

MOUNT VERNON CITY SCHOOL DISTRICT
165 NORTH COLUMBUS AVENUE
MOUNT VERNON, NEW YORK 10553
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TO: All Bidders
FROM: Board of Education of the Mount Vernon City School District
DATE: **June 3, 2024**
RE: BID # 2024/25-04 STUDENT TRANSPORTATION

ADDENDUM # 1

Attached please find Addendum No. 1 for your review and use.

1. Question & Answer
2. Bid Proposal Form
3. Article 2.2 Updated (Page 6 and Page 63)

PLEASE EMAIL THIS COVER SHEET TOGETHER WITH YOUR COMPANY'S NAME TO OUR OFFICE AS CONFIRMATION OF RECEIPT.

Addendum No. 1 to the
STUDENT TRANSPORTATION SERVICES

**MOUNT VERNON CITY SCHOOL DISTRICT
165 NORTH COLUMBUS AVENUE
MOUNT VERNON, NEW YORK 10553**

ADDENDUM NO. 1

This Addendum contains clarifications and/or changes to the requirements of the contract and/or bid specifications. Such clarifications/changes shall be incorporated into the contract/bid documents and shall apply with the same meaning and force as if they had been included in the original documents.

The conditions of the contract shall govern all work and services described in this Addendum. Wherever the conditions of the work and the quality or quantity of materials/services are not fully described in this Addendum, the conditions of the work, etc. included in the original contract and/or bid specifications for similar items of work shall apply to the work described in this Addendum.

The conditions of the contract, as enumerated in the contract documents and/or the bid specifications apply to all work described in this Addendum.

The following changes shall be and are hereby made:

Question: I just started to look at the Bid and I don't see a "Bid Proposal Form" for the In-district 1A. The form where you enter the prices. It should be after page 63.

Answer: Bid Proposal Form: The Bid Proposal Form 1A is hereby with the enclosed Bid Proposal Form.

Question: On page 23 you reference that all vehicles must have cameras. Can you advise if you want forward-facing plus interior cameras? Do the interior cameras need to cover the double doors? Any other information on the camera specifications would be appreciated.

Answer: Yes, the cameras should be forward-facing and interior to cover the double doors. Camera footage should be retained for no less than 30 days.

Question: On page 13, Article 5.4, section 5.4.1 you are requesting 3 copies in addition to the original. Is it possible to put each copy on a flash drive?

Answer: Yes, One original, two copies – which should include a flash drive.

Question: Pertaining to the Bid Bond requirement (Article 3.1, solicitation p. 11), would the district allow the bidder to submit a single bid bond in the amount of ten percent (10%) of the combined first year total of the three (3) contracts in lieu of three (3) separate bid bonds for each of the Transportation contracts?

Answer: No. The bid bond is required as stated in Article 3.1.

Question: The Technical Plan requirement (Article 8.1.2, solicitation p.21) covers events related to the start-up of transportation services. If the bidder is the current service provider, is a Technical Plan required at the time of bid submission?

Answer: Yes, all technical plans must be submitted at the time of the bid proposal.

Question: Can large 66-passenger buses be used for Mount Vernon High School routes?

Answer: Yes, Article 2.2 current Projection Description is updated. (Page 6 and Page 63)

Question: How will McKinney-Vento routes be assigned?

Answer: The District has the sole discretion to determine which provider services these students as now indicated in Article 2.2 Current Projection Description.

Question: ARTICLE 5.7 of the solicitation states that the Authentication of Bid form shall be fully signed and executed and included with the bid. Is this the Affidavit form found on p. 124 part of the solicitation?

Answer: Yes.

Question: The Bidder's Checklist (p.49) mentions an "Experience in Pupil Transportation Form." However, such form could not be located in the solicitation. Could the district please provide or should this form be omitted from the checklist?

Answer: The "Experience in Pupil Transportation" form can be omitted from the checklist.

Question: Does the bid include services starting July 1, 2024 – the summer session?

Answer: Yes, the bid includes summer sessions starting July 1, 2024.

Question: The bid is showing:

- 90 HTS routes In- District and Out Of District
- 75 out of district routes
- 45 Summer school routes
- Summer field trips

Currently we have 73 SPED routes. My understanding has been that the Mt Vernon School district only does SPED transportation, no general ed transportation, and no summer school. I know we started doing summer trips last year.

Can you please clarify. We are trying to put together an economic model that we need to review with the COO.

Answer: Article 2.2 of the bid stipulates an estimated 95 routes for in-district transportation and an estimated 75 routes for out-of-district transportation.

Mount Vernon City District only transports students with special needs and McKinney-Vento students. The District does have a summer program for special education students. The summer program requires in and out-of-district transportation.

The remainder of the bid specifications remain in full force and effect.