

Tuesday, June 4, 2024

City Council Chambers 3301 Silver Lake Road St. Anthony, MN 55418

6:30 pm Listening Session 7:00 pm Regular Meeting

REGULAR MEETING

Please click here to access the listening session

Call to Order (2 minutes) Board Chair Ben Phillip

Approval of Agenda (2 minutes) Board Chair Ben Phillip

Recognition: (15 minutes) Staff Retirements Board Chair Ben Phillip

Congratulations to St. Anthony - New Brighton School staff who will be retiring this school year!

Peter Victorine, SAVHS Social Studies, 32 years of service Kirsten Donohue, SAMS-Dean of Students, 25 years of service Linda Admundsen, SAMS/SAVHS Nutrition Services Cook Manager, 31 years of service Cathy Steen, SAMS Special Education Paraprofessional, 20 years of service

We are grateful for your commitment to our district. We wish you a fulfilling, relaxing and well-deserved retirement!

Recognition: (10 minutes) Speech Students Speech Coach - Joan Nelson

The SAVHS Speech team earned recognition at local, state and national levels. Speech Coach Joan Nelson will be sharing the success of the team.

Report: (15 minutes) Student Council

Advisor Zach Siggelkow

The purpose of our student council is to give students the opportunity to create, develop, and lead school activities, events, and service projects. The events and activities that are organized contribute toward school spirit and community welfare. The student council is the voice of the student body. This informational presentation does not require any Board action.

Report:

SAMS Gardening Club (15 minutes) SAMS Dean of Students - Kristine Schwintek

SAMS Gardening Club is a multi-phased project; designed and supported by the students of St. Anthony Middle School. This informational presentation does not require any Board action.

Communication Break (10 minutes)

Chair Ben Phillip

Superintendent Report (10 minutes)

Superintendent Dr. Renee Corneille

Each school board meeting, the superintendent will take time to reflect on the school district's achievements, events and stories of students and staff. The idea of these notes is to keep the board both informed and inspired of all the amazing work our school community has done over the past two weeks.

Approval of Minutes (2 minutes)

Chair Ben Phillip

Approval of Consent Agenda (2 minutes) Chair Ben Phillip

Action Item: (15 minutes) Levy Referendum Renewal Chair Ben Phillip

The School Board requested Superintendent Corneille to explore the process required to renew a Voter-Approved Operating Levy by School Board action. At the April 2nd board meeting, Superintendent Corneille explained the changes in the law allowing school boards to renew an existing Voter-Approved Operating Levy. Superintendent Corneille also shared the updated statute, the history of Operating Levies at SANB schools, and a proposed timeline for the Board. The board continued to discuss the levy renewal process at the next three board meetings, including an opportunity to review public comment gathered from the levy presentation meeting presented by Baird Public Finance. The attached resolution is presented for board vote.

The recommended motion is to approve the resolution, as presented.

Action Item: (5 minutes) ISD282 LTFM 10 Year Plan

Superintendent Dr. Renee Corneille

School districts are required to annually update their LTFM ten-year plan and submit the board-approved plan to the commissioner for approval.

The recommended motion is to approve the LTFM Capital Expenditure plan for fiscal years 2024-2034, as presented.

Action Item: (5 minutes) LTFM NE Metro 916

Superintendent Dr. Renee Corneille

The recommended motion is to approve Northeast Metro 916 Intermediate School District's LTFM (long term facility maintenance) program budget and authorize the inclusion of a proportionate share of those projects in the district's long-term facility maintenance revenue, as presented.

Action Item: (5 minutes)

MSHSL Membership Annual Renewal

Superintendent Dr. Renee Corneille

The Resolution for Membership is an annual resolution adopted by MSHSL member schools to renew their membership with the Minnesota State High School League. Each school's governing board agrees to adopt the Constitution, Bylaws, Policies and Regulations of the League and all amendments as the minimum standards governing participation in said League-sponsored activities and athletics. This membership renewal is processed prior to the start of the upcoming school year. Each member schools Superintendent/Head of School and their Board Clerk must sign the Resolution for Membership Form to renew their membership for the upcoming school year.

The recommendation is to renew the MSHSL Annual Membership, as presented.

Action Item: (5 minutes)

BeSmart Resolution

Director Laura Oksnevad

The board had a first reading of the BeSMART Safe Gun Storage Resolution in front of you on February 20th. When the board discussed the resolution, one thought was that the school district needed to inquire with the City of St. Anthony about collaborating in the effort to provide education and information to students, families and the community. During the joint meeting with the city on April 30, the city was interested in collaboration. Given the feedback from the city and the board, the edits have been made to the resolution. This is the final reading of the resolution.

The recommendation is to approve the BeSmart Secure Storage Notification Resolution, as presented.

Action Item: (5 minutes) IOwA- Identified Official with Authority

Superintendent Dr. Renee Corneille

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local educational agency that uses the Education Identity and Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOwA will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.

The recommendation is to designate Superintendent Dr. Renee Corneille as the IOwA for ISD282, as presented.

Discussion Item: (5 minutes) Monthly Legislative Update Director Laura Oksnevad

Standard 5 for School Board Leadership is Advocacy and Communication. The school board advances its vision at the local, regional, state, and national levels; engages and builds relationships with both public and private stakeholders and advocates on local, state and national levels. The Legislative Liaison, Director Oksnevad, will provide an update to the board regarding the advocacy of the SANB Legislative Platform issues.

Discussion Item: (15 minutes)

Policy Committee Update

Superintendent Dr. Renee Corneille

The policy committee will review the policy definitions, the use of the consent agenda for adoption of policy and the policy timelines. Details are outlined in the provided memo. Additionally, a first reading of policies 427 and 606.5 will be presented for review.

Discussion Item: (5 minutes) 2024-2025 School Board Meeting Dates Chair Ben Phillip

The School Board will review the potential meeting dates for the 2024-2025 school year.

School Board Member Reports (10 minutes)

Chair Ben Phillip

Each school board meeting, the School Board members will take time to share information from the meetings, professional learning and events they have attended.

Adjourn

Chair Ben Phillip

Next Meeting(s):

Tuesday, June 4, 2024 – Regular Meeting – City Council Chambers Tuesday, June 18, 2024 – Work Session – Media Center Wednesday, July 10, 2024 – School Board Professional Development- Media Center

School Board Scope and Sequence



Student Recognitions

Speech Coach Joan Nelson

<u>State Speech Competitors</u> Maitreya Reeder Josephine Johnson Berit Rosenstiel

NIETOC (National Individual Events Tournament of Champions) Competitors

Berit Rosenstiel Bryn Cannon Helena Zotalis Freya Haugen Eleanor Lamerand Bergen Hall Dorothy Sweere Luca Stewart-Mariuci

NSDA (National Speech and Debate Association) Academic All-Americans Berit Rosenstiel Luca Stewart-Mariuci

<u>Tri-Metro Conference Champions</u> Berit Rosenstiel Freya Haugen Josephine Johnson Kristen Townsend Dorothy Sweere Luca Stewart-Mariuci

SAVHS Student Council Spring Update SANB School Board

June 4, 2024



What does Student Council Do?

The purpose of our student council is to give students the opportunity to create, develop, and lead school activities, events, and service projects.

The events and activities that are organized contribute toward school spirit and community welfare. The student council is the voice of the student body.



Who is in Student Council?

SAVHS Students

- Open to students 9-12
- Planning committees are created based on student interest
- Students are able to campaign for officer positions

Elected Officers

- Anaya Boseman (President)
- Linnea Cary, Teagan Gillard (Co-Vice Presidents)
- Alexis Shea-Anderson (Secretary)
- Diego Brenes (Treasurer)
 - Present tonight!



Red Cross Blood Drive Recap

- November 14
 - 21 units collected, 30 donors
- February 29
 - 25 units collected, 36 donors

Collaborative effort with NHS, and HOSA to beat our goal for both drives and increase participation!

Red Cross Scholarship Recipient: Fiona Barquero-Raivo





Spring Fling Spirit Week

Monday: Groutfit

Tuesday: Anything but a backpack day

Wednesday: Mr. Victorine Overall Day

Thursday: Meme Day

Friday: Grade Colors 9th: Black, 10th: Grey, 11th: Blue, 12th: White





Grand March 2024

A Night in Hollywood!

A special shoutout to the volunteers and staff (Sarah Gustafson, Jenny Patrek, Nolan Patrek) who assisted in the assembly of this year's set!

Thank you to Dave Wiggins for taking pictures at Grand March and Prom!

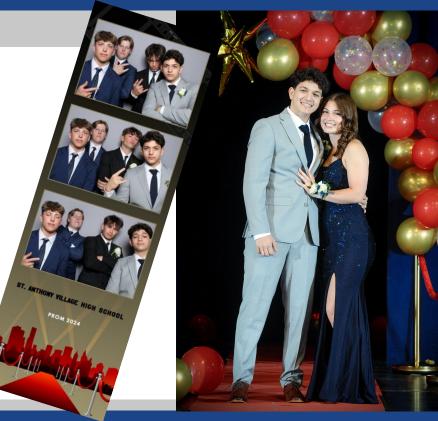






Prom 2024

- A night in Hollywood!
 - FIVE Event Center | May 18, 2024
- Student-led duties included:
 - Ticket sales
 - Promotion of event (social media, posters, word of mouth)
 - Ordering, and assembling decorations for Grand March and Prom.
 - Coordinating with the venue for food, drinks, table layout, and photobooth.
 - Hiring a disc jockey for fun music!





Questions?

Thank you!



SAMS GARDENING CLUB

A Multi-Phased Project

Presented by: Kaz W and Avery S

With support of Gardening Club members, Lona Doolan, Ms. Rice, and Ms. Schwintek (Gardening Adviser, here in spirit)

SAMS STUDENT GARDEN

Phase One- Fall 2022 and Spring 2023

GARDEN GOALS (STUDENT DETERMINED IN FALL 2022 & SPRING 2023)



- 1. Create a relaxing space for students to be in.
- 2. Create a design that reflects students' values.
- 3. Create habitat for birds and butterflies.
- 4. Keep the space low maintenance.

- 5. Create space for inquiry-based learning.
- 6. Reduce building heat absorption.
- 7. Increase CO₂ sequestration.
- 8. Minimize CO₂ emissions from construction.

DESIGN ELEMENTS

Benches

Interesting Foliage

Inviting Pathways

Flowers

Herbs

Shade for Classrooms

Shrubs / Small Trees

Weed Suppressant Mat

MAYBE IDEAS

Art
Bird Bath
Bird House
Pavillion
Raised Beds
Tables

WHAT TO WATCH OUT FOR



Students sitting in hot sun may overheat



Exposing soil will increase CO2 emissions



Storm-water flow through the space could risk erosion



Exposing soil will increase mud tracked into building



Students near windows could distract classrooms



Trees that grow beyond rooftop could limit solar collection No school in summer will limit interest in maintenance





Attracting bees may increase risk of stinging episodes



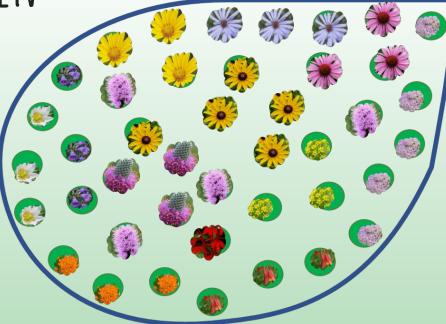






PHASE 1 - 2023 GARDEN

Pasque Flower Columbine Golden Alexander Penstemon Purple Prairie Clover Black-eyed Susan Sunflower Cardinal Flower Butterfly Weed Coneflower Liatris Sky Blue Aster Sedum

















SPRING 2023 PICS!









WHAT WE ENJOY ABOUT GARDENING CLUB:

- We like...
 - Being part of a gardening community
 - Helping the school look better and be more aesthetically pleasing.
 - Supporting our pollinators- bees, bugs, butterflies, and birds.
 - Reducing the Urban Heat Island effect.
 - Bringing people together through this garden space- it gives students a nice space to be in nature in front of the school.

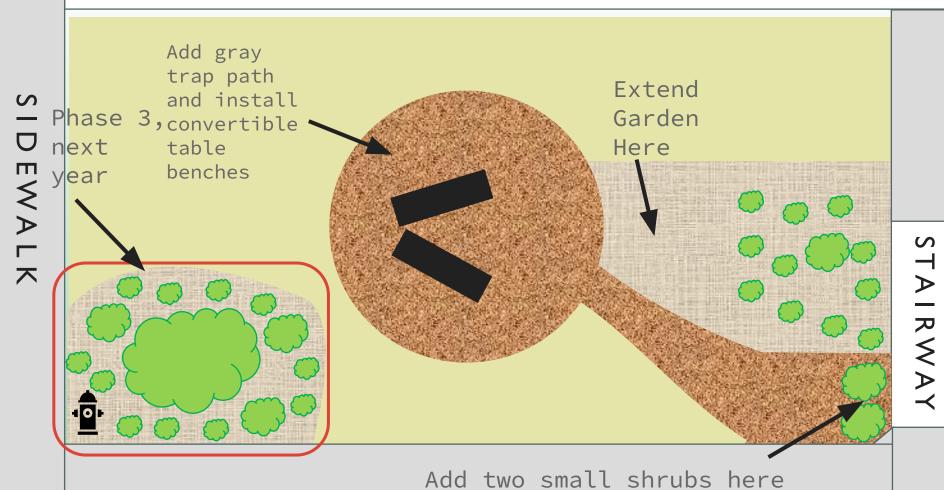
SAMS STUDENT GARDEN

Phase Two- Spring 2024



E P.

BUILDING



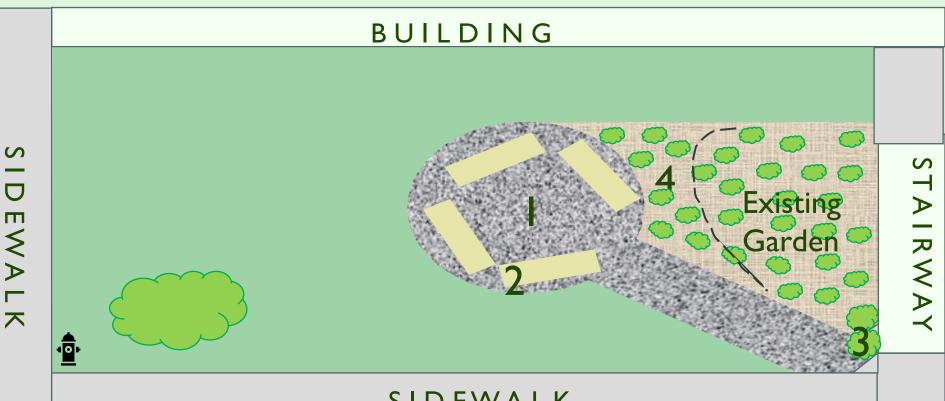
2024 - PROPOSED GARDEN UPDATES

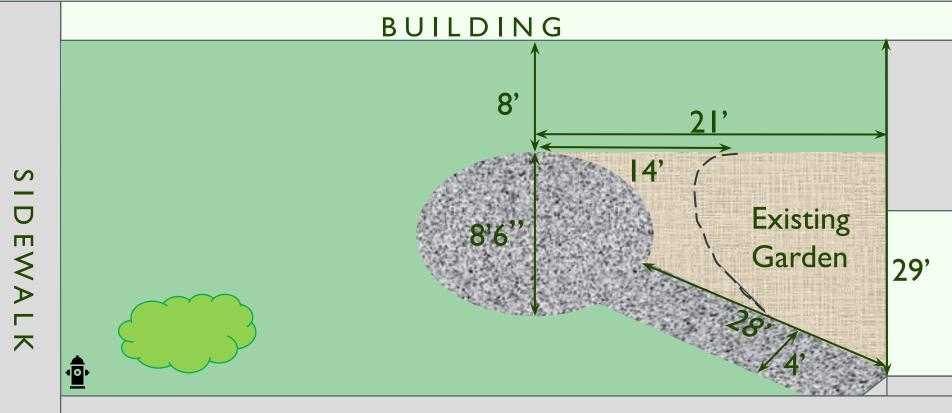
- Add gray trap pathway to center circle.
- Fill center circle with gray trap.
- Add convertible table benches to space.
- Extend garden to center circle, plant native plants (student designed).
- Add two small shrubs near stairwell.

SAMS Garden Design - Phase 2

- 1. Add a path and circle for sitting in
- 2. Add convertible table benches

- 3. Plant bushes near stairway
- 4. Expand pollinator garden





SIDEWALK

Pathway Material Gray Trap - A jagged, gray landscape rock



In front of Nativity Lutheran Church. Gray trap gets compacted and stays in place.

OUR HOPES FOR PHASE 3:

- Expand the garden! Add more native plants and shrubs.
- Add more seating near the existing tree.
- Plant another tree to allow for shade near the convertible table benches.
- Add more variety to this usable space!



An Eastern Red Bud Tree would be beautiful!!!

ANOTHER CUTE IDEA!





Dragonfly Sculpture!





OUR OTHER PLANTINGS!



We planted plants by the City Hall sign!!













Any questions?





Superintendent Report June 4, 2024 from Dr. Renee Corneille Superintendent of St. Anthony - New Brighton Schools

Each school board meeting, the superintendent will take time to reflect on the school district's achievements, events and stories of students and staff. The idea of these notes is to keep the board both informed and inspired of all the amazing work our school community has done over the past two weeks.

Student Highlights



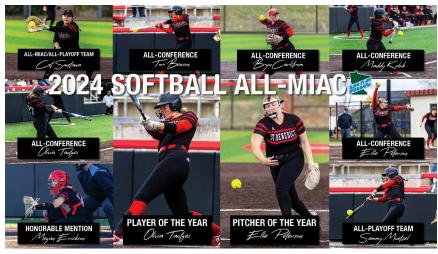
Superintendent Council Highlights from the 2023-2024 school year *Students share their brilliant ideas and suggestions with the Superintendent*

We're in our second year of the Superintendent Council and our group of 11 students are closing out the year reflecting on their time together. The purpose of the Superintendent Council is to keep an open line of communication between students and the Superintendent. At their final meeting in May, new students joined the outgoing students to pass on their knowledge and experience. We're excited to have this partnership and opportunity to connect with students and hear from them directly about their time at St. Anthony - New Brighton Schools.





St. Anthony - New Brighton's Girls' Flag Football highlighted on CBS News Our very own Girls' Flag Football team was recently featured by CBS News. The Minnesota State High School League is preparing to recognize the new sport for middle school students in an effort to offer another activity for girls to participate in. Great job, Huskies!



Congratulations to Panda Alumni and SAVHS graduate Ellie Peterson

She was selected the Minnesota Intercollegiate Athletic Conference Pitcher of the Year on May 20th! Ellie is a sophomore pitcher for the College of St. Benedict. <u>View the news release</u>.





Local author came to speak about book to Library Club

Laura Zimmerman, author of "My Eyes Are Up Here" and "Just Do This One Thing For Me," met with the Library Club last week to talk about how a book is made. The students learned about how the title and cover page is designed, how the book gets translated into different languages, what it's like to write a book and her publishing experience.

The Library Club meets weekly after school and is hosted by Librarian Lizzy Potts: "The friendships that are formed in Library Club are really special to watch – the students love to decorate the space and shelf."





Creature comfort: SAMS students make toys for 1st graders based on their artwork Wilshire Park 1st graders were treated to a special delivery earlier this week by 8th grade students. They received their stuffed toy, inspired by their design given to the students earlier in the year. The middle school students worked very hard to recreate the creature in the stuffed toy, and we think the results turned out great!



Community members enjoy SAVHS Chamber Choir performance over lunch



At Community Services, members of the St. Anthony - New Brighton community gathered over a delicious lunch to learn more about one another, and to watch the SAVHS Chamber Choir perform an array of songs. The atrium filled with beautiful sounds and music. We hope to plan another event in the fall!



District 916 Career & Tech Center Student of the Month

Every month District 916, which serves St. Anthony - New Brighton Schools, celebrates one student from each of our 20 programs as a Student of the Month.

Congratulations to Charles Trombley who works in Automotive Technology

"Charles is a productive and thoughtful young man. He has shown a great deal of growth, work readiness and automotive skills. His willingness to learn and help others creates a positive environment in our class. His professional skills and maturity are a great asset for him in the future and in the auto industry." – Erick Lehet, Assistant Principal

Upcoming Events

- Patriots Marching Band Parade Schedule 2024
- June 6 Spring Lake Park Parade 6:30 p.m.
- June 14 Benson Parade 6:30 p.m.
- June 15 Buffalo Parade 6:00 p.m.
- June 18 Northeast Mpls Parade 6:30 p.m.
- June 19 Twins Pre-Game Performance
- June 20 Milaca Parade 5:30 p.m.
- June 24 Roseville Parade 6:15 p.m.
- August 2 St. Anthony VillageFest Parade 7:00 p.m.

<u>St. Anthony – New Brighton School District</u> <u>Independent School District 282</u> <u>3303 33rd Ave NE</u> <u>St. Anthony, MN 55418</u>

Work Session - Tuesday, May 21, 2024

MINUTES

<u>Members Present:</u> Board Chair <u>Ben Phillip;</u> Treasurer <u>Mike Overman</u>; Clerk <u>Cassandra</u> <u>Palmer</u>; Director <u>Laura Oksnevad</u>: and Director <u>Laurel Hood</u>

Staff Present: Superintendent Dr Renee Corneille and Wellness Coordinator Lori Watzl-King

The Work Session was called to order at 7:00 p.m. by Chair Ben Phillip.

APPROVAL OF THE AGENDA

A motion was made by Mike Overman and seconded by Laura Oksnevad to approve the May 21, 2024 Work Session agenda, as presented. <u>The motion carries 5/0</u>.

LEVY RENEWAL REPORT DISCUSSION

This was the fourth discussion by the school board regarding the potential renewal of the 2014,10 year operating levy. The board considered the public feedback data to guide the discussion.

WELLNESS REPORT

In this end of the year wellness report, Lori Watzl-King updated the School Board on the wellness committee goals; the wellness cohort; and school year health office visits.

SUPERINTENDENT REPORT

Each school board meeting, the superintendent takes time to reflect on the school district's achievements, events and stories of students and staff. The report highlighted Pacer announcing 2024 Unity Award recipient to a SAVHS student; early childhood art fair raised \$1,000 for supplies; SAVHS students MSHSL art competition awards; and the district moving to a new transportation company for the 2024-2025 school year.

APPROVAL OF THE MINUTES

A motion was made by Laura Oksnevad and seconded by Mike Overman to approve the minutes from the May 7, 2024, Regular Meeting, as presented. <u>The motion carries 5/0</u>.

APPROVAL OF THE CONSENT AGENDA

A motion was made by Cassandra Palmer and seconded by Laurel Hood to approve the May 21, 2024, Consent Agenda, as presented. <u>The motion carries 5/0.</u>

DISCUSSION

1. 2024-2025 Budget Review

This was the second review of the proposed budget for the 2024-25 school year. The school board discussed the budget and will have at least one more review of the budget before it must be approved by the school board in June.

2. <u>BeSmart Resolution Review</u>

The board had a first reading of the BeSMART Safe Gun Storage Resolution on February 20th. When the board discussed the resolution, one thought was that the school district needs to inquire with the City of St. Anthony about collaborating in the effort to provide education and information to students, families and the community. During the joint meeting with the city on April 30, the city confirmed interest in collaboration. With the feedback from the city and the board, edits were made to the potential resolution. The board discussed the resolution and will present the resolution as an action item in June.

3. VillageFest Planning

Village Fest 2024 is scheduled for August 2-4. The Board will participate in the parade on Friday, August 2 at 7:00 pm and will also be hosting a booth at the vendor fair.

4. Annual School Board and Superintendent Review

This was a reminder to the Board that the annual reviews for both the Board and Superintendent will be occurring. The Board Chair will provide an update and timeline.

BOARD MEMBER REPORTS

School Board members attended the following meetings and events: Kiwanis; Patriots band blitz; softball; baseball; SAMS play; 6th and 7th grade band concert; AMSD; community teaching and learning; MSBA coffee and conversation; adult prom; and the Patriots garage sale.

<u>Adjourn</u>

The Work Session of May 21, 2024 was adjourned at 9:14 pm.

Signed Dr. Cassandra Palmer, Clerk Attest: Kim Lannier



SCHOOL BOARD CONSENT AGENDA June 4, 2024

<u>PRESENTER(S)</u>: School Board Chair <u>SCHOOL BOARD CHAIR'S RECOMMENDATION (in the form of a motion)</u>:"...to approve the *Consent Agenda*.

1. Personnel

a. Leaves(s)

Caines	Mageen	School Board Vice Chair	District	May 25, 2024 - July 29, 2024
Last Name	First Name	Position	School	Date Effective

b. Hire(s)

Last Name	First Name	Position	School	Date Effective		
Schafer	Jill	Special Education Teacher	SAMS	August 2024		
West	Kathleen	Language Arts	SAMS	August 2024		
Klien	Eva	Summer Learning Program Teacher	District	June 2024		
Paulson	Lauren	Summer Learning Program Teacher	District	June 2024		
Appleby	Amber	Summer Learning Program Teacher	District	June 2024		
Stoa Swenson	Jodi	Summer Learning Program Teacher	District	June 2024		
Dreher	Patrick	Summer Learning Program Teacher	District	June 2024		

c. Resignation(s)

Last Name	First Name	Position	School	Date Effective
Nagle	Anna	Dean of Students	Wilshire Park	June 10, 2024

2. Payment of Bills Checks Paid – June 4, 2024

General Fund	\$97,914.80
Food Service Fund	\$32,454.77
Transportation Fund	\$122,655.35
Community Service Fund	\$12,093.68
Capital Expenditure Fund	\$47,451.50
Trust Fund	\$9,054.45

Student	Activities
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\$9,981.93

TOTAL: \$ 332,106.48

2. Policy(ies)

Policy	Type of Policy	Update
Policy 208: Development, Adoption, and Implementation of Policies	Local Control - Recommended	Revised: Article V, D: Change policies that require annual review to the following three policies only: Policy 506: Student Discipline Policy 722: Public Data and Data Subject Request Policy 806: Crisis Management
Policy 507: Corporal Punishment	Legal	Revisions reflect 2024 statutory changes re: reasonable force
Policy 514: Bullying Prohibition Policy	Mandatory	Revised Article V.A; clarified posting requirements and updated other sections

MSBA/MASA Model Policy 208 Orig. 1995 Rev. 2022 Rev. 2024

208 DEVELOPMENT, ADOPTION, AND IMPLEMENTATION OF POLICIES

[Note: The provisions of this policy are recommendations. The procedures for policy development, adoption, and implementation are not specifically provided by statute.]

A TENT

I. PURPOSE

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The purpose of this policy is to emphasize the importance of the policy-making role of the school board and provide the means for it to be an ongoing effort.

II. GENERAL STATEMENT OF POLICY

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Policies should define the desire and intent of the school board and should be in a form which is sufficiently explicit to guide administrative action. A set of written policies shall be maintained and modified as needed.

III. DEVELOPMENT OF POLICY

- A. The school board has jurisdiction to legislate policy with the force and effect of law for the school district. School district policy provides the school board's general direction for the school district while delegating policy implementation to the administration.
- B. The school district's policies provide guidelines and goals to the school community. The policies are the basis for guidelines and directives created by the administration. The school board shall determine the effectiveness of policies by evaluating periodic reports from the administration.
- C. Policies may be proposed by a school board member, employee, student, or resident of the school district. Proposed policies or ideas shall be submitted to the superintendent for review prior to possible placement on the school board agenda.

IV. ADOPTION AND REVIEW OF POLICY

- A. The school board shall give notice of proposed policy changes or adoption of new policies by placing the item on the agenda of two school board meetings. The proposals shall be distributed and public comment will be allowed at two meetings.
- B. The final action taken to adopt the proposed policy shall be approved by a simple majority vote of the school board at a meeting after the two meetings at which public input was received. The policy will be effective on the latter of the date of

passage or the date stated in the motion.

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- C. In an emergency, a new or modified policy may be adopted by a majority vote of a quorum of the school board in a single meeting. A statement regarding the emergency and the need for immediate adoption of the policy shall be included in the minutes. The policy adopted in an emergency shall expire within one year following the emergency action unless the policy adoption procedure stated above is followed and the policy is reaffirmed. The school board shall have discretion to determine what constitutes an emergency.
- D. If a policy is modified with minor changes that do not affect the substance of the policy or because of a legal change over which the school board has no control, the modified policy may be approved at one meeting at the discretion of the school board.

V. IMPLEMENTATION OF AND ACCESS TO POLICY

- A. The superintendent shall be responsible for implementing school board policies, other than the policies that cover how the school board will operate. The superintendent shall develop administrative guidelines and directives to provide greater specificity and consistency in the process of implementation. These guidelines and directives, including employee and student handbooks, may be subject to annual review by the school board.
- B. Each school board member shall have access to school district policies.
- C. The superintendent, employees designated by the superintendent, and individual school board members shall be responsible for keeping the policies current.
- D. The Policy Committee of the School Board shall be responsible for developing a system of periodic review. In addition, the school board shall review the following policies annually: 410 Family and Medical Leave Policy; 413 Harassment and Violence; 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse; 415 Mandated Reporting of Maltreatment of Vulnerable Adults; 506 Student Discipline; 514 Bullying Prohibition Policy; 522 Student Sex Nondiscrimination; 524 Internet Acceptable Use and Safety Policy; 616 School District System Accountability; 722: Public Data and Data Subject Request and 806 Crisis Management Policy.
- E. When no school board policy exists to provide guidance on a matter, the superintendent is authorized to act appropriately under the circumstances keeping in mind the mission, educational philosophy, and financial condition of the school district. Under such circumstances, the superintendent shall advise the school board of the need for a policy and present a recommended policy to the school board for approval.

Legal References:	Minn. Stat. § 123B.02, Subd. 1 (School District Powers) Minn. Stat. § 123B.09, Subd. 1 (School Board Powers)
Cross References:	MSBA/MASA Model Policy 305 (Policy Implementation)



Adopted: January 5, 2010 Revised: October 2023 Revised: June 4, 2024

507 CORPORAL PUNISHMENT AND PRONE RESTRAINT

I. PURPOSE

The purpose of this policy is to describe limitations on use of corporal punishment and prone restraint upon a student.

II. GENERAL STATEMENT OF POLICY

No employee or agent of the school district shall inflict corporal punishment or use prone restraint upon a student.

III. DEFINITIONS

- 1. "Corporal punishment" means conduct involving:
 - a. hitting or spanking a person with or without an object; or

b. unreasonable physical force that causes bodily harm or substantial emotional harm.

2. "Employee or agent of the district" does not include a school resource officer as defined in Minnesota Statutes, section 626.8482, subdivision 1, paragraph (c).

32. "Prone restraint" means placing a child in a face-down position.

IV. PROHIBITIONS

1. An employee or agent of a district shall not inflict corporal punishment or cause corporal punishment to be inflicted upon a pupil to reform unacceptable conduct or as a penalty for unacceptable conduct.

2. An employee or agent of the school district, including a school resource officer, security personnel, or police officer contracted with a district, shall not use prone restraint.

3. An employee or agent of a district, including a school resource officer, security personnel, or police officer contracted with a district, shall not inflict any form of physical holding that restricts or impairs a pupil's ability to breathe; restricts or impairs a pupil's ability to communicate distress; places pressure or weight on a pupil's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a pupil's torso.

4. Conduct that violates this Article is not a crime under Minnesota Statutes, section 645.241, but may be a crime under Minnesota Statutes, chapter 609 if the conduct violates a provision of Minnesota Statutes, chapter 609. Conduct that

violates IV.1 above is not per se corporal punishment under the statute. Nothing in this Minnesota Statutes, section 121A.58 or 125A.0941 precludes the use of reasonable force under Minnesota Statutes, section 121A.582. The use of reasonable force as set forth in Section V does not authorize conduct prohibited pursuant to Minnesota Statutes, section 125A.0942.

V. REASONABLE FORCE

1. Reasonable force may be used upon or toward the person or another without the other's consent when used by a teacher, school principal, school employee, school bus driver, or other agent of the school in the exercise of lawful authority, to restrain, a child or pupil to prevent bodily harm or death to the child, pupil, or another.

- 2. Reasonable force may be used upon or toward the person of a child without the child's consent when used by a teacher, school principal, school employee, school bus driver, other agent of the district, or other member of the instructional, support, or supervisory staff upon or toward a child or pupil when necessary to restrain the child or pupil to prevent bodily harm or death to the child, pupil, or another pursuant to Minnesota Statutes, section 609.379. Nothing in this section 609.379 limits any other authorization to use reasonable force including but not limited to authorizations under Minnesota Statutes, section 121A.582, subdivision 1, and section 609.06, subdivision 1.
- 3. A teacher or school principal may use reasonable force under the conditions set forth in Policy 506 (Student Discipline).

EXCEPTIONS

A teacher or school principal may use reasonable force under the conditions setforth in Policy 506 (Student Discipline).

III. VIOLATION

Employees who violate the provisions of this policy shall be subject to disciplinary action as appropriate. Any such disciplinary action shall be made pursuant to and in accordance with applicable statutory authority, collective bargaining agreements and school district policies. Violation of this policy may also result in civil or criminal liability for the employee.

Legal References:	Minn. Stat. § 121A.58 (Corporal Punishment)
	Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
	Minn. Stat. § 123B.25 (Legal Actions Against Districts and Teachers)
	Minn. Stat. § 125A.0941 (Definitions)
	Minn. Stat. § 125A.0942 (Standards for Restrictive Procedures)
	Minn. Stat. § 609.06 Subd. 1 (6)(7) (Authorized Use of Force)
	Minn. Stat. § 609.379 (Permitted Actions)
	Minn. Stat. § 626.8482 (School Resource Officers; Duties; Training; Model
	Policy)
	Minn. Stat. § 645.241 (Punishment for Prohibited Acts)
Cross References:	
	MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of
	School District Employees)
	MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or
	Physical or Sexual Abuse)
	MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of
	Vulnerable Adults)
	MSBA/MASA Model Policy 506 (Student Discipline)
	MSBA/MASA Model Policy 507.5 (School Resource Officers)



Adopted October 4, 2022, Revised Jan. 9, 2024 Revised June 4, 2024

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514 BULLYING PROHIBITION POLICY

I. PURPOSE

A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, is conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students in a safe environment. The school district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel. However, to the extent such conduct affects the educational environment of the school district and the rights and welfare of its students and is within the control of the school district in its normal operations, the school district intends to prevent bullying and to take action to investigate, respond to, and to remediate and discipline for those acts of bullying which have not been successfully prevented. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation, and other similar disruptive and detrimental behavior.

II. GENERAL STATEMENT OF POLICY

- A. An act of bullying, by either an individual student or a group of students, is expressly prohibited:
 - 1. on the school premises, at the school functions or activities, on the school transportation;
 - 2. by the use of electronic technology and communications on the school premises, during the school functions or activities, on the school transportation, or on the school computers, networks, forums, and mailing lists; or
 - 3. by use of electronic technology and communications off the school premises to the extent such use substantially and materially disrupts student learning or the school environment.

B. A school-aged child who voluntarily participates in a public school activity, such as a co-curricular or extracurricular activity, is subject to the policy provisions applicable to the public school students participating in the activity.

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- C. This policy applies not only to students who directly engage in an act of bullying but also to students who, by their indirect behavior, condone or support another student's act of bullying. This policy also applies to any student whose conduct at any time or in any place constitutes bullying or other prohibited conduct that interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student or other students, or materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges. This policy also applies to an act of cyberbullying regardless of whether such act is committed on or off school district property and/or with or without the use of school district resources. <u>This policy also applies to sexual exploitation</u>.
- D. Malicious and sadistic conduct involving race, color, creed, national origin, sex, age, marital status, status with regard to public assistance, disability, religion, sexual harassment, and sexual orientation and gender identity as defined in Minnesota Statutes, chapter 363A is prohibited. This prohibition applies to students, independent contractors, teachers, administrators, and other school personnel.

Malicious and sadistic conduct and sexual exploitation by a school district or school staff member, independent contractor, or enrolled student against a staff member, independent contractor, or student that occurs as described in Article II.A above is prohibited.

- E. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate bullying.
- F. Apparent permission or consent by a student being bullied does not lessen or negate the prohibitions contained in this policy. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.
- G. False accusations or reports of bullying against another student are prohibited.
- H. A person who engages in an act of bullying, reprisal, retaliation, or false reporting of bullying or permits, condones, or tolerates bullying shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures, including the school district's discipline policy (See Policy 506). The school district may take into account the following factors:

1. The developmental ages and maturity levels of the parties involved;

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- 2. The levels of harm, surrounding circumstances, and nature of the behavior;
- 3. Past incidences or past or continuing patterns of behavior;
- 4. The relationship between the parties involved; and

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5. The context in which the alleged incidents occurred.

Consequences for students who commit prohibited acts of bullying may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion. The school district shall employ research-based developmentally appropriate best practices that include preventative and remedial measures and effective discipline for deterring violations of this policy, apply throughout the school district, and foster student, parent, and community participation.

Consequences for employees who permit, condone, or tolerate bullying or engage in an act of reprisal or intentional false reporting of bullying may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of bullying may include, but not be limited to, exclusion from school district property and events.

I. The school district will act to investigate all complaints of bullying reported to the school district and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

For purposes of this policy, the definitions included in this section apply.

- A. "Bullying" means intimidating, threatening, abusive, or harming conduct that is objectively offensive and:
 - 1. an actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or
 - 1. materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.

The term, "bullying," specifically includes cyberbullying, <u>malicious and sadistic</u> conduct, and sexual exploitation.

- B. "Cyberbullying" means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network Internet website or forum, transmitted through a computer, cell phone, or other electronic device. The term applies to prohibited conduct which occurs on school premises, on school district property, at school functions or activities, on school transportation, or on school computers, networks, forums, and mailing lists, or off school premises to the extent that it substantially and materially disrupts student learning or the school environment.
- C. "Immediately" means as soon as possible but in no event longer than 24 hours.
- D. "Intimidating, threatening, abusive, or harming conduct" means, but is not limited to, conduct that does the following:
 - 1. Causes physical harm to a student or a student's property or causes a student to be in reasonable fear of harm to person or property;
 - 2. Under Minnesota common law, violates a student's reasonable expectation of privacy, defames a student, or constitutes intentional infliction of emotional distress against a student; or
 - 3. Is directed at any student or students, including those based on a person's actual or perceived race, ethnicity, color, creed, religion, national origin, immigration status, sex, marital status, familial status, socioeconomic status, physical appearance, sexual orientation including gender identity and expression, academic status related to student performance, disability, or status with regard to public assistance, age, or any additional characteristic defined in the Minnesota Human Rights Act (MHRA). However, prohibited conduct need not be based on any particular characteristic defined in this paragraph or the MHRA.
- E. "Malicious and sadistic conduct" means creating a hostile learning environment by acting with the intent to cause harm by intentionally injuring another without just cause or reason or engaging in extreme or excessive cruelty or delighting in cruelty.
- F. "On school premises, on school district property, at school functions or activities, or on school transportation" means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all

school-related functions, school- sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.

- G. "Prohibited conduct" means bullying or cyberbullying, malicious and sadistic conduct, sexual exploitation, or retaliation or reprisal for asserting, alleging, reporting, or providing information about such conduct or knowingly making a false report about prohibited conduct.
- H. "Remedial response" means a measure to stop and correct prohibited conduct, prevent prohibited conduct from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of prohibited conduct.
- I. "Student" means a student enrolled in a public school or a charter school.

II. REPORTING PROCEDURE

- A. Any person who believes he or she has been the target or victim of bullying or any person with knowledge or belief of conduct that may constitute bullying or prohibited conduct under this policy shall report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report bullying anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The school district encourages the reporting party or complainant to use the report form available from the principal or building supervisor of each building or available in the school district office, but oral reports shall be considered complaints as well.
- C. The building principal, the principal's designee, or the building supervisor (hereinafter the "building report taker") is the person responsible for receiving reports of bullying or other prohibited conduct at the building level. Any person may report bullying or other prohibited conduct directly to a school district human rights officer or the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as the primary contact on policy and procedural matters. The building report taker or a third party designated by the school district shall be responsible for the investigation. The building report taker shall provide information about available community resources to the target or victim of the bullying or other prohibited conduct, the perpetrator, and other affected individuals as appropriate.

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- D. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include bullying. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct that may constitute bullying or other prohibited conduct shall make reasonable efforts to address and resolve the bullying or prohibited conduct and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute bullying or other prohibited conduct in a timely manner may be subject to disciplinary action.
- E. Reports of bullying or other prohibited conduct are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of bullying and the record of any resulting investigation.
- F. Submission of a good faith complaint or report of bullying or other prohibited conduct will not affect the complainant's or reporter's future employment, grades, work assignments, or educational or work environment.
- G. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

III. SCHOOL DISTRICT ACTION

- A. Within three school days of the receipt of a complaint or report of bullying or other prohibited conduct, the school district shall undertake or authorize an investigation by the building report taker or a third party designated by the school district.
- B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the bullying or other prohibited conduct, the complainant, the reporter, and students or others, pending completion of an investigation of the bullying or other prohibited conduct, consistent with applicable law.
- C. The alleged perpetrator of the bullying or other prohibited conduct shall be

allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.

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- D. Upon completion of an investigation that determines that bullying or other prohibited conduct has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited conduct. Remedial responses to the bullying or other prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. of this policy. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; the student discipline policy (See Policy 506) and other applicable school district policies; and applicable regulations.
- E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets of bullying or other prohibited conduct and the parent(s) or guardian(s) of alleged perpetrators of bullying or other prohibited conduct who have been involved in a reported and confirmed bullying incident of the remedial or disciplinary action taken, to the extent permitted by law
- F. In order to prevent or respond to bullying or other prohibited conduct committed by or directed against a child with a disability, the school district shall, when determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in bullying or other prohibited conduct.

IV. RETALIATION OR REPRISAL

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The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged bullying or prohibited conduct, who provides information about bullying or prohibited conduct, who testifies, assists, or participates in an investigation of alleged bullying or prohibited conduct, or who testifies, assists, or participates in a proceeding or hearing relating to such bullying or prohibited conduct. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct. Remedial responses to the prohibited conduct shall be tailored to the particular incident and nature of the conduct

and shall take into account the factors specified in Section II.F. of this policy.

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V. TRAINING AND EDUCATION

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- A. Consistent with its applicable policies and practices, tThe school district, mustshall discuss this policy with students, school personnel and volunteers and provide appropriate training for allto school district personnel to prevent, identify, and respond to prohibited conduct regarding this policy. The school district mustshall establish a training cycle for school personnel to occur during a period not to exceed every three school years. Newly employed school personnel must receive the training within the first year of their employment with the school district. The school district or a school administrator may accelerate the training cycle or provide additional training based on a particular need or circumstance. This policy shall be included in employee handbooks, training materials, and publications on school rules, procedures, and standards of conduct, which materials shall also be used to publicize this policy.
- B. The school district shall require ongoing professional development, consistent with Minnesota Statutes section 122A.60, to build the skills of all school personnel who regularly interact with students to identify, prevent, and appropriately address bullying and other prohibited conduct. Such professional development includes, but is not limited to, the following:
 - 1. Developmentally appropriate strategies both to prevent and to immediately and effectively intervene to stop prohibited conduct
 - The complex dynamics affecting a perpetrator, target, and witnesses to prohibited conduct;
 - Research on prohibited conduct, including specific categories of students at risk for perpetrating or being the target or victim of bullying or other prohibited conduct in school;
 - The incidence and nature of cyberbullying; and
 - Internet safety and cyberbullying.

The school district annually will provide education and information to students regarding bullying, including information regarding this school district policy prohibiting bullying, the harmful effects of bullying, and other applicable initiatives to prevent bullying and other prohibited conduct.

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The administration of the school district is directed to implement programs and other initiatives to prevent bullying, to respond to bullying in a manner that does not stigmatize the target or victim, and to make resources or referrals to resources available to targets or victims of bullying.

The administration is encouraged to provide developmentally appropriate instruction and is directed to review programmatic instruction to determine if adjustments are necessary to help students identify and prevent or reduce bullying and other prohibited conduct, to value diversity in school and society, to develop and improve students' knowledge and skills for solving problems, managing conflict, engaging in civil discourse, and recognizing, responding to, and reporting bullying or other prohibited conduct, and to make effective prevention and intervention programs available to students.

The administration must establish strategies for creating a positive school climate and use evidence-based social-emotional learning to prevent and reduce discrimination and other improper conduct.

The administration is encouraged, to the extent practicable, to take such actions as it may deem appropriate to accomplish the following:

- Engage all students in creating a safe and supportive school environment;
- Partner with parents and other community members to develop and implement prevention and intervention programs;
- Engage all students and adults in integrating education, intervention, and other remedial responses into the school environment;
- Train student bystanders to intervene in and report incidents of bullying and other prohibited conduct to the schools' primary contact person;
- Teach students to advocate for themselves and others;

- Prevent inappropriate referrals to special education of students who may engage in bullying or other prohibited conduct; and
- Foster student collaborations that, in turn, foster a safe and supportive school climate.
- The school district may implement violence prevention and character development education programs to prevent or reduce policy violations. Such programs may offer instruction on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.

The school district shall inform affected students and their parents of rights they may have under state and federal data practices laws to obtain access to data related to an incident and their right to contest the accuracy or completeness of the data. The school district may accomplish this requirement by inclusion of all or applicable parts of its protection and privacy of pupil records policy (See Policy 515) in the student handbook.

2. NOTICE

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- The school district will give annual notice of this policy to students, parents or guardians, and staff, and this policy shall appear in the student handbook.
- Article II, paragraph D, regarding malicious and sadistic conductThis policy must be conspicuously posted throughout each school building., in the administrative offices of the school district, and in the office of each school.
- This policy shall be conspicuously posted in the administrative offices of the school and school district in summary form.
- This policy must be distributed to each school district or school employee and independent contractor, if the contractor regularly interacts with students, at the time of employment with the district or the school. hiring or contracting.
- Notice of the rights and responsibilities of students and their parents under this policy must be included in the student discipline policy (See Model Policy 506) distributed to parents at the beginning of each school year.
- This policy shall be available to all parents and other school community members in an electronic format in the language appearing on the school district's or a school's website, consistent with the district policies and practices.

Each school must develop a process for discussing this policy with students, parents of students, independent contractors, and school district and school employees.

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The school district shall provide an electronic copy of its most recently amended policy to the Commissioner of Education.

3. POLICY REVIEW

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To the extent practicable, the school board shall, on a cycle consistent with other school district policies, review and revise this policy. The policy shall be made consistent with Minnesota Statutes, sections 121A.031 and 121A.0312, and other applicable law. Revisions shall be made in consultation with students, parents, and community organizations.

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) Legal References: Minn. Stat. § 120A.05, Subds. 9, 11, 13, and 17 (Definition of Public School) Minn. Stat. § 120B.232 (Character Development Education) Minn. Stat. § 121A.03 (Model Policy) Minn. Stat. § 121A.031 (School Student Bullying Policy) Minn. State § 121A.0312 (Malicious and Sadistic Conduct) Minn. Stat. § 121A.0311 (Notice of the Rights and Responsibilities of Students and Parents under the Safe and Supportive Minnesota Schools Act) Minn. Stat.§ 121A.0312 (Malicious and Sadistic Conduct) Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act) Minn. Stat. § 121A.69 (Hazing Policy) Minn. Stat. § Ch. 124E (Charter Schools) Minn. Stat. Ch. 363A (Minnesota Human Rights Act) 20 U.S.C. § 1232g et seq. (Family Educational Rights and Privacy Act) 34 C.F.R. §§ 99.1 - 99.67 (Family Educational Rights and Privacy) **Cross References:** MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees) MSBA/MASA Model Policy 413 (Harassment and Violence) MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse) MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults) MSBA/MASA Model Policy 423 (Employee-Student Relationships) MSBA/MASA Model Policy 501 (School Weapons Policy) MSBA/MASA Model Policy 506 (Student Discipline) MSBA/MASA Model Policy 507 (Corporal Punishment) MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records) MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination) MSBA/MASA Model Policy 522 (Title IX Sex Nondiscimination Policy) MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)

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MSBA/MASA Model Policy 525 (Violence Prevention) MSBA/MASA Model Policy 526 (Hazing Prohibition) MSBA/MASA Model Policy 529 (Staff Notification of Violent Behavior by Students)

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MSBA/MASA Model Policy 709 (Student Transportation Safety Policy) MSBA/MASA Model Policy 711 (Video Recording on School Buses) MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses) 

RESOLUTION AUTHORIZING THE RENEWAL OF AN EXPIRING REFERENDUM REVENUE AUTHORIZATION

BE IT RESOLVED by the School Board (the "Board") of Independent School District No. 282 (St. Anthony-New Brighton School District), Hennepin and Ramsey Counties, Minnesota (the "District"), as follows:

1. <u>Background</u>. It is hereby determined that:

(a) Minnesota Statutes, Section 126C.17, subdivision 9b ("Subdivision 9b"), states that a school board may renew an expiring referendum revenue authorization without an election by adopting a written resolution authorizing the renewal, provided that the expiring referendum has not been previously renewed under Subdivision 9b, the term of the renewed referendum is no longer than the initial term approved by the voters, the expiring referendum is within the last two fiscal years of the term of the referendum, and the per pupil amount of the renewed referendum is the same as the amount of expiring referendum, or for an expiring referendum that was adjusted annually by the rate of inflation, the same as the per-pupil amount of the expiring referendum, adjusted annually for inflation in the same manner as if the expiring referendum had continued.

(b) At a duly called and regularly held special election on November 4, 2014, District voters approved a referendum revenue authorization for a term of 10 years, commencing with taxes payable in 2015. The additional revenue from the referendum revenue authorization has been used to finance school operations. The referendum revenue authorization is scheduled to expire after taxes payable in 2024 (the "Expiring Referendum").

(c) On June 4, 2024, the Board convened a regular meeting for the purpose, in part, of discussing the proposed renewal of the Expiring Referendum in accordance Subdivision 9b and allowing public testimony on the proposed renewal.

- 9b.
- (d) The Expiring Referendum has not been previously renewed under Subdivision

2. <u>Authorization of Renewal</u>. The Board hereby determines and declares that it is necessary and expedient for the District to renew the Expiring Referendum in the same per pupil amount as is current in the Expiring Referendum. The additional revenue from the renewed referendum revenue authorization will be used to finance school operations. The renewed referendum revenue authorization will be applicable for 10 years beginning with taxes payable 2025, unless otherwise revoked or reduced as provided by law.

3. <u>Notice of Renewed Referendum Revenue Authorization</u>. The Clerk is hereby authorized and directed to submit a copy of this resolution to the Commissioner of Education and the county auditor of each county in which the District is located in whole or in part as soon as practicable, but not later than September 1 of the calendar year in which resolution is adopted.

4. <u>Effective Date</u>. Pursuant to Subdivision 9b, this resolution becomes effective 60 days after its adoption.

The recommended motion is to approve the Resolution Authorizing the Renewal of an Expiring Referendum Revenue Authorization, as presented.



SCHOOL BOARD RESOLUTION INDEPENDENT SCHOOL DISTRICT NO. 282 ADOPTING THE SCHOOL DISTRICT'S FISCAL YEAR (FY) 2025 LONG-TERM FACILITIES MAINTENANCE TEN-YEAR PLAN

WHEREAS, to qualify for Long-Term Facilities Maintenance revenue, Minnesota Statutes 2022, section 123B.595, subd. 4 states a school district or intermediate district must annually adopt and approve a ten-year LTFM facilities plan by July 31 for commissioner approval.

WHEREAS, the school district has developed a ten-year Long-Term Facilities Maintenance plan consistent with this law.

The recommendation is to approve the Long-Term Facilities Maintenance (LTFM) Ten-Year Plan for ISD282, as presented.

Long Term Facility Maintenance 10-year Plan													
Fiscal Year 2024 to 2034													
Description	Location	FIN	FY 23-24 Actual	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
	20041011												
Projected/Actual Revenue			765,168	760,498	764,443	764,443	764,443	764,443	764,443	764,443	764,443	764,443	3 764,44
Abatement and scaffolding	Districtwide	358		3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	5,000)
Annual Safety inspections/OSHA Training	Districtwide	347	775	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500)
Auditorium ceiling	MS/HS	379		5,000									
Auditorium dressing room		379										95,000)
Auditorium lighting	MS/HS	370		6,000									
Auditorium PA	MS/HS	369		65,000									
Bleachers	MS/HS	369			60,000)							
Boiler	MS/HS	369								100,000			
Boiler	Wilshire	369								250,000			
20.0	Districtwide									200,000			
Boiler Backflow Preventor replacement device		380											
Building Envelope	Districtwide	368						60,000					
C1 Field Netting	MS/HS	369		45,000									
Capital projects consultants/Project managers	Districtwide	382		30,000	30,000	30,000	30,000	30,000	120,000	30,000	30,000	30,000)
Chemical pumps	MS/HS	380				5,000							
Chemical Safety Officer	Districtwide	349	1,008.78	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Concrete work	MS/HS	349	1,000.70	10,000		1,000	1,000	1,000	1,000	1,000	1,000	1,000)
Cooling System motor replacement	MS/HS	380	8,288	10,000									
Digital signs and scoreboards	MS/HS	369	0,200										
Doors	MS/HS	369			65,000)							
Doors	Wilshire	369			00,000				200,000				
	Districtwide												
Electrical		370											
Electrical	MS/HS	370											
Electronic gate	MS/HS	370				15,000		40,000					
Fencing	MS/HS Districtwide	384											
Fire Safety inspection and equipment maintenan	CE	363	10,597	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000)
Floors	Districtwide	379									175,000		
Floors	MS/HS	379			26,000	130,000					110,000		
Floors	MS/HS	379				,		40,000	100,000				
Floors	Wilshire	379				65,000							
Hazardous Waste Disposal	Districtwide	349	244										
	Districtwide	_											
Health and Safety management	District	352	27,924	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000)
Health and Safety supplies/ Equipment	Districtwide	347	877	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500)
Lockers	MS/HS	369		,			,		120,000				
lower lot curb		384										50,000)
NODO O F	Districtwide												
MSDS Online	Districtwide	349		3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	J
Parking Lot	DistrictWide	384					100,000					90,000)
Playground wood chips/fence	Wilshire	347		2,500	2,500	2,500			2,500	2,500	2,500		
Plumbing	MS/HS	381						150,000					
Plumbing (RPZ backflow preventor)	MS/HS	381		10,000	5,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000)
Pool filter room floor	MS/HS	381				30,000		60,000		120,000			
Pool leak	MS/HS	381											
Restrooms	MS/HS	381		250,000	250,000	1							

Long Term Facility Maintenance 10-year Plan													
Fiscal Year 2024 to 2034													
Description	Location	FIN	FY 23-24 Actual	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
Retaining walls (Parking lot)	MS/HS	384			80,000	0							
Roofs	MS/HS	383	749,379.10				240,000	180,000)				
Roofs	MS/HS	383								200,000	0 450,000)	580,00
Roofs	Wilshire	383				135,000	315,000)					
Rooftop 10	MS/HS	383		160,000									
Rooftop units	Wilshire	383			225,000	D							
Scoreboards	MS/HS	369											
sidewalk/railing		384										95,000)
Sign replacements	MS/HS	370									50,000)	
Stadium Backside	MS/HS	369											
Stadium Bleachers/Press box	MS/HS	369											
Stage Floors	MS/HS	379											
Track	MS/HS	384										115,000	
Turf	MS/HS	384										100,000	100,00
Walls	MS/HS	379						100,000		0			
Water heaters	MS/HS	380				35,000		50,000)				
Windows/Panels	MS/HS	368				160,000							
Windows/Panels	Wilshire	368				100,000	1						
Wood replacement benches	MS/HS	369		65,000									
Total LTFM Projected Expenses			1,122,798	724,50	819,500	0 793,500	773,500	798,500	728,500	0 788,500	0 793,500	753,000	795,00
Net LTFM			(357,630)	35,998	3 (55,057	(29,057)	(9,057) (34,057	35,943	3 (24,057) (29,057) 11,443	3 (30,557
			(001,000)		(00,00)	, (20,007)	(0,001)	, (04,001)	, 00,04	(14,00)) (20,007)	, 11,4-8	(00,00)
Beginning LTFM Fund Balance			446,359	130,32	7 166,329	5 111,268	82,211	73,154	39,097	7 75,040	0 50,983	3 21,926	33,36
Projected Revenue			765,168										
Projected Expenses			1,122,798										
Projected Ending Fund Balance			88,730										



Resolution approving Northeast Metro 916 Intermediate School District's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of those projects in the district's application for fiscal year (FY) 2026 long-term facility maintenance revenue.

BE IT RESOLVED by the School Board of School District No. 282, State of Minnesota, as follows:

1. The school board of Northeast Metro 916 Intermediate School District has approved a long-term facility maintenance program budget for its facilities for the 2025-2026 school year (Pay 2025 Levy) in the amount of \$467,100 of which School District No. 282's proportionate share is \$8,523.00 for pay as you go projects. The various components of this program budget are attached hereto and are incorporated herein by reference. Said budget is hereby approved.

2. Minnesota Statutes, Section 123B.595, subdivision 3, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.

3. The proportionate share of the costs of the intermediate school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by utilizing a blended rate where 25% of the rate is determined by multiplying the total cost of the intermediate school district long-term facility maintenance times the ratio of the member school district's net tax capacity to the total net tax capacity of the intermediate school district and 75% of the rate is determined by multiplying the total cost of the intermediate school district long-term facility maintenance times the ratio of ADM utilization by district to the total ADM utilization. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for fiscal year 2026 is hereby approved, subject to approval by the Commissioner of Education. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The recommended motion is to approve the proportionate share of NE Metro LTFM maintenance plan, as presented.

DEPARTMENT	Division of School Finance 400 NE Stinson Bivd Minneapolis, MN 55413	Lon	g-Term Facility	Maintenan	nce Ten-Year	Expenditure	Application (LTFM) - Fund	01 and Fund	06 Projects (Dnly	ED - 02478-09
Instructions: Enter estin	mated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnes	ota Statutes 2021, se	ction 123B.595, subd.	. 10. Enter by Ur	niform Financial and	d Accounting Repor	rting Standards (UF	ARS) finance code a	nd by fiscal year in	the cells provided.		
District Info.	Enter Information	District Info.	Enter Inform	ation								
District Name:	Northeast Metro 916 Intermediate School District	Date:										
District Number:	916	Email:	mkumlien@916scho	ols.org								
District Contact Name:	Mark Kumlien											
Contact Phone #	651-415-5650											
	Expenditure Categories	2024 (base year)	2025	2026	2027	Fiscal 2028	Year (FY) Ending 2029	June 30 2030	2031	2032	2033	2034
Health and Safety - this	section excludes project costs in Category 2 of \$100,000 or more for which additional											
	revenue is requested for Finance Codes 358, 363 and 366.											
Finance Code	Category (1)											
347 349	Physical Hazards	\$36,650	\$37,150	\$38,650	\$33,650	\$38,650	\$33,650	\$38,650	\$33,650	\$46,150	\$41,150	
349	Other Hazardous Materials Environmental Health and Safety Management	\$11,500 \$93,800	\$12,000 \$94,800	\$14,500 \$95,800	\$8,500 \$96,800	\$8,500 \$97,800	\$11,500 \$98,800	\$11,500 \$99,800	\$14,500 \$100,800	\$12,500 \$109,300	\$12,500 \$109,300	
352	Asbestos Removal and Encapsulation	\$95,800	\$94,800 \$2,000	\$95,800 \$0	\$96,800	\$97,800	\$98,800 \$0	\$99,800 \$0	\$100,800	\$109,500 \$2,500	\$109,500	
363	Fire Safety	\$26,900	\$28,400	\$26,450	\$30,950	\$24,350	\$26,750	\$28,950	\$24,350	\$33,650	\$34,250	
366	Indoor Air Quality	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	
	Total Health and Safety Capital Projects	\$181,350	\$186,850	\$187,900	\$182,400	\$183,800	\$183,200	\$191,400	\$187,800	\$216,600	\$212,200	
Health	and Safety - Projects Costing \$100,000 or more per Project/Site/Year											
Finance Code	Category (2)											
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Health and Safety Capital Projects \$100,000 or More	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151											
Finance Code	Category 3 (a)											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	Total Remodeling for Approved Voluntary Pre-K Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Remodeling for Gender-Neutral Single-User Restrooms											
Finance Code	Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025											
UFARS Coding Pending	Remodeling for gender-neutral single user restroom per site.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Total Remodeling for Gender-Neutral Single User Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Ş
Finance Code	Accessibility											
Finance Code 367	Category (4)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
367	Accessibility Total Accessibility Projects	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	
	Deferred Capital Expenditures and Maintenance Projects	ΟÇ	ŞŪ	ŞŪ	ŞŪ	ΟĘ	3 0	<u>ن</u> ږ	٥ږ	ζŪ	<u>ن</u> ې	
Finance Code	Category (5)											
368	Building Envelope	\$21,500	\$24,500	\$21,500	\$196,500	\$196,500	\$21,500	\$21,500	\$21,500	\$28,500	\$28,500	\$178,500
369	Building Hardware and Equipment	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	
370	Electrical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
379	Interior Surfaces	\$28,100	\$80,100	\$179,700	\$24,700	\$24,700	\$99,700	\$179,700	\$179,700	\$75,700		
380	Mechanical Systems	\$15,000	\$107,500	\$40,000	\$160,000	\$20,000	\$20,000	\$0	\$0	\$0		
381	Plumbing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
382 383	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
383	Roof Systems Site Projects	\$14,000 \$15,000	\$14,000 \$15,000	\$14,000 \$20,000	\$14,000 \$16,000	\$14,000 \$70,000	\$614,000 \$71,000	\$14,000 \$20,000	\$14,000 \$16,000	\$17,000 \$20,000	\$17,000 \$16,000	
304	Total Deferred Capital Expense and Maintenance	\$13,000	\$245,100	\$279,200	\$415,200	\$329,200	\$830,200	\$239,200	\$235,200	\$145,200	\$141,200	\$258,200
	Total Annual 10-Year Plan Expenditures	\$278,950	\$431,950	\$467,100	\$597,600	\$513,000	\$1,013,400	\$430,600	\$423,000	\$361,800	\$353,400	
	Fund Balance Section	¢276,556	\$151350	<i>\$401,1200</i>	\$357,000	<i>4515)666</i>	<i>Q</i> 101010101	\$150,000	÷125,666	<i>4001)000</i>	¢835)100	¢170,000
	Fund 01											1
	Beginning Fund Balance 01-467-XX	\$262,096	\$415,096	\$450,246	\$580,746	\$496,146	\$996,546	\$413,746	\$406,146	\$344,946	\$336,546	\$453,946
	LTFM Fiscal Year Revenue - Levy	\$262,096	\$415,096 \$0	\$450,246 \$0	\$580,746 \$0	\$496,146 \$0	\$996,546 \$0	\$413,746	\$406,146 \$0	\$344,946 \$0		
	LTFM Fiscal Year Revenue - AID if Applicable	\$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0		
	LTFM Fiscal Year Revenue Other	\$431,950	\$467,100	\$597,600	\$513,000	\$1,013,400	\$430,600	\$423,000	\$361,800	\$353,400		
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab) LTFM Transfer OUT if applicable - Special Legislation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)							\$0 \$430,600				\$0 \$470,800



Intermediates/Cooperatives/Joint Powers Long-Term Facilities Maintenance Revenue Allocation

ED-02479-09

General Information and Instructions: Please read the Instructions for Completion on the Instructions tab before completing this report.

District Name:	Name of Person Completing this Report:	Title:				
Northeast Metro 916 Intermediate School District	Mark Kumlien	Executive Direc	tor of Finance			
Telephone Number:	Email Address:		Date Submitted:			
651-415-5650	mkumlien@916schools.org					

Long-Term Facilities Maintenance (LTFM) Revenue amounts to be Allocated to member School Districts for Fiscal Year (FY) 2026

1. Pay-as-you-go revenue portion 2. Bond debt service revenue portion						\$ 467,100.0
						\$ -
3. Total revenue amounts to allocate						\$ 467,100.00
District Number	Type	School District Name	Pay-as-you-go Allocation Percent	Allocated Pay-as-you-go (Number 1)	Bonded Debt Service Allocation Percent	Allocated Bonded Debt Service (Number 2)
0012	01	Centennial	6.4%	\$ 29,994.00		\$ -
0013	01	Columbia Heights	3.5%			\$
0014		Fridley	2.6%	\$ 12,159.00		\$
0016	01	Spring Lake Park	6.1%	\$ 28,387.00		\$
0282	01	St Anthony-New Brighton	1.8%	\$ 8,523.00		\$
0621	01	Mounds View	12.3%	\$ 57,514.00		\$
0622	01	North St Paul-Maplewood-Oakdale	11.1%	\$ 52,022.00		\$
0623	01	Roseville	8.1%	\$ 37,901.00		\$
0624	01	White Bear Lake	9.2%	\$ 43,056.00		\$
0831	01	Forest Lake	6.4%	\$ 29,727.00		\$ -
0832	01	Mahtomedi	3.3%			\$ -
0833	01	South Washington County	19.1%	\$ 89,401.00		\$
0834	01	Stillwater	10.0%	\$ 46,544.00		\$ -
				\$-		\$
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				\$ -		\$
Totals: The c	olumn	totals must agree with Lines 1 and 2.	100.000%	\$ 467,100.00	0.000%	\$ -

Notes - Allocation method agreed to by member districts:

Blended rate: Net Taxing Capacity and ADM Utilization



INDEPENDENT SCHOOL DISTRICT 282, ST. ANTHONY-NEW BRIGHTON Secure Storage Notification Resolution

Whereas, St. Anthony - New Brighton Schools is committed to the safety and security of all people in our school community;

Whereas, Evidence strongly suggests that secure firearm storage is an essential component to any effective strategy to keep schools and students safe;

Whereas, An estimated <u>4.6 million</u> American children live in households with at least one loaded, unlocked firearm;

Whereas, Every year, roughly <u>350 children</u> under the age of 18 unintentionally shoot themselves or someone else. That's nearly one unintentional shooting per day, and 70 percent of these incidents take place inside a home;

Whereas, Another <u>1,200</u> children and teens die by gun suicide each year, most often using guns belonging to a family member;

Whereas, In incidents of gun violence on school grounds, 75 percent of active shooters were current students or recent graduates;

Whereas, Research shows that secure firearm storage practices are associated with up to an <u>85 percent</u> reduction in the risk of self-inflicted and unintentional firearm injuries among children and teens;

Whereas, The U.S. Secret Service National Threat Assessment Center recommends the importance of appropriate storage of firearms because <u>76 percent</u> of school shooters used firearms acquired from the homes of parents or close relatives;

Whereas, Across the country, lawmakers, community members, and local leaders are working together to implement public awareness campaigns, such as the Be SMART program, which is endorsed by the National PTA and which encourages secure gun storage practices and highlights the public safety risks of unsecured guns; Whereas, School districts across the country have begun to proactively send materials home to parents and guardians informing them of applicable firearm storage laws and firearm secure storage best practices;

Whereas, Keeping students, teachers and staff safe from the threat of gun violence should be the responsibility of all adult stakeholders at each of our school sites;

Whereas, <u>State law</u> requires adults to securely store their firearms where a child may or is likely to gain unauthorized access to a firearm;

Whereas, In order to continue with preventative measures to increase student and school safety we must act now; now therefore, be it

Resolved, That the Board directs the Superintendent and staff to update the Student Handbook to include information about the importance of secure gun storage, the legal requirements of parents and guardians to securely store their firearms, and that the best practice for secure gun storage is to keep all guns unloaded, locked up, and separate from ammunition;

Resolved further, That the Board directs the Superintendent to create an appropriate letter to parents and guardians that explains the importance of secure gun storage in preventing minors from accessing guns, the legal requirements of parents and guardians to securely store their firearms, and that the best practice for secure gun storage is to keep all guns unloaded, locked up, and separate from ammunition, to be included in annual registration materials at each school site, and, be it finally;

Resolved, That the Board and the Superintendent will continue to work with local law enforcement agencies, health agencies, and nonprofits to collaborate and increase efforts to inform District parents of their obligations regarding secure storage of firearms in their homes.

References:

- Minnesota Statute 606.666 https://www.revisor.mn.gov/statutes/cite/609.666
- <u>https://everytownresearch.org/stat/4-6-million-children-live-in-a-home-with-at-leas</u> <u>t-one-unlocked-and-loaded-firearm/?_gl=1*1jpn1ql*_ga*OTE5NjEyNjguMTcwOTk</u> <u>yMzI2OA..*_ga_LT0FWV3EK3*MTcwOTkyMzI2OS4xLjEuMTcwOTkyMzI4MS4w</u> <u>LjAuMA..</u>
- <u>https://everytownresearch.org/stat/every-year-nearly-350-children-under-the-age-of-18-unintentionally-shoot-themselves-or-someone-else-this-equates-to-one-unintentional-shooting-per-day-and-nearly-77-percent-of-these-incidents-take/?_gl=1*rw2603*_ga*OTE5NjEyNjguMTcwOTkyMzI2OA..*_ga_LT0FWV3EK3*MTcwOTkyMzI2OS4xLjEuMTcwOTkyMzI4MS4wLjAuMA..
 </u>

- <u>https://everytownresearch.org/report/the-impact-of-gun-violence-on-children-and-teens/</u>
- <u>https://everytownresearch.org/stat/three-quarters-of-school-shooters-acquired-th</u> <u>eir-firearm-from-the-home-of-a-parent-or-close-relative/?_gl=1*10fr1r8*_ga*OTE</u> <u>5NjEyNjguMTcwOTkyMzI2OA..* ga LT0FWV3EK3*MTcwOTkyMzI2OS4xLjEuM</u> <u>TcwOTkyMzI4MS4wLjAuMA</u>.

St. Anthony New Brighton INDEPENDENT SCHOOL DISTRICT 282

Legislative Liaison Board Report

June 4th, 2024

Legislative Session Wrap Up (Brighter Bulletin Article)

While unfortunately our <u>SANB legislative platform priorities</u> were not addressed in the final education omnibus bills, there were a variety of legislative changes from the 2024 session that will affect our schools. Our team of advocates spent many hours communicating with legislators, testifying in front of legislative committees, and working with partner organizations to advance our priorities. There is hope for the future with continued advocacy.

Here are some of the main education related bills that were signed into law and how they affect SANB:

- **Read Act** The legislature approved additional funding and clarification for professional development and staffing related to Read Act implementation. Although it is a small fraction of the actual costs, it will help defray some of the costs.
 - We broke down the Read Act and its impact on SANB in a recent <u>podcast</u> with District Literacy Coordinator, Jaimee Stanley. Give it a listen to learn more!
- **Cell-phone policy** SAMS & SAVHS already have practices in place, but the School Board will need to work with MSBA to develop a district policy over the next few months.
- Access to library materials and rights protected The School Board will be developing a policy on this in the next few months. MSBA has a draft policy that covers all the changes.
- Food Service Fund The district can use unused fund balances for lunchroom furniture.

Next year will bring a new legislative biennium and with that there's a possibility of new legislators, new bill introductions and new laws. The <u>Legislative Action Team</u> at SANB will continue to work to advocate for the district, students and staff of St. Anthony-New Brighton.

Platforms

- 1. <u>SANB</u>
- 2. AMSD & AMSD Bill Tracker

3. MSBA & MSBA Government Relations Dashboard

Bills Update

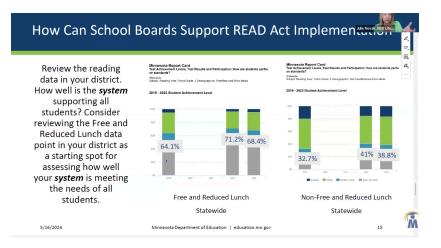
- READ Act District runs
- Paid Leave Will stay under agreed upon terms, anything after the term is then ESST.
- Remote Meetings We will have to continue advocating for this next year
- Newspaper We will have to continue advocating for this next year
- Hours of Instruction/Student-Centered Learning We will have to continue advocating for this next year
- Equalization We will have to continue advocating for this next year

Information about education legislation:

Star Tribune Article

AMSD MDE Legislative Session Update

MSBA Read Act Webinar



How Can School Boards Support READ Act Implement

- Understand the "why" behind the shift in literacy instruction
- Connect with the leader of the literacy work in your district to understand the impact of this implementation by inviting them at least quarterly to provide READ Act updates at Board meetings.
- Include READ Act updates in your community/district newsletter/communications.

Looking Ahead - Important Legislative Dates

June - legislative wrap-up webinar coming on June 20

August

Start SANB 2025 Legislative Platform development

******Start SANB Legislative Resolution development for MSBA Delegate Assembly****** (New MSBA rules are that the full board needs to approve the legislative resolution in order for it to be sent to MSBA)

• August 29: Virtual Advocacy Tour Meeting - Looking to the 2025 Legislative session (6:30 - 7:30 p.m.)

September

• September 5 & 12, (6:30 - 7:30 p.m.), September 13 (9:00 - 10:00 a.m.) : Virtual Advocacy Tour Meetings - Looking to the 2025 Legislative session

November

• November 13 - 16: Virtual Pre-Delegate Assembly meetings (6:30 - 8:00 p.m.)

December

• December 6 & 7: Delegate Assembly



Memorandum

To:	ISD 282 School Board
From:	Renee Corneille - Superintendent
Date:	June 4, 2024
Subject:	Policy Committee Update

Policy Definitions: Mandatory, Legal, and Local/Recommended

The following are the types of policies produced and defined by the Minnesota School Board Association (MSBA): Mandatory, Legal, and Recommended/Local Control.

- 1. Mandatory State or Federal Law states school districts must have a policy.
 - a. Typically, the majority of these policies will be word for word quoted directly from law
 - b. Districts could personalize, but should review any changes with MSBA and/or district lawyer
- Legal Laws which MN schools must follow but the law does not state school districts must have a stand alone policy. These are policies schools "should have" or "could have" but law does not say districts must.
 - a. School districts are not legally required to have these policies
 - b. School districts must follow the state or federal law set forth in code or statute.
 - c. District could personalize, but districts should review any changes with MSBA and/or district lawyer
 - i. Why might a district want to have a Legal policy? Per MSBA:
 - 1. To educate and advise the community
 - 2. It provides a resource for the community to review and understand the work of the district
 - 3. So everyone knows the laws on these important topics
- 2. Local (recommended) total local control
 - a. MSBA has model or suggestions for these policies
 - b. Local policies could provide "Best practice" for the district...
 - c. All policies do require administrative oversight.

The Policy Committee will ensure ISD282 has all mandatory policies. The Policy Committee will also determine if a legal or local policy should be created and/or brought in front of the entire board for adoption.

Use of Consent Agenda: *Policy 208 Development, Adoption, and Implementation of Policies Section IV Adoption of Policy, Letter D:*

In Policy 208 it states: *D. If a policy is modified with minor changes that do not affect the substance of the policy or because of a legal change over which the school board has no control, the modified policy may be approved at one meeting at the discretion of the school board.* Moving forward any minor changes in policies will be listed in the consent agenda. The Consent Agenda would list the policy and with a description of the minor changes required either by law or best practice. For example the following policies will be on

June 4, 2024 Consent Agenda Policy Changes

Policy	Type of Policy	Update
Policy 208: Development, Adoption, and Implementation of Policies	Local Control - Recommended	Revised: Article V, D: Change policies that require annual review to the following three policies only: Policy 506: Student Discipline Policy 722: Public Data and Data Subject Request Policy 806: Crisis Management
Policy 507: Corporal Punishment	Legal	Revisions reflect 2024 statutory changes re: reasonable force
Policy 514: Bullying Prohibition Policy	Mandatory	Revised Article V.A; clarified posting requirements and updated other sections

Full Board Policy Reviews:

When the Policy Committee reviewed the list of mandatory, legal, and local policies, ISD282 was lacking one mandatory policy - Policy 427 Workload Limits for Certain Special Education Teachers. The policy committee has added Policy 427 for first reading in this June 4th Regular Board Meeting.

In addition, during the last legislative session (2024) it is now mandatory for School Districts to adopt a policy regarding Library Materials. Attached is MSBA's model Policy 606.5. The model policy ensures the new law is articulated in the required policy. This will be the first review of policy 606.5.

Policy Timeline:

June 4, 2024:

- Consent Agenda:
 - Policy 208: Development, Adoption, and Implementation of Policies
 - <u>Policy 507:</u> Corporal Punishment
 - Policy 514: Bullying Prohibition Policy
- First Reading:
 - Policy 427 Workload Limits for Certain Special Education Teachers
 - <u>Policy 606.5</u>: Library Materials + Form

June 18, 2024:

- Second Reading:
 - Policy 427 Workload Limits for Certain Special Education Teachers
 - Policy 606.5: Library Materials
- Receive Annual Policy Reviews:
 - Policy 506: Student Discipline
 - Policy 722: Public Data and Data Subject Request
 - Policy 806: Crisis Management

August 6, 2024:

- Third and Final Reading:
 - Policy 427 Workload Limits for Certain Special Education Teachers
 - Policy 606.5: Library Materials
- Annual Policies Either 2nd Reading or Consent Agenda
 - Policy 506: Student Discipline
 - Policy 722: Public Data and Data Subject Request
 - Policy 806: Crisis Management

Adopted:_____

Revised:_____

427 WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS

[Note: School districts are required by Minnesota Rules 3525.2340, subpart 4.B., to have a policy for determining the workload limits of special education staff who provide services to students who receive direct special education services 60 percent or less of the instructional day.]

[Note: Minnesota Statutes, section 179A.07, subdivision 1, of the Public Employment Labor Relations Act (PELRA) provides that a public employer is not required to meet and negotiate on matters of inherent managerial policy. Matters of inherent managerial policy include, but are not limited to, such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure, selection of personnel, and direction of personnel. MSBA's position is that this policy is not a mandatory subject of bargaining. School districts, therefore, are cautioned to not relinquish their inherent managerial right to determine workload limits for special education teachers.]

I. PURPOSE

The purpose of this policy is to establish general parameters for determining the workload limits of special education staff who provide services to children with disabilities receiving direct special education services 60 percent or less of the instructional day.

II. DEFINITIONS

A. <u>Special Education Staff; Special Education Teacher</u>

"Special education staff" and "special education teacher" both mean a teacher employed by the school district who is licensed under the rules of the Minnesota Professional Educator Licensing and Standards Board to instruct children with specific disabling conditions.

B. <u>Direct Services</u>

"Direct services" means special education services provided by a special education teacher or a related service professional when the services are related to instruction, including cooperative teaching.

C. <u>Indirect Services</u>

"Indirect services" means special education services provided by a special education teacher or a related service professional which include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with the pupil to monitor and observe.

D. <u>Workload</u>

"Workload" means a special education teacher's total number of minutes required for all due process responsibilities, including direct and indirect services, evaluation and reevaluation time, management of individualized education programs (IEPs), travel time, parental contact, and other services required in the IEPs.

III. GENERAL STATEMENT OF POLICY

- A. Workload limits for special education teachers shall be determined by the appropriate special education administrator, in consultation with the building principal and the superintendent.
- B. In determining workload limits for special education staff, the school district shall take into consideration the following factors: student contact minutes, evaluation and reevaluation time, indirect services, management of IEPs, travel time, and other services required in the IEPs of eligible students.

IV. COLLECTIVE BARGAINING AGREEMENT UNAFFECTED

This policy shall not be construed as a reopening of negotiations between the school district and the special education teachers' exclusive representative, nor shall it be construed to alter or limit in any way the managerial rights or other authority of the school district set forth in the Public Employment Labor Relations Act or in the collective bargaining agreement between the school district and the special education teachers' exclusive representative.

Legal References:	Minn. Stat. § 179A.07, Subd. 1 (Inherent Managerial Policy) Minn. Rule 3525.0210, Subps. 14, 27, 44, and 49 (Definitions) Minn. Rule 3525.2340, Subp. 4.B. (Case Loads for School-Age Educational Service Alternatives)
Cross References:	MSBA/MASA Model Policy 508 (Extended School Year for Certain Students with Individualized Education Programs) MSBA/MASA Model Policy 608 (Instructional Services – Special Education)

Adopted:	

Revised:_____

606.5 LIBRARY MATERIALS

I. PURPOSE

The purpose of this policy is to provide direction and to delegate responsibility for selection and reconsideration of library materials.

II. GENERAL STATEMENT OF PURPOSE

The school board recognizes that library materials serve as a vital component of a student's education by enriching the breadth of the curriculum as a whole and meeting the needs and interests of individual students. The purpose of library materials is to meet the needs of all students. Therefore, questions regarding selection and reconsideration of library materials should be handled differently than those concerning textbooks and instructional materials.

To ensure that library materials fulfill this role, the school board delegates to the superintendent or the superintendent's designee responsibility for administering a process for selection of library materials. Responsibility for selection shall rest with professionally trained school district staff, with recognition that the school board has the final authority on selection of library materials. Parents and guardians have the right and the responsibility to determine their children's access to library materials.

[NOTE: The school board may choose to revise the General Statement of Purpose.]

III. DEFINITIONS

A. "Library" is the school district resource that holds the library collection that serves the information and independent reading needs of students and supports the curriculum needs of teachers and staff. The term "library" includes a school library media center. The term also includes access to electronic materials.

For school districts with multiple school buildings, the term "library" refers to the resource within a specific school building.

Minnesota Statutes, section 124D.901, states that a school district or charter school library or school library media center provides equitable and free access to students, teachers, and administrators and that a school library or school library media center must have the following characteristics:

- 1. ensures every student has equitable access to resources and is able to locate, access, and use resources that are organized and cataloged;
- 2. has a collection development plan that includes but is not limited to materials selection and deselection, a challenged materials procedure, and an intellectual and academic freedom statement;
- 3. is housed in a central location that provides an environment for expanded learning and supports a variety of student interests;
- 4. has technology and Internet access; and
- 5. is served by a licensed school library media specialist or licensed school librarian.

[NOTE: The school board may add a sentence that incorporates the term(s) used to identify libraries in the school district, such as "The school district's libraries are commonly referred to as _____.]

- B. "Library collection" consists of the library materials made available to students.
- C. "Library materials" are the books, periodicals, newspapers, manuscripts, films, prints, documents, videotapes, subscription content, electronic and digital materials (including e-books, audiobooks, and databases), and related items made available to students in a school building or through access to electronic materials This term does not include materials made available to students as part of the curriculum.
- D. "Library media specialist" is a teacher holding a Library Media Specialist teaching license issued by the Professional Educator Licensing and Standards Boards and who is trained to deliver library services to students and staff in a library. A library media specialist is authorized under Minnesota Rules to provide to students in kindergarten through grade 12 instruction that is designed to provide information and technology literacy skills instruction, to lead, collaborate, and consult with other classroom teachers for the purpose of integrating information and technology literacy skills with content teaching, and to administer media center operations, programming, and resources.

[NOTE: The specific titles of the school district's library staff should be used for this definition and substituted for "library media specialist" throughout this model policy.]

IV. RESPONSIBILITY FOR SELECTION OF LIBRARY MATERIALS

- A. The school board recognizes the expertise of the school district's professional staff and the vital need of such staff to be responsible for selection of library materials.
- B. While recommendations by administrators, faculty members, students, parents, and other community members may be considered, the final responsibility for selection of library materials shall rest with the library media specialist.

IV. SELECTION OF LIBRARY MATERIALS

- A. Selection Criteria: The library materials selection process should result in a library collection that, when considered as a whole, is consistent with the following criteria:
 - 1. Library materials shall support and be consistent with the general educational goals of the state and the district and the aims and objectives of individual schools and specific courses;
 - 2. Library materials shall be chosen to enrich and support the curriculum as well as to promote reading for pleasure by responding to the personal needs and interests of student users;
 - 3. Library materials shall not be excluded because of the race, nationality, religion, sex, gender, or political views of the writer;
 - 4. Library materials shall be appropriate to and reflect the needs, ages, maturity level, emotional development, ability levels, learning styles, social development, background, diversity, and needs and interests of the students for whom the materials were selected;
 - 5. Library materials shall meet high standards of quality in one or more of these categories (presented alphabetically):
 - a. Artistic quality and/or literary style;
 - b. Authenticity;

- c. Critical thinking;
- d. Educational significance;
- e. Factual content;
- f. High interest for intended audience; and
- g. Readability.
- 6. The selection of library materials shall conform to the constraints of the school district budget.

[NOTE: Before adopting selection criteria, the school board is strongly encouraged to consult with the licensed library media specialist, who possesses professional expertise and experience in selecting appropriate library materials. The school board may choose to adopt selection criteria specifically designed for each school building.]

[NOTE: A school board may choose to adopt similar selection criteria for classroom library materials, with the classroom teacher making selection decisions. If a school board chooses to address classroom libraries, the board can decide whether to follow the reconsideration process in this model policy or to create a different process for classroom library materials.]

B. The library media specialist shall consult sources and specialists experienced in library materials collections appropriate for the building's students and that are reputable, experienced, unbiased, and professionally trained in school library materials.

[NOTE: The school board may choose to identify specific sources and specialists that satisfy this paragraph.]

- C. The superintendent or the superintendent's designee shall be responsible for keeping the school board informed of progress on review and selection of each building's library materials.
- D. Library materials that are outdated, inaccurate, no longer useful for curricular support or reading enrichment, or have not been utilized for an extended period of time may be removed. Library materials that are in poor physical condition may be removed or replaced as determined by the library media specialist or the principal.
- E. Gifts and Donations of Library Materials

Materials offered for donation or gifted to a school library may be accepted if they comply with the library collection selection criteria and approved by the library media specialist. The school district's libraries welcome donations of books and other resource materials from individuals and organizations, but also reserve the right to decline to accept library materials that do not meet the criteria for selection. In addition, financial donations to benefit school district's libraries will be accepted with the understanding that funds will be used to purchase materials that are needed for libraries based on the needs of the individual schools.

V. INDIVIDUAL STUDENT ACCESS TO SPECIFIC LIBRARY MATERIAL

A parent or guardian may request that access to specific material in the library materials collection be restricted from their student. The school shall take reasonable steps to fulfill this request. This type of request will not result in removal of specific library collection material from the library or restrictions upon any other student accessing specific library materials.

VI. RECONSIDERATION OF SPECIFIC LIBRARY MATERIAL

- A. The school board seeks to uphold students' access to library materials that meet the educational goals and selection criteria set forth in this policy.
- B. A school district employee, student, or a parent or guardian of a school district student may request reconsideration of specific library material on the basis of appropriateness. Access to the material in question shall not be restricted until the procedures listed below have been fully completed and a decision to remove or restrict the materials has been made.

[NOTE: The school board may decide whether to allow a building principal to remove library materials pending completion of the reconsideration process.]

- C. Informal Request for Reconsideration of Specific Library Material
 - 1. Requests for reconsideration of specific library material shall be directed to the library media specialist and the building principal. The building principal and the library media specialist shall assume responsibility for processing the request on an informal basis.
 - 2. The building principal and/or the library media specialist shall provide an explanation to the individual who submitted the request. The explanation shall include the particular selection criteria that the material in question met in order to be included in the library as curriculum support or as an independent reading choice for students in the building.
 - 3. If the request is not resolved informally, the principal shall submit a report on the matter to the superintendent or the superintendent's designee. The requestor will have an option to initiate a Formal Request for Reconsideration.
- D. Formal Request for Reconsideration of Specific Library Collection Material
 - 1. A Formal Request for Reconsideration of specific library material is initiated upon submission of a completed *Formal Request for Reconsideration of Specific Library Collection Material* form. The form must be completed in its entirety for each work that is subject to a request for reconsideration. The principal shall notify the superintendent or the superintendent's designee and the library media specialist of receipt of a completed Formal Request form.

If specific library material is the subject of a Formal Request for Reconsideration and a final decision is made to retain the specific library material, then the specific library material shall not be subject to additional requests for reconsideration for three years following the date of final resolution of the initial Formal Request for Reconsideration.

- 2. On an annual basis, the Superintendent or the superintendent's designee shall appoint a Library Materials Review Committee (Review Committee). This committee shall include:
 - a. One member of the school district administration
 - b. One principal
 - c. Two teachers
 - d. One library media specialist (or district media specialist or public librarian if the school district does not have a library media specialist)
 - e. Two members of the school district community with no direct connection with the request for reconsideration

f. Two student representatives (as appropriate to the specific request).

[NOTE: This list of Review Committee members is an example. The school board may alter this list. The school district may decide to create Review Committees for individual schools.]

- 3. The Review Committee shall establish a date upon which it will discuss the request and whether the specific library collection material conforms to the selection criteria set forth in this policy.
- 4. The Review Committee
 - a. may consult individuals, organizations, and other resources with relevant professional knowledge on school library material;
 - b. shall examine the specific library material as a whole;
 - c. shall examine the specific library material as to its conformance with the criteria for selection of library materials; and
 - d. shall submit a written report to the superintendent or the superintendent's designee containing the Review Committee's decision on whether to retain, to remove, or to take other action regarding the specific library material.
- 5. The superintendent or the superintendent's designee shall inform the requestor and the school board of the Review Committee's decision. The requestor may appeal the Review Committee's decision to the superintendent or the superintendent's designee by submitting a written appeal to the superintendent or the superintendent's designee within fourteen (14) days of submission of the Review Committee's decision to the requestor. The superintendent or the superintendent's designee shall provide a written decision on a requestor's appeal within a reasonable time period.

[NOTE: The school board can decide whether to allow appeal of a Review Committee decision to the superintendent or the superintendent's designee. If appeal to the superintendent or the superintendent's designee is permitted, the school board may direct the superintendent or the superintendent's designee to craft an appeal process or the board may choose to create the process itself.]

6. The requestor shall have the right to appeal the decision of the superintendent or the superintendent's designee to the school board.

[NOTE: The school board may decide whether to allow an appeal of a Review Committee decision directly to the school board or whether the appeal to the superintendent or the superintendent's designee is a required intermediary step. If appeal to the school board is permitted, the school board may direct the superintendent or the superintendent's designee or designee to craft an appeal process or the board may choose to create the process itself.]

Legal References:Minn. Stat. § 120A.22, Subd. 9 (Compulsory Instruction)
Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09 (School Board Responsibilities)
Minn. Stat. § 124D.991 (Public School Libraries and Media Centers)
Minn. Rules Part 8710.4550 (Library Media Specialists)
Bd. of Educ., Island Trees Union Free Sch. Dist. No. 26 v. Pico, 457 U.S. 853
(1982)

Virginia State Bd. of Educ. v. Barnette, 319 U.S. 624, 642 (1943)

Cross References: MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy) MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)

FORM BELOW

Sample Form: Formal Request for Reconsideration of Specific Library Collection Material

The ______(name of district)______ school board adopted Policy 606.5 (Library Materials), under which the school board delegated responsibility for selection and evaluation of library materials to school district staff. This policy establishes procedures for formal reconsideration of specific library collection material.

A ___(name of district)___ school district employee, student, or a parent or guardian of a school district student may request reconsideration of specific library material on the basis of appropriateness.

A requestor has the option to request Formal Reconsideration if the informal process set forth in Policy 606.5 has not resolved the matter.

The first step in the Formal Reconsideration process is submission of a fully completed Formal Request for Reconsideration form. A separate form must be completed in full for each library material item for which formal reconsideration is requested.

If you wish to request formal reconsideration of specific library collection material, please return a completed form to:

(name of school	district employee)
(

_____(location/email address/other)_____

Date

Name of Requestor

Address

Phone

Email

Type of Library Material (please check)

Book (e-book)	
Movie	
Magazine	
Database	
Newspaper	
Title:	

Audio Recording	
Digital Resource	
Арр	
Streaming Media	
Other	

Author/Producer:

Please explain the concern you have concerning this Library Material.

Please explain the circumstances that brought this Library Material to your attention.

Have you examined the entire Library Material? If not, please identify the sections you reviewed.

Please identify resources that may provide additional information and/or other viewpoints regarding this Library Material.

Please set forth the ways in which you believe this Library Material does not comply with the selection objectives and criteria set forth in Policy 606.5

Please set forth the resolution that you seek.

[Note: Minnesota school districts and charter schools may revise this sample form as they deem appropriate.]



2024-2025 School Board Meeting Dates

August 6, 2024 (Optional or PD/operations meeting for the board) August 20, 2024 (First board meeting of the 2024-2025 school year)

September 4, 2024 (Wednesday meeting - first day of school is September 3) September 17, 2024

October 1, 2024 October 15, 2024 October 29, 2024 (5th Tuesday - Option for a joint meeting with the City and/or board PD)

November 6, 2024 (Wednesday - Election day is November 5) November 19, 2024

December 3, 2024 December 17, 2024

January 7, 2025 January 21, 2025

February 4, 2025 February 18, 2025

March 4, 2025 March 18, 2025

April 1, 2025 April 15, 2025 April 29, 2025 (5th Tuesday - Option for a joint meeting with the City and/or board PD)

May 6, 2025 May 20, 2025

June 3, 2025 June 17, 2025