APPROVED MINUTES
ALUM ROCK ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San Jose, CA 95127

MINUTES OF ANNUAL ORGANIZATIONAL AND REGULAR MEETING OF THE BOARD OF TRUSTEES
of the Alum Rock Union School District
Held on Thursday, December 14, 2023, 5:30 p.m. at the Alum Rock Union School Board Members and Superintendent participated at 2930 Gay Avenue San Jose, CA 95127
Meeting #10-23/24

1. OPEN SESSION

1.01 Call to Order/Roll Call/Pledge of Allegiance

President Minh Pham welcomed everyone in theence. President Minh Pham called the Board Meeting to order at 5:30 pm, followed by Roll Call.

Board Members Present:

Corina Herrera-Loera	President
Andrés Quintero	Vice-President
Andrea Flores Shelton	Clerk
Linda Chavez	Member
Minh Pham	Member

Administrative and Support Staff Members Present:

Dr. Hilaria Bauer	Superintendent
Barbara Campbell,	Assistant Superintendent, Instructional Services
Kolvira Chheng	Assistant Superintendent, Business Services
Cesar Torrico,	Assistant Superintendent, Human Resources
Maribel Carrillo	Sr. Executive Assistant, Superintendent's Office

1. **OPEN SESSION** *(continued)*

1.01 Call to order/Roll Call/Pledge of Allegiance

President Minh Pham said there was a quorum.

1.02 Annual Organizational Meeting, Nomination And Election of Board President.

Clerk Andrés Quintero nominated Vice-President Corina Herrera-Loera. Second by Member Andrea Flores Shelton.

MOTION #01-10 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

1.03 Annual Organizational Meeting, Nomination And Election of Board Vice-President.

Member Minh Pham nominated Clerk Andrés Quintero.

MOTION #02-10 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

1.04 Annual Organizational Meeting, Nomination And Election of Board Clerk.

Vice President Andrés Quintero nominated Member Minh Pham.

MOTION #03-10 carried* with a *vote of 2 in favor; three opposition (Member Andrea Flores Shelton, President Corina Herrera-Loera and Member Linda Chavez); no absent; and no abstention.

President Corina Herrera-Loera nominated Member Andrea Flores Shelton.

MOTION #05-10 carried* with a *vote of 4 in favor; one opposition (Member Minh Pham); no absent; and no abstention.

1.05 Approve And Appoint The Superintendent As The Secretary Of the Board.

MOTION #06-10 by Member Andrea Flores Shelton to approve the agenda with the modification. MOTION #01-09 was seconded by President Corina Herrera-Loera.

1. OPEN SESSION *(continued)*

1.02 Discussion And/Or Modification(s) of the Agenda

Clerk Andrea Flores Shelton asked to move item 4.03 to the consent calendar.

Vice-President Andrés Quintero move item 5.01 and 6.02 before 3.01.

Public Comment:

1) Alan Daurie from Teamsters said MACSA is unsafe. He said he hopes the district would have it demolished.

2. Public Members Who Wish To Address The Board

2.01 Requests to Address the Board

Public Comment:

1) Female Speaker – To consider new training and coaching for new teachers.

2) Joel Herrera- Lupita Gutierrez's unfair termination.

5. Bonds

5.01 Approval of Phase II Contract with Education Housing Partners (EHP) for Entitlements and MACSA Building Demolition.

Assistant Superintendent Chheng and Director of Bonds Marc Freitas gave an overview of the MASCA Building Demolition.

Public Comment:

1) Manny Diaz asked that the contract be pulled.

MOTION #07-10 by Member Linda Chavez to approve Action Item 5.01 as presented. MOTION #07-10 was seconded by Clerk Andrea Flores Shelton.

MOTION #07-10 carried* with a *vote of 4 in favor; one opposition (Vice-President Andrés Quintero); no absent; and no abstention

6. Business Services

6.02 Approve the Second Amendment for Dannis Woliver Kelly (DWK) Agreement for Legal Services.

MOTION #08-10 by Member Linda Chavez to approve Action Item 6.02 as presented. MOTION #08-10 was seconded by Clerk Andrea Flores Shelton.

Public Comment:

1) Sandra Rivera said the contract for DWK was not clear they will be helping with Human Resources.

Member Minh Pham asked for the motion to be amended to include limiting the jurisdiction to be in support of Human Resources Management Classified Employees.

Vice-President Andrés Quintero said he wanted to add a substitute motion.

MOTION #09-10 by Vice-President Andrés Quintero to provide representation to the district classified employees labor employment issues and that the Board amends this in a six-month period to allow Rehon & Roberts to wrappingng up their work. MOTION #09-10 was seconded by Member Minh Pham.

AMENDED MOTION #10-10 by Vice-President Andrés Quintero now withstanding with the agreement representation to the district by labor employment, personal issues, and analysis of cost. MOTION #09-10 was seconded by Member Linda Chavez.

MOTION #07-10 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention

3. Comments and Communications

3.01 Alum Rock Administrator's Association (ARAA)

Principal Silvia Carrillo gave an overview of what is occurring at the school sites.

3.02 Teamsters

Business Representative Alan Daurie said the district has a good Board and Superintendent. He wished everyone a Happy Holiday.

3. Comments and Communications

3.03 California School Employee's Association (CSEA)

There was no representative for CSEA.

3.04 Alum Rock Educator's Association (AREA)

AREA President Sandra Rivera thanked Member Minh Pham for his leadership. She mentioned she visited some school sites. She spoke about a couple of issues that need to be addressed at the school site. She asked that when the Board goes into Closed Session they speak about what is the best way to support teachers.

3.05 Superintendent

Superintendent Bauer wished everyone a Happy and safe Holiday. She thanked the staff at Alum Rock for all that they do for the district.

3.06 Board of Trustees/Communications/Comments

Vice-President Andrés Quintero said he had the privilege of attending Ocala's afterschool showcase.

Member Minh Pham said he visited a couple of school sites. He spoke about some events he attended.

Clerk Andrea Flores Shelton wished everyone a Happy Holiday. She mentioned that she had attended the CSBA AEC Annual Conference.

Member Linda Chavez mentioned that she gave a donation to Lydale Elementary.

President Corina Herrera-Loera said she attended CSBA AEC Annual Conference. She said she was glad to be a part of the Board. She mentioned that she was excited for the the next coming year.

4. Superintendent/Board Business

4.01 Approve Proposed Board Meeting Calendar for 2024. The Board will discuss and determine the proposed schedule for the Regular Board Meetings for the calendar year from January through December 2024. Proposed dates include: January 18; February 08; March 14; April 11; May 9; June 13 and June 27; July 18; August 8; September 12; October 10; November 14; and December 12.

MOTION #11-10 by Vice-President Andrés Quintero to approve Action Item 4.01 as presented. MOTION #11-10 was seconded by Clerk Andrea Flores Shelton.

Public Comment:

1) Sandra Rivera asked if the April meeting could be adjusted. She said the meeting that is proposed falls on the week of Spring break for students.

AMENDED MOTION #12-10 by Vice-President Andrés Quintero to adopt the proposed dates and change the April meeting date to the 4th. MOTION #12-10 was seconded by Clerk Andrea Flores Shelton.

MOTION #12-10 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention

4.02 Waive Second-Reading Requirement (per Board Bylaw 9310) and Approve Amended Board Bylaw 9270 Conflict of Interest Code and Resolution No. 22-23/24 Biennial Notice Second Reading and Adoption.

MOTION #13-10 by Vice-President Andrés Quintero to approve Action Item 4.02 as presented. MOTION #13-10 was seconded by Clerk Andrea Flores Shelton.

MOTION #13-10 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention

4.04 Discuss the process for the Board Self-Evaluation 2024.

Public Comment:

1) Female Speaker- she feels the Board Self-Evaluation is very important.

President Corina Herrera-Loera said the Board Governance Handbook needs to be updated. She would like the Board Self Evaluation to be done either January or February of this year.

Member Linda Chavez would like to have the current mandates reviewed during the Board Self-Evaluation.

4. Superintendent/Board Business *(continued)*

4.05 Update on RFP Affordable Housing Developers.

Counsel Clarissa Canady from DWK provided an update regarding the RFP Affordable Housing.

4.06 Board-Created Committees. Creation/Dissolution of, and/or appointment to, Board-Created committees, as per Board Bylaw 9130.

Vice-President Andrés Quintero said he wanted to remain being the Chair of the Workforce Housing Committee.

Clerk Andrea Flores Shelton proposed to have a Community Engagement Committee.

Member Linda Chavez said she wanted to continue to be part of the Budget and Curriculum Committee.

Clerk Andrea Flores Shelton asked to combine both Safety & Wellness and Cirriculum.

President Corina Herrera-Loera said she wanted to continue to Co-Chair the Workforce Housing Committee.

Public Comment:

1) Teacher- She thought both Safety & Wellness and Cirriculum would overlap each other in order for the communities to work together.

MOTION #14-10 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention

4.07 Approval to Appoint the Board Representative for the County Committee Election for 2024. The California Education Code requires that the Governing Board of each school district, at its annual initial meeting, select one of its annual initial meeting, select one of its members of the County Committee on School District Organization.

Member Linda Chavez asked to be the representative.

Member Minh Pham asked to be the representative.

Votes for Member Linda Chavez

MOTION #15-10 carried* with a *vote of 1 in favor; four opposition (Vice-President Andrés Quintero, President Corina Herrera-Loera, Clerk Andrea Flores Shelton and Member Minh Pham); no absent; and no abstention

4. Superintendent/Board Business *(continued)*

Votes for Member Minh Pham

MOTION #16-10 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention

5. Bonds

5.01 Approval of Phase II Contract with Education Housing Partners (EHP) for Entitlements and MACSA Building Demolition.

MOTION #16-10 by Member Linda Chavez to approve Action Item 5.01 as presented. MOTION #16-10 was seconded by Clerk Andrea Flores Shelton.

MOTION #16-10 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention

6. Business Services

6.01 Approve 2023-24 First Interim Report

Assistant Superintendent Chheng gave a presentation on 2023-24 First Interim Report.

MOTION #17-10 by Clerk Andrea Flores Shelton to approve Action Item 6.01 as presented. MOTION #17-10 was seconded by Vice-President Andrés Quintero.

MOTION #17-10 carried* with a *vote of 4 in favor; one opposition (Member Linda Chavez); no absent; and no abstention

7. Instructional Services

7.01 Approve Local Control Accountability Plan (LCAP) Timeline.

MOTION #18-10 by Member Linda Chavez to approve Action Item 7.01 as presented. MOTION #18-10 was seconded by Vice-President Andrés Quintero.

MOTION #18-10 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention

7. Instructional Services *(continued)*

7.02 Approve English Language Learners Reclassification Criteria.

MOTION #19-10 by Vice-President Andrés Quintero to approve Action Item 7.02 as presented. MOTION #19-10 was seconded by Member Linda Chavez.

MOTION #19-10 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention

7.03 Approve School Sponsored Field Trip List.

MOTION #20-10 by Member Linda Chavez to approve Action Item 7.03 as presented. MOTION #20-10 was seconded by Vice-President Andrés Quintero.

MOTION #20-10 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention

8. Human Resources

8.01 Resignations

This item is for information only.

8.02 Approve Revised Job Description – PARAEDUCATOR-SPECIAL EDUCATION II.

MOTION #21-10 by Vice-President Andrés Quintero to approve Action Item 8.02 as presented. MOTION #21-10 was seconded by Member Linda Chavez.

MOTION #21-10 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention

8.03 Approve Revised Job Description – SENIOR ACCOUNTANT

MOTION #22-10 by Member Linda Chavez to approve Action Item 8.03 as presented. MOTION #22-10 was seconded by Clerk Andrea Flores Shelton.

MOTION #22-10 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention

8. Human Resources *(continued)*

8.04 Approve Revised Job Description – TRANSLATOR TECHNICIAN

MOTION #23-10 by Member Linda Chavez to approve Action Item 8.04 as presented. MOTION #23-10 was seconded by Clerk Andrea Flores Shelton.

MOTION #23-10 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention

9. CONSENT CALENDAR

Member Linda Chavez asked to pull item 9.02.

There was a consensus from the Board to combine and take action on ***Agenda Items 9.01, 9.03, 9.04, 9.05, 9.06, 9.07, 9.08, 9.09, 9.10, 9.11 and 9.12.***

- ***Agenda Item 9.01*** *Approve Board Meeting Minutes for the following dates: October 28, 2023, Special Board Meeting, November 9, 2023, Regular Board meeting and November 22, 2023, Special Board Meeting.*
- ***Agenda Item 9.03*** *Approve Fundraising Activities*
- ***Agenda Item 9.04*** *Approve Acceptance of Vendor & Paywoll Warrants.*
- ***Agenda Item 9.05*** *Approve Resolution # 21-23/24 Education/State & Local Government Purchase Agreement Piggyback for Apple Products and Services, Bid No. #23-24-11*
- ***Agenda Item 9.06*** *Approve 2023-2024 SCOEE Authorized Signers.*
- ***Agenda Item 9.07*** *Approve Bond Contracts/Extensions.*
- ***Agenda Item 9.08*** *Approve Contracts for Professional Services-Firms/Organizations*
- ***Agenda Item 9.09*** *Approve Memorandum(s) of Understanding.*
- ***Agenda Item 9.10*** *Approve Contracts for Professional Services – Individuals.*
- ***Agenda Item 9.11*** *Approve/Ratify Notices of Employment and Changes of Status/November 9, 2023.*
- ***Agenda Item 9.12*** *Current Enrollment.*

MOTION #24-10 by Member Linda Chavez to approve *Agenda Items 9.01, 9.03, 9.04, 9.05, 9.06, 9.07, 9.08, 9.09, 9.10, 9.11 and 9.12* as presented. MOTION #24-10 was seconded by Clerk Andrea Flores Shelton.

MOTION 24-10 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention

9. CONSENT CALENDAR *(continued)*

9.02 Approve Acceptance of Donations.

MOTION #25-10 by Member Linda Chavez to approve Action Item 9.02 as presented. MOTION #25-10 was seconded by Member Minh Pham.

MOTION #25-10 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention

10. Closed Session

10.01 Recess to Closed Session

President Corina Herrera-Loera announced the items that would be discussed in Closed Session.

Public Comment:

1) Sandra Rivera said she would like the staff to be a part of the panel when electing a Principal.

11. RECONVENE TO OPEN SESSION

11.01 Report of Action Taken in Closed Session.

President Corina Herrera-Loera said there was a quorum.

Assistant Superintendent Torrico reported the following action:

Motion made by Member Linda Chavez and Second by Clerk Andrea Flores Shelton the Board unanimously approved Manny Villapando as the Principal at Ocala Steam Academy effective January 8, 2024.

12. Future Board Agenda Requests

12.01 Future Board Agenda Requests

President Corina Herrera-Loera asked that Board members email any future Board Agenda requests to Superintendent Bauer.

13. ADJOURNMENT

13.01 President Adjourns the Meeting

President Corina Herrera- Loera adjourned the meeting at 11:25 p.m.

Respectfully submitted,



Dr. Imee Almazan, Interim Superintendent
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