

ALLEN EAST BOARD OF EDUCATION

MINUTES

THURSDAY, MAY 30, 2024

SPECIAL MEETING

7:00 A.M.

Business Meeting

This meeting is a meeting of the Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

1. CALL TO ORDER:

The Allen East Board of Education was called to order at 7:00 A.M. by President, Sara Jones

2. ROLL CALL:

Emerick X Hershberger X Jones X Miller X Werling X

3. PLEDGE OF ALLEGIANCE:

4. ACCEPTANCE OF AGENDA: (# 0424-2174)

Brian Hershberger moved with the following addition:

11.A.2: Name: Brittany Reffitt; Position: Teacher; Salary: 1 @ 150 Year: 2024-2025

Kyle Miller seconded

Discussion:

Emerick yea Hershberger yea Jones yea Miller yea Werling yea

5. TREASURER CONSENT AGENDA: (# 0424-2175)

“Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Treasurer, that the following items be approved.”

A. CHANGE IN APPROPRIATIONS:

<u>Fund</u>	<u>Name</u>	<u>From</u>	<u>To</u>
001	General Fund	\$12,000,000.00	\$13,000,000.00

B. AMENDED APPROPRIATIONS & AMENDED CERTIFICATE TO ALLEN COUNTY AUDITOR:

The Treasurer requests to file an Amended Certificate of Estimated Resources & Amended Appropriations for the school year 2024-2025 as attached.

C. FIVE YEAR FORECAST:

The treasurer recommends the Allen East Board of Education approve the Five-Year Forecast for the period FY2024-2028 as hereinafter reproduced: (as attached).

Kyle Miller moved and Steve Emerick seconded.

Discussion:

Hershberger yea Jones yea Miller yea Werling yea Emerick yea

**6. PURCHASES AND/OR SERVICES AUTHORIZATION: (# 0424-2176)**

The superintendent recommends the Allen East Board of Education approve the following purchases and/or services:

• Bender Communications – Radio System Upgrades	\$24,770.00
• BSN Sports - Digital Score Boards (4)*	\$58,733.12
• Blick Art Materials – MS & HS Art Supplies	\$7,500.00
• Capital university – Boys Basketball Camp	\$5,235.00
• Grainger – Built in Lock for all lockers	\$9,868.25
• McGraw Hill Education – Reveal Math Curriculum Grades 5-8 (3yrs)	\$35,248.82
• Motorola Solutions – Radio System Upgrades	\$13,702.32
• New Signs Ohio, LLC – Digital Score Boards (4)*	\$32,660.00
• NWEA – Grades 5-8 MAP Assessment Software	\$6,160.00

*\*This breakdown replaces the purchase originally approved on May 14, 2024 as the labor is being paid separate from the score boards*

Jason Werling moved and Brian Hershberger seconded.

Discussion:

Jones yea Miller yea Werling yea Emerick yea Hershberger yea

**7. ANNUAL ADOPTION CONSENT AGENDA: (# 0424-2177)**

“Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Superintendent, that the following items be approved.”

A. Approve an overnight basketball camp for the boys basketball team June 7<sup>th</sup> & 8<sup>th</sup>.

Kyle Miller moved and Steve Emerick seconded.

Discussion:

Miller yea Werling yea Emerick yea Hershberger yea Jones yea

**8. POLICY REVISION FIRST READING (# 0424-2178)**

The superintendent recommends the Allen East Board of Education review and approve the following policy and bylaw changes on the first reading:

Policy 5136 – Personal Communication Devices

Brian Hershberger moved and Kyle Miller seconded.

Discussion:

Werling yea Emerick yea Hershberger yea Jones yea Miller yea

**9. SECOND READING/PUBLIC HEARING 2024-2025 ACADEMIC CALENDAR PreK-12: (# 0424-2179)**

Whereas, the Allen East Board of Education under Ohio Revised Code 3313.48 will hold a public hearing at the May 30, 2024 Board meeting to adopt a school calendar for the 2024-2025 school year. The public hearing will address the topics that include, but not limited to, the total number of hours in a school year, length of the school day, and the beginning and end dates of instruction. Below are the essentials of the calendar being proposed:

- Teacher start time will be 7:30 am with classes starting at 8:15 am.
- Teacher collaboration time 7:30 am to 8:00 am.
- Outside doors to the foyers will open at 7:55 am with students permitted to enter the hallways at 8:00 am.
- Classes will start for all three buildings at 8:15 am.
- Elementary students will be dismissed at 2:50 pm with middle school and high school students dismissed at 3:00 pm.

#### **Professional Development Days**

August 26th 7:30 am to 3:00 pm

August 27th 7:30 am to 3:00 pm

August 28th Teachers (5-12) 10:00 am to 3:00 pm; Lunch 1:00 to 1:30 pm; Open House 4:00 pm to 6:30pm  
Teachers (Pk-4) Open House Only 4:00 pm to 7:00 pm.

August 29th 7:30 am to 3:00 pm

August 30th 7:30 am to 3:00 pm

November 5th 7:30 am to 3:00 pm

March 17th 7:30 am to 3:00 pm Pk-4; Middle School and High School will have school.

#### **Parent Teacher Conferences Pk-4**

November 11th 11:30 am to 7:00 pm \*No School for students pk-4

November 12th School 7:30 am to 3:00 pm PT 3:30 pm to 8:00 pm

#### **Vacation Days**

Labor Day Monday September 2nd

Thanksgiving November 27, 28, & 29

Christmas Break December 23-January 3

MLK January 20th

President's Day February 17th

Spring Break Monday April 14 through Friday April 18

Memorial Day May 26

Student First Day: Tuesday, September 3

Student Last Day: Friday, May 30<sup>th</sup>; Early Dismissal 1:00 pm

Seniors Last Day: Friday, May 23<sup>rd</sup>

Graduation: Sunday May 25<sup>th</sup>

Quarter One 44 days ends on November 1

Quarter Two 45 days ends on January 24<sup>th</sup>

Quarter Three 44 days ends on March 28<sup>th</sup>

Quarter Four 39 days ends on May 30<sup>th</sup>

Jason Werling moved and Kyle Miller seconded.

Discussion:

Emerick yea Hershberger yea Jones yea Miller yea Werling yea

#### **10. HANDBOOKS - SECOND READING/PUBLIC READING:**

**(# 0424-2180)**

The superintendent recommends the Allen East Board of Education review the following handbooks as a second reading for the 2024-2025 school year:

- Preschool Handbook
- Elementary Student Handbook
- Middle School Student Handbook
- High School Student Handbook
- Athletic Handbook

Brian Hershberger moved and Steve Emerick seconded.

Discussion:

Hershberger yea Jones yea Miller yea Werling yea Emerick yea

**11. EXECUTIVE SESSION: (# 0424-2181)**

Pursuant to Ohio Revised Code Section 121.22 (G), the superintendent recommends that the Allen East Board of Education move that the Board adjourn to executive session for the following reason(s):

- (a) To consider the appointment \_\_\_\_, employment  dismissal \_\_\_\_, discipline \_\_\_\_, promotion \_\_\_\_, demotion or compensation \_\_\_\_ of a public employee or official; (check one or more of the purposes for which the \_\_\_\_, executive session is to be held);
- b. Investigation of charges or complaints against a public employee, official, licensee or student requests a public meeting except that consideration of the discipline of an Allen East Board member for conduct related to the performance of his/her duties of his/her removal from office shall not be held in executive session;
- c. To consider the purchase of property for public purposes or the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;
- d. Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- (e) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- f. Matters required to be kept confidential by federal law or regulations or state statutes;
- g. Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.
- h. Consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:
  1. The information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and
  2. An unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

\* Collective bargaining meetings and audit conferences are exempt from ORC 121.22

Brian Hershberger moved and Kyle Miller seconded.

Discussion:

Jones yea Miller yea Werling yea Emerick yea Hershberger yea

Adjourned 7:17 A.M.

Reconvened 7:38 A.M.

12. **SUPERINTENDENT CONSENT AGENDA: (#0424-2182)**

The superintendent recommends the Allen East Board of Education hire the following candidates contingent upon BCII clearance, FBI clearance, and all proper ODE licenses and/or certifications.

**A. CERTIFIED:**

**1. RESIGNATIONS:**

- Catherine Burden – Teacher - effective immediately

**2. EMPLOYMENT – REGULAR:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>YEAR</u>
Kelly Preston	Teacher	0 @ BA	2024-2025

**3. STAFF ADVANCES:**

**4. EMPLOYMENT – SUPPLEMENTAL:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>YEAR</u>
Kristi Austin	Ticket Taker/Scorekeeper/Announcer/Timer	as per salary schedule	2023-2024
	Ticket Taker/Scorekeeper/Announcer/Timer	as per salary schedule	2024-2025
Ashley Dellenbaugh	Ticket Taker/Scorekeeper/Announcer/Timer	as per salary schedule	2023-2024
	Ticket Taker/Scorekeeper/Announcer/Timer	as per salary schedule	2024-2025
Denielle King	LPDC	as per salary schedule	2023-2024
	LPDC	as per salary schedule	2024-2025
Cecelia Koh	Ticket Taker/Scorekeeper/Announcer/Timer	as per salary schedule	2024-2025
Steven Richardson	Mentor	\$1,000.00	2024-2025

**5. EMPLOYMENT – SUBSTITUTE:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>YEAR</u>
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**B. CLASSIFIED:**

**1. RESIGNATIONS:**

- Jacob Coffey – Summer Band – Effective Immediately

**2. EMPLOYMENT – REGULAR:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>YEAR</u>
Christina Black	Special Education Aide	18 @ \$19.30/hr	2024-2025
Jennifer Covault	Reading Tutor	\$20.00/hr	2024-2025
Morgan Dirmeyer	Special Education Aide	3 @ \$16.90/hr	2024-2025
Ashley Freels	Special Education Aide	10 @ \$19.00/hr	2024-2025
Sally Hauenstein	Reading Tutor	\$20.00/hr	2024-2025
Amanda Hefner	Special Education Aide	11 @ \$19.00/hr	2024-2025
Sara Holtz	Special Education Aide	5 @ \$17.50/hr	2024-2025
Melissa Motter	Educational Aide	7 @ \$17.10/hr	2024-2025
Lindsey Nickles	Special Education Aide	12 @ \$19.00/hr	2024-2025
Carrie Nungester	Special Education Aide	6 @ \$17.80/hr	2024-2025
Christal Poling	Special Education Aide	10 @ \$19.00/hr	2024-2025
Asia Rettig	Special Education Aide	2 @ \$16.60/hr	2024-2025
Kelsey Rowe	Cook	1 @ \$14.72/hr	2024-2025
Alexandra Watkins	Reading Tutor	\$20.00/hr	2024-2025
Lisa Winegardner	Special Education Aide	24 @ \$19.90/hr	2024-2025
Jennifer Young	Special Education Aide	11 @ \$19.00/hr	2024-2025

**3. EMPLOYMENT-RENEWAL:**

<u>NAME</u>	<u>POSITION</u>	<u>TERM</u>
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**4. EMPLOYMENT – LIMITED:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>YEAR</u>
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**5. EMPLOYMENT – SUPPLEMENTAL:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>YEAR</u>
Scott Beach	Soccer Coach, Asst. / JV HS Girls	3 @ 7%	2024-2025
Vincent Vickers	Football Coach, Freshman	0 @ 9%	2024-2025
Bennie Williams	Basketball Coach, JV Boys	1 @ 10%	2024-2025
Kayla Wilson	Cheerleading Advisor, JH	1 @ 5%	2024-2025

**6. EMPLOYMENT – SUBSTITUTE:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>YEAR</u>
Diane Shulaw	Substitute Custodian	as per salary schedule	2023-2024
Diane Shulaw	Substitute Custodian	as per salary schedule	2024-2025

**7. VOLUNTEER:**

Dylan Kersker – Asst. HS Football 2024-2025  
Danielle Mathewson – JH Cheerleading 2024-2025

Kyle Miller moved and Steve Emerick seconded.

Discussion:

Miller yea Werling yea Emerick yea Hershberger yea Jones yea

**13. PERSONNEL: (# 0424-2183)**

The superintendent recommends the Allen East Board of Education approve the following:

Katrina Meyer (Alternative Administrative Specialist License):

Katrina Meyer is serving in the role as an assistant special education director that meets the requirements for an alternative administrative specialist license as required by the Ohio Department of Education.

Jason Werling moved and Steve Emerick seconded.

Discussion:

Werling yea Emerick yea Hershberger yea Jones yea Miller yea

**14. PERSONNEL: (# 0424-2184)**

The superintendent recommends the Allen East Board of Education approve the following volunteer:

Annette Werling – Elementary 2024-2025

Brian Hershberger moved and Kyle Miller seconded.

Discussion:

Emerick yea Hershberger yea Jones yea Miller yea Werling abstain

**15. PERSONNEL: (# 0424-2185)**

The superintendent recommends the Allen East Board of Education approve the employment of the following classified contracts:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>TERM</u>
Tiffany Werling	Reading Tutor	\$20.00	2024-2025

Kyle Miller moved and Steve Emerick seconded.

Discussion:

Hershberger yea Jones yea Miller yea Werling abstain Emerick yea

**16. UNPAID LEAVE OF ABSENCE: (# 0424-2186)**

The superintendent recommends the Allen East Board of Education approve the unpaid leave of absence for Janelle Bogart on May 31, 2024 due to attending the state track meet to watch her son.

Brian Hershberger moved and Jason Werling seconded.

Discussion:

Jones yea Miller yea Werling yea Emerick yea Hershberger yea

**17. COLLECTIVE BARGAINING AGREEMENT BETWEEN THE ALLEN EAST BOARD OF EDUCATION AND OAPSE LOCAL 558: (#0424-2187)**

The superintendent recommends the Allen East School Board of Education ratify the Ohio Association of Public School Employees (OAPSE) Local 558 collective bargaining agreement beginning July 1, 2024 and ending June 30, 2027.

Kyle Miller moved and Steve Emerick seconded.

Discussion:

Miller yea Werling yea Emerick yea Hershberger yea Jones yea

**18. MEMORANDUM OF UNDERSTANDING: ALLEN EAST EDUCATION ASSOCIATION & ALLEN EAST BOARD OF EDUCATION: (# 0424-2188)**

The superintendent recommends the Allen East School Board of Education approve the memorandum of understanding with Allen East Education Association regarding the severance payment for Sherry Wilson.

Brian Hershberger moved and Kyle Miller seconded.

Discussion:

Werling yea Emerick yea Hershberger yea Jones yea Miller yea

**18. QUESTIONS/DISCUSSION:****19. ADJOURNMENT:** There being no further business, meeting adjourned at 7:42 A.M.