



**Wednesday, June 5, 2024  
Board of Trustees Regular Meeting - 7:00pm**

**EDUCATING EVERY CHILD FOR SUCCESS  
BOARD OF EDUCATION REGULAR MEETING**

**REDWOOD CITY SCHOOL DISTRICT  
750 Bradford Street  
Redwood City, CA 94063**

**For anyone who would like to access the Regular Board Meeting virtually, please join the RCSD School Board using the Zoom link below:**

**TELECONFERENCE MEETING  
<https://rcsdk8-net.zoom.us/j/81912272750>**

**Phone one-tap: US: +16694449171,,81912272750# or +16699006833,,81912272750#**

**Dial: US : +1 669 444 9171 or +1 669 900 6833 or +1 346 248 7799 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 436 2866**

**Webinar ID: 819 1227 2750**

**MESSAGE FOR VIRTUAL ATTENDEES**

**The Board invites the public to join the open session portion of the meeting and offer public comment via Zoom. Additionally, the meeting will be recorded and staff will be available to receive real-time comments via the links below. Comments received during the open session of the meeting will be shared publicly during the meeting:**

**ENGLISH  
<https://forms.gle/b8JF3xWQC6GtpPPW6>**

**SPANISH  
<https://forms.gle/juVirnrBfcDVAnxm9>**

**If you are joining the meeting via Zoom and require Spanish interpretation please call: 978-990-5137 and press 8377041# for the password.**

**If you are joining the meeting in person and require Spanish interpretation, please request a transmitter located in the back of the room.**

**Si requiere interpretacion al español por favor llame al: 978-990-5137 y presione 8377041# para la contraseña.**

**Si asiste a la reunión en persona y necesita interpretación al español, solicite un transmisor situado al fondo de la sala.**

**If you need special assistance or a modification due to a disability (including auxiliary aids or services) to participate in this meeting, please contact Evelyn Campos at [ecampos@rcsdk8.net](mailto:ecampos@rcsdk8.net) at least 48 hours in advance of the meeting and we will make our best efforts to accommodate.**

## MESSAGE FOR IN-PERSON ATTENDEES

**TRANSLATIONS:** Spanish translation of the meeting shall be provided to anyone who so desires. Please advise the secretary seated next to the Superintendent at the dais.

**SPEAKING AT BOARD MEETINGS:** The public is encouraged to speak to the Board on issues of concern whether or not the issue(s) is/are on the agenda. To address the Board, please complete a Speakers Card (available at the entrance) and give it to the secretary. If you wish to speak to the Board on a subject listed on the Agenda, you will be called to the podium at the time that item is being considered by the Board. If the item is not on the agenda, you will be called to the podium during Oral Communication. Public comments are limited to 3 minutes per person per topic unless otherwise noted.

**CHANGES OR ADDITIONS TO THE AGENDA:** Consent Items are voted on simultaneously with one motion and are not debated or discussed by the Board. The action indicated on each item is deemed to have been considered in full and action will be taken as worded in the item. If a Board Member or the Superintendent so requests, any item can be moved in order or removed entirely from the Agenda. If you want to discuss an item, please let us know with a Speakers Card before we change the Agenda, so we can keep it out of Consent Items.

**ELECTRONIC DEVICES:** Please turn the sound off on all cell phones, pagers and other electronic devices, to avoid disrupting these proceedings.

**ONLINE BOARD PACKETS:** As of March 2011 we no longer produce printed board packets. Any member of the public may access board documents at: <https://go.boarddocs.com/ca/redwood/Board.nsf/Public>. If you would like to follow along during the meeting and you are inside the board room, you may utilize our Wi-Fi network: rcsdguest (no password required).

### **1. Call to Order - 1 min**

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<b>Subject</b>	<b>1.1 Roll Call</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	1. Call to Order - 1 min
Access	Public
Type	Procedural

### **2. Welcome - 1 min**

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<b>Subject</b>	<b>2.1 Welcome by the School Board President, Janet Lawson</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	2. Welcome - 1 min
Access	Public
Type	Procedural

### **3. Changes to the Agenda - 1 min**

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<b>Subject</b>	<b>3.1 Additions, Deletions, or Modifications to the Agenda</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category	3. Changes to the Agenda - 1 min
Access	Public
Type	Discussion

#### **4. Approval of Agenda - 1 min**

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<b>Subject</b>	<b>4.1 Approval of Agenda</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	4. Approval of Agenda - 1 min
Access	Public
Type	Action
Recommended Action	Motion to approve the agenda as submitted or amended.

#### **5. Oral Communication**

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<b>Subject</b>	<b>5.1 If you have public comment related to a Regular Board Meeting item, please post it on the links available under Public Content prior to the Regular Board Meeting or immediately upon the meeting opening.</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	5. Oral Communication
Access	Public
Type	Information

Public Comment Links:

English:

<https://forms.gle/b8JF3xWQC6GtpPPW6>

Spanish:

<https://forms.gle/juVirnrBfcDVAnxm9>

#### **6. Community/Staff Recognition - 20 min**

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<b>Subject</b>	<b>6.1 Recognition of International Staff</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	6. Community/Staff Recognition - 20 min
Access	Public
Type	Information

Rationale: It is the Administration’s recommendation that the School Board recognize all international staff who moved from their home countries to Redwood City to serve our district students.

International staff are filling our most hard-to-fill positions and are traveling great distances to work with the students of Redwood City School District. Moving from another country and settling in Redwood City is quite a transition. We have 62 (total) RCSD staff who have moved from the following countries to serve in the 2023/24 school year:

Country of Origin	Certificated Teachers	Classified Paraeducators
Colombia	2	0
Mexico	1	0
Philippines	24	1
Spain	8	1
China	0	18
Zimbabwe	0	5
South Africa	0	1
Dominican Republic	0	1

Their contributions in the areas of teaching, and as paraeducators, have been invaluable in supporting our students and filling vacancies. The District Office and site staff have also welcomed and embraced our new team members in the fall by hosting dinners, driving staff to sightseeing adventures or the grocery stores, and assisting our international employees in the transition.

The Special Education department hosted trainings to assist in the adaptations of Individual Education Plan (IEP) meetings and IEP writing, nuances within our database, working with students within the curriculum, adapting to the California Educational system, and other professional development.

We have been thrilled with the support, humility, belief in our students, and work ethic of our team members and hope their transition has been supported.

Our international staff has fostered good relationships with our students through their actions, tone of voice, and encouraging words. Their consistency of practice to make school a joyful, inclusive, and rigorous place to learn takes dedication, focus, and planning. We want to take this formal opportunity to thank all of our international staff for taking a risk in moving to an unknown country and leaving their homes and families for this new adventure to work with our students and help further their success.

Financial Impact: None

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

## **7. School/Community Reports - 40 min**

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<b>Subject</b>	<b>7.1 Connect Community Charter School Presentation for the 2023-2024 School Year</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. School/Community Reports - 40 min

Access Public  
Type Information

Rationale: Connect Community Charter School will showcase how the site is addressing academics and enrichment, Mental Health, and Social and Emotional Learning (SEL), exemplifying student voices, and school events.

Financial Impact: None at this moment.

Submission for Approval  
Prepared by: Hayley Dupuy, Connect Charter School Principal  
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments  
[Connect Board Presentation.pdf \(11,116 KB\)](#)

## 8. Discussion Items - 10 min

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**Subject** **8.1 Discussion of the Board Meeting Calendar for the 2024-25 School Year**

Meeting Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category 8. Discussion Items - 10 min

Access Public

Type Discussion, Information

Rationale: It is the Administration's recommendation that the School Board review and discuss the proposed calendar of board meeting dates for the 2024-25 school year. Once the School Board has discussed the dates, the calendar will be presented at the June 20th board meeting for final approval.

Attachments:  
- Board Meeting Dates (Draft)  
- Instructional Calendar (For reference)

Financial Impact: None.

Submission for Approval  
Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent  
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments  
[24-25 RCSD Board Meeting Calendar.pdf \(63 KB\)](#)  
[2024-2025 TK-8 Instruc Cal \(Draft 12-18-23\)ReferenceDocument.pdf \(1,022 KB\)](#)

## 9. Consent Items - 1 min

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**Subject** **9.1 Approval of Consent Items**

Meeting Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm  
Category 9. Consent Items - 1 min  
Access Public  
Type Action  
Recommended Action Motion to approve the Consent Items 9.2 through 9.6.

**Subject 9.2 Approval of the May 22 Board Meeting Minutes**

Meeting Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm  
Category 9. Consent Items - 1 min  
Access Public  
Type Action (Consent)  
Recommended Action It is the Administration's recommendation that the School Board approve the May 22 Minutes for the Regular Board meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent  
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2024.05.22 Minutes DRAFT - Regular.pdf \(60 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**Subject 9.3 Approval of the Agreement between the Redwood City School District and San Mateo Community College District for the 2024-26 School Years**

Meeting Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm  
Category 9. Consent Items - 1 min  
Access Public  
Type Action (Consent)

**Recommended Action** It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and San Mateo Community College District for the 2024-2026 School Years.

**Goals** [4. Recognize, retain and recruit high quality staff.](#)

**Rationale:** San Mateo Community College District allows their Nursing Students to be trained in the Redwood City School District. Nursing students fulfill their academic requirements by obtaining practical experience while training with our District Nurses at various school sites. This also allows our schools to receive extra nursing support during the spring semester. The term of this agreement is from July 1, 2024, through June 30, 2026. Planning will begin after board approval of the contract.

**Financial Impact:** There is no financial impact for this contract.

**Submission for Approval**

Prepared by: Patrinia Redd, Director of Health and Wellness

Approved by: John R. Baker, Ed.D., Superintendent

**File Attachments**

[SMCCD 2024-2026 Board 6.5.24.pdf \(1,614 KB\)](#)

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**Subject** **9.4 Approval of the Agreement between the Redwood City School District and Catalyst Family Inc. for the 2024 Summer Session**

**Meeting** Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm

**Category** 9. Consent Items - 1 min

**Access** Public

**Type** Action (Consent)

**Recommended Action** It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and Catalyst Family Inc. for the 2024 summer session.

**Goals** [5. Expand and strengthen partnerships to increase access to preschool, before and after school summer programs.](#)

**Rationale:** This agreement is made between the Redwood City School District and Catalyst Family Inc. to provide 24 intersession days of the Summer Learning Program for 60 unduplicated RCSD students at Roosevelt's campus. The term for this agreement is from June 24, 2024, through July 26, 2024, to reflect and align with the Community Schools Department grants and payment cycles.

**Financial Impact:** The contract amount is not to exceed \$76,785.00.

The funding will come directly from the ELOP with no financial impact on RCSD general or concentrated funds. The school district is the fiscal agent for the grant(s).

Submission for Approval

Prepared by: Enrique Calderon, Expanded Learning Opportunity Program Grant Manager

Approved by: John R. Baker, Ed. D., Superintendent

File Attachments

[Catalyst Summer 2024 board 6.5.24.pdf \(629 KB\)](#)

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<b>Subject</b>	<b>9.5 Approval of the Agreement between the Redwood City School District and Air Education Inc. for the 2024 Summer Session</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	9. Consent Items - 1 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and Air Education Inc. for the 2024 Summer Session to support the reading intervention program during summer school for third through sixth-grade students.
Goals	<a href="#">1. Ensure all students are reading at or above grade level by the end of second grade.</a>

Rationale: Air Education Inc. will provide RCSD students with reading tutoring during the summer school session to support students who are two to three years behind in reading. This program will help the lowest-performing readers who attend Summer School. The instruction is assessment-driven and based on the Science of Reading. The program consists of small-group instruction with a 1:4 student-tutor ratio. Certified Air Reading tutors will meet daily with a small group of students to target foundational reading skills gaps. The term for this agreement is June 20, 2024, to July 20, 2024.

Program Goals:

- Help students catch up on reading
- Teaching students reading fundamentals to get them to grade level
- Helping our teachers who have classes with a high number of students in tutoring

Population it will serve?

- Students who are more than 2 grade levels behind in reading from rising 3rd to 8th
- Students who are participating in summer school
- Newcomers

What gains do we expect to see?

- This program will help summer school students prevent the "Summer Slide"
- We expect to see gains in students on their foundational reading skills
- We expect to see newcomers getting comfortable with the English immersion environment



Financial Impact: \$142,500 from the Learning Recovery Fund.

Submission for Approval

Prepared by: Anna Herrera, Assistant Superintendent Ed. Services

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Air Education Summer 2024 board 6.5.24.pdf \(4,446 KB\)](#)

[Program Outline and Cost - Redwood City.pdf \(101 KB\)](#)

<b>Subject</b>	<b>9.6 Approval of Title I School-Wide Program for Clifford School</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	9. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board review and approve the Title I Schoolwide Program for Clifford School.
Goals	<ol style="list-style-type: none"><li>1. Ensure all students are reading at or above grade level by the end of second grade.</li><li>2. Support all students in meeting and excelling in district benchmarks.</li><li>3. Reduce the number of long term English learners.</li></ol>

Rationale: The purpose of a Title I School site plan is to improve academic achievement throughout a school so that all students, particularly the lowest-achieving students, demonstrate proficiency related to the challenging State academic standards (Title 34, Code of Federal Regulations [CFR] Part 200, Section 200.25[a][1]). The improved achievement is to result from improving the entire educational program of the school (34 CFR 200.25[a][2]).

According to the Elementary and Secondary Education Act as reauthorized by the Every Student Succeeds Act (ESSA) Section 1114(a)(1)(A), and 34 CFR 200.25(b)(1), a school may operate a School-wide plan if:

- The school receives Title I, Part A funds; and
- For the initial year of the School Wide plan:
  - The school serves a school attendance area in which not less than 40 percent of the students are from low-income families; or
  - Not less than 40 percent of the students enrolled in the school are from low-income families.

Clifford's 2023-2024 eligible student count for Free or Reduced Meals is 43%.

Financial Impact: \$56,208 of Title I Funds for Clifford School.

Submission for Approval

Prepared by: Katherine Rivera, Director of Multilingual English Learners and Categorical Programs

Approved by: John R. Baker, Ed.D., Superintendent

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## **10. Action Items - 15 min**

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<b>Subject</b>	<b>10.1 Adoption of Resolution No. 11, Year-End Budget Transfers</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Action Items - 15 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board adopt Resolution No. 11 to authorize the Director of Fiscal Services to identify, and request the County Superintendent of Schools to make, budget transfers in accordance with Education Code Section 42601.

Rationale: Education Code Section 42601 states that:

"At the close of any school year, a school district may, with the approval of the governing board, identify and request the county superintendent of schools to make the transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification or classifications, or balance any expenditure classifications of the budget of the district for that school year as necessary to permit the payment of obligations of the district incurred during that school year."

The attached resolution is generally a routine matter and is designed to facilitate the accounting processes involved in the closing of the current year's accounting records. Without this type of action, any budget adjustment at the end of the year would require special action by the Board of Education.

Financial Impact: There is no known financial impact at this time. However, any changes in the revenues, expenditures, and fund balance will be reported to the school board before the final closing of the books.

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Res 11 Year End Budget Transfer 23.24.pdf \(16 KB\)](#)

<b>Subject</b>	<b>10.2 Approval of the Prop 28 Expenditure Plan for the 2024-25 School Year</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Action Items - 15 min
Access	Public
Type	Action

Recommended  
Action

It is the Administration's recommendation that the School Board approve the expenditure plan for Proposition 28 funding for the 2024-25 school year.

Rationale: Proposition 28, passed by voters in the fall of 2022, adds The Arts and Music in Schools— Funding Guarantee and Accountability Act to the California Education Code to provide a minimum source for annual funding to “supplement arts education programs” for pupils attending K–12 public and charter schools.

Beginning with fiscal year 2023–24, funds will be allocated by the California Department of Education (CDE) to each local educational agency (LEA). The distribution will be based on enrollment.

- 70 percent will go to schools based on their share of statewide enrollment.
- 30 percent will go to schools based on their share of low-income students enrolled statewide.

The actual amount of funding will be published by the Director of Finance in the annual May revision of the Governor’s budget. At this time, we have planned for the following distribution, based on information from School Services of California.

**Process for determination of Prop 28:**

School sites determined site needs by doing a school survey to parents, staff, and students to determine the priority for each site to allocate funding for Prop 28. Some school sites will supplement with other school funding sources to be able to provide 1.0 full-time teachers (FTEs). School Site council at each school site approved the usage of the funding for Prop 28 after reviewing the surveys.

The materials portion of Prop 28 will support Art integration for sites that have a STEAM focus, for training the instructor as well as purchasing materials to support or enhance art instruction at the school site.

Finally, in accordance with Prop 28, districts must:

- Submit an annual board-approved report “in a manner determined by the Superintendent”
- Post how funds were spent on their websites.

Financial Impact: Prop 28 estimated funding: \$1,053,866

Submission for Approval

Prepared by: Anna Herrera, Assistant Superintendent Ed. Services

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments  
[Prop 28.pdf \(61 KB\)](#)

**Subject**

**10.3 Approval of the Updated RCTA Contract Language and RCTA/RCS D Tentative Agreement**

Meeting

Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category

10. Action Items - 15 min

Access

Public

Type

Action

Recommended  
Action

It is the Administration’s recommendation that the School Board approve the attached Tentative Agreement and Memoranda Of Understanding which include a compensation increase and revised RCTA Master Contract language.

**Rationale:** The Redwood City Teachers Association and the Redwood City School District concluded contract negotiations for 2024-2025. Upon approval of the Governing Board, the attached Tentative Agreement shall be considered ratified and in effect July 1, 2024 - June 30, 2026. The Memoranda of Understanding shall be considered ratified and in effect for the duration of the dates noted on the Memorandum of Understanding documents attached.

**Financial Impact:** The financial impact for fiscal year 2024-25 is \$1,946,818.

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

**File Attachments**

[RCTA MOU 6.11.4 Sub payment for teachers May 2024.pdf \(116 KB\)](#)

[RCTA MOU New Sub Retiree Rates May 2024.pdf \(67 KB\)](#)

[Tentative Agreement \(TA\) RCTA 4.29.2024.pdf \(165 KB\)](#)

[AB1200 RCTA 24-25.pdf \(489 KB\)](#)

[RCTA CERT 24-25 DRAFT.pdf \(649 KB\)](#)

[RCTA SLP DHH 24-25 DRAFT.pdf \(643 KB\)](#)

[RCTA SPS 185 24-25 DRAFT.pdf \(650 KB\)](#)

[RCTA SPS 208 24-25 DRAFT.pdf \(650 KB\)](#)

<b>Subject</b>	<b>10.4 Approval of the School Plans for Student Achievement</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Action Items - 15 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board approve the attached School Plans for Student Achievement (SPSAs) for the 12 district schools.

**Rationale:** State accountability initiatives require districts to write a three-year Local Control and Accountability Plan (LCAP) that is developed with stakeholders to establish goals, actions, and services for the students in their district. Aligned with the LCAP goals, each school site writes/updates yearly School Plans for Student Achievement (SPSA) that operationalize how each goal is met and correlated actions and services are funded at each site.

RCSD 2021-2025 LCAP goals are:

1. By June of 2025, every student in the RCSD will receive high-quality, grade-level instruction and appropriate social-emotional support designed to meet their needs in an inclusive and supportive environment through the implementation of the Multi-Tiered Systems of Support (MTSS) framework.
2. By June of 2025, each English Learner (EL) student will progress by a minimum of one level on the ELPAC each school year, with every EL student meeting the criteria for reclassification within 5 years of enrollment in the RCSD.
3. By June of 2025, each RCSD student will make at least one year's growth in ELA and Math, for each year of enrollment in the RCSD. Students currently scoring more than 1 year below grade level in ELA and/or Math will make 1.5 years of growth each year in order to accelerate progress and close the opportunity gap.

Components of the SPSA:

There are some basic requirements of each site that has been designated as a Schoolwide Program for Title I funding:

- information on the academic achievement of students
- a description of the strategies designed to:
  - provide opportunities for all students, including meeting state standards
  - strengthening the academic program
  - address the needs of all students, particularly those at risk of not meeting state standards

For all district sites, the SPSA is used as the tool for schoolwide planning, with input and approval from the School Site Council (SSC). Metrics have been aligned with the LCAP and targets have been set by each site for improvement in the areas of suspension, chronic absenteeism, reclassification of English Learners, and achievement in reading and mathematics.

Financial Impact: Described in each site budget.

Submission for Approval

Prepared by: Anna Herrera, Assistant Superintendent, Ed Services

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

- [Adelante Selby SPSA 2024-25.pdf \(371 KB\)](#)
- [Clifford \(. Spring\) SPSA 2024 2025.pdf \(376 KB\)](#)
- [Garfield 2024-25 SPSA \(Spring\) .pdf \(370 KB\)](#)
- [Henry Ford SPSA 2024-25 Spring .pdf \(388 KB\)](#)
- [Hoover Community School SPSA 2024-25 .pdf \(378 KB\)](#)
- [Kennedy Middle School SPSA 2024 2025.pdf \(453 KB\)](#)
- [McKinley SPSA 2024-25.pdf \(365 KB\)](#)
- [North Star SPSA 2024-25 .pdf \(324 KB\)](#)
- [Orion Alternative SPSA 2024-25 .pdf \(371 KB\)](#)
- [Roosevelt SPSA 2024-25 Spring.pdf \(302 KB\)](#)
- [Roy Cloud SPSA 2024-25 Spring.pdf \(335 KB\)](#)
- [Taft SPSA 2024-25.pdf \(385 KB\)](#)

<b>Subject</b>	<b>10.5 Approval of Declaration of Need for 2024-2025</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Action Items - 15 min
Access	Public
Type	Action
Recommended Action	It is the Administration’s recommendation that the School Board approve the Declaration of Need for Fully Qualified Educators for the 2024-2025 school year. MUST BE APPROVED AS AN ACTION ITEM.

Rationale: The Declaration of Need is the annual form submitted to the Commission by county offices of education, public school districts, state-wide agencies, or non-public schools or agencies that contains the employing agency's estimated number of Emergency Permits and Internships that will be requested during the school year. Employing agencies must certify recruitment practices and estimate staffing on the Declaration of Need. The Emergency Permits

for 30-day Substitute Teaching Permits, Emergency Children Center Instructional Permits, and credential waivers are not to be included in this Declaration. The District makes every reasonable effort to recruit fully qualified teachers for an assignment. If a fully qualified teacher is not available, the district recruits individuals in the following order: 1) A candidate who is scheduled to complete initial preparation requirements within six months; and 2) A candidate who is qualified to participate in an approved internship program in the region of the school district.

The Commission must have a current Declaration of Need on file prior to processing applications for Emergency and Limited Assignment Permits. The Declaration of Need is valid for one year and will expire on June 30th following its submission to the Commission.

For public school districts, the Declaration of Need must be presented in its entirety to the governing board at a regularly scheduled public meeting of that board. The governing board must vote to approve the Declaration and it may not be presented as part of a consent calendar. The board and the public must have the opportunity to see the number of emergency permits that the district reasonably expects to request in each category and to understand the reasons for such requests.

**\*\*This Declaration of Need had been previously approved as a consent item, but the CTC requires the item be approved as an action item.\*\***

Financial Impact: None.

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Declaration of Need 2024-2025.pdf \(236 KB\)](#)

## **11. Board and Superintendent Reports - 10 min**

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<b>Subject</b>	<b>11.1 Report from Board Members and Superintendent</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	11. Board and Superintendent Reports - 10 min
Access	Public
Type	Reports

Rationale: The School Board and Superintendent Baker will report out on meetings, attended events, upcoming events, school site visits, etc.

Financial Impact: None at this moment.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

## **12. Information - 15 min**

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<b>Subject</b>	<b>12.1 Information on San Mateo County Investment Fund - April 2024</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	12. Information - 15 min
Access	Public
Type	Information

Rationale: Education Code Sections 41001 and 41002 generally provide that all money received by or apportioned to a school district shall be paid into the county treasury to be placed to the credit of the proper fund of the district.

Pursuant to California Education Code Section 41015, the District may invest all or part of funds deposited in a Special Reserve Fund or any surplus monies not required for the immediate necessities of the District in any of the investments specified in California Government Code Sections 16430 or 53601. Historically, districts in San Mateo County have been depositing all of their funds into the county treasury. The County Treasurer has made investment decisions for the school districts, which is not a unique practice statewide. School district funds on deposit with the county treasury, along with funds deposited by other agencies, are placed in a County investment pool, and profits and losses realized from these invested funds are shared among the pool participants in proportion to the amount invested.

**Financial Impact:**

Gross pool earnings for  
Month ending April 2024: 3.949%

The current average maturity of the portfolio is 1.60 years with an average duration of 1.45 years. The portfolio continues to hold no derivative products.

Please click the link below to view the investment report for April 2024:  
<https://www.smcgov.org/media/148953/download?inline=>

Please click the link below to view the copies of the Investment Reports and the Compliance Reports:  
<https://www.smcgov.org/treasurer/investment-information>

Submission for Approval  
Prepared by: Rick Edson, Chief Business Official  
Approved by: John R. Baker, Ed.D., Superintendent

**13. Correspondence**

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<b>Subject</b>	<b>13.1 Correspondence</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	13. Correspondence
Access	Public
Type	

**14. Other Business/Suggested Items For Future Agenda**

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<b>Subject</b>	<b>14.1 Possible Other Business/Suggested Items for Future Agenda</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category	14. Other Business/Suggested Items For Future Agenda
Access	Public
Type	Information

Rationale: The following Schedule of Agenda Items for the 2023-24 School Board meetings (attached hereto) has been revised by the administration. This schedule of board agenda items will be routinely updated, as needed.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23-24 Schedule of Board Agenda Items - Updated 5.30.2024.pdf \(74 KB\)](#)

## **15. Board Meetings Calendar**

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<b>Subject</b>	<b>15.1 Changes to the Board Meetings Calendar</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	15. Board Meetings Calendar
Access	Public
Type	Information

Rationale: The following School Board Meetings Calendar for 2023-24 (attached hereto) has been revised by the administration. This calendar of school board meetings will be routinely updated, as needed.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23-24 RCSD Board Meeting Calendar.pdf \(66 KB\)](#)

## **16. Adjournment**

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<b>Subject</b>	<b>16.1 Adjourn the Meeting</b>
Meeting	Jun 5, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	16. Adjournment



Access

Public

Type

Action

Recommended  
Action

Motion to adjourn the meeting.