schools CUSD #116 unless it can be shared with other districts to reduce costs. This must be with the consent, in writing, of Round Lake Area Schools CUSD #116. The District requests the BusCo have the following buses and sizes available for use twelve (12) mini buses (27-30 capacity), four (4) wheelchair buses (4 wheel chair spaces, 8 seated student capacity), and three (3) 42-53 capacity buses with at least 10% extra buses as spares. Cameras will be available on all buses.

BusCo shall keep all equipment used in the transportation of students in accordance with the State of Illinois Standards of School Buses, and such equipment shall be maintained in good mechanical order at all times to pass the State School Bus Inspection. Buses shall be kept in a clean and sanitary condition and open to examination by Round Lake Area School District #116 at all times.

Round Lake Area Schools CUSD #116 has the right to approve all equipment used during the duration of this contract.

Round Lake Area Schools CUSD #116 reserves the right to inspect during business hours, without notice, (inspection fees to be paid by BusCo) the records pertaining to compliance with all governmental or contractual requirements. Failure to maintain proper documentation shall be grounds for termination of the contract.

At all times during the contract, the average age of all buses used for Round Lake Area Schools CUSD #116 shall be no more than five (5) years old, and no buses shall be more than 8 (eight) years old, as replacements for out-of-service vehicles.

A description and copy of the proposed equipment to be used in the completion of the contract shall include:

1. Type of equipment
2. Age of equipment
3. Date of last inspection
4. Passenger capacity

This information will be given to Round Lake Area Schools CUSD #116 at the time the bid is submitted.

All buses shall be equipped with a two-way radio communication system operational at all times when in service for Round Lake Area Schools CUSD #116. BusCo must provide 24 hour communication for emergencies and bad weather.

Buses shall be equipped with individual seat belts and harnesses as needed. BusCo must also furnish a sample of the seat belt and harness and how it will be attached to the bus before receiving the award of the contract. The sample and attachment procedures must meet the approval of the State of Illinois and Round Lake Area Schools CUSD #116.

B. EQUIPMENT MAINTENANCE

BusCo shall provide supplies, parts and service to maintain all buses in such condition to meet the requirements as set forth by the State of Illinois Director of Public Transportation. Buses will be subject to inspection by the Illinois Department of Transportation and approval by the State Superintendent of Education of the State of Illinois, Round Lake Area Schools CUSD #116, and any other governmental body or by such persons as may be designated by the State Superintendent of Education. Buses not passing inspection shall not be returned to service until the unsafe conditions have been corrected. Inspection fees shall be paid by BusCo.

C. BUS TERMINAL AND MAINTENANCE GARAGE

BusCo shall maintain a suitable maintenance garage and terminal facility within 25 miles of the center of the Round Lake Area Schools CUSD #116 Administrative Building at 811 Sunset Drive, Round Lake, Illinois to provide adequate routine maintenance for its buses. The terminal where buses are parked must be fenced and lighted. All buses are to be checked at least one hour prior to departure each day school is in session, as well as after each route or run and after each substitution of drivers, according to I.D.O.T standards. All buses are to be equipped with engine block heaters if left outside.

D. TAX EXEMPTION CERTIFICATES

The Round lake Area Schools CUSD #116 will sign tax exemption certificates for purchase of fuel, oil, tires, etc., that have been properly certified as being used exclusively for school purposes.

E. DRIVERS

All drivers must have a valid Illinois School Bus Permit and a Commercial Drivers License with a Passenger Endorsement. The successful bidder must comply with all applicable National and State Department of Transportation regulations that apply to student transportation.

BusCo will interview any potential school bus drivers to determine suitability or appropriateness of each driver's background prior to offering them employment. Background areas that should be checked include but are not limited to:

1. Driver's License Abstract--A copy of each driver's license abstract will be forwarded to the Director of Transportation prior to driving a Round Lake Area Schools CUSD #116 route. If a driver receives a traffic citation while operating a motor vehicle, the District needs to be notified the following business day following the citation being issued. Any further court documents associated with the traffic citation will be forwarded to the Director of Transportation within 24 hours of occurrence.
2. Fingerprints shall be taken prior to employment even if the applicant possesses a valid Illinois School Bus Permit and a Commercial Drivers License with a Passenger Endorsement at the time of the application.
3. Criminal Background checks – A copy of these background checks will be provided to Round Lake Area Schools CUSD #116 upon request.

Prior to driving a route, BusCo shall ensure all drivers have been trained for the student behaviors, safety equipment and specifications of the route. Drivers shall be instructed to comply with the requirements and regulations for School Bus Drivers as set forth by the State of Illinois Director of Pupil Transportation and will meet all conditions herein contained or implied to the end that they shall be understood and strictly, fairly and impartially enforced. .

The District can remove a driver from driving a District route for reasons which will be stated in writing to BusCo.

Drivers will also attend a monthly one hour safety meeting which covers topics related to students they transportation by BusCo at their expense.

F. MALICIOUS DAMAGE

Round Lake Area Schools CUSD #116 shall not be liable for damage to buses caused by student vandalism. However, Round Lake Area Schools CUSD #116 will assist BusCo in seeking restitution for malicious damage to its equipment. BusCo shall report, in writing, to designated Round Lake Area Schools CUSD #116 personnel immediately all pertinent information regarding incidents of vandalism, including date, route, video footage and, if possible, identification of the perpetrator(s).

G. ROUTE NUMBERS

BusCo shall display on each bus a clearly visible vehicle number on the front and all sides of the bus. All mascots and/or colors shall be displayed in the second window on the passenger side of the bus, no higher than the seat back.

H. SCHEDULES

BusCo will strictly adhere to the starting time and operating schedule for each route as established by Round Lake Area Schools CUSD #116. BusCo will have input to schedules.

I. COMPLIANCE WITH LEGISLATION

BusCo shall comply with all rules, regulations or orders issued by the State Superintendent of Education of the State of Illinois, or by the Regional Superintendent of Schools of Lake County and the Board of Education of Round Lake Area Schools CUSD #116 for the safety, comfort and convenience of students, or relating to the construction, appearance or operation of school buses.

J. PRECEDENCE OF STATE BOARD OF EDUCATION AND IDOT REGULATIONS/COST OF COMPLIANCE

Any rules or regulations issued by the State Superintendent of Education, the Illinois Department of Transportation (IDOT) or Board of Education of Round Lake Area Schools CUSD #116 regarding operation or construction of transportation vehicles that may conflict with any provision of this specification shall take precedence over this inspection. If future rules, regulations or orders shall increase BusCo operating costs, the additional costs shall be negotiated with Round Lake Area School District #116 if BusCo is not reimbursed by another source.

K. COMMUNICATION

BusCo shall maintain a phone and computer with email to facilitate communication between Round Lake Area Schools CUSD #116 and BusCo.

L. REFERENCES

BusCo will provide references of four (4) current school district accounts including address, telephone number, the number of the school district and contact person. Also, two (2) school district accounts BusCo is not doing business with and why, including name, address, telephone number and contact person.

M. PERMITS

All permits, approvals and fees required by the State of Illinois and/or local government agencies are the responsibility of the bidder and must be obtained before work is to begin.

N. INSURANCE

The District shall be issued a Certificate of Insurance within 5 days of contract award and prior to commencement of any work. The District shall also be named as “Additional Insured” on said certificates. The total amount of insurance required is \$5,000,000 in General Liability, and \$1,000,000 for Workers’ Compensation as shown on Certificate of Insurance.

SECTION 3: INSURANCE REQUIREMENTS

A. INSURANCE POLICIES

BusCo will carry, pay for and keep in force during the term of this contract, insurance companies licensed to do business in Illinois and satisfactory to Round Lake Area Schools CUSD #116, Comprehensive General Liability and Comprehensive Automobile Liability (including physical damages) in minimum amounts of insurance as follows:

\$5,000,000 combined single limit of auto liability and property damage and \$10,000,000 Excess Liability Coverage

The insurance company must be a *Best’s* Rated A or better company.

The insurance policy shall name Round Lake Area Schools CUSD #116 as an additional insured and, in addition, shall insure Members of the Board of Education, Officers, Employees and Agents in all of their official capacities, and other persons, firms or corporations as Round Lake Area Schools CUSD #116 from time to time directs for claims arising out of the performance of this contract. The insurance policies provided under the Comprehensive General Liability should contain the Hold Harmless Agreement set out in Section 3, Paragraph “B”.

B. HOLD HARMLESS AGREEMENT

BusCo shall indemnify, hold harmless and defend Round Lake Area Schools CUSD #116, Members of the Board of Education, Officers, Employees and Agents thereof against all damages, loss, costs, expenses and attorney’s fees, in any manner caused by, arising from, incident to, connected with, or growing out of the performance of the transportation contract.

C. WORKERS’ COMPENSATION

BusCo will maintain insurance with a company satisfactory to Round Lake Area Schools CUSD #116 for Workers’ Compensation, including Occupational Diseases, with Statutory Limits as provided by the laws of the State of Illinois or any other State which might take jurisdiction. Employer’s Liability coverage shall be included in the same policy with limits of at least \$1,000,000.

D. TERMINATION OF COVERAGE

Each insurance company must agree not to terminate their coverage without 30 days notice to both Round Lake Area Schools CUSD #116 and BusCo. BusCo will provide evidence of new insurance at the earliest possible date, but no later than 10 days prior to the termination of the original policy.

E. ERRORS AND OMISSIONS

All proposals shall be submitted with each space properly completed. Special attention of bidders is directed to the policy that there is no claim for relief because of errors and omissions.

SECTION 4: CONTRACT RATES

Bid should be according to the number of buses used, not the number of students transported or the number of schools on the route.

SECTION 5: PENALTIES AND CREDITS

A. MISSED/ LATE RUNS

If for any reason BusCo fails to provide an approved bus for any scheduled route, thus necessitating the use of combination runs, Round Lake Area Schools CUSD #116 will be given a credit of 50% of the daily bus rate for the bus(es) not provided.

A deduction of 25% of the daily bus rate will be made for each morning route that is completed more than 15 minutes after school starting time, and for each afternoon regular route which is started more than 15 minutes after its scheduled departure time, unless the delay is caused by accident or extreme weather conditions that interfere with regularly scheduled routes. BusCo shall keep a record of departure and arrival times of each bus at the school, in its office, available for inspection by Round Lake Area Schools CUSD #116, and also furnish Round Lake Area Schools CUSD #116 with a monthly exception report of late runs and a summary of credits due Round Lake Area Schools CUSD #116.

SECTION 6: CONTRACT TERMINATION

If at any time BusCo fails to comply with any of the conditions contained herein, Round Lake Area Schools CUSD #116 shall give 24 hours notice, in writing, to BusCo of such failure. If BusCo does not remedy the failure within 24 hours from receipt of such notice, or if the failure is impossible to remedy within 24 hours, BusCo must show satisfactory proof that the failure will be remedied as soon as practical, or if BusCo shall at any time, except because of weather conditions making roads impassable, or other acts of God or strikes, fail to furnish at least 90% of the buses required by this contract for a period of 24 hours, then at the option of Round Lake Area Schools CUSD #116 the contract may be terminated by delivery to BusCo of written notice of such election to terminate. In this event, BusCo shall remain liable for any cost to the District for bus transportation until the end of the current school year in excess of the cost that would have been payable to BusCo. Failure to exercise rights within 24 hours does not preclude any subsequent right to exercise at a later date. If the contract is terminated in accordance with any foregoing provision, all BusCo rights shall cease.

SECTION 7: REASSIGNMENT OF RIGHTS

BusCo agrees not to reassign or sell any rights to this contract to another party, or parties, without prior approval of Round Lake Area Schools CUSD #116. Such action, without approval, shall invalidate this contract.

SECTION 8: CONTRACTURAL CHANGES

The contractual rates as established based on these specifications may be negotiated if Round Lake Area Schools CUSD #116 approves a significant change in the length of the school day or year or other schedule changes requiring drivers to be available beyond their normal working hours.

SECTION 9: BUS EVACUATION DRILLS

Bus evacuation drills must be held at each of the Round Lake Area School and Special Education sites each year. A copy of the bus evacuation form that is sent to the Regional Superintendent of Schools must also be sent to Round Lake Area Schools CUSD #116.

SECTION 10: MANAGEMENT OUTLINE AND EQUIPMENT

BusCo shall provide Round Lake Area Schools CUSD #116 with a management outline that shall consist of a list of the officers of the corporation or company and a list of full-time and part-time operating staff, including bus drivers, together with their job titles and responsibilities.

BusCo shall provide specific supervisory personnel to Round Lake Area Schools CUSD #116, and they should be available 24 hours a day. The name of the supervisor shall be given to Round Lake Area Schools CUSD #116 no later than August 3, 2024.

Additional Responsibilities:

1. Route Checks – Each route will have a hazard check done within 2 weeks of receiving routes and then again in February.
2. Routes –BusCo shall use a computerized routing system to update route changes, if there is a change in any route. At the start of each quarter a copy of each route set will be forwarded to the District Transportation Office.
3. Accidents/Citations – BusCo will phone District Transportation Management/Round Lake Area Schools CUSD #116 immediately in the event of any traffic accident or traffic citation being issued to any BusCo driver involving a traffic citation being issued to any BusCo driver involving a motor vehicle. Paperwork will be forwarded no later than 2 business days after accident or traffic citation. Any internal disciplinary documents should also be forwarded to the District Transportation Office.
4. Student Discipline – BusCo will contact the District Transportation Office if discipline issues arise during a route that the driver cannot handle. The District will advise BusCo of proper procedures to remediate the problem.

SECTION 11: DEFINITION OF TERMS

Route: All school students assigned to be picked up or dropped off within the driver's work time.

Daily Bus Assignment: The complete workload of a bus comprising several routes.

SECTION 12: EQUAL EMPLOYMENT OPPORTUNITY

In the event of BusCo's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Fair Employment Practices Act or the Fair Employment Practices Commission's Rules and Regulations for Public Contracts, BusCo may be declared non-responsible and, therefore, ineligible for future contracts or subcontracts within the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

During the performance of this contract, BusCo agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry: and further, that it will examine all job classifications to determine if minority persons, or women, are underutilized and will take appropriate affirmative action to rectify any such underutilizations.
2. If additional employees are hired in order to perform this contract, or any portion hereof, it will determine the availability (in accordance with the Commission's Rules and Regulations for Public Contracts) of minorities, and women, in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
3. That in all solicitations or advertisements for employees placed by it, or on its behalf, it will state that applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry.
4. That it will send to each labor organization, or representative of workers with which it has, or is bound by collective bargaining or other agreement of understanding, a notice advising such labor organization or representative of BusCo's obligations under the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations, BusCo will promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency, and will recruit employees from other sources, when necessary, to fulfill its obligation there under.
5. That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

6. That it will permit access to all relevant books, records, accounts and worksites by personnel of the contracting agency and the Illinois Fair Employment Practices Commission for the purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

NON-COLLUSION

The bidder, or agent, states that they have not, nor has any other member, representative or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

NO SMOKING

Bidder agrees that their employees and subcontractors will abide by the District NO SMOKING policy on all Round Lake Area School District #116 properties.

Exhibit A Page 1
Special Education Transportation Bid
Round Lake Area Schools CUSD 116
811 Sunset Drive
Round Lake, IL 60073
Phone: (847) 270-9000

Round Lake Area Schools CUSD #116
Pricing Page

Company Submitting Bid

Signature of Company Official

Company Official Printed Name

<u>Route Types</u>	<u>Pricing for</u> <u>2024-2025</u>	<u>Pricing for</u> <u>2025-2026</u>	<u>Pricing for</u> <u>2026-2027</u>
<u>AM AND PM ROUTES SCHOOL BUS</u>			
Inside District 116			
Outside District 116			
Partial Day (AM OR PM Route)			
Combined Inside and Outside D116			
<u>AM AND PM ROUTES VIA VAN</u>			
Inside District 116			
Outside District 116			
Partial Day (AM OR PM Route)			
Combined Inside and Outside D116			
<u>MID DAY ROUTES (9:00-1:30)</u>			
Inside Lake County			
Outside Lake County			
Work Runs			
Work Runs (8am start or 3pm end)			

The above pricing is based on single Round Lake Area Schools CUSD #116 routes. If any route is combined with another District we must be informed of the sharing and given prorated pricing for our students within the route.

Exhibit A Page 2
Special Education Transportation Bid
Round Lake Area Schools CUSD 116

811 Sunset Drive
Round Lake, IL 60073
Phone: (847) 270-9000

Transportation Services for SPED Students 2023-2024

NAME OF SCHOOL	# OF STUDENT	ROUTES	W/C	MONITORS	
EEC	2	1			
ELLIS SCHOOL	2	1			
BEACH SCHOOL	3	1		1	
SAFE HAVEN	1	1			
MENTA ACADEMY	9	4		2	
FAIRHAVEN SCHOOL	8	2		1	
BANNER SCHOOL	9	3			
BUTTERFIELD	1	1			
CONNECTIONS EAST	2	2			
CONNECTION SOUTH	1	1			
FREMONT ELEMETARY	1	1			
FREMONT MIDDLE	1	1			
GRAYSLAKE NORTH	2	1			
ALLANDALE	4	2			
JOHN POWERS	7	4			
CONNECTION DAY	4	1			
LAREMONT SCHOOL	13	4	9	3	
GAGES LAKES	5	1			
CYD LASH ACADEMY	11	2			
MILLBURN	4	3			
ROE 1	7	2			
ROE 2 LAKE	3	1			
SPECTRUM	3	1			
WOODLAND MIDDLE	1	1			
LUMEN ACADEMY	1	1			
LEARNING HOUSE	1	1			
SOUTH TRAINING CENTER	1	1			

Exhibit B
Special Education Transportation Bid
Round Lake Area Schools CUSD 116

811 Sunset Drive
Round Lake, IL 60073
Phone: (847) 270-9000

Bid Affidavit

I have examined the specifications and instructions included herein and agree, provided I am awarded a contract to provide the specified items and/or series or work as described in the specifications and instructions for the sum shown in accordance with the terms stated herein. All deviations from specifications and terms are in writing and attached hereto. The Contractor/Vendor certifies that the Contractor is not barred from bidding on the contract as a result of a conviction for either bid rigging or bid rotating under Article 33E of the Criminal Code of 1961.

By: _____
Signed Name of Company Agent Printed Name of Agent

Title

Name of Vendor/Company

Subscribed and sworn to before me this _____ day of _____, 2024

(Signature of Notary Public)

Exhibit C
Special Education Transportation Bid
Round Lake Area Schools CUSD 116
811 Sunset Drive
Round Lake, IL 60073
Phone: (847) 270-9000

SEXUAL HARASSMENT POLICY CERTIFICATE

_____ contractor does hereby certify pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2 – 105: Have a written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment, (ii) the definition of sexual harassment under State law, (iii) a description of sexual harassment, utilizing examples; (iv) the vendor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department and the Commission; (vi) directions on how to contact the Department and Commission; and (viii) protection against retaliation as provided by Section 6-101 of this Act.

By: _____
Print Name of Company Agent

Title

Signature of Bidder

Subscribed and sworn to before me this _____ day of _____, 2024

Signature of Notary Public

Exhibit D
Special Education Transportation Bid
Round Lake Area Schools CUSD 116

811 Sunset Drive
Round Lake, IL 60073
Phone: (847) 270-9000

Non-Collusion Certification Form

By Submission of this proposal, the Bidder_____certifies,
(Name of Bidder)

That (s)he is_____of_____and,
(Title) (Name of Company)

under penalty of perjury, affirms:

1. The prices in this proposal have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly, to any other Bidder or to any competitor; and
3. No attempt has been made or will be made by the Bidder to induce any other person, partnership or corporation to submit or not submit a proposal for the purpose of restricting competition.
4. The proposal was not made in the interest of or on behalf of any undisclosed person, partnership, company, organization or corporation.
5. Each person signing the proposal certifies that:
(A) - (S)he is the person in the Contractor's organization responsible within that organization for the decision as to prices being offered in the proposal and that he has not participated and will not participate in any action contrary to (1-4] above;

Or

(B) - (S)he is not the person in the Contractor's organization responsible within that organization for the decision as to prices being offered in the proposal but that he has been authorized in writing to act as agent for the persons responsible for such decisions in certifying that such persons have not participated, and will not participate, in any action contrary to (1-4) above, and that as their agent, does hereby so certify; and that he has not participated, and will not participate in any action contrary to (1-4) above