

RECRUITMENT PACK

Employment at Culford School



Pre-Prep & Nursery

Independent boarding and day school for boys and girls aged 1 to 18 years



Welcome

Culford is a jewel of a school set in a remarkable location. Just three miles from Bury St Edmunds, we are blessed with a 480 acre park that makes working here a wonderful experience. We are deliberately small with around 800 children in the Pre-Prep, Prep and Senior Schools, but our facilities match or exceed those of much bigger schools. Our size means we know our pupils well and visitors remark upon our family feel time and again.

Life at Culford Pre-Prep School is exciting and enriching, with lessons and activities to tap into pupils' imagination and creativity. Our children love challenge and teachers work hard to provide opportunities that inspire young minds and develop their interest in the world around them. We want our children to be kind, thoughtful and tolerant, and to enjoy their friendships.

Culford is an exciting place to work with colleagues who are warm, welcoming and highly supportive. You will work alongside a Common Room of highly experienced teachers who believe in academic success for all pupils, whatever their abilities, with excellent pastoral care and outstanding facilities. This ensures that children are encouraged to make the most of the exciting array of opportunities on offer.

Culford has an outstanding reputation for individual and team sports: tennis, swimming, golf, cricket and hockey have outstanding facilities and high performance programmes. Regular national success may seem remarkable for a small school that is determined to stay small, but we see our ability to focus on individuals as a key part of their success.

We want our children to be flexible, innovative, dynamic and resilient in their future lives, so we seek to model those values as leaders, teachers and a community. The information in this pack outlines what life is like as a Culford pupil and what we can offer families who join us. So if you are a highly motivated educator with a passion for teaching and learning and you want to be part of our happy and successful team, I would be delighted to receive your application to join us. With very best wishes,

Claire Bentley MEd
Head

Our Approach to Teaching and Learning

At Culford we take pride in modelling and promoting the values of flexibility, innovation, dynamism and resilience in ourselves and young learners.

We provide a plethora of opportunities alongside the traditional curriculum including Forest School, learning musical instruments, themed days and specialist coaching in tennis, swimming and dance.

The purpose built Pre-Prep and Nursery provides children with a calm, welcoming and cosy space to thrive. Our classrooms and spaces are filled with pockets of awe and wonder to excite the curious minds of our young learners.

We actively encourage staff to be research based and innovative in their lesson and curriculum design, and look to appoint candidates who are continually seeking to develop and improve.



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Watching our young children become confident, independent and inspired learners is the most rewarding part of teaching.

Jane Suckling Head of EYFS

IMPORTANT INFORMATION

Culford School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

The Benefits of Working at Culford

We are blessed with a low turnover of teachers at Culford and it is easy to see why. We are a small, friendly staff, with the community and sense of family that pupils feel reflected in our professional relationships. Staff join us from a range of teaching backgrounds and we actively welcome candidates who have state school experience: you certainly do not have to have taught in the independent sector before to fit in here.

Culford is committed to every staff members continued development. Throughout the year the Pre-Prep community receive regular and varied CPD as a testament to our committed growth of all our teachers and support staff.

We work in beautiful grounds and many staff take advantage of this, going for a walk at lunchtime or a run after school. Culford also boasts superb sports facilities, including a pool, gym and tennis courts, all of which are available for staff use. Our dining hall provides a varied range of food, from hot meals to salad and soup, all of which is free to staff every day. We are rewarded with longer summer holidays, a two week October half-term and over three weeks of holiday at Christmas and Easter.



Employee Benefits

The successful candidate will be eligible for the following benefits upon commencement of employment:

- Competitive rates of pay
- School fee remission
- A free lunch each day during term time
- Free parking for all employees
- Auto-enrolment into a contributory pension scheme
- Access to a pensions adviser
- Professional development and ongoing CPD
- 24/7 access to our Employee Assistance Programme
- Complimentary membership of our Sports Centre, which includes access to the swimming pool, strength and conditioning gym and fitness suite
- Employee discount in Paddy & Scott's cafe
- A range of discounts with local businesses

The Location

Suffolk is a wonderful place to live and Bury St Edmunds is a special town. Small enough to feel like a community, it boasts its own Cathedral and Abbey Gardens and its medieval heart gives it a charming feel. It is also a modern shopping centre, however, with a retail development, the Arc. As well as the normal retail outlets, the area contains the Apex Centre, a venue that offers theatre and live music of all sorts regularly.

The town is home to a number of independent retailers, craft pubs, breweries and restaurants. As well as a multiplex cinema, there is also an Art House cinema that shows an eclectic range of movies which can be watched with wine or beer and from the comfort of a sofa; and the town also

boasts a lovingly restored Regency theatre. Suffolk has low crime rates and high sunshine levels compared to the rest of the UK; and accommodation around Bury St Edmunds is relatively affordable. It is, however, centrally located on the A14 with Norwich and Cambridge both 40 minutes away for a wider range of shops, museums, restaurants and theatres. The coast is less than an hour away with Aldeburgh and Southwold well known for their beauty.

London is a 90 minute drive down the A11/M11, or under two hours by train. Further flung destinations are equally close: Stansted airport is 45 minutes away and Gatwick and Heathrow are both within 2.5 hours drive.





Culford

How to Apply

Please submit a cover letter outlining your suitability for the role together with an application form. CVs will not be accepted in substitution for completed application forms in the absence of good reason. CVs may be submitted in addition to the application form in order to supply additional background information.

Applications will be viewed upon receipt, you are therefore advised to apply at your earliest convenience. The interview date is to be confirmed. You will be notified of a date if you are shortlisted for interview.

All information within your application will be treated confidentially.

References

All successful appointments at Culford School are subject to receipt of two satisfactory references and all applicants will undergo child protection screening, including checks with previous employers and the Disclosure and Barring Service. Further information can be found within the Application Guidance Notes on our website.

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