



## OUT OF DISTRICT TRANSFER APPLICATION

Application Deadline: July 17, 2024

Submit application to:

Student Services Department ◊ 505 N. Ridgeway, Suite 100, Cleburne, Texas 76033 ◊ [cmccullough@c-isd.com](mailto:cmccullough@c-isd.com) ◊ Fax: 817.202.1468

### PLEASE PRINT INFORMATION

#### Student Name:

\_\_\_\_\_  
Last First Middle Grade (24-25)

\_\_\_\_\_  
Date of Birth Age Student ID#

#### Current Mailing Address:

\_\_\_\_\_  
Street City State Zip

\_\_\_\_\_  
Name of Parent or Guardian Contact Number

### Student Information

What school did the student attend in 2023-2024?

Will the student be involved in UIL/extracurricular activities?

\_\_\_\_\_  
Yes No

#### If yes, what activity:

Does the student receive Special Education services?

\_\_\_\_\_  
Yes No

Does the student receive ESL services?

\_\_\_\_\_  
Yes No

Does the student receive 504 services?

\_\_\_\_\_  
Yes No

Is this a student of a district employee?

\_\_\_\_\_  
Yes No

Employment Location \_\_\_\_\_ Employment Title \_\_\_\_\_ Date Hired \_\_\_\_\_

### **\*\*\*REASON FOR TRANSFER**

I am requesting a transfer to \_\_\_\_\_ campus.

**Gerard Elementary is CLOSED**

My second choice is \_\_\_\_\_ campus.

**to new transfers**

My third choice is \_\_\_\_\_ campus.

*A person who knowingly falsifies information on this form required for the student's enrollment in the district will be liable to the district for tuition costs, as provided in Education Code 25.001(h), if the student is not eligible for enrollment based on false information. In addition, presenting false information or false records is a criminal offense under Penal Code 37.10.*

**The district shall NOT be required to provide transportation to students on any type of district transfer.**

\_\_\_\_\_  
Parent Signature Date

CENTRAL ADMINISTRATION OFFICE USE ONLY	
Approved _____	Not Approved _____
UIL/Extracurricular Ineligible to _____	
_____ Central Administration Date	

**ALL SECTIONS AND INFORMATION MUST BE FULLY AND ACCURATELY  
COMPLETED FOR CONSIDERATION**

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- The Cleburne Independent School District reserves the right to limit or restrict transfers to any campus.
- All approved transfers are conditional. Students attending schools on any type of transfer may have their transfer revoked per FDA and FDB (Local) Policy.
- Transfers may be revoked to reestablish enrollment balance if an unexpected increase in enrollment on the campus occurs.

**Students desiring maintenance of eligibility to remain on an approved transfer must agree to abide by the conditions stated below:**

**I, \_\_\_\_\_ (student name) understand I may forfeit my eligibility to remain on an approved Out of District Transfer if I violate district standards in one or more of the following ways:**

\_\_\_\_\_  
Student initial      Parent initial      **Excessive absences in one or more classes in a semester and/or have truancy charges filed by the campus.**

\_\_\_\_\_  
Student initial      Parent initial      **Academically failing any class in a grading period, *OR***

\_\_\_\_\_  
Student initial      Parent initial      **Engage in serious or persistent misconduct and/or DAEP placement one or more times in a semester.**

\_\_\_\_\_  
**Student signature (3<sup>rd</sup> – 12<sup>th</sup> grade)      Date**

\_\_\_\_\_  
**Parent signature      Date**

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**The following records MUST be attached to this application for consideration:**

\_\_\_\_\_ **Report card, or grades for last grading period available**

\_\_\_\_\_ **Attendance records**

\_\_\_\_\_ **Discipline records, and**

\_\_\_\_\_ **State assessment scores**

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**For Student Services Use *ONLY***

**Transfer Rescinded – return to \_\_\_\_\_ Effective Date: \_\_\_\_\_**

\_\_\_\_\_  
**Assistant Superintendent of Student Services      Date: \_\_\_\_\_**