



### School Board Services

**Kimberly A. Melnyk, Chair**  
District 2

**Jennifer S. Franklin, Vice Chair**  
District 2 – Kempsville

**Beverly M. Anderson**  
At-Large

**Kathleen J. Brown**  
District 10

**Michael R. Callan**  
District 6

**David Culpepper**  
District 8

**Shannon L. Kendrick**  
District 4  
*Interim*

**Victoria C. Manning**  
At-Large

**Jessica L. Owens**  
District 3 – Rose Hall

**Trenace B. Riggs**  
District 1 – Centerville

**Carolyn D. Weems**  
District 9

**Donald E. Robertson, Ph.D., Superintendent**

***School Board Regular Meeting Proposed Agenda***  
**Tuesday, May 28, 2024**

**School Administration Building #6, Municipal Center**

2512 George Mason Drive  
P.O. Box 6038  
Virginia Beach, VA 23456  
(757) 263-1000

Public seating will be made available on a first-come, first-served basis. Members of the public will also be able to observe the School Board Meeting through livestreaming on [schoolboard.vbschools.com/meetings/live](https://schoolboard.vbschools.com/meetings/live), broadcast on VBTv Channel 47, and on Zoom through the link below.

Attendee link: [https://us02web.zoom.us/webinar/register/WN\\_uNSGzNRtT1CqarML3db7Tw](https://us02web.zoom.us/webinar/register/WN_uNSGzNRtT1CqarML3db7Tw) Call-in (301) 715-8592 ID 879 1390 1038

The School Board's expectations regarding decorum, order and public comments can be found in School Board Bylaws [1-47](#) and [1-48](#). Public comment is always welcome by the School Board through their group e-mail account at [SchoolBoard@VBCPSboard.com](mailto:SchoolBoard@VBCPSboard.com) or by request to the Clerk of the School Board at (757) 263-1016. Requests for accommodations should be discussed with the Clerk of the Board by 9:00 a.m. on May 24, 2024.

1. **Administrative, Informal, and Workshop** (School Administration Building #6 – School Board Room)..... 4:00 p.m.
  - A. School Board Administrative Matters and Reports
  - B. CIP Funded Facilities Maintenance Projects Update
  - C. Employee Input Survey Results Summary
2. **Closed Session** (as needed)
3. **School Board Recess**.....5:30 p.m.
4. **Formal Meeting** (School Administration Building #6 – School Board Room) .....6:00 p.m.
5. **Call to Order and Roll Call**
6. **Moment of Silence followed by the Pledge of Allegiance**
7. **Student, Employee and Public Awards and Recognition**
  - A. Virginia Beach Future Teachers for Tomorrow
  - B. Virginia Mathematics Leader of the Year, Virginia Council for Mathematics Supervision
  - C. 2024 VSBA Tidewater Regional Art Contest winner
  - D. Top 20 Under 20, Hampton Roads Workforce Council
  - E. VBCPS Digital Citizenship winners
  - F. VBCPS Podcast Contest winners
  - G. Future Business Leaders of America (FBLA) first place state competition winners
  - H. Area 5 Drill, Athletic and Academic Invitational Champion – Green Run High School (Navy Junior ROTC)
8. **Adoption of the Agenda**
9. **Superintendent’s Report** (second monthly meeting) **and recognitions** (first and second monthly meetings)
10. **Approval of Meeting Minutes**
  - A. May 14, 2024 Regular School Board Meeting



**11. Public Comments (until 8:00 p.m.)**

The School Board will hear public comments at the May 28, 2024 School Board Meeting. Citizens may sign up to speak by completing the [online form here](#) or contacting the School Board Clerk at 263-1016 and shall be allocated three (3) minutes each. Sign up for public speakers will close at noon on May 28, 2024. Speakers will be provided with further information concerning how they will be called to speak. In person speakers should be in the parking lot of the School Administration Building #6, 2512 George Mason Drive, Virginia Beach, Virginia 23456 by 5:45 p.m. May 28, 2024. Speakers signed up to address the School Board through Zoom or by telephone should be signed into the School Board Meeting by 5:45 p.m. All public comments shall meet School Board Bylaws, [1-47](#) and [1-48](#) requirements for Public Comment and Decorum and Order.

**12. Information**

- A. Policy Review Committee (PRC) Recommendations:
  - 1. Bylaw 1-28/Committees, Organizations and Boards – School Board Member Assignments
  - 2. Policy 5-10/Admission Requirements
  - 3. Policy 5-15/Transfer Students
  - 4. Policy 5-20/Married Students
  - 5. Policy 5-35/Discipline and Control of Students
  - 6. Policy 5-47/School Sponsored Associations, Club and School Organizations
  - 7. Policy 5-48/Student Social Activities Sponsored by School Division
  - 8. Policy 5-51/Student Vehicles
  - 9. Policy 5-53/Activities: Access to School Facilities
  - 10. Policy 5-56/Contagious and Infectious Diseases: Human Immunodeficiency Virus (HIV)
  - 11. Policy 5-73/Voter Registration
  - 12. Policy 6-56/Student Travel for School-Sponsored Events
  - 13. Policy 7-48/Community Use of School Facilities/Generally
- B. Revised General Fees Schedule 2024-2025
- C. Academic Support Update
- D. Textbook Adoptions:
  - 1. AP Psychology
  - 2. AP European History
- E. Citizens' Advisory Committee Appointment Recommendations
- F. Virginia School Boards Association (VSBA) Legislative Positions

**13. Return to public comments if needed**

**14. Consent Agenda**

- A. Resolution: Juneteenth
- B. Divisionwide Literacy Plan
- C. Elementary School Playground Equipment Upgrade
- D. Bayside Middle School Foundation Repair – Phase I

**15. Action**

- A. Personnel Report / Administrative Appointments **Updated 05/31/2024**
- B. Federal Grant Applications
- C. Revised General Fees Schedule 2024-2025
- D. Budget Transfers

**16. Committee, Organization or Board Reports**

**17. Return to Administrative, Informal, Workshop or Closed Session matters**

**18. Adjournment**



**Subject:** CIP Funded Facilities Maintenance Projects Updates **Item Number:** 1B

**Section:** Administrative, Informal, and Workshop **Date:** May 28, 2024

**Senior Staff:** Jack Freeman, Chief Operations Officer, Department of School Division Services

**Prepared by:** Melisa A. Ingram, Executive Director of Facilities Services

**Presenter(s):** Melisa A. Ingram, Executive Director of Facilities Services

**Recommendation:**

That the School Board receive information regarding the Capital Improvement Program (CIP) as it relates to CIP funded facilities maintenance projects.

**Background Summary:**

The School Board approved the Superintendent's Proposed Capital Improvement Program for FY 24/25 – 29/30 on March 12, 2024, and the Virginia Beach City Council approved the Superintendent's Proposed Capital Improvement Program for FY 24/25 – 29/30 on May 14, 2024. A Capital Improvement Program uses capital expenditures to construct, develop, and/or make improvements to public buildings, bridges, parks, and transportation features. For local governments, capital projects can include asset upgrades in the form of new construction or large-scale maintenance projects.

**Source:**

School Board Policy 3-12

**Budget Impact:**

TBD



# CIP Funded Facilities Maintenance Projects Update

May 28, 2024

Department of School Division Services  
Office of Facilities Services



# Approved FY24-25 CIP: Funding Summary

DRAFT COPY  
SUBJECT TO CHANGE

FY 2024/25 - FY 2029/30 Capital Improvement Program (CIP)  
Superintendent's Proposed - March 12, 2024

CIP #	Project Category	Total Project Cost	Six Year Appropriations	Appropriations to Date	Year 1 2024-2025	Year 2 2025-2026	Year 3 2026-2027	Year 4 2027-2028	Year 5 2028-2029	Year 6 2029-2030
1-001	Renovations and Replacements - Energy Management/Sustainability	32,865,000	32,865,000	15,325,000	2,500,000	2,660,000	2,820,000	3,000,000	3,180,000	3,380,000
1-002	Tennis Court Renovations - Phase II	3,400,000	3,400,000	2,000,000	200,000	210,000	225,000	240,000	255,000	270,000
1-015	Princess Anne High School Replacement *	727,789,000	125,535,717	113,640,717	1,500,000	1,400,000	1,300,000	1,300,000	4,975,000	1,420,000
1-016	Energy Performance Contracts - Phase II	52,540,000	52,540,000	35,000,000	2,500,000	2,660,000	2,820,000	3,000,000	3,180,000	3,380,000
1-017	Renovations and Replacements - Grounds - Phase III	32,387,886	32,387,886	18,337,886	2,000,000	2,130,000	2,260,000	2,400,000	2,550,000	2,710,000
1-018	Renovations and Replacements - HVAC - Phase III	246,422,146	246,422,146	67,392,146	25,500,000	27,100,000	28,800,000	30,600,000	32,500,000	34,530,000
1-019	Renovations and Replacements - Reroofing - Phase III	98,124,260	98,124,260	36,324,260	8,800,000	9,360,000	9,940,000	10,560,000	11,220,000	11,920,000
1-020	Renovations and Replacements - Various - Phase III	45,435,854	45,435,854	26,835,854	2,650,000	2,820,000	2,990,000	3,180,000	3,370,000	3,590,000
1-022	Elementary School Playground Equipment Replacement	4,574,737	4,574,737	2,834,737	250,000	260,000	280,000	300,000	320,000	330,000
1-027	Renovations and Replacements - Safe School Improvements	2,190,000	2,190,000	800,000	200,000	210,000	220,000	240,000	250,000	270,000
1-028	B.F. Williams/Bayside 6th (Grades 4-6) Replacement *	118,331,000	118,331,000	71,816,000	17,500,000	11,890,000	10,145,000	6,980,000	0	0
1-029	Bayside High School Replacement *	1,499,018,000	5,936,507	5,936,507	0	0	0	0	0	0
1-033	Comprehensive Long Range Facilities Master Planning Update	800,000	800,000	0	200,000	600,000	0	0	0	0
1-030	Payroll System Replacement	10,382,407	10,382,407	10,382,407	0	0	0	0	0	0
1-031	School Bus & White Fleet Replacement	7,713,000	7,713,000	7,713,000	0	0	0	0	0	0
1-032	Telephone System Replacement	7,266,223	7,266,223	7,266,223	0	0	0	0	0	0
GRAND TOTAL (all projects)		2,889,239,513	793,904,737	421,604,737	63,800,000	61,300,000	61,800,000	61,800,000	61,800,000	61,800,000
TARGETS					63,800,000	61,300,000	61,800,000	61,800,000	61,800,000	61,800,000
DIFFERENCE					0	0	0	0	0	0

Note: \*Appropriations To Date\* includes reversion funds approved by City Council on Nov. 21, 2023, excluding \$11,000,000 which are included in 'Year 1 2024-2025'.

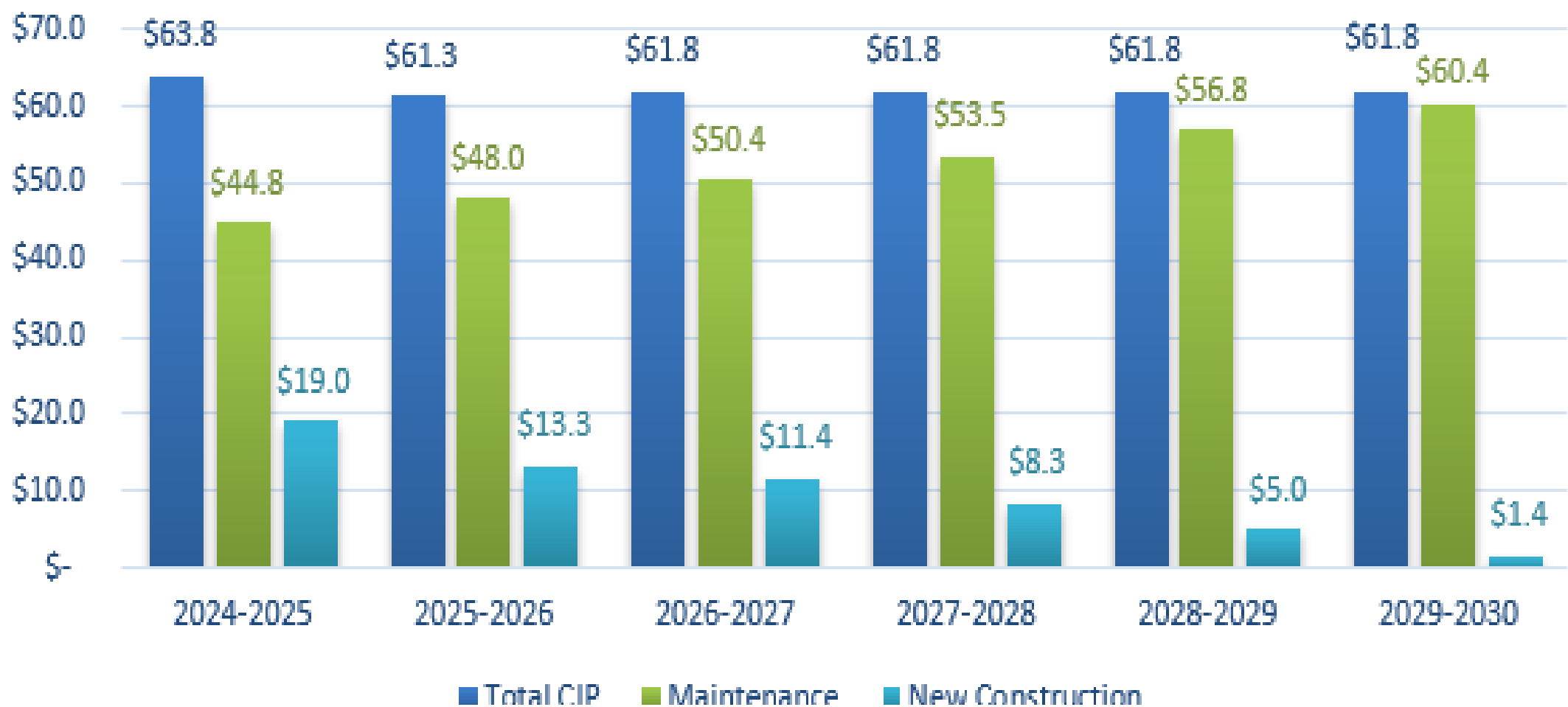
Note: \*Total Project Cost for Princess Anne HS Replacement considers a bid in 2043. Additional funding would be needed to accomplish this.

Note: \*Total Project Cost for Bayside HS Replacement considers a bid in 2056. Additional funding would be needed to accomplish this.

\*Total Project Cost / new construction amount is partly based on 2023 Educational Specifications. Educational Specifications and the associated designs will be reviewed under a separate process with the School Board which may result in a change in square footage and cost. New construction projects will not go out for bid without School Board approval separate from this CIP.

# Approved FY24-25 CIP: Funding Summary – Maintenance Strategy

DRAFT COPY SUBJECT TO CHANGE



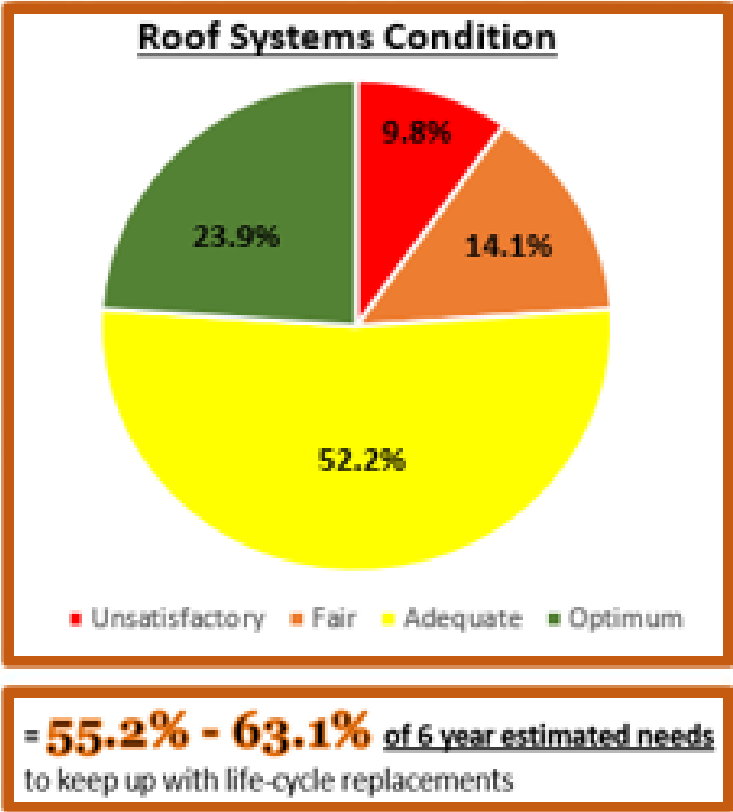
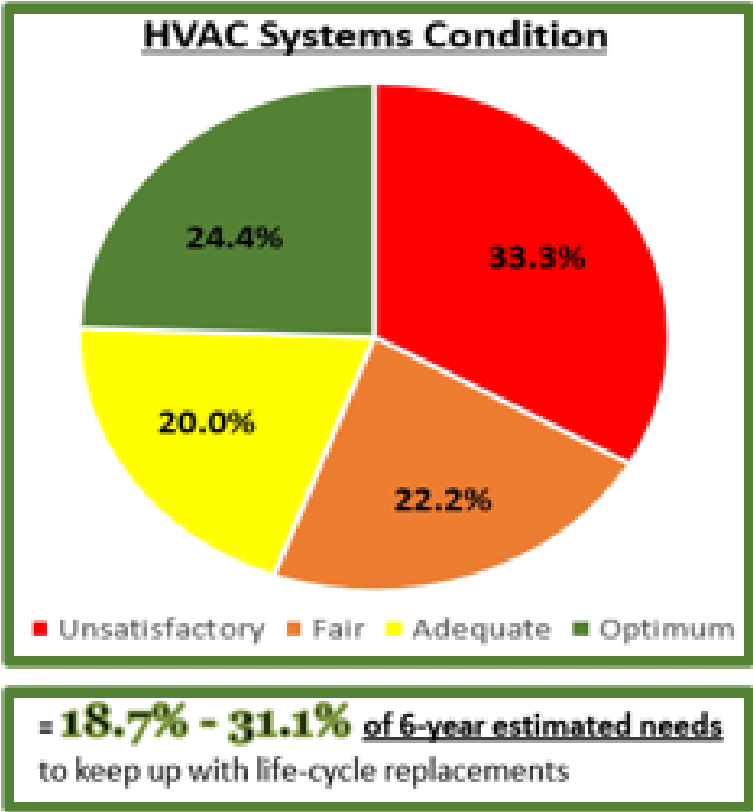
# Existing Schools Building Systems: Maintenance Needs

DRAFT COPY  
SUBJECT TO CHANGE

HVAC CIP 1-018

Reroofing CIP 1-019

Various CIP 1-020



Life Cycle Needs	Various Projects	Estimated Range Replacement Budget
Project Type Varies	Foundation Repairs ADA Improvements Bleacher Replacements Fire Alarm Replacements Gym Floors Library / Media Centers Lighting Locker Removal Masonry Repair Press Box Replacement Stage Rigging Emergency Renovations	\$75 million - \$97 million
Average 15-50 Year Life Cycles		
<b>= 27.2% - 35.2% of 6-year estimated needs to keep up with life-cycle replacements</b>		

# Renovations and Replacements: HVAC CIP 1-020

SCHOOL	FUNDING SOURCE	STATUS	CONDITION ASSESSMENT	PROJECTED COST
Thalia ES HVAC Replacement	GRANT - ESSER funds	Phase 2 of 2 Construction	Unsatisfactory	\$1,940,000
Diamond Springs ES Chiller / Boiler Replacement	CIP	Construction	Unsatisfactory	\$1,750,000
Corporate Landing MS Central Heating & Cooling Plant Replacement, AHU's & HRU's	CIP - local CIP Match for GRANT - CSLFRF	Construction	Unsatisfactory	\$5,630,000
Rosemont Forest ES HVAC Replacement	CIP - Investment Tax Credits Application	Phase 1 of 3 Construction	Unsatisfactory	\$10,770,000
Ocean Lakes HS Partial HVAC Replacement with Roof	CIP	Phase 2 of 2 Construction	Unsatisfactory	\$8,800,000 (with roof)
Kempsville HS RTU Replacement	GRANT- CSLFRF	Construction	Unsatisfactory	\$4,620,000
First Colonial HS HVAC Replacement	GRANT- CSLFRF	Construction	Unsatisfactory	\$4,500,000
Kings Grant Kitchen HVAC & Scratch Cooking	CIP	Construction	Unsatisfactory	\$1,190,000
Rosemont ES Kitchen HVAC & Scratch Cooking	CIP	Construction	Unsatisfactory	\$1,120,000
Holland Road Annex Kitchen HVAC & Scratch Cooking	CIP	Construction	Unsatisfactory	\$1,580,000
Landstown HS HVAC Replacement	CIP & GRANT - CSLFRF and local CIP match	Bid & Contract Award Process	Unsatisfactory	\$6,100,000
Corporate Landing ES HVAC Replacement	CIP	Bid & Contract Award Process	Unsatisfactory	\$4,300,000
Christopher Farms Chiller / Boiler Replacement	CIP	Design	Unsatisfactory	\$1,860,000
Advanced Tech Center - Chiller Design & Replacement	CIP - Cost Share City & TCC	Study & Design	Unsatisfactory	\$840,000 (=48% total cost)
College Park ES HVAC Replacement	CIP	Design	Unsatisfactory	\$4,300,000
Lynnhaven ES HVAC Replacement	CIP	Design	Unsatisfactory	\$4,050,000
Cooke ES HVAC Replacement	CIP	Design	Unsatisfactory	\$5,850,000
Bayside HS – Kitchen / Cafeteria Units	CIP - Possible Cost Share Operating	Design	Unsatisfactory	\$1,320,000
Point O'View MUAU Replacement	CIP	Planning	Unsatisfactory	\$2,120,000
Bayside MS Gym, Aux Gym & Auditorium HVAC	CIP	Planning	Unsatisfactory	\$1,730,000
Brandon MS RTU & Roof Replacement	CIP	Planning	Unsatisfactory / Fair	\$18,070,000 (with roof)
Luxford ES HVAC Replacement	CIP	Planning	Unsatisfactory	\$2,360,000
Salem HS Stage / Auditorium HVAC Replacement	CIP - Possible Cost Share Operating	Design	Unsatisfactory	\$1,510,000
Pembroke ES Gym / Cafeteria / Office HVAC Replacement	CIP	Design	Unsatisfactory	\$1,370,000
Green Run ES – Gym / Cafeteria HVAC Replacement	CIP	Design	Unsatisfactory	\$1,200,000

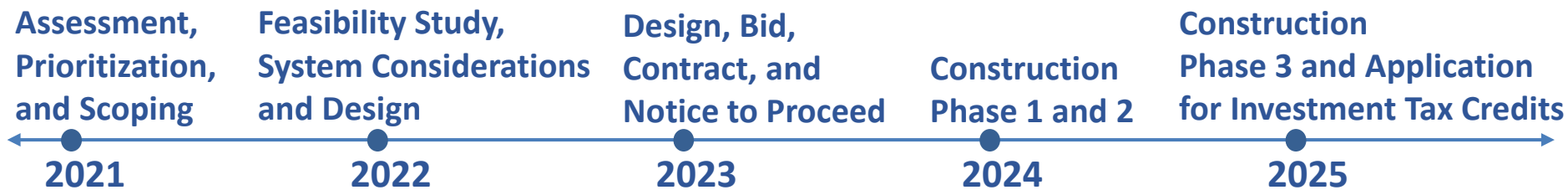


# Renovations and Replacements: HVAC CIP 1-020



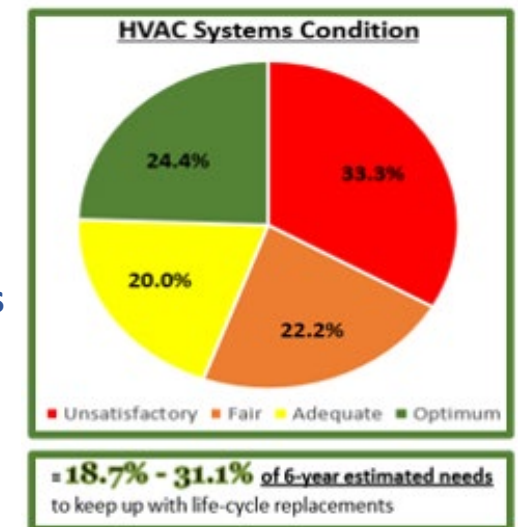
## ➤ Life-Cycle of Systems

- Rosemont Forest ES - 1983: 40 years



## ➤ Updated System, Maintenance Considerations, & Utility Savings

HVAC CIP 1-018



# School Kitchens: HVAC Addition Needs

DRAFT COPY SUBJECT TO CHANGE

- HVAC needs at 23 sites
  - ES, MS, & HS
  - Operational safety & health concern
- Mitigation strategies
  - Supplemental systems
  - Optimize ventilation
  - Continued monitoring and maintenance
- Summer 2024
  - Rosemont ES
  - Kings Grant ES



# Renovations and Replacements : Reroofing CIP 1-019

SCHOOL	FUNDING SOURCE	STATUS	CONDITION ASSESSMENT	PROJECTED COST
New Castle ES	CIP	Phase 2 of 2 Construction	Unsatisfactory	\$3,720,000
Ocean Lakes HS Partial Roof Replacement & HVAC	CIP	Phase 2 of 2 Construction	Unsatisfactory	\$8,800,000 (with HVAC)
Advanced Technology Center (ATC) Roof Replacement	CIP Cost Share City & ATC	Under Contract for Construction	Unsatisfactory	\$960,000 (=48% total cost)
Christopher Farms ES	CIP	Phase 1 of 2 Construction	Unsatisfactory	\$3,660,000
First Colonial HS	CIP	Design	Unsatisfactory	\$8,040,000
Linkhorn Park ES	CIP	Design	Unsatisfactory	\$4,380,000
Thalia ES	CIP	Design	Unsatisfactory	\$3,560,000
Independence MS	CIP	Design	Unsatisfactory	\$2,910,000
Corporate Landing MS	CIP	Planning	Unsatisfactory	\$8,800,000
Glenwood ES	CIP	Planning	Unsatisfactory	\$7,110,000
Lynnhaven MS	CIP	Planning	Unsatisfactory	\$7,500,000
Birdneck ES	CIP	Planning	Unsatisfactory	\$6,990,000
Tallwood ES	CIP	Planning	Unsatisfactory	\$4,080,000
Brandon MS Roof & HVAC Replacement	CIP	Planning	Fair / Unsatisfactory	\$18,070,000 (with HVAC)
Kempsville Meadows ES	CIP	Planning	Fair	\$4,240,000
Malibu ES	CIP	Planning	Fair	\$3,730,000
Point O'View ES	CIP	Planning	Fair	\$3,830,000
Trantwood ES	CIP	Planning	Fair	\$4,130,000
Fairfield ES	CIP	Planning	Fair	\$2,970,000
Holland Rd Annex	CIP	Design	Fair	\$5,080,000
Woodstock ES	CIP	Planning	Fair	\$4,040,000
Holland ES	CIP	Planning	Fair	\$2,650,000
Williams ES	CIP	Planning	Fair	\$3,960,000
Kempsville ES	CIP	Planning	Fair	\$3,980,000
Luxford ES	CIP	Planning	Fair	\$3,790,000



# Renovations and Replacements : Reroofing CIP 1-019



DRAFT COPY  
SUBJECT TO  
CHANGE

## ➤ Life-Cycle of Systems

- New Castle ES - 1999: 25 years

### Assessment and Failure

*Leading to Major Negative Impact  
to Learning Environment*

Study & Design

Design and  
Construction  
Phase 1

Construction  
Phase 2

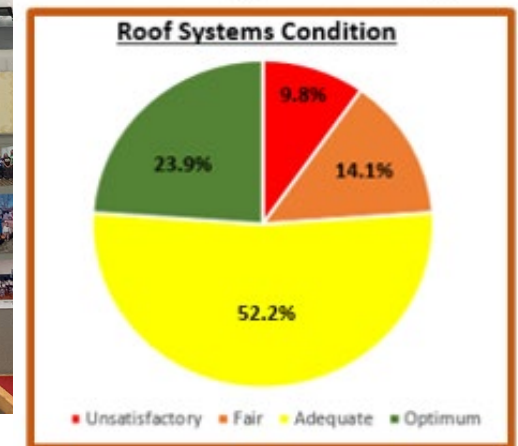
2022

2023

2024

## ➤ Design Consideration, Material Selection, Reliability of System

### Reroofing CIP 1-019



= **55.2% - 63.1%** of 6 year estimated needs  
to keep up with life-cycle replacements



# Renovations and Replacements: Various CIP 1-020

SCHOOL	FUNDING SOURCE	STATUS	CONDITION ASSESSMENT	PROJECTED COST
Brandon MS Stage Rigging	CIP	Construction	Unsatisfactory	\$1,500,000
5 ES Gym Floor Replacements	CIP	Phase 1 of 5 Construction	Unsatisfactory	\$400,000
Green Run HS Fire Alarm Replacement	CIP	Construction	Unsatisfactory	\$1,130,000
Birdneck ES Ceiling Replacement	CIP	Phase 2 & 3 Construction	Unsatisfactory	\$2,280,000
Landstown ES / MS Fire Alarm Replacements	CIP	Phase 1 of 2 Construction	Unsatisfactory	\$1,670,000
Bayside MS Foundation Repair	CIP	Phase 1 of 3 Construction	Unsatisfactory	\$2,246,414
Library Flips 2 Schools	CIP	Construction	Unsatisfactory	\$300,000
Kempsville HS Stadium Bleacher Repairs	CIP	Planning	Unsatisfactory	\$400,000
Princess Anne HS Stadium Bleacher Repairs	CIP	Planning	Unsatisfactory	\$570,000
Holland Rd Annex Stadium Bleacher Repairs	CIP	Planning	Unsatisfactory	\$180,000
Kempsville MS Foundation Repairs	CIP	Study	Unsatisfactory	\$2,400,000
Larkspur MS Water Infiltration	CIP	Maintenance & Study Underway	Unsatisfactory	\$600,000
5 ES Gym Floor Replacements	CIP	Phase 2 of 5 Design	Unsatisfactory	\$420,000
Landstown MS Bleacher Replacement	CIP	Planning	Unsatisfactory	\$400,000
Glenwood Bus Garage Additional Bay	CIP	Planning	Unsatisfactory	\$210,000
First Colonial HS Electrical Service Replacement	CIP	Planning	Unsatisfactory	\$2,000,000
Kempsville HS Electrical Service Replacement	CIP	Planning	Unsatisfactory	\$2,000,000
5 ES Gym Floor Replacements	CIP	Phase 3 of 5 Design	Unsatisfactory	\$420,000
Bayside HS Fire Alarm Replacement	CIP	Planning	Unsatisfactory	\$600,000
Harpers Rd Bus Wash Replacement	CIP	Planning	Unsatisfactory	\$260,000
Salem HS Bleacher Replacement	CIP	Planning	Unsatisfactory	\$510,000
Landstown HS Stage Rigging	CIP	Planning	Unsatisfactory	\$1,590,000
Kempsville HS Press Box Replacement	CIP	Planning	Unsatisfactory	\$600,000
Birdneck ES Fire Alarm Replacement	CIP	Planning	Unsatisfactory	\$340,000
Cox HS Fire Alarm Replacement	CIP	Planning	Unsatisfactory	\$680,000

# Renovations and Replacements: Various CIP 1-020



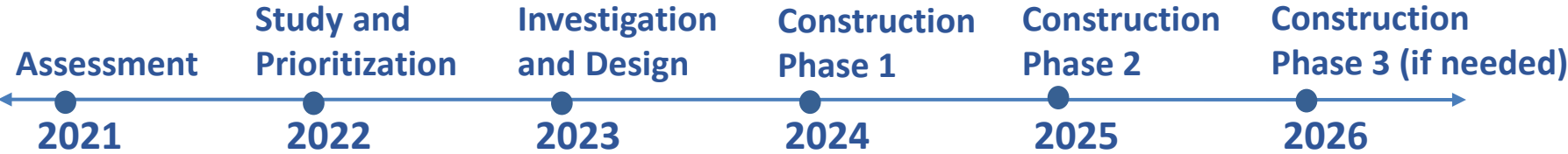
DRAFT COPY  
SUBJECT TO CHANGE

Various CIP 1-020

Life Cycle Needs	Various Projects	Estimated Range Replacement Budget
Project Type Varies	Foundation Repairs ADA Improvements Bleacher Replacements Fire Alarm Replacements Gym Floors Library / Media Centers Lighting Locker Removal Masonry Repair Press Box Replacement Stage Rigging Emergency Renovations	\$75 million - \$97 million
Average 15-50 Year Life Cycles		

= 27.2% - 35.2% of 6-year estimated needs to keep up with life-cycle replacements

➤ Bayside MS - Foundation Repairs



➤ Safety, Longevity, & Usability of the Building

# Deferred Maintenance – New Construction Projects

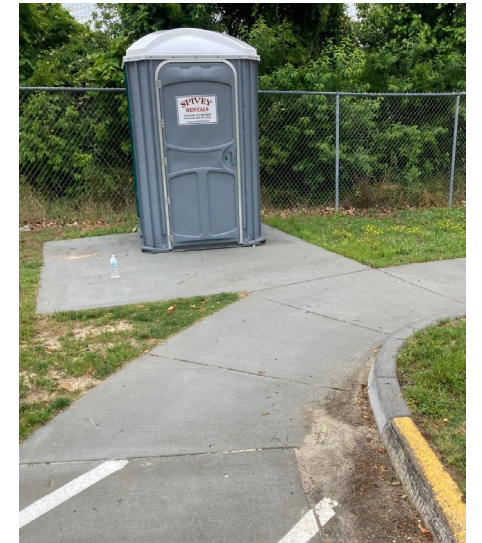
- Princess Anne HS
  - 14 building systems being reviewed; including roofs, HVAC systems (32 units), fire mains, and pump station components
- B.F. Williams ES
  - 12 building systems being reviewed, including roofs, plumbing, sewer, HVAC systems (8 units), and exterior brick
- Bayside 6<sup>th</sup> Grade Campus
  - 10 building systems being reviewed; including roofs, wiring, lights, exterior brick, and HVAC systems (9 units)
- Bayside HS
  - 10 building systems being reviewed; including roofs, fire alarm system, lights, exterior brick, and HVAC units (13 units)



# Outdoor Athletic Facilities Accessibility Improvements

## CIP 1-017 Grounds

- SY 23/24 Improvements
  - High School Athletic Sites
    - All sites ADA compliant
    - Collaboration with School Leadership, School Athletics, and Parks and Recreation / Landscape Management
  
- SY 24/25 & SY 25/26
  - Middle School Athletic Sites
    - Assessments underway
    - Implementation Phase 1
    - Continued collaboration





# Approved FY24-25 CIP: Funding Summary – Maintenance Strategy

DRAFT COPY SUBJECT TO CHANGE

## ➤ Goal

- Support safe, healthy, and effective learning environments

## ➤ Maintenance Replacement Strategies

- Update systems to prolong life cycles
- Improve maintainability of systems
- Lower operating and utility costs
- Supplement limited funding with opportunities from grants, credits, and other resources
- Continue comprehensive assessments
- Continue preventative maintenance



6-Year CIP Funding FY 24/25 - 29/30



# Thank You



Donald E. Robertson, Jr., Ph.D., Superintendent

Department of School Division Services  
Jack Freeman, Chief Operations Officer

Office of Facilities Services  
Melisa A. Ingram, Executive Director



Subject: 2024 Employee Input Survey Results Summary Item Number: 1C

Section: Administrative, Informal, and Workshop Date: May 28, 2024

Senior Staff: Lisa A. Banicky, Ph.D., Executive Director of Planning, Innovation, and Accountability

Prepared by: Robert A. Veigel, Research Specialist  
Heidi L. Janicki, Ph.D., Director of Research and Evaluation  
Lisa A. Banicky, Ph.D., Executive Director of Planning, Innovation, and Accountability  
Office of Planning, Innovation, and Accountability

Presenter(s): Robert A. Veigel, Research Specialist  
Office of Planning, Innovation, and Accountability

**Recommendation:**

That the School Board receive information about the 2024 Employee Input Survey results.

**Background Summary:**

The presentation will provide the School Board with the results from the 2024 Employee Input Survey regarding working conditions and employee benefits. The Employee Input Survey is administered as part of the employee input process referenced in School Board Policy 4-8. The survey is administered to all school division employees as a way to gather input on issues that directly affect them, and it provides an opportunity to gain insight to assist in continuous improvement efforts.

**Source:**

School Board Policy 4-8

**Budget Impact:**

N/A



# 2024 Employee Input Survey Results Summary

Planning, Innovation, and Accountability  
Office of Research and Evaluation

School Board Workshop  
May 28, 2024



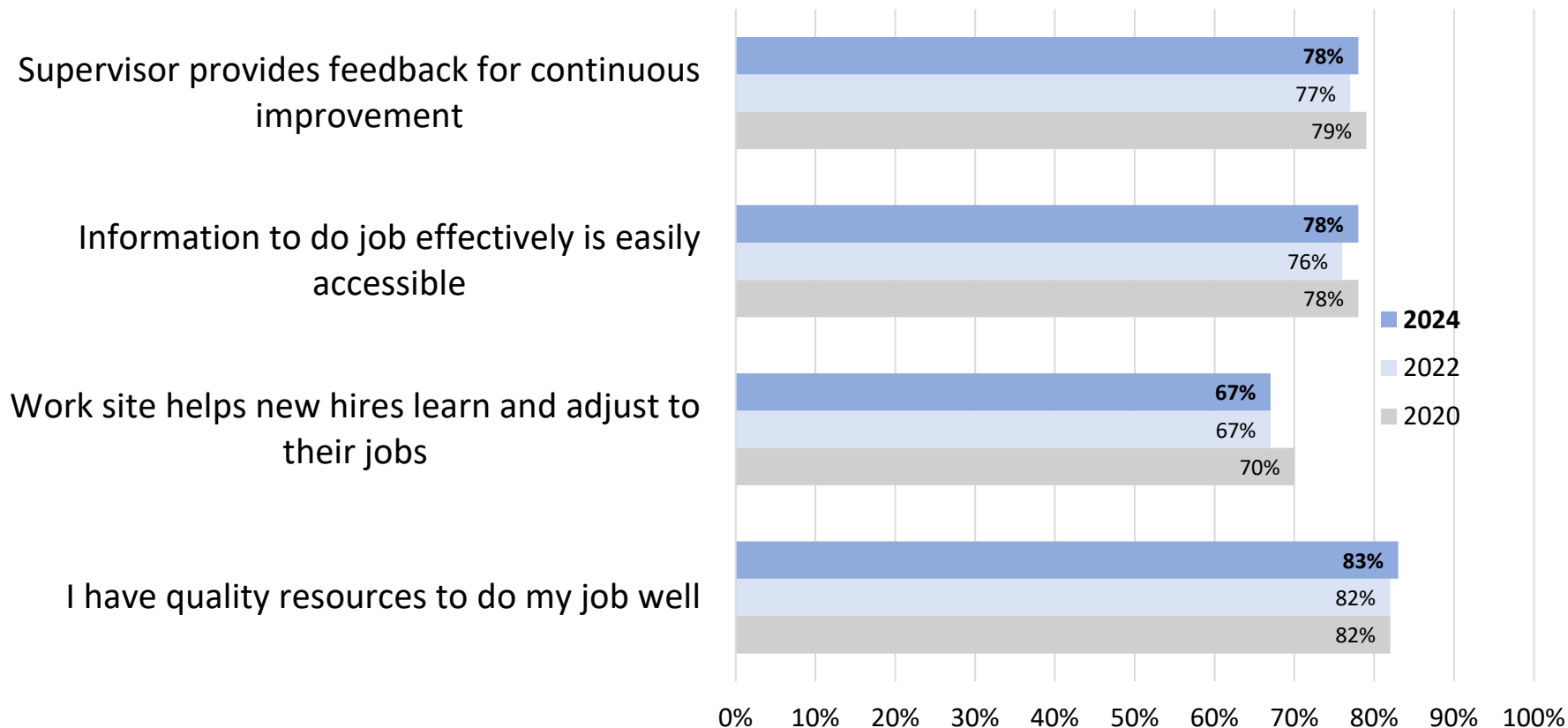
# About the Survey

- Employee Input Process (EIP)
  - Express ideas and make suggestions for continuous improvement
- Continuous Improvement
  - Working conditions (agreement)
  - Benefits (satisfaction)
  - 5-point response scales with neutral option
- Survey Administration
  - Every other year
  - Anonymous
  - Online survey
  - Response rate: 5,088 of 10,832 (47%) staff



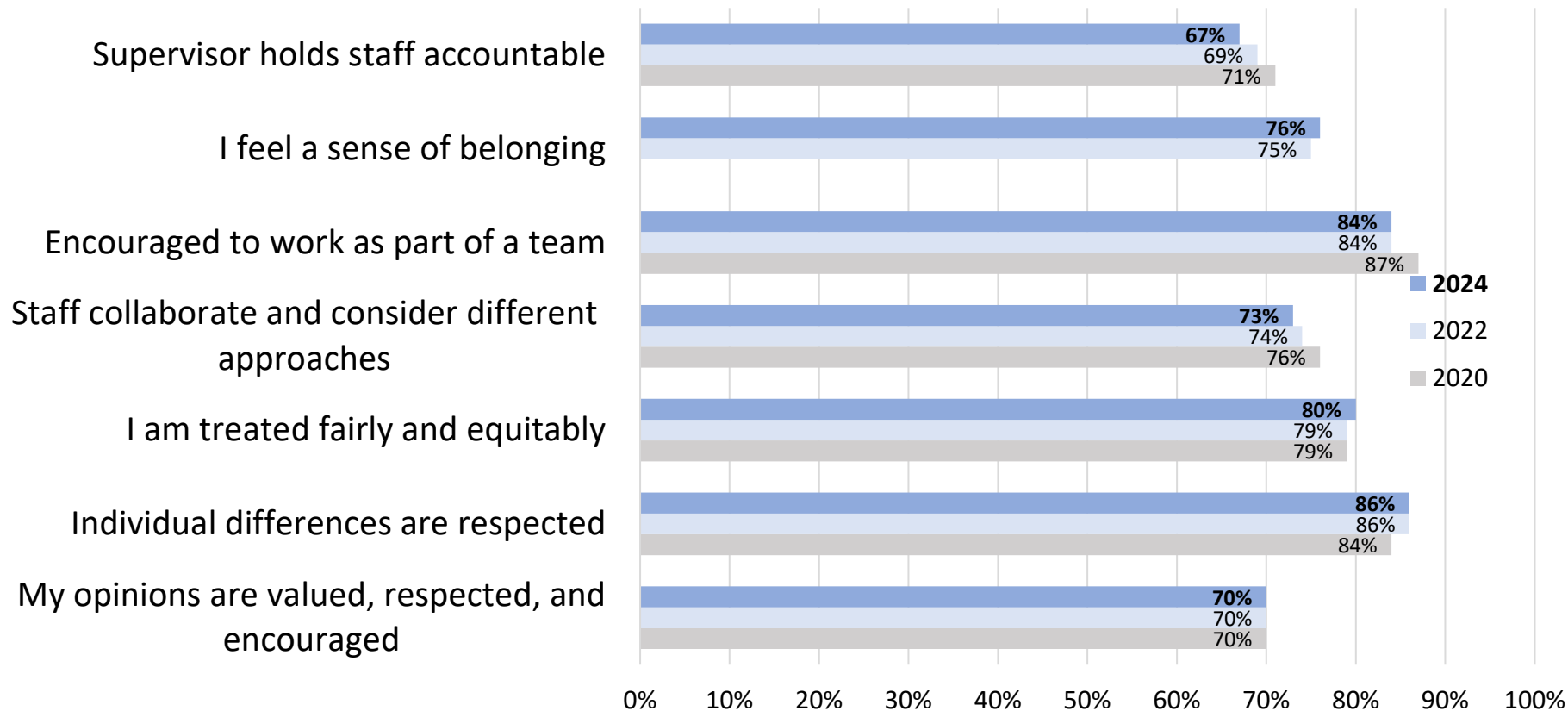
# Results: Resources and Information

DRAFT COPY  
SUBJECT  
TO CHANGE



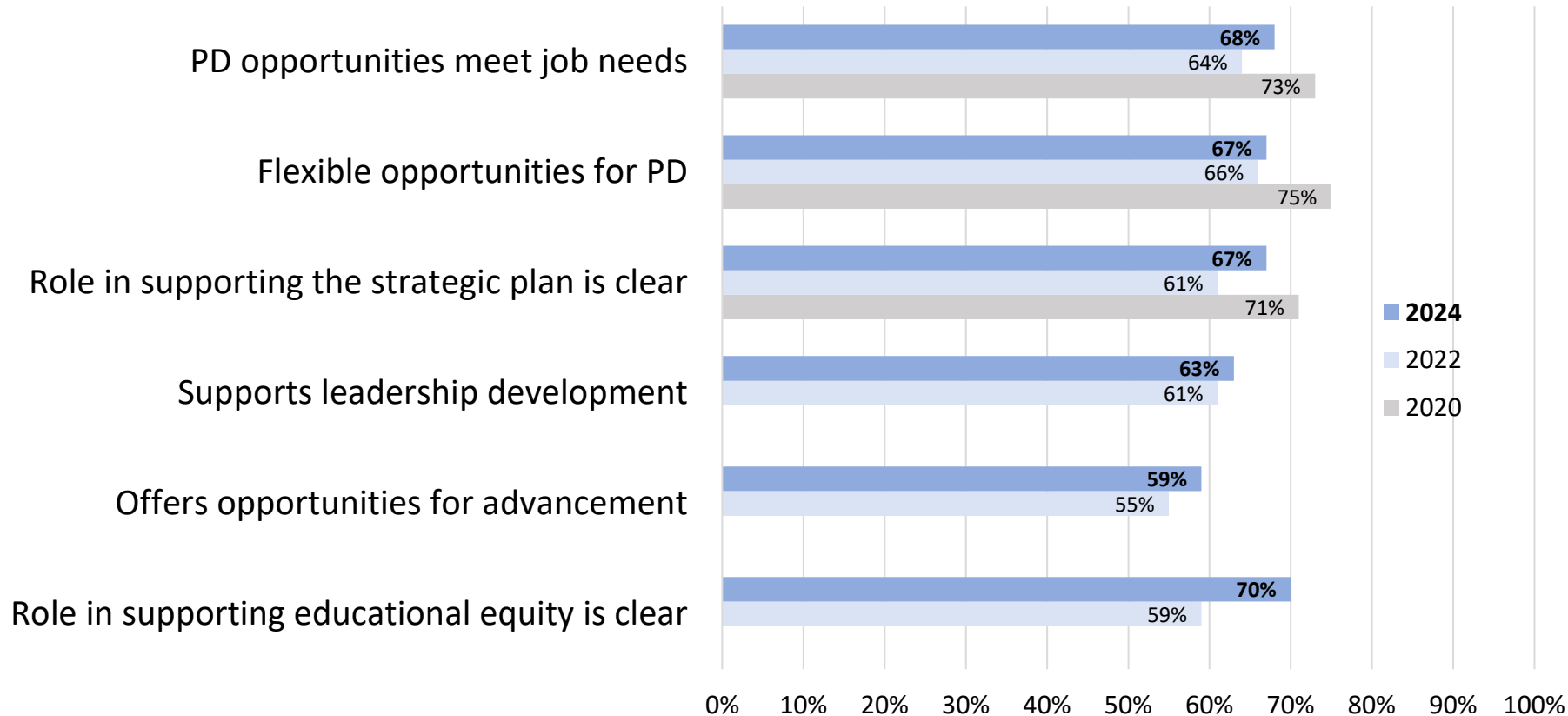
# Results: Working Relationships

DRAFT COPY  
SUBJECT  
TO CHANGE



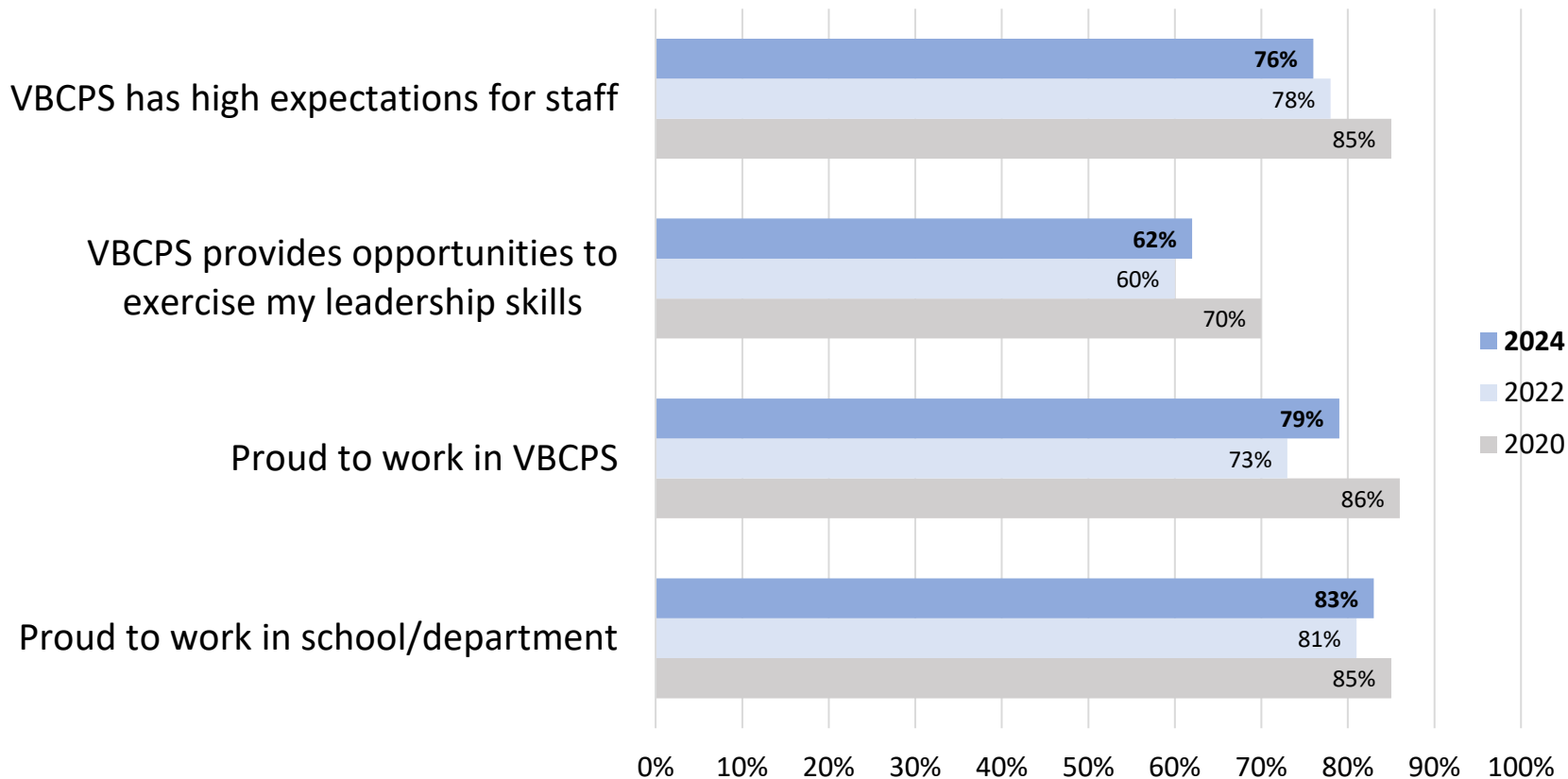
# Results: Professional Development

DRAFT COPY  
SUBJECT  
TO CHANGE

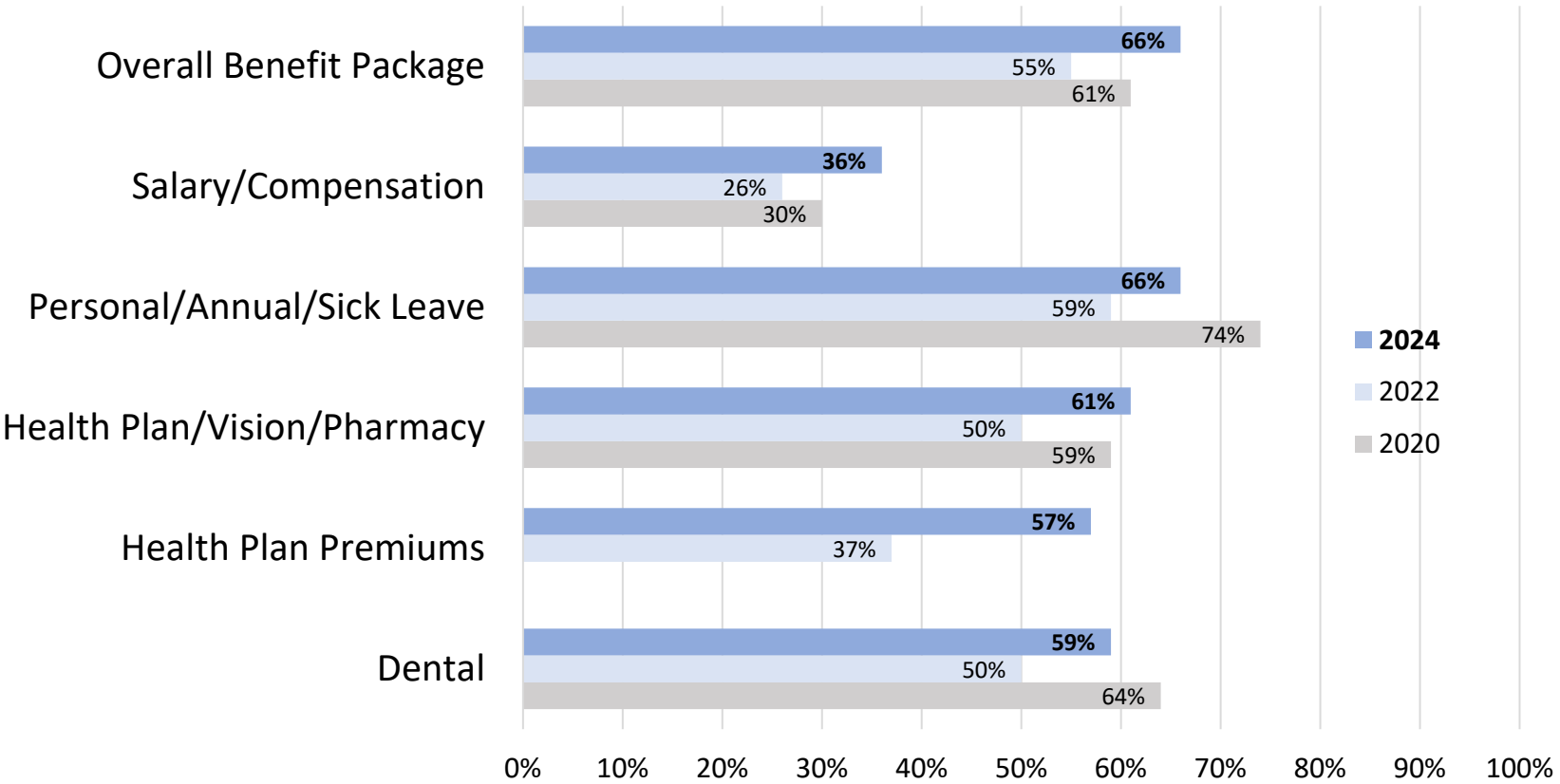


# Results: Opportunities Within VBCPS

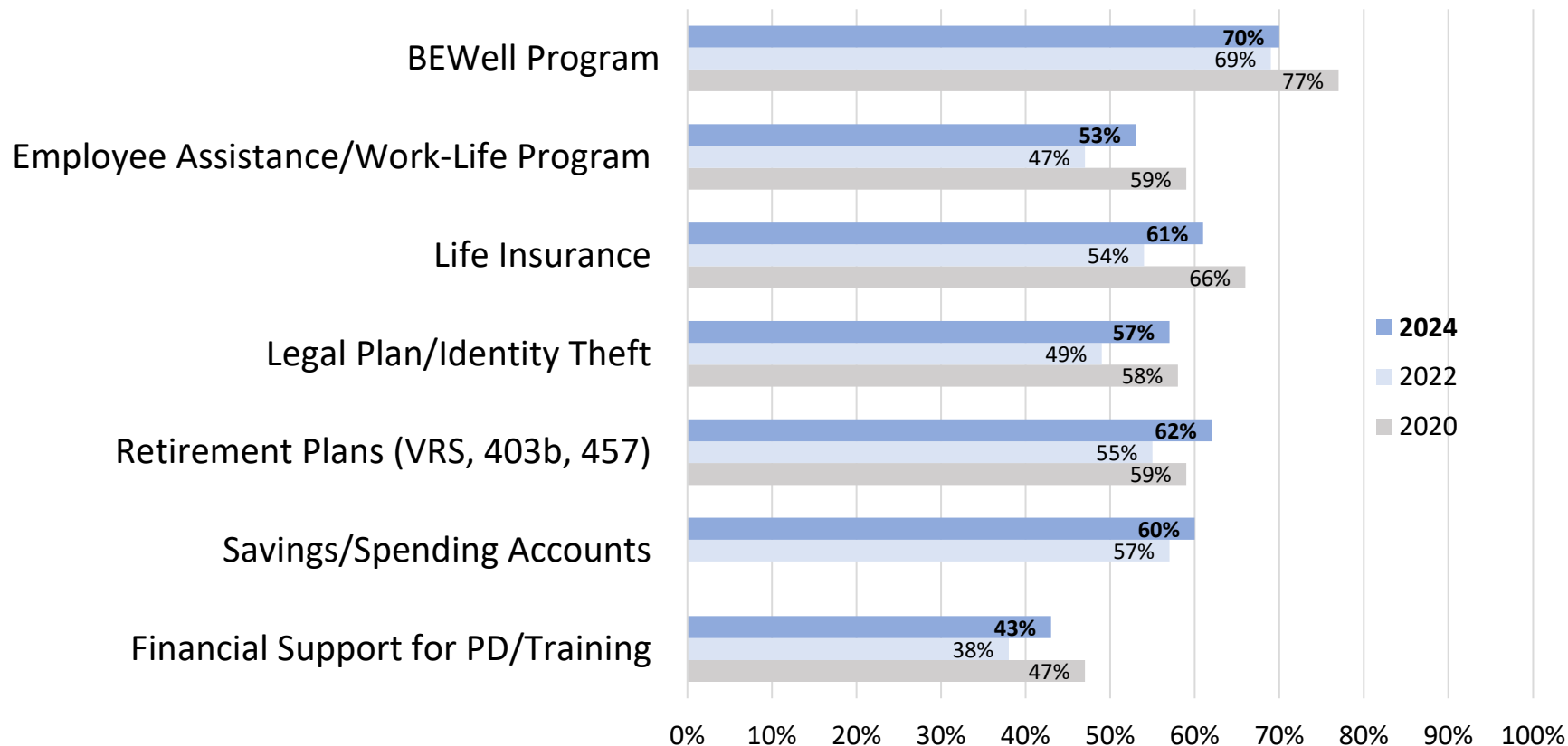
DRAFT COPY  
SUBJECT  
TO CHANGE



# Results: Benefits



# Results: Benefits



# Results by Employee Groups



**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
CHARTING THE COURSE

## 2024 EMPLOYEE SURVEY RESULTS SUMMARY LEVEL OF AGREEMENT AND SATISFACTION AMONG ALL PERSONNEL

Agreement/Satisfaction Bands (Based on rounding to the whole number.)

49% or Lower 50% - 79% 80% or Higher

### Resources and Information

At my school/work site, I have quality resources that I need to do my job well.	83	82	84	80	81	81	79	91	95	87	100	95	90	90	88	96	87	78	80	84	82	72
My school/work site helps new hires learn and adjust to their jobs.	67	65	67	64	67	64	58	82	95	90	100	91	73	65	65	71	58	68	66	77	72	61
The information that I need to do my job effectively is easily accessible.	78	78	79	77	77	78	75	84	90	83	97	91	80	74	67	80	75	74	61	84	82	70
My supervisor provides me with feedback for continuous improvement.	78	79	83	79	80	73	65	80	90	79	97	91	74	77	74	79	78	72	79	73	83	61

### Working Relationships

At my school/work site, my opinions are valued, respected, and encouraged.	70	70	74	67	78	64	62	80	88	78	97	95	75	75	71	78	74	60	60	65	75	46
At my school/work site, individual differences such as gender, race, sexual orientation, disability, and educational background are respected.	86	86	89	85	85	84	81	91	95	94	100	95	88	89	88	90	88	79	78	75	86	76
At my school/work site, I am treated fairly and equitably.	80	81	84	79	83	76	76	86	90	86	100	95	81	80	76	87	78	71	62	69	80	70
At my school/work site, staff collaborate and consider different approaches for resolving issues.	73	73	75	75	76	65	64	82	83	76	100	95	78	74	73	78	70	64	61	70	73	56
At my school/work site, I am encouraged to work as part of a team.	84	84	87	85	84	81	77	88	93	88	100	95	84	86	81	89	87	79	70	78	87	77
I feel a sense of belonging at my school/work site.	76	76	79	75	74	75	73	80	90	70	97	95	75	78	73	84	77	69	66	65	82	64
My supervisor holds staff accountable for their actions.	67	66	66	66	65	64	67	76	80	76	97	95	70	67	66	66	71	66	66	68	74	60

### Professional Development

The opportunities for professional development/training offered by the school division are appropriate to meet the needs of my job.	68	69	71	70	62	64	66	75	83	73	94	82	70	61	59	68	55	67	59	71	79	60
The school division offers flexible opportunities for professional development/training.	67	68	70	71	57	59	65	77	88	73	94	86	73	59	60	68	47	63	60	68	74	54
The school division supports leadership development among staff.	63	63	64	65	55	59	58	77	95	75	100	95	67	53	50	60	49	62	53	73	80	47
The school division offers opportunities for advancement.	59	58	59	58	50	57	60	72	90	75	91	95	62	56	52	54	61	61	51	69	79	48
My role in supporting the VBCPS strategic plan, Compass to 2025, is clear.	67	69	75	71	57	57	49	81	98	94	100	91	71	49	54	48	45	59	52	70	65	51
My role in supporting the educational equity emphases as part of the VBCPS strategic plan, Compass to 2025, is clear.	70	72	78	74	60	64	59	78	98	88	97	86	68	63	57	52	50	60	50	74	67	52



# Summary of Findings by Employee Group

- Four main employee groups
  - Instructional
  - Administrative
  - Clerical
  - School Division Services
- Overall results by Employee Group:
  - **Administrator group:** highest agreement and satisfaction on almost all items in all categories
  - **School division services:** lowest agreement on majority of items in the Resources and Information category and all items in the Working Relationships category
  - **Clerical personnel:** lowest agreement on all items in the Professional Development category
    - **Clerical personnel:** highest satisfaction levels on health plan premiums and dental benefits
  - **Instructional staff:** lowest agreement level on the item about being proud to work in VBCPS
    - **Instructional staff:** Lowest satisfaction on nearly all benefits items

# Summary of Findings by Employee Group

- Items with higher levels of agreement across all employee groups
  - Proud to work in school/department (82%-87%)
  - Individual differences are respected (79%-91%)
  - Encouraged to work as part of a team (79%-88%)
  - Have quality resources to do job well (78%-91%)



# Summary of Findings by Years of Experience

- Years of Experience:
  - Employees with **24+ years of experience**: highest agreement on all items in the Resources and Information category and most items in the Professional Development category
    - Highest agreement and satisfaction for a majority of items in the Opportunities Within VBCPS and Benefits categories
  - Employees with **8 to 23 years of experience**: highest satisfaction with saving/spending accounts
  - Employees with **7 years of experience or less**: highest agreement and satisfaction on the following items:
    - I'm proud to work in VBCPS
    - Health plan/vision/pharmacy
    - Health plan premiums
    - Dental benefits
    - Financial support for professional development/training

# Summary of Findings by Gender and Race/Ethnicity

- Gender:
  - **Male staff:** agreement/satisfaction levels higher than females on all items in the Resources and Information and Opportunities Within VBCPS categories and on a majority of items in other categories
  - **Female staff:** highest satisfaction levels on items about the overall benefits package, dental plans, BEWell program, and life insurance
- Race/Ethnicity:
  - **Asian and Black staff:** higher agreement/satisfaction on most items in the Resources and Information and Benefits categories
  - **Asian staff:** highest agreement on all items in the Professional Development and Opportunities Within VBCPS categories
  - **Hispanic and White staff:** higher agreement on most items in the Working Relationships category
    - Asian staff: highest agreement for Working Relationships items about staff collaboration, working as a team, and supervisors holding staff accountable

# Next Steps

- ORE preparing to share summary results reports for all staff to view
- Senior staff and departments engaging in a review of the data to identify implications for their work
- Human Resources planning to share how emerging trends in the EIP data will be addressed as part of an upcoming School Board meeting



# 2024 Employee Input Survey Results Summary

Planning, Innovation, and Accountability  
Office of Research and Evaluation

## Questions?



**Subject:** School Board Recognitions **Item Number:** 7A-H

**Section:** Student, Employee and Public Awards and Recognitions **Date:** May 28, 2024

**Senior Staff:** Nicole Livas, Chief Communications and Community Engagement Officer

**Prepared by:** David Schleck, Public Relations Coordinator

**Presenter(s):** Jennifer S. Franklin, Vice Chair

**Recommendation:**

That the School Board recognize the outstanding accomplishments of those receiving the May 28, 2024, School Board recognitions. These designated achievements should not be taken lightly as they fall within a listing of criteria that require achievements including a national or state-level win in a competition, event, or achievement. Examples would be those of National Merit Finalists, taking first place for a state-level sports competition, or other similar meritorious examples. This meeting we will recognize:

1. Virginia Beach Future Teachers for Tomorrow
2. Virginia Mathematics Leader of the Year, Virginia Council for Mathematics Supervision
3. 2024 Virginia School Boards Association (VSBA) Tidewater Regional Art Contest winner
4. Top 20 Under 20, Hampton Roads Workforce Council
5. VBCPS Digital Citizenship winners
6. VBCPS Podcast Contest winners
7. Future Business Leaders of America (FBLA) first place state competition winners
8. Area 5 Drill, Athletic and Academic Invitational Champion – Green Run High School (Navy Junior ROTC)

**Background Summary:**

That the School Board allow time during School Board meetings to recognize students and/or staff who have accomplished notable recognitions that fit within the parameters of the School Board recognition criteria.

Recognition Criteria:

1. Achievement of first or second place in national competitions/events.
2. Achievement of national recognition for outstanding achievements, i.e., National Merit Finalists.
3. Achievement of first place in regional (multi-state) competitions/events.
4. Achievement of first place in state competitions/events.
5. Achievements beyond the scope of regular academics/activities and/or job performance.

**Source:**

Utilizing data from submissions made to the Department of Communications and Community Engagement, which have been approved by school principals or department heads recognizing a notable achievement from a student or staff member fitting the Board recognition parameters.

**Budget Impact:**

N/A



**Subject:** Approval of Minutes **Item Number:** 10A

**Section:** Approval of Meeting Minutes **Date:** May 28, 2024

**Senior Staff:** N/A

**Prepared by:** Regina M. Toneatto, School Board Clerk

**Presenter(s):** Regina M. Toneatto, School Board Clerk

**Recommendation:**

That the School Board adopt the following set of minutes as presented:

- A. May 14, 2024 Regular School Board Meeting

**Background Summary:**

N/A

**Source:**

Bylaw 1-40

**Budget Impact:**

N/A





**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
CHARTING THE COURSE

School Board Services

**Kimberly A. Melnyk, Chair**  
District 2

**Jennifer S. Franklin, Vice Chair**  
District 2 – Kempsville

**Beverly M. Anderson**  
At-Large

**Kathleen J. Brown**  
District 10

**Michael R. Callan**  
District 6

**David Culpepper**  
District 8

**Shannon L. Kendrick**  
District 4  
Interim

**Victoria C. Manning**  
At-Large

**Jessica L. Owens**  
District 3 – Rose Hall

**Trenace B. Riggs**  
District 1 – Centerville

**Carolyn D. Weems**  
District 9

**Donald E. Robertson, Ph.D., Superintendent**

---

**School Board Regular Meeting MINUTES**  
**Tuesday, May 14, 2024**

---

**School Administration Building #6, Municipal Center**

2512 George Mason Drive  
P.O. Box 6038  
Virginia Beach, VA 23456  
(757) 263-1000

- 
- 1. Administrative, Informal, and Workshop:** Chair Melnyk convened the Administrative, Informal, and Workshop session at 3:02 p.m. on the 14th day of May 2024.

In addition to Superintendent Robertson, the following School Board Members were present in the School Administration Building #6, School Board Chamber: Chair Melnyk, Ms. Anderson (arrived at 3:06 p.m.), Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Owens (arrived at 3:14 p.m.), Ms. Riggs, and Ms. Weems.

Chair Melnyk noted the following: Ms. Manning not in attendance (personal reasons); Mr. Culpepper not in attendance (personal reasons); and Vice Chair Franklin not in attendance (medical reasons/spouse in hospital). Note: Vice Chair Franklin joined the meeting via Zoom at 4:11 p.m.

Chair Melnyk stated members of the public will be able to observe the School Board Meeting through livestreaming on [schoolboard.vbschools.com/meetings/live](https://schoolboard.vbschools.com/meetings/live), broadcast on VBTB Channel 47, and on Zoom; and thanked those that have joined us in person and online.

- A. School Board Administrative Matters and Reports: Chair Melnyk mentioned the following: 1) asked the Policy Review Committee (PRC) to review the Planning and Performance Monitoring Committee (PPMC); 2) Superintendent's evaluation meeting scheduled for June 4 at 4:00 p.m.; 3) School Board retreat scheduled for July 9 and 10 with the Abridged School Board Meeting, July 9; 4) additional item for retreat agenda requested by Mr. Callan regarding cell phones.
- Ms. Brown mentioned to included smart watches with the cell phone topic.
- B. Weighted Grades: Thomas Quinn, Executive Director of Secondary Teaching and Learning, provided the School Board information regarding the current process Virginia Beach City Public Schools uses to weight credits; reviewed the Code of Virginia 8VAC20-160-10. Definitions; "weighted course" means an advanced-level course in which credit is increased as determined by local school board policies and defined on the school profile; Code of Virginia 8VAC20-160-50. Weight of advanced-level courses, 8VAC20-160-60. Elements for weighting: 1. Specified curriculum approved by local board or outside agency meeting criteria of program and/or organization; 2. Standard that exceed normal course requirements; and 3. Define assessment component; reviewed VBCPS Regulation – Dual Enrollment 6-89.1, Regulation – Recognition of Student Achievement 5-29.1, reviewed letter grade and GPA value; shared example of calculating an unweighted grade point average; different types of "weighting" across Division: "Bonus" Credit – weight is added after the GPA is calculated (VBCPS, Chesapeake, Norfolk), Weighted Grade – weight is added to the individual grade before the GPA is calculated (Portsmouth, Suffolk); reviewed chart with letter grade – GPA value – VBCPS "Bonus" Value; weighted courses in neighboring Divisions: Advanced Placement, International Baccalaureate, Dual Enrollment, Honors, Governor's School for the Arts (GSA); reviewed VBCPS types of courses and if weighted: Advanced Placement – yes, International Baccalaureate – yes, Dual Enrollment – yes, only three: Applied Calculus II, Applied Calculus III, and Vector Calculus, Governor's School – no, and Honors – no; shared summary of

School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

Tuesday, May 14, 2024  
School Board Regular Meeting  
Page 2 of 9

weighted courses (Virginia Beach, Chesapeake, Norfolk, Portsmouth, Suffolk); example of calculating a weighted grade point average; reviewed impact of weighting GSA courses and weighting GSA courses on class rank; recap of determining courses to receive weighted credit; considerations: creating Policy 6-89, consider which “cohort” you would select to begin this changed (recommended rising grade 6), weighting, Dual Enrollment – consider reviewing and revising Regulation 6-89.1

The presentation continued with questions and comments regarding Dual Enrollment, how many courses, why only three weighted; alternative pathways; Dual Enrollment at TCC; weighted GPA; scholarships; rigor of GSA classes; opportunities for all students; State Code for AP courses; 4x4 courses and bonus credit; example English 111 and 112; VBCPS regulations; surrounding School Districts and their weighting system; class rank and GSA; Honor Courses and weighting; development of a policy to with regulation; Policy Review Committee to review Regulation 6-89.1; and need to look at weighted courses.

- C. DARE: Casey Conger, Coordinator of Health and Physical Education, provided the School Board information from the Department of Teaching and Learning regarding the D.A.R.E. program; brief overview of program; first provided by the VB Police Department; phased out due to cost, unstaffed jail positions and evidence of impact questions; current D.A.R.E. offerings: PreK-2<sup>nd</sup> grade – eight 15-minute poster lessons, 3<sup>rd</sup> and 4<sup>th</sup> grades – four 20-minute lessons, Keepin’ It Real Curriculum 5<sup>th</sup>-12<sup>th</sup> grades; substance specific lesson offerings (opioids, vaping, prescription drugs), components of self-awareness, responsible decision-making, and communication skills are incorporated, instruction provided by a trained uniformed officer; Keepin’ It Real curriculum – incorporates D.A.R.E. decision making model, teaches skills through stories, role plays, and journaling, aligns to 5<sup>th</sup> grade Common Core standards Virginia Language Arts & Health Standards of Learning correlations are provided; VBCPS curriculum – builds in depth and complexity from kindergarten through HPE II (10<sup>th</sup> grade), aligns directly with VA Standards of Learning, aligns to Virginia legislative requirements, includes substance specific lessons for vaping (2<sup>nd</sup>-10<sup>th</sup>) and opioids (6<sup>th</sup>-12<sup>th</sup>); points for consideration: physical activity and recess, instructional minutes and scheduling, comprehensive VBCPS Health & PE curriculum, legislation and VDOE requirements.

The presentation continued with questions and comments cost of program; curriculum VBCPS currently offers; informational presentation; PE curriculum; D.A.R.E. curriculum; 2024 standards from VDOE; and Virginia Rules – Office of the Attorney General.

- D. B.F. Williams/Bayside 6th Grade Guidance: Jack Freeman, Chief Operations Officer, provided the School Board information from staff related to School Board guidance received by staff at the April 16 School Board Workshop where necessary programmatic needs, building components, and reductions were discussed for the B.F. Williams Elementary School / Bayside 6th Grade Campus Replacement Project; overview of items for further review: one main gym, multipurpose room, dedicated music room for 6<sup>th</sup> grade, eliminate long access hallway outside library, explore combining 6, 7, and 8 grades into Bayside Middle School, number of students per classroom; gym 6,000 SF and multipurpose room 2,000 SF: reduced main gym (savings: +/- 2,800 gross SF, +/- \$1.4 million), eliminated 2<sup>nd</sup> gym to a multipurpose room (savings: +/- 5,600 gross SF, +/- \$2.8 million); multipurpose room to be used for: fitness/PE, music, electives, other school-wide needs; dedicated 6<sup>th</sup> grade music room: include in post 30% design (keep: +/- 1,700 gross SF, +/- \$860,000), supports middle school music curriculum (band, chorus, orchestra); eliminate long access hallway: shared library for grades 4, 5, and 6 (savings: +/- 2,000 gross SF, +/- \$1.0 million); reviewed capacity figures regarding combining 6, 7, and 8 grades at Bayside Middle School; optimum capacity 2023-2024 Bayside: 698; reviewed potential student/teacher ratios, 90% optimum capacity figures, five-year membership projection, and long-term estimate; mentioned 2023-2024 building utilization for middle schools, over/under optimum capacity for Independence Middle School and Larkspur Middle School.

James Smith, Ed.D., Senior Executive Director of Middle Schools continued the presentation; provided a historical overview of Bayside 6<sup>th</sup> Grade Campus and Bayside Middle School: establishment of the Bayside 6<sup>th</sup> Grade Campus in 2014, accreditation, class size consideration, Bayside 6<sup>th</sup> Grade Campus established by provisions outlined in Virginia Code; shared math and English/reading accreditation pass rates for Bayside 6<sup>th</sup> Grade Campus and Bayside Middle School; support added after the 2014-15 SY: school support process, Title I support, professional learning, integrated systems of support, increased participation, communities in schools; class size considerations: individual attention, classroom environment, teacher-student relationships, classroom management, participation and engagement.

School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

Tuesday, May 14, 2024  
School Board Regular Meeting  
Page 3 of 9

Mr. Freeman continued the presentation; Williams ES/Bayside 6 replacement school – post 30% design; reviewed summary of guidance to date; estimated SF if reductions are taken: - 19,320 SF; additional guidance needed – impacts of changes to students per classroom, example - 22:1: ES: 15 homerooms, MS: 27 core rooms; for reduction in number of classroom, consider reduction per classroom; efficiencies post 30% design (April): +/- 194 SF per student, 165,000 SF, building cost +/- \$89,700,00, project budget +/- \$106,900,00; efficiencies post 30% (May): max operating capacity 850, total SF 162,700, +/- 192 SF per student, 22 students per classroom, total cost/SF \$507.37, building cost +/- \$88,500,000, project budget +/- \$105,500,000; upcoming School Board meetings – topics (subject to change): May 28 – CIP maintenance projects, June 10 – Princess Anne High School discussion (School Board guidance), June or July – Princess Anne High School guidance follow-up, July 9 School Board Retreat – comprehensive new construction discussion.

The presentation continued with questions and comments regarding cost of buildings; creating CIP; information to the School Board and guidance; design-bid-build process; July 9 discussions; community engagement; smaller classes; building relationships; creation of Bayside 6<sup>th</sup> Grade Campus; enrollment projections; classroom sizes; accreditation; meeting the need; middle school average student/teacher ratio; need community input; academic standards; complexity of rezoning; data from math and English/reading pass rates; reduction of square footage (SF); ways to get community input; providing the School Board as much information as possible; need feedback from parents and principles; and PPEA.

- 2. Closed Session:** At 5:12 p.m., Chair Melnyk made the following motion, seconded by Ms. Anderson, that the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph, 1, 7, and 8 as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.
7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. Appointment of citizen members to School Board Citizen Advisory Committees effective July 1, 2024.
- B. Superintendent's evaluation.
- C. Employee request for reimbursement of legal fees.
- D. Status of pending litigation or administrative cases.
- E. Consultation with legal counsel regarding probable litigation and pending litigation matters.

Chair Melnyk called for a vote. The School Board Clerk announced there were eight (8) ayes in favor of the motion to recess into Closed Session: Chair Melnyk, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Owens, Ms. Riggs, and Ms. Weems.

The School Board recessed into Closed Session at 5:15 p.m.

Individuals present for discussion in the order in which matters were discussed:

School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

Tuesday, May 14, 2024  
School Board Regular Meeting  
Page 4 of 9

- A. Appointment of citizen members to School Board Citizen Advisory Committees effective July 1, 2024:  
School Board Members: Chair Melnyk, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Owens, Ms. Riggs, and Ms. Weems; Kamala H. Lannetti, School Board Attorney; Donald E. Robertson, Ph.D., Superintendent; Laura Beth Mattson, Intergovernmental Affairs and Constituent Services Specialist; and Regina M. Toneatto, School Board Clerk.

Laura Beth Mattson, Intergovernmental Affairs and Constituent Services Specialist, left the Closed Session at 5:24 p.m.

- C. Employee request for reimbursement of legal fees: School Board Members: Chair Melnyk, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Owens, Ms. Riggs, and Ms. Weems; Kamala H. Lannetti, School Board Attorney; Donald E. Robertson, Ph.D., Superintendent; and Regina M. Toneatto, School Board Clerk.

The School Board reconvened at 5:27 p.m.

Certification of Closed Session: Chair Melnyk read the Certification of Closed Session:

**WHEREAS**, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Anderson made the motion, seconded by Ms. Owens. Chair Melnyk called for a vote. The School Board Clerk announced there were eight (8) ayes in favor of the motion for Certification of Closed Session: Chair Melnyk, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 8-0-0.

Chair Melnyk read the following:

### **RESOLUTION REGARDING PAYMENT OF EMPLOYEE LEGAL FEES**

**WHEREAS:** On October 28, 2022, a VBCPS Middle School Teacher was charged with assault and battery of a minor student; and

**WHEREAS:** The charge against the teacher was dismissed by the Virginia Beach General District Court on September 28, 2023 and the charge was later expunged from the teacher's criminal record by the Circuit Court; and

**WHEREAS:** The teacher and her attorney are seeking payment of legal fees in accordance with Policy 2-59 in the amount of \$1,777.00 in legal fees and costs incurred in defending this charge and having her criminal record expunged; and

**WHEREAS:** School Board Policy 2-59 allows the School Board to pay an employee's legal fees incurred as a result of a lawsuit filed against the employee in their official capacity and provided that the lawsuit is later dismissed against the employee.



School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

Tuesday, May 14, 2024  
School Board Regular Meeting  
Page 5 of 9

**WHEREAS:** The Superintendent recommends that the School Board pay the employee's legal fees.

**NOW, THEREFORE, be it:**

**RESOLVED:** That the School Board authorizes payment of the employee's legal fees and costs in the amount of \$1,777.00;

**FURTHER RESOLVED:** That the Clerk is directed to send a copy of this Resolution to the teacher, the teacher's attorney, School Board Attorney, the Chief Financial Officer, the Director of Business Services, and the Chief Human Resources Officer who is directed to place a copy of this Resolution in the employee's personnel file.

Adopted by the School Board of the City of Virginia Beach, Virginia this 14<sup>th</sup> day of May 2024.

Ms. Brown made the motion, seconded by Ms. Owens. Chair Melnyk called for a vote. The School Board Clerk announced there were eight (8) ayes in favor of the motion for the resolution regarding payment of employee legal fees: Chair Melnyk, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 8-0-0.

3. **School Board Recess:** Chair Melnyk adjourned the Administrative, Informal, and Workshop session at 5:30 p.m.
4. **Formal Meeting (School Administration Building #6 – School Board Room) ..... 6:00 p.m.**

5. **Call to Order and Roll Call:** Chair Melnyk convened the meeting of the School Board at the School Administration Building #6, School Board Chamber at 6:00 p.m. on the 14<sup>th</sup> day of May 2024 and thanked the members of the public joining the meeting in person and online.

In addition to Superintendent Robertson, the following School Board Members were present in the School Administration Building #6, School Board Chamber: Chair Melnyk, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Owens, Ms. Riggs, and Ms. Weems.

Ms. Manning not in attendance (personal reasons); Mr. Culpepper not in attendance (personal reasons); and Vice Chair Franklin attended the meeting via Zoom (medical reasons/spouse in hospital) but did not vote on any matters.

6. **Moment of Silence followed by the Pledge of Allegiance**

7. **Student, Employee and Public Awards and Recognition**

- A. 2024 Sister Cities Association of Virginia Beach (SCAVB) Youth Ambassador: The School Board recognized Aubrey Swain, a sophomore at Cox High School, as the Youth Ambassador of the Sister Cities Association of Virginia Beach. She earned this honor because of her persuasive presentation of a pitch promoting the connection of Virginia Beach with one of its Sister Cities — Miyazaki, Japan — and by skillfully answering impromptu interview questions.
- B. Exemplar Award, Virginia Board of Education – Kingston, North Landing, Rosemont Forest elementary schools; Old Donation School; Green Run Collegiate; Green Run and Tallwood high schools: The School Board recognized the following schools for receiving Exemplar Achievement awards from the Virginia Board of Education: Green Run Collegiate, Kingston Elementary School, North Landing Elementary School, Old Donation School, and Rosemont Forest Elementary School. This designation recognizes students and their educators for excellence in reading, mathematics and science, and for narrowing achievement gaps. The School Board also recognized Tallwood High School and Green Run High School which the Board of Education honored with the Continuous Improvement Award for making progress in graduation rates and core subject areas.
- C. Annual Music Honors: All State Orchestra, Honors Choir, American Choral Directors Association's Southern Regional Honors Chorus, Virginia Honor Band, Blue Ribbon Schools (Music Departments), Virginia Marching Band Cooperative State Championship: The School Board recognized students who have been named to the Virginia Music Education Association's All Virginia Band, All Virginia Chorus, All Virginia Orchestra, Honors Choir, and the American Choral Directors Association's Southern Regional Honors Chorus from the following schools: Cox High School, Green Run High School, Kellam High School, Kempsville High School, Ocean Lakes High School, Visual and Performing Arts Academy at Salem High School, and Princess Anne High School.

School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

Tuesday, May 14, 2024  
School Board Regular Meeting  
Page 6 of 9

The School Board recognized the following school music departments for receiving Honor Band Awards: Cox High School, Kellam High School, Ocean Lakes High School, Princess Anne High School, Salem High School, and Tallwood High School.

The School Board recognized the following nine schools for being honored as Blue Ribbon Schools: Green Run High School, Ocean Lakes High School, Old Donation School, Plaza Middle School, Princess Anne High School, Princess Anne Middle School, Salem High School, Salem Middle School, and Tallwood High School.

The School Board recognized the Princess Anne High School Marching Cavaliers who won the Class 2A Virginia Marching Band Cooperative State Championship. This is the fourth state championship the band has won in the past five years.

Note: School Board Member, Ms. Weems left the meeting at 6:20 p.m.

8. **Adoption of the Agenda:** Chair Melnyk called for any modifications to the agenda as presented. Hearing none, Chair Melnyk called for a motion to approve the agenda as presented. Ms. Kendrick made the motion, seconded by Mr. Callan. Without discussion, Chair Melnyk called for a vote. The School Board Clerk announced there were seven (7) ayes in favor of the motion to approve the agenda as presented: Chair Melnyk, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Owens, and Ms. Riggs. The motion passed, 7-0-0.
9. **Superintendent's Report (second monthly meeting) and recognitions (first and second monthly meetings):**  
Administrative Recognition: At 6:54 p.m., Superintendent Robertson introduced the following appointment which was approved at the April 30, 2024 School Board meeting: Darnita L. Trotman, Ed.D., Director of Employment Services, Department of Human Resources as Chief Human Resources Officer, Department of Human Resources.
10. **Approval of Meeting Minutes**
  - A. April 30, 2024 Regular School Board Meeting: Chair Melnyk called for any modifications to the April 30, 2024 Regular School Board meeting minutes as presented. Hearing none, Chair Melnyk called for a motion to approve the April 30, 2024 minutes as presented. Ms. Kendrick made the motion, seconded by Ms. Owens. Without discussion, Chair Melnyk called for a vote. The School Board Clerk announced there were seven (7) ayes in favor of the motion to approve the April 30, 2024 minutes as presented: Chair Melnyk, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Owens, and Ms. Riggs.
11. **Public Comments (until 8:00 p.m.)**

There were ten (10) in-person speakers (including four (4) student speakers); topics discussed were Governor's School for the Arts (GSA) and weighted grades; college level courses; hands on experience at GSA; weighted courses and class rank; Legislative Committee; Ms. Riggs' letter; bullying; private schools; guns in schools; school chaplain program; percentage of VBCPS students attending GSA; programs at GSA; academics; GPA and scholarships; and other school divisions and GSA.

The Public Comments ended at 6:54 p.m.

Note: School Board Member, Ms. Brown left the meeting at 7:00 p.m.
12. **Information**
  - A. Divisionwide Literacy Plan: Danielle Colucci, Chief Academic Officer, provided the School Board information regarding the Division Literacy Plan as mandated by the Virginia Literacy Act (VLA); the administration will request approval of the Division Literacy Plan at the May 28, 2024 School Board meeting; reviewed the VDOE updated guidance as of April 25, 2024: K-3 VALLSS screener, K-3 student reading plans, K-5 Division Literacy Plan (DLP) 2024-25, VDOE approved intervention/supplemental list (December 2024), updated ELA standards, VDOE approved core textbook for elementary, VDOE professional learning; referenced Division Literacy Plan (handout), VDOE Division Literacy Plan template, initial submission – July 1, 2024, full submission – December 6, 2024; overview of VDOE Division Literacy Plan template sections; Section One: Planning for Comprehensive

School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

Tuesday, May 14, 2024  
School Board Regular Meeting  
Page 7 of 9

Communication – VBCPS School Division Literacy Vision: All students actively engage in evidence-based literacy instruction that inspires learning, growth, and joy. Working in partnership with families and our community, we empower all students to acquire the literacy skills necessary for success in school and life; Section Two: Selecting High-Quality Instructional Materials – Core (K-5): HMH into Reading, Supplemental Instruction (K-5): TBD, Intervention (K-5): SIPPS – Early Intervention Reading Initiative (K-3), Read 180 Code Flex (3-5); Section Three: Ensuring Virginia Literacy Act Evidence-Based Reading Research Training - Reading Specialists - VDOE Reading Institutes and Canvas modules, Teachers - VDOE Virginia Literacy Partnership (VLP) Canvas modules or LETRS Volume I + VLA Capstone module, Principal and Assistant Principal VDOE Reading Institute (in-person), VBCPS professional learning; Section Four: Monitoring Student Assessment and Progress – student assessments, screeners, and diagnostic assessments; to be determined; Section Five: Assessing Division Level Progress – progress monitoring tool: division level analysis of literacy assessment data meetings, school level analysis of literacy assessment data meetings; Section Six: Engaging Parents, Caregivers, and Community - mutually supportive partnerships, student reading plan communication, Divisionwide web page and family outreach.

The presentation continued with questions and comments regarding PALS assessment; VALLS screener; textbook adoptions; measuring success; evidence-based literacy; high-quality instruction; supplemental materials; small group resources; appreciate work being done; student reading plans; reading specialists; communicating information from VDOE with staff; grant funding; All in Virginia funds; and VDOE changes.

- B. Federal Grant Applications: Lorena Kelly, Ph.D., Executive Director of Elementary Teaching and Learning, provided the School Board information regarding the notification that the administration intends to apply for the following federal grants for the 2024-2025 school year; Title I, Part A – Improving Basic Programs: funding \$17,633,295.40: Title I and Pre-K Support Staff, Literacy Leaders and Mathematics Coaches, professional learning, family engagement supports, instructional supplies and technology programs, tutoring, field trips and summer programs; Title I, Part D – Prevention and Intervention for Neglected, Delinquent or At-Risk: funding \$161,169.11, supports educational services for students in delinquent facilities, supports transition of students back to VBCPS; Title II, Part A – Supporting Effective Instruction: funding \$2,021,625.13, Literacy Leaders, Mathematics Coaches; Title III, Part A – Language Instruction for English Learners and Immigrant Students: funding \$275,662.65, English Learner Instructional Specialist, professional learning, family engagement, Ellevation (digital platform); and Title IV, Part A – Student Support and Academic Enrichment Grant: funding \$1,038,157.93, AP and IB assessment fees for free and reduced lunch recipients, Graduation Lab Teachers to support on-time graduation, professional learning opportunities.

**13. Return to public comments if needed:** As noted under Agenda item #11, Public Comments concluded at 6:54 p.m.

**14. Consent Agenda:** There were no items under the Consent Agenda.

**15. Action**

- A. Personnel Report / Administrative Appointments: Chair Melnyk called for a motion to approve the May 14, 2024 personnel report and administrative appointments. Ms. Riggs made the motion, seconded by Ms. Kendrick that the School Board approve the appointments and the acceptance of the resignations, retirements, and other employment actions as listed on the May 14, 2024 personnel report along with the administrative appointments as recommended by the Superintendent. Without discussion, Chair Melnyk called for a vote. The School Board Clerk announced there were six (6) ayes in favor of the motion to approve the May 14, 2024 personnel report and administrative appointments: Chair Melnyk, Ms. Anderson, Mr. Callan, Ms. Kendrick, Ms. Owens, and Ms. Riggs. The motion passed, 6-0-0. There were no administrative appointments.

**16. Committee, Organization or Board Reports:** Ms. Owens mentioned the Policy Review Committee meeting Monday, May 20 at 10:00 a.m.; Mr. Callan shared he and Ms. Kendrick attended a celebration at the Adult Learning Center for the foreign language students, over twenty-five countries were represented.

**17. Return to Administrative, Informal, Workshop or Closed Session matters:** At 7:35 p.m., Chair Melnyk made the following motion, seconded by Ms. Kendrick, that the School Board recess into Closed Session in accordance with

School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

Tuesday, May 14, 2024  
School Board Regular Meeting  
Page 8 of 9

the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph, 1, 7, and 8, and 2 as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.
7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
2. Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution of higher education in the Commonwealth or any state school system. However, any such student, legal counsel and, if the student is a minor, the student's parents or legal guardians shall be permitted to be present during the taking of testimony or presentation of evidence at a closed meeting, if such student, parents, or guardians so request in writing and such request is submitted to the presiding officer of the appropriate board.

Namely to discuss:

- A. Superintendent's evaluation.
- B. Status of pending litigation or administrative cases.
- C. Consultation with legal counsel regarding probable litigation and pending litigation matters.
- D. Student Discrimination and Discipline Cases.

Chair Melnyk called for a vote. The School Board Clerk announced there were six (6) ayes in favor of the motion to recess into Closed Session: Chair Melnyk, Ms. Anderson, Mr. Callan, Ms. Kendrick, Ms. Owens, and Ms. Riggs. The motion passed, 6-0-0.

The School Board recessed into Closed Session at 7:40 p.m.

Individuals present for discussion in the order in which matters were discussed:

- D. Student Discrimination and Discipline Cases: School Board Members: Chair Melnyk, Ms. Anderson, Mr. Callan, Ms. Kendrick, Ms. Owens, and Ms. Riggs; Kamala H. Lannetti, School Board Attorney; Donald E. Robertson, Ph.D., Superintendent; Eugene F. Soltner, Ed.D., Chief of Staff; Walter C. Brower, Jr., Ed.D., Senior Executive Director, High Schools, Department of School Leadership; and Regina M. Toneatto, School Board Clerk.

At 7:58 p.m., Eugene F. Soltner, Ed.D., Chief of Staff, and Walter C. Brower, Jr., Ed.D., Senior Executive Director, High Schools, Department of School Leadership left the Closed Session.

- A. Superintendent's evaluation: School Board Members: Chair Melnyk, Ms. Anderson, Mr. Callan, Ms. Kendrick, Ms. Owens, and Ms. Riggs; Kamala H. Lannetti, School Board Attorney; Donald E. Robertson, Ph.D., Superintendent; and Regina M. Toneatto, School Board Clerk.

- B. Status of pending litigation or administrative cases; and



School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

Tuesday, May 14, 2024  
School Board Regular Meeting  
Page 9 of 9

- C. Consultation with legal counsel regarding probable litigation and pending litigation matters: School Board Members: Chair Melnyk, Ms. Anderson, Mr. Callan, Ms. Kendrick, Ms. Owens, and Ms. Riggs; Kamala H. Lannetti, School Board Attorney; Donald E. Robertson, Ph.D., Superintendent; and Regina M. Toneatto, School Board Clerk.

The School Board reconvened at 8:27 p.m.

Certification of Closed Session: Chair Melnyk read the Certification of Closed Session:

**WHEREAS**, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Anderson made the motion, seconded by Ms. Riggs. Chair Melnyk called for a vote. The School Board Clerk announced there were six (6) ayes in favor of the motion for Certification of Closed Session: Chair Melnyk, Ms. Anderson, Mr. Callan, Ms. Kendrick, Ms. Owens, and Ms. Riggs. The motion passed, 6-0-0.

Chair Melnyk called for a motion that the School Board adopt the amended Superintendent Evaluation process and the Performance Standard weighting on the Superintendent's Summative Evaluation Instrument is the following: 1.25 for each Standard 1 through 8.

Ms. Riggs made the motion, seconded by Ms. Kendrick. Chair Melnyk called for a vote. The School Board Clerk announced there were six (6) ayes in favor of the motion for the School Board adopt the amended Superintendent Evaluation process and the Performance Standard weighting on the Superintendent's Summative Evaluation Instrument is the following: 1.25 for each Standard 1 through 8: Chair Melnyk, Ms. Anderson, Mr. Callan, Ms. Kendrick, Ms. Owens, and Ms. Riggs. The motion passed, 6-0-0.

- 18. Adjournment:** Chair Melnyk adjourned the meeting at 8:29 p.m.

Respectfully submitted:

---

Regina M. Toneatto, Clerk of the School Board

Approved:

---

Kimberly A. Melnyk, School Board Chair



Subject: Policy Review Committee Recommendations

Item Number: 12A 1-13

Section: Information

Date: May 28, 2024

Senior Staff: Eugene Soltner, Ph.D., Chief of Staff

Prepared by: Jessica Owens, PRC Chair and Kamala Lannetti, School Board Attorney

Presenter(s): Kamala Lannetti, School Board Attorney

**Recommendation:**

That the School Board approve Policy Review Committee (PRC) recommendations regarding review and amendment of certain bylaws and policies as reviewed by the PRC at its May 20, 2024 meeting.

**Background Summary**

1. **Bylaw 1-28/ Committees, Organizations and Boards – School Board Member Assignments** – the PRC recommends removing the Planning and Performance Monitoring Committee from the Bylaw and the reference to it from the Governance Committee section.
2. **Policy 5-10/ Admission Requirements** – the PRC recommends adding clarifying language regarding applying and consideration for Continued Enrollment after a student moves out of the City.
3. **Policy 5-15/ Transfer Students** – there are no recommended changes to this policy. This policy is being presented to comply with the 5-year review period.
4. **Policy 5-20/ Married Students** – the PRC recommends adding language pertaining to a spouse's access to a married student records and removing the Editor's Note to align with other recent policy changes.
5. **Policy 5-35/ Discipline and Control of Students** – the PRC recommends removing the Editor's Note to align with other recent policy changes.
6. **Policy 5-47/ School Sponsored Associations, Club and School Organizations** – the PRC recommends adding "will" to the clarify the requirements of school-sponsored associations, clubs, and organizations.
7. **Policy 5-48/ Student Social Activities Sponsored by School Division** - there are no recommended changes to this policy. This policy is being presented to comply with the 5-year review period.
8. **Policy 5-51/ Student Vehicles** – the PRC recommends adding language to limit the intent of the Policy to school hours and to clarify language regarding consent to search student vehicles.
9. **Policy 5-53/Activities: Access to School Facilities** – the PRC recommends removing the Editor's Note to align with other recent policy changes.
10. **Policy 5-56/ Contagious and Infectious Diseases: Human Immunodeficiency Virus (HIV)** – the PRC recommends removing the Editor's Note to align with other recent policy changes and other scrivener's changes.
11. **Policy 5-73/ Voter Registration** - there are no recommended changes to this policy. This policy is being presented to comply with the 5-year review period.
12. **Policy 6-56/ Student Travel for School-Sponsored Events** – the PRC recommends clarifying language regarding the appropriate use of School Board vehicles and the request for use of commercial transportation.
13. **Policy 7-48/ Community Use of School Facilities/Generally** – the PRC recommends adding language that authorizes the Superintendent to create regulations and procedures regarding the report to the School Board.

**Source:**

Code of Virginia, 1950, as amended, § 22.1-253.12:7 School Board Policies.  
Policy Review Committee Meeting of May 20, 2024

## **SCHOOL BOARD BYLAWS**

### **Committees, Organizations and Boards – School Board Member Assignments**

The School Board utilizes committees, boards, and other organizations (hereinafter "Committee") to accomplish both internal and external goals. School Board Members may be assigned to represent the School Board's interest on any such Committee. School Board Members have no individual authority when serving in these assignments and may only exercise the authority specifically authorized by the School Board. The School Board recognizes the following types of Committees: a) Standing School Board Committees; b) Joint School Board/City Council Committees; c) Ad Hoc School Board Committees; d) School Division Standing Committees with School Board Liaisons; and e) Outside Committees.

#### **A. General matters**

##### **1. Creation**

The School Board may determine that certain School Division objectives require longer term study and analysis, and/or ongoing oversight. In such cases where concerns lend themselves to a committee approach, committees comprised of School Board Members either alone or in conjunction with members of the School Administration, other public bodies, or public organizations, and/or the public-at-large may be created by the School Board. The School Board shall describe the objectives of any such Committee in its minutes or other writing and provide it to the Committee.

##### **2. Authority**

Any such Committee shall have only such authority to bind the School Board as is expressly granted and shall have only such powers as the School Board has expressly granted or which, by implication, are reasonably necessary to accomplish the stated purpose(s).

##### **3. Assignments**

Unless otherwise specified, the School Board Chair in consultation with the Vice Chair will recommend to the School Board School Board Members and others to be assigned to Committees. The School Board by majority vote will appoint School Board Committee Members by July 1st of each year. Assignments may be reviewed in January of each year or when otherwise necessary. Each School Board Member should be assigned to at least one (1) Committee. Appointment to a Committee should take into consideration, but not be limited to, the following (the order of considerations does not

indicate priority of considerations) equitable distribution of Committee assignments among School Board Members; expressed interests of School Board Members; experience of School Board Member; a School Board Member's training, education and/or experience with the purpose of the committee; continuity of service and historical knowledge; availability for meetings; the need for diversity; the needs of the School Board; and other good and just cause.

Should one or more representatives of the School Board be needed to attend a Committee meeting prior to the School Board's adoption of Committee assignments, the Chair is authorized to temporarily appoint School Board Members to that Committee. Assignments to a Committee are effective until June 30th of each year or until such time as the School Board appoints new Committee Members, whichever is later.

The School Board is authorized to appoint alternates to Committees, should the School Board Member assigned require another School Board Member to substitute. In the absence of an alternate or when an alternate is unavailable, the Chair may assign another School Board Member to represent the School Board at a Committee meeting.

4. Individual Authority

Individual School Board Members appointed to any Committee shall have no authority to bind the School Board on any matter unless such authority is expressly granted by the School Board.

5. Reports

Assigned School Board Members shall report to the School Board on Committee activities when and in the format designated by the School Board.

6. Committee Chair

The Committee Chair will be chosen by the Members of the Committee unless otherwise specified. For the purposes of electing a Committee Chair, the most senior School Board Member attending the first meeting of the fiscal year (starting July 1st) (or the most senior assigned staff member attending the meeting if a School Board Member is not present at the first meeting) shall conduct the election of the Committee Chair. Until such time as a new Committee Chair is elected, the current Committee Chair may continue to serve as the Committee Chair so long as the Committee Chair remains appointed to that Committee. If the Committee Chair is no longer on the School Board, the most senior School Board Member on the Committee will serve as the Chair until a new chair is elected. All School Board

created Committees shall be chaired by an assigned School Board Member unless the Committee structure specifically requires that another person be the Committee Chair. When choosing a Committee Chair, the following shall be considered: a) continuity of membership; b) expressed interest of assigned School Board Members; c) diversity of membership; and d) needs of the School Board Committee.

7. Roles and Responsibilities of the Committee Chair

The Committee Chair shall have the responsibility for: a) presiding over the meetings or designating another Committee Member to preside in the Chair's absence; b) setting the direction for and establishing norms and protocols that allow for appropriate function and in an efficient manner; c) provide guidance and communicate expectations to other Committee Members; d) ensure that relevant, timely and effective decisions are executed and that all Committee Members are provided the opportunity to participate in the decision making process; e) ensure compliance with applicable law, bylaw, policy and regulation; f) ensure that appropriate notices are made, agendas and supporting materials are provided and that minutes of the meetings are kept if so required by law; g) contact new committee members; h) should try to maintain the agreed upon scheduled for Committee meetings and give consideration to the availability of Committee Members before changing the meeting date, time or location.

8. School Board Standing Committees will follow the School Board Standing Committee Procedures set forth in School Board Bylaw Appendix C.

**B. Committee Meetings**

1. Notices of Meetings by Committee Chair

The Committee Chair or the assigned staff member shall provide the School Board Clerk notice of the date, time, and location of Committee meetings so that the School Board Clerk or assigned staff member can give the public notice of meetings consistent with applicable law. The Committee Chair or the assigned staff member shall make available to the public, upon request, nonexempt agenda materials furnished to Members for the meeting as required by the Virginia Freedom of Information Act and other applicable law. Committee Meetings will be held in locations accessible to the public.

2. Public Access

Committee Meetings shall be open to the public but may be closed for all or a portion of the Meeting as permitted by the Virginia

Freedom of Information Act and other applicable law or regulation. The Committee Chair or assigned staff member will make arrangements for any persons needing accommodations or other services to access the Committee Meetings.

3. Rules of Order

School Board Committees may, but are not required to, follow the Standing Rules and the Special Rules of Order.

**C. School Board Standing Committees**

The Committees listed below shall be considered Standing Committees of the School Board:

1. Internal Audit Committee

The Internal Audit Committee consists of three to four Members, including two or three Members of the School Board and one or more citizens of the City of Virginia Beach to serve as the third and/or fourth Member.

The Internal Audit Committee assists the full School Board in considering internal and external audit matters, including the timely reporting to the School Board of material actions or inactions of school employees that could lead to charges of malfeasance in office by School Board Members or School Division employees or agents. The School Board has established the Department of Internal Audit, which reports directly to the Internal Audit Committee, and through the Internal Audit Committee, to the full School Board, as more particularly set forth in Policy 3-96 and the Internal Audit Charter.

2. Policy Review Committee

The School Board Policy Review Committee (PRC) will consist of three School Board Members. The School Board, at its discretion, may appoint a citizen to serve as a voting member. The School Board Attorney, the Chief of Staff and other staff members appointed by the Superintendent will serve as liaisons to the PRC but will not be voting members.

The responsibilities of the PRC will be to consider input from the public, students, staff, the school administration, or other stakeholders and advise the School Board and the Superintendent concerning the need to amend, adopt, repeal, and/or merge by-laws, policies and applicable regulations.

~~3. Planning and Performance Monitoring Committee~~

~~The Planning and Performance Monitoring Committee will consist of three School Board Members. The Superintendent and other staff members assigned by the Superintendent will serve as liaisons to the Committee but will not be voting members. The purpose of the Committee will be to provide transparent oversight of School Division resources and processes to ensure effective and efficient operations in support of the School Division's vision, mission and strategic goals as well as coordinating School Board Member engagement in strategic and operational planning, including budget development by:~~

~~a. Planning responsibilities will include, but not be limited to:~~

- ~~1. updating the strategic and operational planning/budgeting process and calendars;~~
- ~~2. establishing annual operating priorities and targets/goals to guide budget development;~~
- ~~3. identifying operational issues deserving special attention in the next year's budget (e.g., unmet needs, transportation, compensation, building safety);~~
- ~~4. identifying and prioritizing opportunities for significant innovation in particular areas;~~

~~b. Performance Monitoring responsibilities will include, but not be limited to:~~

- ~~1. recommending key planning "products" to the full School Board for review and approval (e.g., updates to the vision/mission statement, new strategic plan, the annual budget);~~
- ~~2. working with the School Administration in updating the content and format of performance reports being sent to the School Board (e.g., student testing, program evaluation calendar and reporting, strategic plan/navigational marker reporting);~~
- ~~3. reviewing performance reports, identifying issues and opportunities; and~~



~~4. assisting with presentation of performance reports at regular School Board Meetings.~~

4.3. Governance Committee

The Governance Committee will consist of the School Board Chair and the Chairs of the Internal Audit Committee, and the Policy Review Committee, ~~and the Planning and Performance Monitoring Committee~~. Additionally, one other School Board Member will be appointed by the School Board Chair and approved by the School Board to also serve on the Committee. The Chair of the Governance Committee will be the Chair of the School Board. The Superintendent and the School Board Attorney will serve as the liaisons to the Committee but will not be voting members. The Governance Committee will be responsible for the following:

- a. building and monitoring the School Board-Superintendent working relationship and addressing relationship issues as they occur, including approval of routine matters related to the Superintendent's contract and employment, initially addressing issues and concerns regarding the Superintendent's conditions of employment, and communication with the School Board concerning such matters;
- b. developing procedures and an evaluation instrument for the Superintendent's evaluation;
- c. developing and presenting to the School Board annual goals for the Superintendent;
- d. establishing School Board- Superintendent communication and interaction guidelines and monitoring compliance with such guidelines;
- e. planning strategic and/or operational retreats at which values and vision statements will be updated (as needed), environmental trends will be assessed, and strategic issues will be identified and analyzed;
- f. identifying training and educational opportunities for School Board Members to become better informed about School Board governance issues and public education matters and monitoring an annual budget to fund such opportunities;
- g. coordinating School Board self-evaluation procedures, instruments and training;

- h. developing guidelines for effective communication of School Board Committee work to the School Board, the School Administration, and the public;
- i. developing long range agenda forecasts for School Board consideration;
- j. reviewing and responding to complaints or concerns regarding School Board Members and developing procedures for handling such complaints;
- k. Establish protocol and procedures, subject to review by the School Board, regarding School Board Meetings and other matters relating to the School Board;
- l. Developing the School Board Attorney contract, job description and evaluation. Handling the annual evaluation process of the School Board Attorney, monitoring the needs and work of the Department of Legal Services; and
- m. such other duties assigned to the Governance Committee by the School Board.

#### 5.4.Legislative Committee

The Legislative Committee will consist of three School Board Members, School Board Attorney, the School Board's Legislative Consultant and those staff members appointed by the Superintendent who will serve as liaisons to the Committee but will not be voting members. The Legislative Committee is responsible for the development of the School Board's proposed annual legislative package. The legislative package, priorities and positions shall be based upon input from the School Board and the Superintendent. The Legislative Committee is also responsible for developing the School Board's regional legislative position and for acting as the School Board's liaison to the Virginia General Assembly as well as other publicly elected bodies.

#### 6.5.Building Utilization Committee

The Building Utilization Committee (BUC) will consist of three School Board Members. The Superintendent may assign appropriate staff members to assist the BUC in its review but such staff members will not be voting members. The BUC will annually review enrollment projections and impact on optimal building utilization. At its discretion, the BUC may invite input from PTAs or other community groups directly impacted by any recommendation from the BUC.

#### 7.6.Student Discipline Committees

Three Committees of the School Board shall be appointed to hear student discipline cases as needed. Each Committee shall consist of three (3) voting School Board Members and one (1) nonvoting School counselor. Each Member of a Committee, excluding the School counselor, has authority to make motions and vote on that Committee. Each Committee shall meet to determine cases dealing with expulsions and long-term suspensions as set forth in School Board policy or regulation. A unanimous decision of a Committee consisting of three School Board Members regarding long-term suspensions and expulsions is final. If a Committee's decision is not unanimous, or if the decision is made by a Committee of less than three (3) School Board Members, the decision of the Committee may be appealed to the full School Board. If only two School Board Members are present for a Committee hearing, the School Counselor may vote in place of the School Board Member, however any decision in which a School Counselor has cast a vote may be appealed to the School Board for a hearing.

#### **D. Joint Standing School Board and City Council Committees/Boards**

The Committees listed below shall be considered Joint Standing Committees of the School Board and the City Council. The Chair shall seek approval from the School Board for all Member appointments to such Committees. The Chair shall take into consideration the experience of the School Board Members, their interest in membership, diversity of membership and continuity of membership on a Committee. The Chair of each Joint Standing School Board/City Council Committee shall be selected by the Committee Members unless otherwise specified.

##### **1. CIP/Modernization Review Committee**

The School Board Chair will appoint, and the School Board will approve two School Board Members and one alternate to serve on the Committee. The School Board Chair will appoint the Committee Chair.

#### **E. School Board Ad Hoc Committees**

A School Board Ad Hoc Committee and Ad Hoc Committee Chair shall be proposed by the School Board Chair and appointed by the School Board, as the need arises, to carry out a specified task, at the completion of which - that is, on presentation of its final report to the School Board, such Ad Hoc Committee will automatically cease to exist. An Ad Hoc Committee shall have those powers designated by the School Board. The following Committee(s) are designated School Board Ad Hoc Committee(s):

##### **a. Ad Hoc School Site Selection Committee**

The School Site Selection Committee is an Ad Hoc School Board Committee that is appointed as needed to assist the School Board in considering proposals for new school sites.

- b. Other Ad Hoc Committees as needed.

#### **F. School Division Standing Committees with School Board Member Liaisons**

If requested by the Superintendent or as set forth by Policy, the School Board may assign School Board Members to serve as Members of School Division Standing Committees. Voting rights of School Board Members serving as liaisons are determined by the Committee. The Superintendent shall provide a list of all such Liaison positions to the School Board by June 1st of each year.

1. The following Committees are designated as School Division Standing Committees with School Board Members assigned as Liaisons:

- a. Equity Council

The Equity Council addresses issues related to diverse populations and how the organizational climate contributes to fostering: greater student achievement; effective communication across all levels and with the greater community; honoring and listening to all voices; providing focused opportunities discussion, feedback, input and support to the implementation of Compass to 2025 and future School Board goals; reporting on all aspects of diversity and equity with a special focus on students of color; resources and support to further the work educational equity within the School Division. The Superintendent will designate a staff member to serve as the Chair of the Equity Council. No more than two (2) School Board Members will be assigned as liaisons to the Equity Council.

- b. 403 b Plan Oversight Committee

- c. Mental Health Taskforce

No more than two School Board Members will be assigned as liaisons to the Mental Health Taskforce.

#### **G. Outside Committees, Organizations or Boards**

The School Board Chair will recommend, and the School Board will approve School Board Members to represent the School Board on Outside Committees. In those instances, School Board Members have authority to bind the School Board for the limited purpose for which the Outside Committee exists. The Superintendent shall provide a list of all Outside Committees to the School Board

by June 1st of each year. The School Board Chair will recommend, and the School Board shall appoint School Board Members to such Committees by majority vote. Outside Committees include, but are not limited to:

1. Green Run Collegiate Charter Board
2. Governor's School for the Arts;
3. Mayor's Committee for Persons with Disabilities;
4. SECEP - Southeastern Cooperative Educational Program;
5. VSBA - Virginia School Board Association Delegate Assembly;
6. Hampton Roads Educational Telecommunications Association (HRETA) WHRO Educational Advisory Committee;
7. Sister Cities Association of Virginia Beach;
8. Deferred Compensation Board;
9. Access College Foundation; and
10. Virginia Beach Human Rights Commission

### **Related Links**

School Board Bylaws [Appendix A](#)

School Board Bylaws [Appendix C](#)

School Board [Policy 3-96](#)

School Board [Internal Audit Charter](#), as amended.

Adopted by School Board: July 21, 1992

Amended by School Board: April 19, 1994

Amended by School Board: January 3, 1995

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: August 7, 2001

Amended by School Board: August 21, 2001

Amended by School Board: May 28, 2002

Amended by School Board: August 6, 2002

Amended by School Board: July 15, 2008

Amended by School Board: December 2, 2008

Amended by School Board: December 15, 2015

Amended by School Board: August 2, 2016

Amended by School Board: June 11, 2018

Amended by School Board: February 12, 2019

Amended by School Board: November 12, 2019

Amended by School Board: January 28, 2020

Amended by School Board: June 23, 2020

Amended by School Board: February 23, 2021  
Amended by School Board: September 28, 2021  
Amended by School Board: December 13, 2022  
Amended by School Board: April 4, 2023

Amended by School Board: June 2024

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Lennetti



## STUDENTS

### Admission Requirements

#### A. Enrollment Requirements

The Superintendent shall have responsibility for developing and implementing regulations to ensure that students entering the public schools meet the requirements of federal law, state law and regulations of the Virginia Board of Education and other agencies as they apply to the admission of students to the public schools as cited in the legal references to this Policy.

#### B. Part-Time Students

Students enrolled in private or parochial schools and home school students shall not be permitted to enroll in this School Division on a part-time basis or participate in academic or extracurricular activities, except as required by law.

#### C. Nonresident Tuition Students

The School Board will not admit students from outside its jurisdiction except as required by law or regulation developed by the Superintendent or designee. Students who start the school year in VBCPS and then move to a neighboring district, may apply for Continued Enrollment for the rest of the current semester. If the student is a senior, the student may apply for consideration for enrollment for the entire school year. -Tuition fees for nonresident students will be approved annually by the School Board (See School Board Policy 3-22 Tuition Fees). Tuition is applied to approved Continued Enrollments at a rate of \$28.29 per day.

### Legal Reference

Code of Virginia § 22.1-1, as amended. Definitions.

Code of Virginia § 22.1-3, as amended. Persons to whom public schools shall be free.

Code of Virginia § 22.1-3.1, as amended. Birth certificates required upon admission; required notice to the local law-enforcement agency.

Code of Virginia § 22.1-3.2, as amended. Notice of student's school status required as condition of admission; penalty.

Code of Virginia § 22.1-4.1, as amended. Street addresses required in certain school admission documents.

Code of Virginia § 22.1-5, as amended. Regulations concerning admission of certain persons to schools; tuition charges.

Code of Virginia § 22.1-7.2, as amended. Enrollment of students residing on a military installation or in military housing.

Code of Virginia § 22.1-270, as amended. Preschool physical examinations.

Code of Virginia § 22.1-271.1, as amended. Definitions.

Code of Virginia § 22.1-271.2, as amended. Immunization requirements.

Code of Virginia § 22.1-288.1, as amended. Notation in school records of missing children; local law enforcement cooperation.

Code of Virginia § 32.1-46, as amended. Immunization of patients against certain diseases.

### **Related Links**

School Board [\*\*Policy 3-22\*\*](#)

Adopted by School Board: October 21, 1969

Amended by School Board: February 20, 1979

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: May 16, 2000

Amended by School Board: July 3, 2001

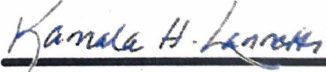
Scrivener's Amendments: November 22, 2010

Amended by School Board: June 19, 2012

Amended by School Board: July 9, 2019

[\*\*Amended by School Board: June 2024\*\*](#)

APPROVED AS TO  
LEGAL SUFFICIENCY

  
\_\_\_\_\_

School Board of the City of Virginia Beach  
Policy 5-15

**STUDENTS**

**Transfer Students**

The Superintendent shall implement necessary regulations regarding transfer students.

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: February 12, 2019

Amended by School Board: 2024

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamela H. Lencioni

## STUDENTS

### Married Students

Married students of school age may be enrolled or continue in the schools. Such students shall be accorded the same rights, privileges and responsibilities as other students. Married students under the age of eighteen years old are considered emancipated and have the same rights as adult students. ~~Unless authorized by his/her spouse or court order, a married student does not have the right to access student records of or make educational decisions for his/her spouse~~The spouse of a student may only access the education records of the student with the student's authorization or a court order.

#### *Editor's Note*

~~*For pregnant or parenting students see School Board Policy 5-19.*~~

### Legal Reference

Code of Virginia §16.1-334, as amended. Effects of order.

Code of Virginia § 22.1-3, as amended. Persons to whom public schools shall be free.

### Related Links

School Board **Policy 5-19**

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Adopted by School Board: August 18, 2015

Amended by School Board: February 12, 2019

Amended by School Board:— June 2024

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Larratti

## STUDENTS

### **Discipline and Control of Students**

#### **A. Control of Students**

The discipline and control of students shall be the responsibility of the principal, the administrators, the teachers, bus drivers and other supervising staff.

#### **B. Group Punishment**

The use of group punishment in the School Division is not endorsed by the School Board, and its use is strongly discouraged.

#### **C. Detention**

The adult student, parent or legal guardian of a minor student will be notified in advance of the detention. Students in detention must be attended by a teacher, administrator, or teacher assistant. Students may be detained before or after school hours or on Saturday.

#### **D. Corporal punishment**

The Superintendent shall see that all employees of the School Board adhere to the Code of Virginia § 22.1-279.1, as amended. Employees shall also be informed that the School Board demands compliance with both the word and the intent of the law.

#### ***Editor's Note***

*For suspension and expulsion see School Board Policy 5-21.*

### **Legal Reference**

Code of Virginia § 22.1-253.13:7, as amended. Standard 7, School board policies.

Code of Virginia § 22.1-277.2:1, as amended. Disciplinary authority of school boards under certain circumstances; alternative education program.

Code of Virginia § 22.1-279.1, as amended. Corporal punishment prohibited.

### **Related Links**

School Board [Policy 5-21](#)

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: April 4, 2006

Amended by School Board: September 5, 2012

Amended by School Board: February 12, 2019

Amended by School Board: 2024

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Lencioni



## STUDENTS

### School sponsored Associations, Clubs and School Organizations

#### A. Generally

The School Board encourages and permits principals to establish school-sponsored associations, clubs and organizations for students that will supplement the school's goals and objectives. The Superintendent or designee is authorized to develop regulations, guidelines and procedures regarding such groups.

#### B. School-Sponsored

The school-sponsored associations, clubs or organizations will:

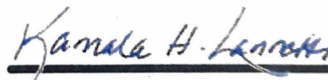
1. have the written approval of the principal or designee;
2. be sponsored by a faculty member;
3. have a constitution and statement of objectives approved by the principal and on file in the school office;
4. agree to comply with all applicable law, policy and regulation;
5. handle all of its funds through the student activity fund;
6. have a membership open to qualified students;
7. assess only reasonable dues/fees from student members, approved in advance by the principal or designee;
8. not be a secret society or club, sorority or fraternity whose membership depends upon the permission of the group rather than the free choice of the qualified student or the compliance with specified criteria and
9. other good and just conditions appropriate to the situation.

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: April 30, 2019

Amended by School Board: June 2024

APPROVED AS TO  
LEGAL SUFFICIENCY

  
Kamala H. Lennetti

## STUDENTS

### Student Social Activities Sponsored by School Division

#### A. Generally

All school-sponsored dances, parties and social activities must be limited to students of the school and invited guests approved by the school principal. All social activities sponsored by the school must be approved by the principal and faculty sponsors. These functions must be chaperoned by school personnel or authorized volunteers designated by the principal.

#### B. Off-Campus School Sponsored Student Social Activities

School-sponsored student social activities to be held off of school property must have the prior approval of school principal and the Department of School Leadership. Such activities shall not be permitted in areas where: supervision of students is impractical or impaired; where reasonable safety precautions cannot be implemented; or students and staff will have access to alcohol, tobacco or tobacco products; drugs; vaping products; electronic cigarettes or products; weapons or unauthorized materials. The Code of Student Conduct and all applicable policies, regulations and laws will be enforced during such activities.

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: July 3, 2001

Revised by Superintendent: March 26, 2019

Amended by School Board: June 2024

APPROVED AS TO  
LEGAL SUFFICIENCY

  
\_\_\_\_\_

## STUDENTS

### Student Vehicles

Students with valid driver's licenses may drive to and park at their assigned school during school hours in accordance with applicable regulation. The Superintendent or designee is authorized to develop regulations regarding student vehicles. Such regulations will include, but are not limited to:

1. procedures regarding obtaining parking passes to park student vehicles on school grounds;
2. providing prior written consent from the student and the vehicle owner ~~written consent~~ authorizing search of the vehicle upon reasonable articulable suspicion that a ~~violation of~~ policy, regulation or law has ~~ve~~ been violated or the health and safety concerns (such prior consent will be a condition of parking vehicles on school property during school hours or at locations where school sponsored events are taking place);
3. access to student vehicles while on school grounds or at school sponsored activities;
4. removal of unauthorized or inoperable vehicles from school grounds;
5. and notice to students and vehicle owners that the School Board will not be liable for damage to vehicles, activities in the vehicle, items stored in or near the vehicle, maintenance or repair of the vehicle;
6. driver and passenger conduct in the vehicles;
7. and the reservation of the School Division's right to enforce the Code of Student Conduct and applicable policies, laws and regulations with regard to student vehicles.

Parking fees will annually be approved by the School Board.

### Related Links

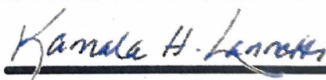
School Division [Code of Student Conduct](#)

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: March 26, 2019

Amended by School Board: June 2024

APPROVED AS TO  
LEGAL SUFFICIENCY

  
Kamala H. Larrick

## STUDENTS

### **Activities: Access to School Facilities**

#### **A. Generally**

The Equal Access Act states that it shall be unlawful for any public secondary school that receives Federal financial assistance and which has a limited open forum to deny equal access or a fair opportunity to, or discriminate against, any students who wish to conduct a meeting within that limited open forum on the basis of the religious, political, philosophical, or other content of the speech at such meetings. Boy Scouts and other youth groups listed as patriotic organizations by federal law must be allowed the same access.

The School Board hereby expresses its willingness to abide by federal law and regulation and enacts this Policy to do so.

#### **B. Applicability**

This Policy is applicable only to the secondary schools.

#### **C. Implementation**

The School Board authorizes the Superintendent or designee to prepare administrative regulations or procedures to create a limited open forum in accordance with applicable School Board policy and regulation.

#### **Editor's Note**

~~See School Board Policy 7-48: Community Use of School Facilities/Generally~~

~~See School Board Policy 7-49: Organizations Eligible to Use School Facilities~~

~~See School Board Policy 7-55: Fees for Use of School Facilities~~

~~See School Board Regulation 7-55.1: Fees for Use of School Facilities~~

#### **Legal Reference**

Boy Scouts of America Equal Access Act § 9525 of the Elementary and Secondary Education Act 1965 as amended by § 901 No Child Left Behind Act, 20 U.S.C. §7905, as amended.

36 U.S. C. Chapter 201 et seq., as amended. Patriotic and National Observances, ceremonies and organizations.

20 U.S.C. §4071, as amended. Equal Access Act of 1984.

#### **Related Links**

School Board [Policy 7-48](#)  
School Board [Policy 7-49](#)  
School Board [Policy 7-55](#)  
School Board [Regulation 7-55.1](#)

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

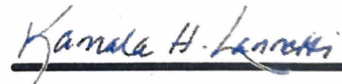
Amended by School Board: September 2, 2003

Amended by School Board: April 4, 2006

Amended by School Board: March 26, 2019

[Amended by School Board: June 2024](#)

APPROVED AS TO  
LEGAL SUFFICIENCY

  
\_\_\_\_\_

## STUDENTS

### **Contagious and Infectious Diseases: Human Immunodeficiency Virus (HIV)**

#### **A. Purpose**

To establish policy regarding students who are infected with the Human Immunodeficiency Virus (HIV).

#### **B. Philosophy**

The School Board recognizes its obligation to protect the rights of individual students infected with HIV. Since HIV infection is not transmitted through casual contact, students with HIV infection must be allowed to attend school in unrestricted settings and participate in ~~an~~ academic programs as allowed by their health status. Employees involved in the implementation and monitoring of this Policy shall maintain confidentiality of records in compliance with state law, School Board policy, and regulations. The School Board shall maintain a program of information sharing and training for school employees that includes the rights of individual students with HIV infection, and the use of universal precautions by employees and students to decrease the risk of exposure to bloodborne pathogens (e.g. HIV).

#### **C. Required Personnel Training**

The Superintendent shall ensure that all school employees working in school areas receive training on the use of universal precautions to decrease the risk of exposure to bloodborne pathogens and the process for reporting these exposures through the School Division's Exposure Control Plan. Employee groups listed in the Exposure Control Plan that are at a higher risk of exposure to bloodborne pathogens in their regular job duties will receive additional training per the Virginia Occupational Safety and Health Program.

#### **D. Immunization Requirements**

Students must be in compliance with the Virginia Minimum Immunization Requirements for School Entry. When applicable, a Medical Exemption completed by a physician is acceptable to meet immunization compliance.

#### **E. Confidentiality of Records/Right to Privacy**



School employees notified by an adult student, parent or legal guardian of a minor student with HIV infection must obtain written consent from the adult student, parent or legal guardian of a minor student that includes the name(s) of school personnel that the adult student, parent or legal guardian of a minor student consents to have this information. The school employees listed on the consent must not share information related to the HIV infection diagnosis with others not on the ~~consent, and~~ consent and must maintain privacy and confidentiality of related records. These records shall not be included in the student's educational cumulative record.

## **F. Guidelines for School Attendance**

The guidelines for school attendance for students with HIV infection will model the School Division's guidelines for school attendance for students with health conditions that may impact attendance in school programs.

### **Editor's Note**

*See School Board Policy 4-9—Health Examinations/AIDS Awareness Orientation  
School Board Policy 4-10—Employee Infected with or Exposed to HIV/AIDS*

## **Legal Reference**

Code of Virginia, § 22.1-271.2, as amended. Immunization requirements.

Code of Virginia, § 22.1-271.3, as amended. Guidelines for school attendance for children infected with the human immunodeficiency virus; school personnel training required; notification of school personnel in certain cases.

Virginia State Board of Education, "Model Guidelines for School Attendance for Children with Human Immunodeficiency Virus." (2003)

## **Related Links**

School Board [Policy 4-9](#)

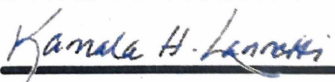
Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: October 20, 1998

Amended by School Board: May 28, 2019

[Amended by School Board: June 2024](#)

APPROVED AS TO  
LEGAL SUFFICIENCY

  
\_\_\_\_\_

## STUDENTS

### **Voter Registration**

Voting is a basic civic responsibility. The School Board supports education programs for students that teach the rights that citizens have to register and vote and the role and importance of voting in citizen engagement. The Superintendent or designee is authorized to develop such programs for students and to allow for authorized teachers and non-partisan the Voter Registration and Elections Office to conduct voter registration programs for high school and adult education students.

Adopted by the School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: February 12, 2019

Amended by School Board: June 2024

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Lennetti

## INSTRUCTION

### **Student Travel for School-Sponsored Events**

#### **A. Generally**

Student trips of significant educational value shall be encouraged and shall be permitted under regulations established by the Superintendent. Student safety and proper care of school vehicles shall be primary considerations. The School Board delegates the approval of all school-sponsored field trips to the Superintendent or designee. The Superintendent shall make an annual written report on such field trips to the School Board.

The School Board shall accept no responsibility for student travel that is not approved in writing in advance by the Superintendent or designee in accordance with established regulations.

No student who is a member of a group shall be denied the opportunity to participate in a field trip activity of that group because of a lack of funds and no fund raising efforts for activities governed by this Policy may commence until approval is received.

#### **B. Overnight Trips**

Student trips out of state or requiring overnight accommodations must be approved at least thirty (30) calendar days in advance by the Superintendent or designee. The thirty (30) calendar day requirement may be waived by the Superintendent or designee only in exceptional circumstances.

#### **C. Privately Sponsored Trips**

The School Board does not endorse or accept responsibility for any privately sponsored trips for students or any student trips not part of the instructional program. Employees are not permitted to solicit students for such trips. Administrators shall emphasize to any interested students and/or parents that trips of this nature are strictly private enterprises.

#### **D. Transportation**

##### **1. School-Owned Vehicles/Buses**

The School Board prefers the use of school-owned vehicles driven by School Division employees for school-related activities, both curricular and \_extracurricular. In the event that School Division employees are not available as drivers for such activities, ~~the School Board prefers that~~

School Board vehicles may not be used. In the event that School Board vehicles are not available for such activities and private vehicles are required, the School Board prefers that such vehicles be driven by School Division employees.

The School Board sanctions the use of school-owned vehicles for school related activities, both curricular and extracurricular, under the following guidelines:

- a. Regular bus runs shall have priority over special trips.
- b. Athletic teams, cheerleaders, or similar student groups may use the school-owned buses for trips after satisfactory arrangements have been made through the Office of Transportation Services.

## 2. Commercial Carriers

Commercial carriers listed on the School Division's Approved Passenger Motor Carrier List may be used when appropriate. Pre-approval through the School Division's Passenger Carrier Master Agreement must be obtained at least 30 days in advance for the use of non-local and out of state commercial carriers. VHSL activities are exempt from this provision.

## 3. Privately-Owned Vehicles

- a. General Requirements include:

- 1) No student, parent/legal guardian, or volunteer who has been convicted of two or more traffic violations within the preceding 12 months, has two or more unresolved traffic violations within the preceding 12 months, or has one conviction and one or more unresolved traffic violation(s) within the preceding 12 months, shall drive students on a field trip or to a school-related event.

- 2) No student, parent/legal guardian, or volunteer who has been convicted of driving under the influence of drugs or alcohol within the preceding five (5) years or who has a driving under the influence of drugs or alcohol charge pending, shall drive students on a field trip or to a school-related event.

3) The coach, activity sponsor, or building principal shall require any person driving students in a private vehicle to display a valid driver's license and parent permission slip, and to sign a written statement, on a school administration-approved form, that such driver does not have convictions or any pending charge(s) which violate the provisions of subsection E3a paragraphs 1 and/or 2, and further agreeing to provide a DMV abstract in response to a request by school administration, prior to such coach, sponsor, or building principal authorizing such driver to transport students. No driver who refuses to provide a DMV abstract upon the request of school administration shall be permitted to drive students on a field trip or to a school-related event.

b. Field Trips and Other School Events

Parents/legal guardians, students, volunteers, or other non-division persons, may drive students for field trips or other school events under the following circumstances:

1) School bus transportation is not available or feasible because of distance to the event, the limited number of students participating, or in other circumstances designated by the principal.

2) Adult students and minor students' parents/guardians are required to complete a field trip permission form, approved by the Department of School Administration, which clearly indicates the type of transportation, the type of driver (e.g. student, parent, volunteer), if not a member of the school staff, and other pertinent field trip information as required by the principal.

3) Persons not employed by the School Division and approved for driving for field trips will be required to furnish copies of certificates of insurance showing minimum combined liability limits per person, per accident of

\$100,000 and a copy of a valid driver's license which shall be kept on file by the school. (Certificate of insurance coverage may be waived in the event that a rental vehicle is used and insurance with the foregoing limits is part of the rental agreement.) Non-division persons must also sign the certification required by subsection E3a.

c. School Athletic Events

Parents/legal guardians, students and other non-division personnel may transport student athletes/athletic teams/cheerleaders to school-related athletic events only if:

- 1) Each adult student or minor student's parent/legal guardian has completed an Athletic Field Trip Form ~~at the beginning of the current athletic season~~prior to the trip; and
- 2) The adult student or minor student's parents/legal guardian has signed the Release, Waiver and Indemnification form and such form is on file with the athletic team coach; and
- 3) No school bus or van transportation is available because of distance to the event, the limited number of students participating or in other circumstances designated by the principal.

No parent/legal guardian, student or other non-School Division persons will be permitted to transport an athlete or athletic team unless a copy of a valid driver's license and proof of liability insurance showing minimum combined liability limits of \$100,000 per person, per accident for such driver are on file with the athletic team coach and such driver has signed the certification required by subsection E3a.

- d. For School Division employees who transport students on special occasions see Regulation 4-25.1.
- e. Scope of School Board Liability Insurance

School Board liability insurance policies will not cover drivers approved under E(3) from liability claims of



passengers or third parties, will not provide such drivers with medical pay insurance, and will not protect against uninsured motorists. Consequently, in emergency situations, such as the unavailability of a bus or insufficient seating in an employee's vehicle, non-division persons who transport students to school-related activities or events do so voluntarily and at their own risk. Such drivers shall comply with the minimum liability insurance requirements set forth in Subsection E3c.

f. Exceptions

Nothing in this Policy shall be interpreted to preclude a parent/legal guardian from transporting his/her own children to and from a sporting event or a school-related event with the prior permission of the coach or sponsor.

### **Legal Reference**

8 VAC 20-110-50, as amended. Virginia Board of Education Regulations Governing Pupil Accounting Records, Approval of school-sponsored field trips and other activities.

Code of Virginia § 22.1-176, as amended. Transportation of pupils authorized; when fee may be charged; contributions; regulations of Board of Education.

### **Related Links**

Division [\*\*Regulation 4-25.1\*\*](#)

Adopted by School Board: October 21, 1969

Amended by School Board: July 20, 1971

Amended by School Board: January 20, 1976

Amended by School Board: April 21, 1987

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: January 18, 1994 (Effective December 21, 1993)

Amended by School Board: February 16, 1999 (Effective February 2, 1999)

Amended by School Board: May 4, 1999

Amended by School Board: August 15, 2000

Amended by School Board: June 6, 2006

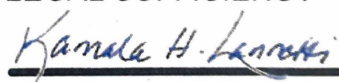
Amended by School Board: September 23, 2008

Amended by School Board: November 1, 2011

Amended by School Board: September 6, 2017

[\*\*Amended by School Board: June 2024\*\*](#)

APPROVED AS TO  
LEGAL SUFFICIENCY

  
Kamala H. Lennetti

## COMMUNITY RELATIONS

### **Community Use of School Facilities/Generally**

The School Board encourages the use of the auditoriums, gymnasiums, other areas and appurtenances of school buildings by reliable community agencies and institutions, and responsible individuals for civic, cultural, recreational, and limited commercial purposes, subject to certain terms and conditions, provided it does not interfere with regular school functions and operations and provided it does not unlawfully discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, pregnancy, childbirth or related medical conditions, age, marital status, disability, genetic information or veteran status in the provision of any service.

Charges and fees for the use of these school facilities are designed not to limit or prohibit use, but to protect citizens from expenditures of public money appropriated for classroom instruction and for other purposes.

The Superintendent or designee shall create regulations and procedures for reporting the permitted use of school facilities to the School Board, in accordance with applicable law and regulation.

Regulations governing the use of school facilities are stated in order to protect the public's property and to promote the safety of citizens enjoying the use of such facilities.

### **Legal Reference**

Code of Virginia § 22.1-131, as amended. Boards may permit use of school property; general conditions.

Code of Virginia § 22.1-132, as amended. Boards may impose certain conditions on use of property.

### **Related Links**

School Board **Policy 5-53**

School Board **Policy 7-49**

School Board **Policy 7-55**

School Board **Regulation 7-55.1**

Adopted by School Board: October 21, 1969

Amended by School Board: October 15, 1974

Amended by School Board: September 19, 1978

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: October 20, 1992

Amended by School Board: September 2, 2003

Scrivener's Amendments: May 23, 2014  
Amended by School Board: June 23, 2020  
Amended by School Board: June 2024

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Lenzetti



Subject: Revised General Fees Schedule FY 2024/25 Item Number: 12B

Section: Information Date: May 28, 2024

Senior Staff: Crystal M. Pate

Prepared by: Crystal M. Pate, Chief Financial Officer

Presenter(s): Crystal M. Pate, Chief Financial Officer

**Recommendation:**

That the School Board approve the Revised FY 2024/25 General Fees Schedule (several revisions were required) including the rates for student fees for optional/ancillary services or activities.

**Background Summary:**

FY 2024/25 Student Fees

School divisions may charge student fees approved by their local school boards pursuant to the provisions of 8 VAC 20-720-80 *Student Fees and Charges*. The attached fee schedule lists the current and recommended rates for student fees that are subject to school board approval. Fee adjustments or new fees for the 2024-25 school year are shown in red.

**Source:**

- 8 VAC 20-720-80 *Student Fees and Charges*
- Code of Virginia § 22.1-5 *Regulations concerning admission of certain persons to schools; tuition charges*
- School Board Policy 3-22 *Tuition Fees*
- School Board Policy 5-69 *Fees/Materials/Deposits/Reimbursements*
- School Board Regulation 5-10.1 *Admission Requirements: General*
- School Board Regulation 5-10.3 *International Students*

**Budget Impact:**

Revenues from General Fees typically cover all costs.

# Virginia Beach City Public Schools

## General Fees Schedule

DRAFT COPY SUBJECT  
TO CHANGE

Fee/Assessment	Approved 2023-24 Rate(s)	Proposed 2024-25 Rate(s)
<b>Student Meal Prices</b>		
Paid Lunch - Elementary/Secondary	\$2.85	\$2.95
Reduced Lunch - Elementary/Secondary	\$0.40	\$0.40
Paid Breakfast - Elementary/Secondary	\$1.40	\$1.50
Reduced Breakfast - Elem./Secondary	\$0.30	\$0.30
A la Carte Items - Student	As needed—will not exceed 4% on any items	As needed—will not exceed 4% on any items
<b>Summer School Tuition/Programs</b>		
Level I - Summer School (full cost lunch)	Middle School = \$140.00 High School, semester = \$200.00 High School, year = \$300.00	Middle School = \$140.00 High School, semester = \$200.00 High School, year = \$300.00
Level II - Summer School (reduced cost lunch)	Middle School = \$70.00 High School, semester = \$100.00 High School, year = \$150.00	Middle School = \$70.00 High School, semester = \$100.00 High School, year = \$150.00
Level III - Summer School (free lunch)	Middle School = No charge High School, semester = \$40.00 High School, year = \$75.00	Middle School = No charge High School, semester = \$40.00 High School, year = \$75.00
Online Courses (Summer School)	\$300.00 (full cost meals) \$150.00 (reduced cost meals) \$75.00 (free meals)	\$300.00 (full cost meals) \$150.00 (reduced cost meals) \$75.00 (free meals)
Online HPE 10 – (Virginia Driver Education Traffic Safety)	\$335.00 (full cost meals) \$185.00 (reduced cost meals) \$110.00 (free meals)	\$350.00 (full cost meals) \$200.00 (reduced cost meals) \$125.00 (free meals)
HS/MS Band Summer Enrichment Program	\$110.00	\$110.00
HS/MS Strings Summer Enrichment Program	\$110.00	\$110.00
HS/MS Summer Vocal Music Camp Program	\$110.00	\$110.00
HS/MS Summer Theatre Camp Program (new to summer program)	\$110.00	\$110.00
Algebra Prep Program (Summer School)	\$140.00	\$140.00
Getting to Know Pre-Algebra (Summer School)	No Fee	No Fee

# Virginia Beach City Public Schools

## General Fees Schedule

DRAFT COPY SUBJECT TO  
CHANGE

Fee/Assessment	Approved 2023-24 Rate(s)	Proposed 2024-25 Rate(s)
<b>Evening Credit Program Tuition (Renaissance Academy)</b>		
Evening Credit Program Tuition	\$300.00 per session (up to 3 one-credit courses) \$200.00 per session (up to 6 one-half credit courses) \$150.00 per credit recovery course	Evening Program is no longer offered at Renaissance Academy
Evening Credit Program Tuition - Reduced Lunch	\$150.00 per session (up to 3 one-credit courses) \$100.00 per session (up to 6 one-half credit courses) \$75.00 per credit recovery course	Evening Program is no longer offered at Renaissance Academy
Evening Credit Program Tuition – Free Lunch	\$75.00 per session (up to 3 one-credit courses) \$40.00 per session (up to 6 one-half credit courses) \$37.50 per credit recovery course	Evening Program is no longer offered at Renaissance Academy
<b>Driver Education Program Fees</b>		
Behind the Wheel (School Year)	\$210.00	\$210.00
Behind the Wheel (Summer School)	\$210.00	\$210.00
<b>Student Transcript Fees</b>		
Current Students - Transcript Requests	\$2.00 (only if mailed)	\$2.00 (only if mailed)
Former Students - Transcript Requests	\$5.00	\$5.00
<b>Student Parking Fees</b>		
General Parking Fees	\$45.00	\$45.00
ATC and Vo-Tech Parking Fee (\$10.00 discount at home school)	\$10.00	\$10.00
Parking Fines	\$25.00	\$25.00
<b>Course Fees (Materials and Other Fees)</b>		
<b>Adult Learning Center - Adult Basic Education Courses</b>		
Registration Fee - VB Residents	\$30.00	\$30.00
Tuition - Nonresidents	Day Class - \$40 per month Evening Class - \$30 per month	Day Class - \$40 per month Evening Class - \$30 per month
Placement Evaluation Fee	\$0.00 per person	\$0.00 per person
<b>Adult Learning Center - Community Education Courses</b>		
Tuition, texts, and materials	\$23.00 - \$3,000.00	\$23.00 - \$3,000.00
Nonresident surcharge	\$12.00 per course	\$12.00 per course
Processing fee (for transfers/withdrawals)	\$15.00	\$15.00
PN I-II Adult Student Licensed Practical Nursing Program	\$2,600	\$2,750
PN3 New Adult Licensed Practical Nursing (LPN) Program	4,610	\$4,730
PN3 Adult Student Licensed Practical Nursing (LPN) Program	\$6,525.00	\$6,985.00



# Virginia Beach City Public Schools

## General Fees Schedule

DRAFT COPY SUBJECT  
TO CHANGE

Fee/Assessment	Approved 2023-24 Rate(s)	Proposed 2024-25 Rate(s)
<b>Adult Learning Center – English Language Acquisition Program (ELA)</b>		
Registration Fee – Va. Beach Residents	\$50.00	\$50.00
Tuition – Non-Residents	\$100.00	\$100.00
ESL Textbooks	\$50.00 - \$120.00	\$50.00 - \$120.00
<b>Advanced Technology Center Courses</b>		
Engineering Technology	\$15.00	\$15.00
Digital Design	\$20.00	\$20.00
TCE Career Pathway Summer Enrichment Camps (new for FY 2016/17)	\$125.00	\$125.00
<b>Business and Information Technology Courses</b>		
Computer Courses	\$4.00 - \$10.00	\$4.00 - \$10.00
<b>Family &amp; Consumer Sciences</b>		
Intro to Culinary Arts (HS)	\$15.00 - \$25.00 Year Long	\$15.00 - \$25.00 Year Long
Intro to Hospitality & Catering (HS)	\$15.00 - \$25.00 Year Long	\$15.00 - \$25.00 Year Long
Independent Living (HS)	\$10.00	\$10.00
Parenting & Early Learning Careers (HS)	\$6.00 - \$10.00	\$6.00 - \$10.00
Introduction to Design I (HS)	\$20.00	\$20.00
Introduction to Design II (HS)	\$20.00	\$20.00
Teen Living 6, 7, 8 (MS)	\$12.00 - \$20.00	\$12.00 - \$20.00
<b>Substance Abuse Intervention Program (SAIP)</b>		
SAIP Drug Assessment Requirement	\$35.00 – \$65.00	\$35.00 - \$65.00
<b>Technology Education Courses</b>		
Photography & Communications Technology	\$10.00 - \$15.00	\$10.00 - \$15.00
Electronic Systems	\$10.00 - \$15.00	\$10.00 - \$15.00
Construction Production	\$10.00 - \$15.00	\$10.00 - \$15.00
Power & Transportation Technology	\$10.00 - \$15.00	\$10.00 - \$15.00
CAD Technical Drawing	\$5.00	\$5.00
Technology Education 6, 7, 8 (MS)	\$5.00 - \$15.00	\$5.00 - \$15.00

# Virginia Beach City Public Schools

## General Fees Schedule

DRAFT COPY SUBJECT TO  
CHANGE

Fee/Assessment	Approved 2023 -24 Rate(s)	Proposed 2024-25 Rate(s)
<b>Technical and Career Education Center Courses</b>		
Practical Nursing I and II (LPN High School)	\$820.00	\$995.00
Cosmetology (tool kits)	\$294.00	\$300.00
Electronics I (lab pack fee)	\$25.00	\$25.00
Electronics II (lab pack fee)	\$30.00	\$30.00
Pharmacy Technician	(Externship Registration - \$20.00 Background check - \$27.00) \$47.00	No fees required for SY 24-25
Post-grad Program Completer Fee	\$250.00 per semester	\$250.00 per semester
<b>Middle and High School Summer Programs</b>		
<b>Summer Camps/Programs</b>		
Beginning Summer Band & Orchestra (MS Guide Only)	\$110.00	\$110.00
Intermediate Summer Band & Orchestra (MS Guide Only)	\$110.00	\$110.00
Career Pathway Summer Enrichment Camps	\$125.00	\$125.00
Cyber Security Summer Camp (ATC)	\$125.00	\$125.00
<b>Nonresident Student Tuition</b>		
VBCPS Full Time Employees: Elementary Level (ADM eligible, no transportation)	\$0.00	\$0.00
VBCPS Full Time Employees: Secondary Level (ADM eligible, no transportation)	\$0.00	\$0.00
Other: Elementary Level (ADM eligible, no transportation)	\$5,400.00	\$5,800.00
Other: Secondary Level (ADM eligible, no transportation)	\$5,200.00	\$5,500.00
F-1 Student Tuition (Unsubscribed, Not ADM eligible)	\$14,700.00	\$15,400.00



**Subject:** Academic Support Update **Item Number:** 12C

**Section:** Information **Date:** May 28, 2024

**Senior Staff:** Danielle E. Colucci, Chief Academic Officer

**Prepared by:** Monica O. Robinson, Ed.D., K-12 Academic Support Programs Coordinator

**Presenter(s):** Monica O. Robinson, Ed.D., K-12 Academic Support Programs Coordinator

**Recommendation:**

That the School Board receive information regarding Academic Support Programs.

**Background Summary:**

Virginia Beach City Public Schools is committed to fostering an inclusive and supportive educational environment for all students and their families. The Department of Teaching Learning Academic Support Programs play a crucial role in this mission by implementing various programs and services. This update to the School Board highlights a few of these key supports and initiatives.

**Source:**

N/A

**Budget Impact:**

N/A

DRAFT COPY  
SUBJECT TO CHANGE



# Academic Support Update

## School Board Information

May 28, 2024

Department of Teaching and Learning

Academic Support: a wide variety of instructional methods, educational services, or school resources provided to students to help remediate or accelerate learning

## GOAL 5

### MUTUALLY SUPPORTIVE PARTNERSHIPS

Cultivate mutually supportive partnerships — among families, schools, the division, businesses, military, faith-based, civic and city agencies — to support student well-being, enhance real-world learning, and broaden opportunities for career exploration and experience.

#### EQUITY EMPHASIS

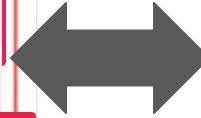
Strengthen connections and communication with families and students in most need of additional support.

#### STRATEGIES

1. Provide a comprehensive structure for defining mutually supportive partnerships, setting expectations, monitoring performance, and measuring equity.
2. Create an accessible partnership database. \*
3. Broaden resources and networking opportunities to strengthen the role of the community engagement liaison to further attract, cultivate, and retain partnerships to support student achievement, future aspirations, and well-being.
4. Build partnerships with diverse groups of businesses and organizations to support a variety of learning experiences during and outside of the school day.
5. Partner with local agencies to provide wraparound services for students and families. \* +
6. Create an accessible database of translators. \*
7. Provide and expand targeted training, support, and resources to all staff on how to communicate effectively with all stakeholders.
8. Showcase educational opportunities, programs, and partnerships within the school division to inform and inspire the VBCPS community at large through multiple channels.
9. Strengthen internal and external communication to more effectively listen and respond to community feedback.

DRAFT COPY SUBJECT TO CHANGE

# Academic Support Programs





# Academic Support Impact

DRAFT COPY  
SUBJECT TO  
CHANGE



# National Math + Science Initiative (NMSI)

Department of  
Defense (DoD)  
Stem

PURPOSE

DRAFT COPY SUBJECT TO CHANGE



Increase enrollments in AP/IB and Dual Enrollment programs.



Increase success on AP exams through year-round training, coaching, resources for teachers, and study materials for students.



Monitor academic progress through action planning, regular meetings, and focused recruitment and retainment support.



NATIONAL  
MATH + SCIENCE  
INITIATIVE

# Equal Opportunity Schools (EOS)

## PURPOSE



Increase access to AP math, science, computer science and English Language courses for all students.



Help guide what changes need to be made to sustain access and success to AP/IB/Dual Enrollment courses.



Give voice to all students' expectations and aspirations.



Identify students who show the potential to benefit from increased academic challenge, such as AP/IB courses.



Ascertain additional resources for student success.

# Supports for Advanced Level Coursework

DRAFT COPY

SUBJECT TO CHANGE

## NMSI

- 50% off all Math and Science Assessments
- Academic Supports and Tutoring
- Content Specific Professional Learning
- Star Scholarships (\$500.00)
- Laying the Foundation Summer Professional Learning for all teachers

## EOS

- Outreach Plans
- Outreach Lists
- Insight Cards\*
- Trusted Adult Lists and Training
- Pathways Report
- Support and Belonging Report

\* Title IV, Part A, allocations pay for all fees for free and reduced lunch recipients.

# Sample Insight Card

DRAFT COPY SUBJECT TO CHANGE



## Student Insight Card

**Josué  
Gómez**

**Educational Goal**  
Advanced Degree  
**Career Interest**  
Surgeon

**Trusted Adults**  
John Quinn &  
Victoria Ruiz  
**Study Skills Support**  
Heather Melbe

**Staff Advocates:** 🍎🍎🍎

**Subject Interests**  
Math, Science, Art

**GPA:** 3.69 ★

### → Learning mindsets & skills

Growth Mindset  
Purpose for Learning  
Focus  
Grit

#### **Other readiness factors**

More likely to take advanced courses if he knew he would have classmates to study with.

### → Reported barriers

Adult Encouragement  
General Knowledge  
Welcome  
Student Belonging

#### **Hasn't enrolled in advanced courses because:**

I am not sure I could get the help (with study skills, homework, etc.) I need to be successful.

**Test Scores:** PSAT 530 ★  ★ = AP Comparable

### “ My Comments — would like the school to know:

Sometimes when I tell people at school that I want to be a surgeon, they look surprised. That makes me doubt myself even though this has been my goal since I was six. Just because I have an accent, it doesn't mean I am dumb. I am smart. I just wish you'd believe in me.

## Student Voice from Insight Cards

DRAFT COPY SUBJECT TO  
CHANGE

“What do you wish your teacher knew about y

- I have priorities other than high school now that I am a senior, like working and taking care of family members.
- When I am faced with a challenge, I push through to complete whatever I set my mind to.
- My grades do not reflect my full potential.
- I have always had my ups and downs with school, but I enjoy a teacher who enjoys having me around.
- I like learning for learning's sake. Getting good grades is less important.
- I do my work when I feel like I have a good connection with my teacher.
- I wish my teacher knew my goals. I can strive for a better environment if they support me to the fullest.



**We asked  
Students:**

**What would  
make you more  
likely to take  
AP?**

**If I knew I had someone to  
study with (33%)**

**If I could use summer to prep  
for the AP class (8%)**

**If exam fees and transportation  
were covered (36%)**

**If I had AVID-type support:  
(70%)**

- Homework/Tutoring Support
- Opportunities to Redo Assignments
- Peer Mentors to work with
- Study Skills support

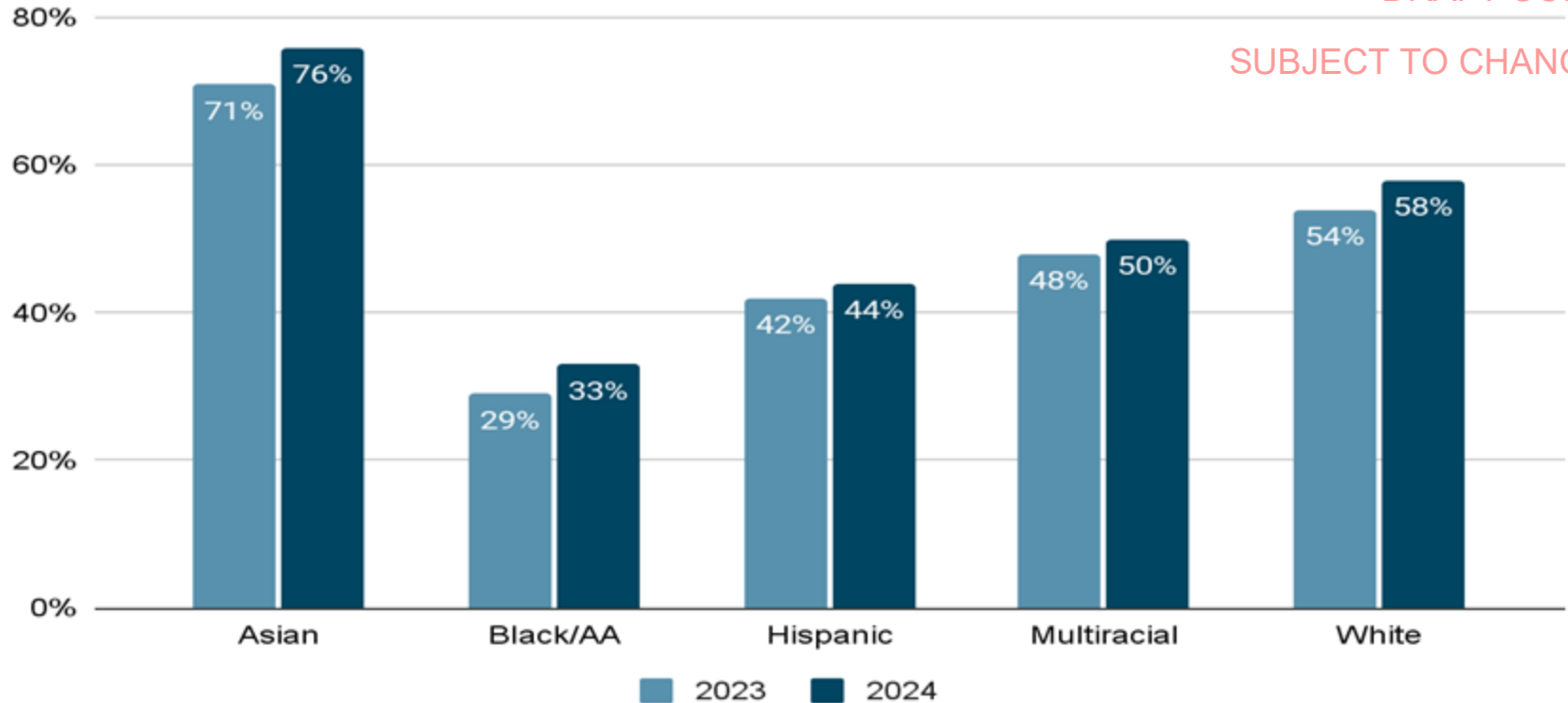


# Advanced Level Coursework - All High Schools

[Advanced Placement (AP), International Baccalaureate (IB) and Dual Enrollment (DE)]

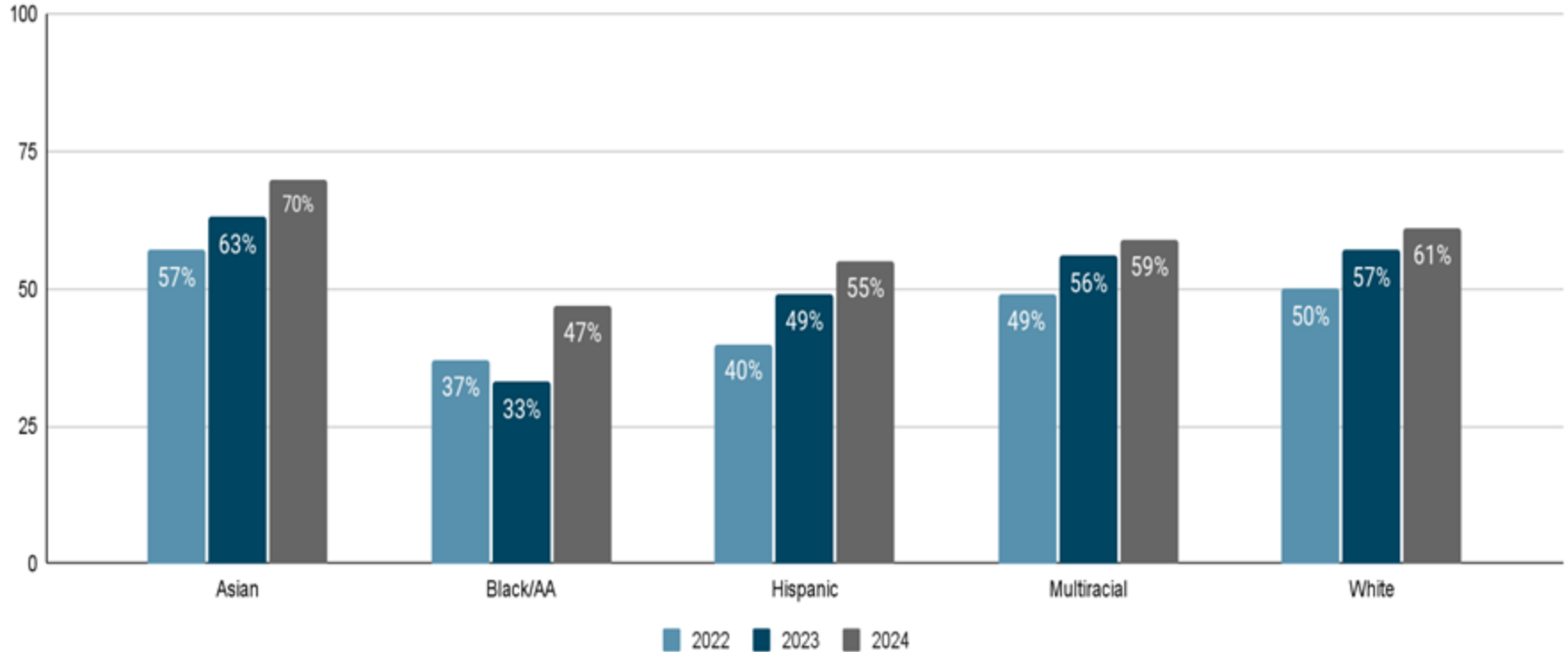
DRAFT COPY

SUBJECT TO CHANGE



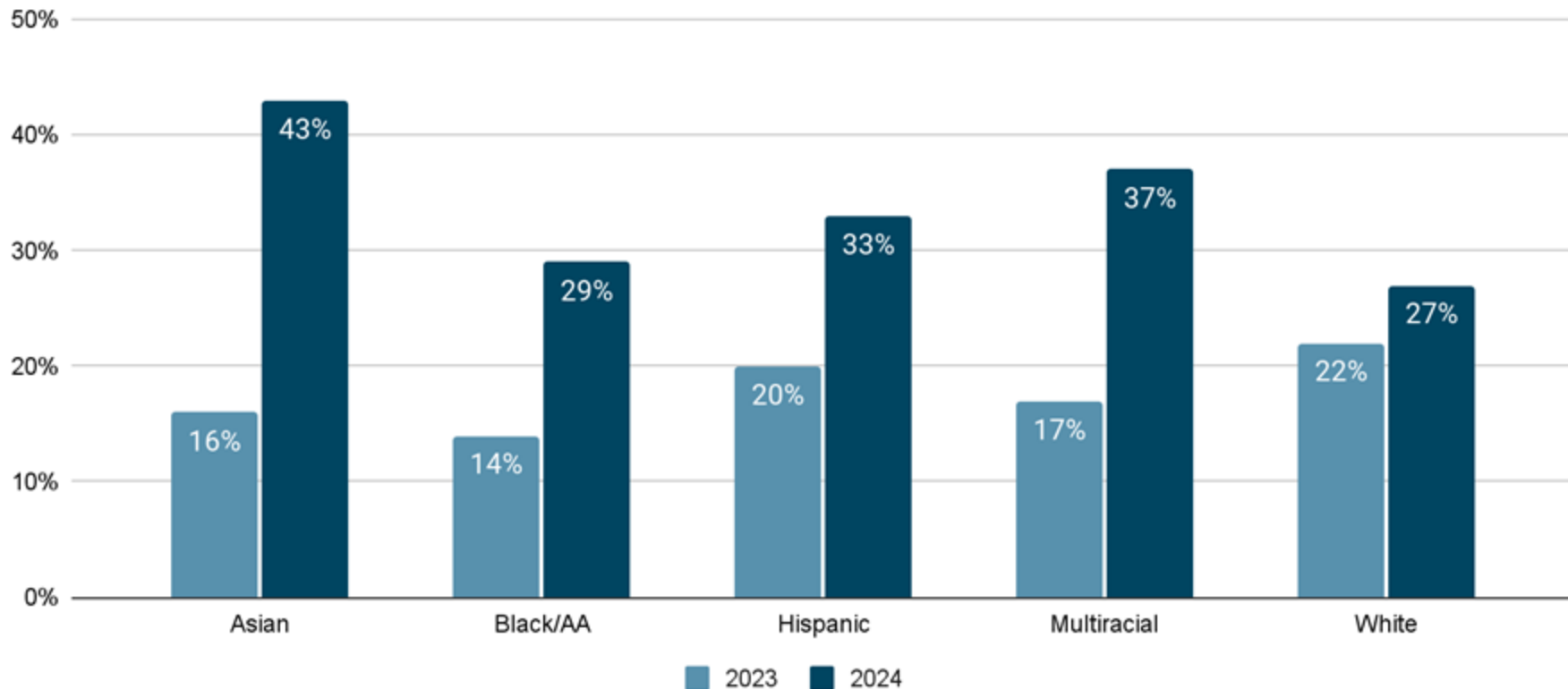
# AP and DE -Tallwood High School

DRAFT COPY  
SUBJECT TO CHANGE



# AP- Green Run High School

DRAFT COPY  
SUBJECT TO CHANGE



# Core Content Academic Supports

- Effective and Independent Reading Courses
- Tutoring

# Read 180

DRAFT COPY  
SUBJECT TO CHANGE

**Teacher-Led Instruction:  
Whole- and Small-Group**

**Student App**

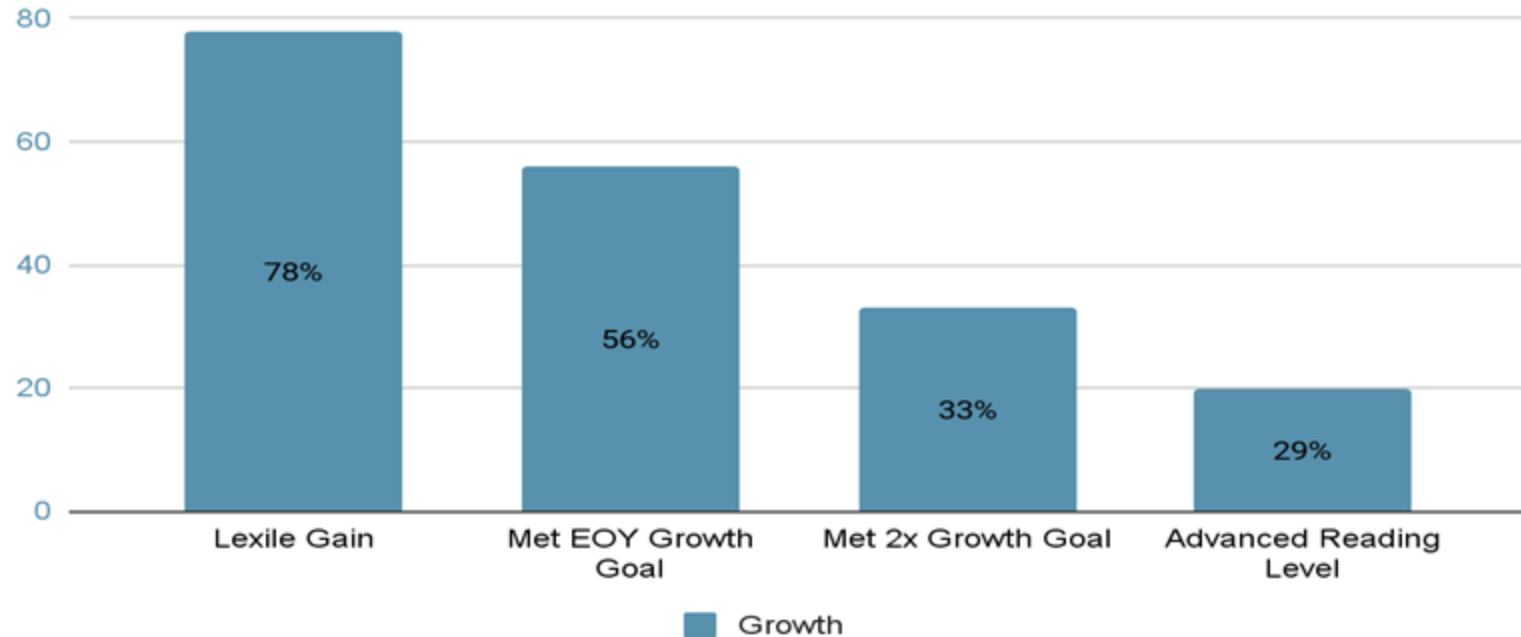
**Independent Reading**



# Lexile Growth for Reading Intervention Students



## Percentage of Students



**Goal:** VBCPS partners with FEV Tutor to develop a customized tutoring program that ensures positive student outcomes.



Division Sponsored  
Tutoring Hours



Classlink Integration



24/7 Tutoring:  
Targeted, Self-Scheduled &  
On-Demand



Personalized Learning  
Plans



Available for all  
3rd -12th graders

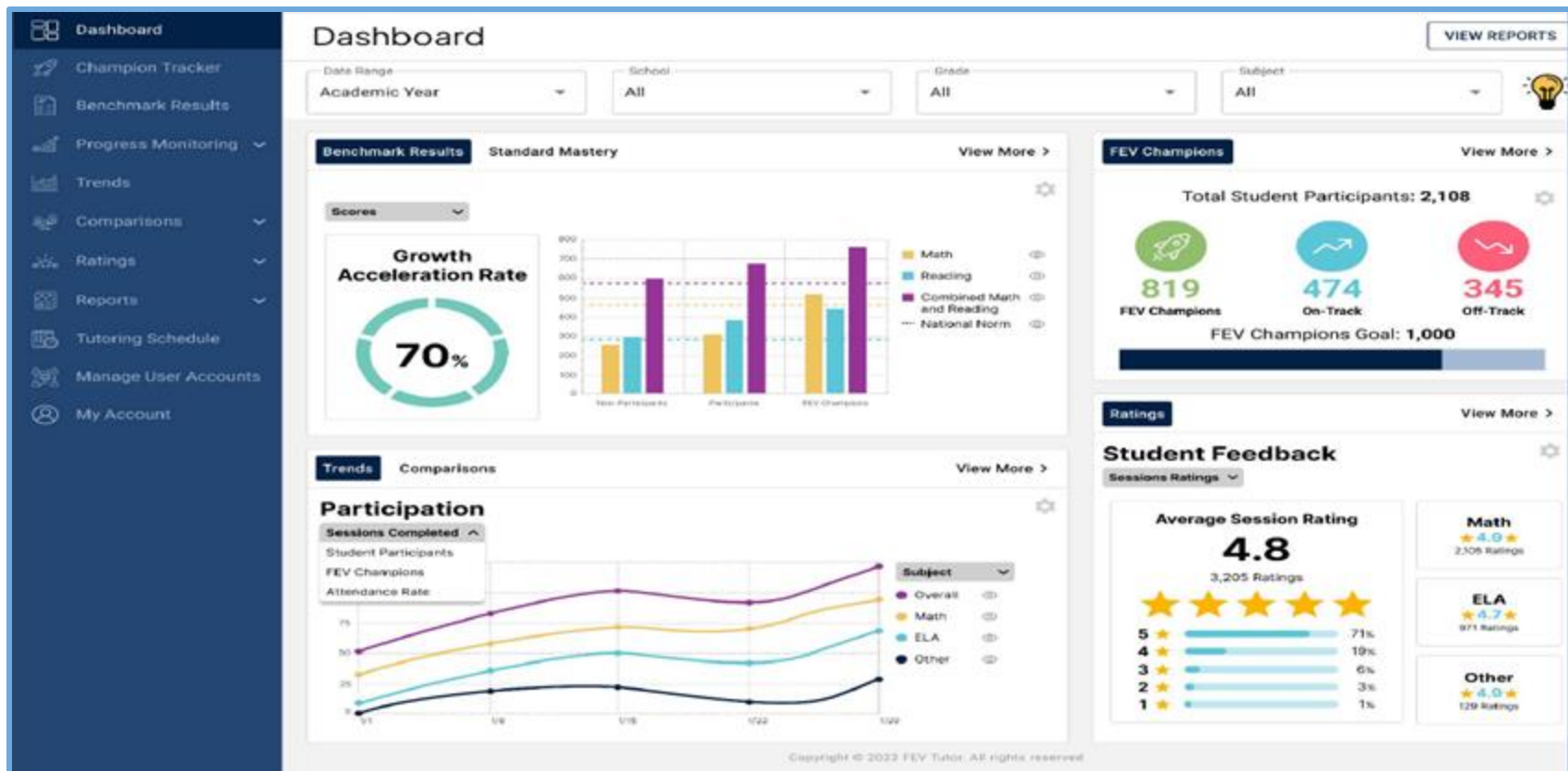


Available NOW!!



# FEV Tutoring

DRAFT COPY SUBJECT TO CHANGE





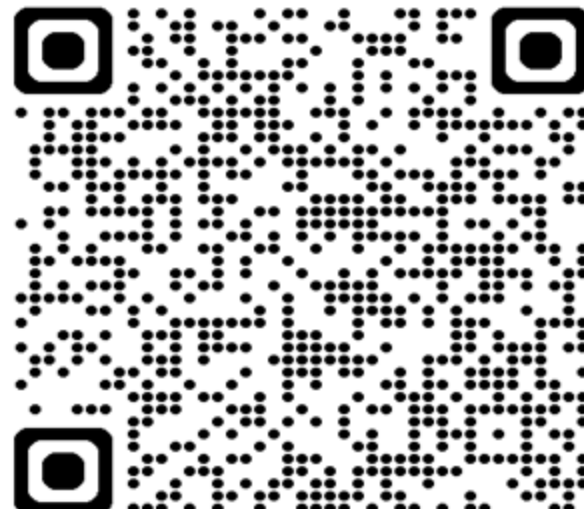
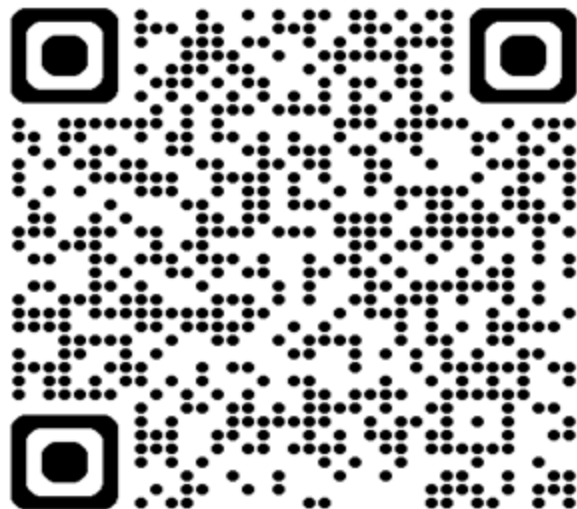
Tutoring	2022-2023 (May 2023)	2023-2024 (May 2024)
# of Students Participating	2312	2233
# of Attended Scheduled Lessons	14313	10515
# of On-Demand Lessons	4957	2827

**Student Comments:**

- *"It was like I learned so I feel like I would be more confident when I take my tests." - 02/20*
- *"I enjoyed working with my tutor, they did an amazing job. I hope to work with them again sometime." - 02/22*
- *"Nova was super nice and was very helpful." - 04/29*
- *"I really appreciate the help from the tutor." - 5/1*



ACADEMIC SUPPORT AND ACCELERATION PROGRAM FOR  
TUTORING



DRAFT COPY  
SUBJECT TO CHANGE



# Questions



Subject: Textbooks Adoptions: AP Psychology & AP European History Item Number: 12D1 & 12D2

Section: Information Date: May 28, 2024

Senior Staff: Danielle E. Colucci, Chief Academic Officer

Prepared by: Thomas W. Quinn, Executive Director of Secondary Teaching and Learning

Holly Means, Instructional Specialist Secondary Social Studies

Presenter(s): Thomas W. Quinn, Executive Director of Secondary Teaching and Learning

### Recommendation:

That the School Board receive information regarding textbook adoptions for AP Psychology and AP European History. The recommendation is for the School Board to review and approve the following high school AP Psychology and AP European textbooks and materials sent by publishers for implementation in the Fall of 2024.

Course Title	Textbook	Publisher	Copyright
AP Psychology	<i>Myers' Psychology, 4<sup>th</sup> Edition</i>	Bedford, Freeman, Worth	2024
AP European History	<i>Western Heritage Since 1300, 12<sup>th</sup> Edition</i>	Pearson	2020

### Background Summary:

The members of each of the AP Social Studies Textbook Adoption Committees reviewed textbooks and materials sent by publishers. No suitable open educational resource was found that could meet the requirements of the AP Course Audit. The committees evaluated the textbooks based on their alignment to the standards set forth by College Board and the digital resources it provides for students and teachers. The textbooks were reviewed by teachers, professors, parents, and student representatives. The textbooks were available for public comment and review at the School Administration Building and two Virginia Beach Public Libraries. After reviewing the textbooks, the Textbook Adoption Committees recommend the above textbooks as their first-choice recommendation for implementation in the fall of 2024. These choices are found on the AP Course Audit Textbook list.

A negotiation team including the Director of Instructional Technology and the Coordinator for Secondary Social Studies communicated with the appropriate personnel from the publishing companies to discuss a preliminary contract for the full adoption cycle pending approval by the School Board. The quantity provided in the request is for a class set of 15 hard copies per teacher for each course, with digital access for each student that is accessible offline, providing access to those who may not have internet access. This will allow access for all students.

The proposed textbooks will replace the current textbooks:

Course Title	Textbook	Copyright	Years in use (including this year)
AP Psychology	<i>Myers' Psychology, 2<sup>nd</sup> edition</i>	2014	8
AP European History	<i>A History of Western Society Since 1300 for the AP Course, 11<sup>th</sup> edition</i>	2015	8

**Source:**

Code of Va., § 22.1-238-22.1-239, § 22.1-251-22.1-252  
 School Board of the City of Virginia Beach Policy 6-60

**Budget Impact:**

**AP PSYCHOLOGY  
 TEXTBOOK ADOPTION**

Course(s)	Recommendations	Student Enrollment	Initial Implementation Cost	Six Year Additional Costs (3%/yr)	Total Implementation Cost
AP Psychology	<b>First Choice:</b> <i>Myers' Psychology, 4<sup>th</sup> edition</i>	850	\$151,622.77	\$12,080.47	<b>\$163,703.24</b>
	<b>Second Choice:</b> <i>AMSCO Advanced Placement Edition Psychology, Second Edition, (paperback consumable)</i>	850	\$124,582.50	\$33,994.17	<b>\$158,576.67</b>

The AP Psychology Textbook Adoption Committee recommend the following textbook as its first choice for adoption by Virginia Beach City Public Schools:

**AP Psychology:** *Myers' Psychology, 4th Edition*, Bedford, Freeman, Worth, 2024

The recommended textbook for AP Psychology displays the following strengths:

- Aligned to the College Board objectives and the VBCPS Graduate Profile
- Provides offline access to the text by downloading directly to a student's issued device
- Revised instructional modules based on 2019 course content
- Provides a diversity of graphs, charts, diagrams, and visuals that support learning and enhance student engagement
- Includes valuable teacher resources to include annotated teacher copy, an instructional manual, and example lesson plans with student activities and teaching tips
- Integration of Ancillary materials and practice assessments accessible through the Canvas Learning Management System
- Responsive customer service and support highlighted by AP curriculum update released in February

**SECONDARY SOCIAL STUDIES**  
**AP Psychology**  
**TEXTBOOK ADOPTION COMMITTEE**

**Instructor Representatives for AP Psychology**

Lisa Kopacz, Cox HS  
 Becky Burnsworth, Green Run HS  
 Kim Rowe, Salem HS  
 Jackie Mowery, Bayside HS  
 Carrie Coffee, Kellam HS

**Parent Representative**

Jennifer Ludford, Cox High School

**Student Representative**

Students from Cox High School

**Professor Representative**

Dr. Krystall Dunaway, Department of Psychology, Old Dominion University

**AP EUROPEAN HISTORY**  
**TEXTBOOK ADOPTION**

Course(s)	Recommendations	Student Enrollment	Initial Implementation Cost	Six Year Additional Costs (3%/yr)	Total Implementation Cost
AP European History	<b>First Choice:</b> <i>Western Heritage Since 1300, 12th edition</i>	640	\$116,697.76	\$9,498.15	<b>\$126,195.91</b>
	<b>Second Choice:</b> <i>Western Civilization Since 1300, 10<sup>th</sup> Edition</i>	640	\$109,027.50	\$10,832.00	<b>\$119,859.50</b>

The AP European History Textbook Adoption Committee recommends the following textbook as its first choice for adoption by Virginia Beach City Public Schools:

**AP European History:** *Western Heritage Since 1300, 12th Edition*, Pearson, 2020

The recommended textbook for AP European History displays the following strengths:

- Aligned to the College Board objectives and the VBCPS Graduate Profile
- Provides offline access to the text by downloading directly to a student's issued device
- Includes resources within text and online for teacher and student
- Provides a format that allows for easier readability to support different reading levels
- Provides primary source dissection – guided reading and “closer look” feature
- Provides robust digital resources with interactive opportunities, including reading, and note-taking guides
- Provides extensive AP test preparation including the “MyLab” online platform and assessment resources
- Includes comprehensive context for art and literature connections



**SECONDARY SOCIAL STUDIES**  
**AP European History**  
**TEXTBOOK ADOPTION COMMITTEE**

**Instructor Representatives for AP European History**

Donika Anderson-Wagner, First Colonial High School  
Jakob Saunders, Ocean Lakes High School  
Belinda Pond, Princess Anne High School  
Gregg Norquist, Cox High School  
Kelli Bradshaw, Landstown High School

**Parent Representative**

Diane O'Tuel, Landstown High School  
Aimee Belanger, Landstown High School

**Student Representatives**

Students from Landstown High School

**Professor Representative**

Robert del Corso, Department of History, Old Dominion University

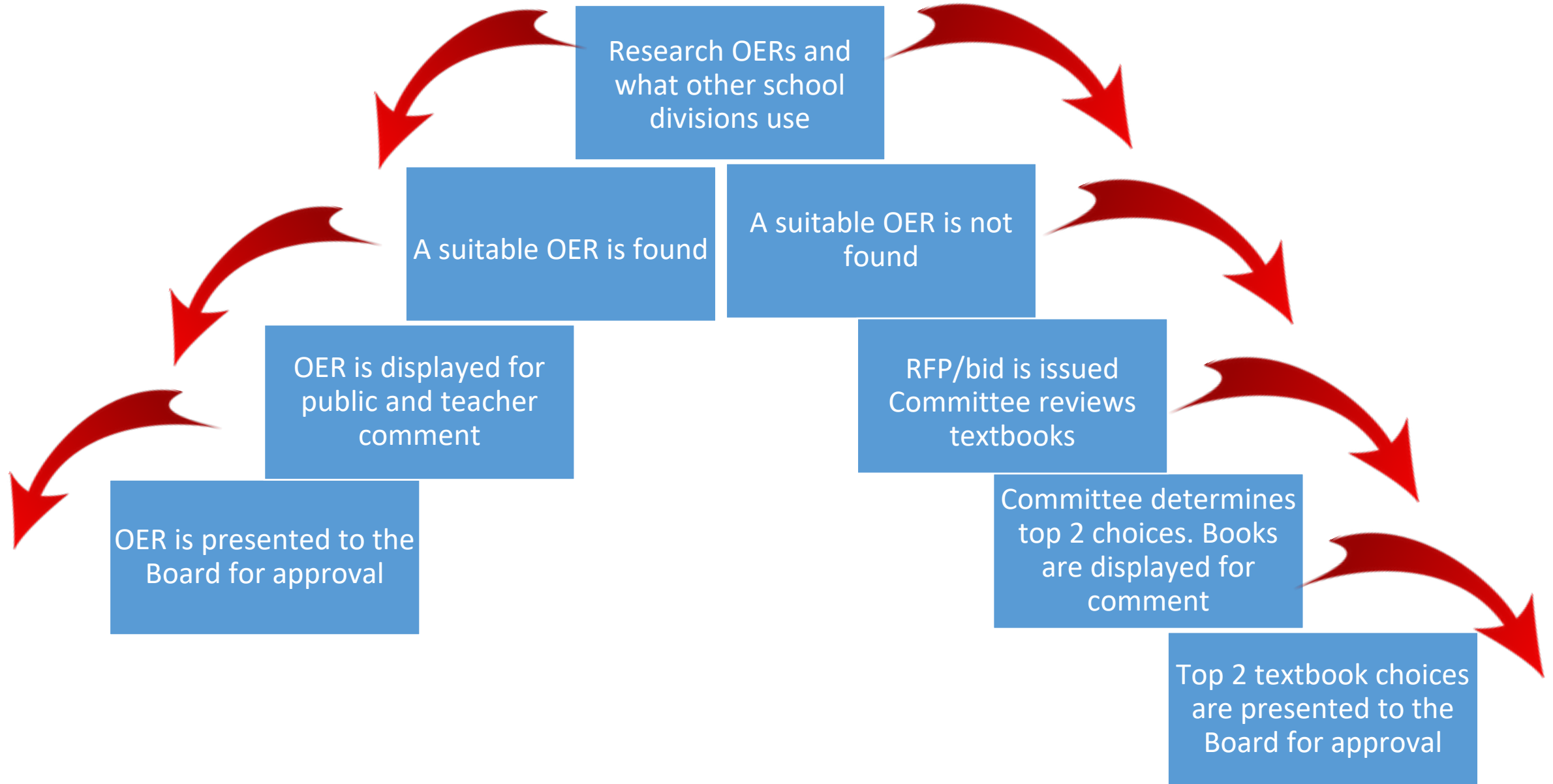


# Secondary Textbook Adoption: AP Psychology and AP European History

The Department of Teaching and Learning  
Tuesday, May 28, 2024

# Textbook Adoption Process

DRAFT COPY SUBJECT TO CHANGE



# AP Psychology First-Choice Textbook:

DRAFT COPY

SUBJECT TO CHANGE

Course/ <i>Text</i>	Rationale
<p><b>AP Psychology</b> <i>Myers' Psychology,</i> <i>4<sup>th</sup> Edition</i> Bedford, Freeman &amp; Worth</p>	<ul style="list-style-type: none"><li>• Aligned to the new College Board objectives and promotes traits in the VBCPS Graduate Profile.</li><li>• Organized in modules based on updates from College Board.</li><li>• Includes color graphs, charts, diagrams, images, videos, and visuals that support learning.</li><li>• Provides relevant and valuable resources for teachers to build instructional capacity.</li><li>• Provides practice exams and assessments that can be assigned through Canvas.</li><li>• Highlights key terms and research analysis strategies aligned to the revised assessment.</li><li>• Integrates with Canvas and is available offline.</li></ul>

# AP Psychology Implementation Costs:

Course	First-Choice Recommendation	Student Enrollment	Initial Implementation Cost	Estimated Six Year Additional Cost Estimate (3%/yr.)	Total Implementation Cost
AP Psychology	<b>First Choice:</b> <i>Myers' Psychology, 4<sup>th</sup> edition</i>	850	\$151,622.77	\$12,080.47	<b>\$163,703.24</b>
	<b>Second Choice:</b> <i>AMSCO Advanced Placement Edition Psychology, Second Edition, (paperback consumable)</i>	850	\$124,582.50	\$33,994.17	<b>\$158,576.67</b>

# AP European History First-Choice Textbook:

<b>Course/<i>Text</i></b>	<b>Rationale</b>
<p><b>AP European History</b> <i>Western Heritage Since 1300</i> <i>12<sup>th</sup> Edition</i> Pearson</p>	<ul style="list-style-type: none"><li>• Aligned to the College Board objectives and promotes the traits of the VBCPS Graduate Profile.</li><li>• Provides primary source dissection – guided reading and “closer look” feature.</li><li>• Provides relevant and useful resources for teachers to build instructional capacity.</li><li>• Provides robust digital resources with interactive opportunities, including reading and note-taking guides.</li><li>• Provides extensive test preparation, including tips, topics, and full practice assessments.</li><li>• Includes comprehensive context for art and literature connections.</li><li>• Provides offline access to the text by downloading locally to each student’s device.</li></ul>

# AP European History Implementation Costs:

Course	First-Choice Recommendation	Student Enrollment	Initial Implementation Cost	Six Year Additional Cost Estimate (3%/yr.)	Total Implementation Cost
AP European History	<b><i>First Choice:</i></b> <i>Western Heritage Since 1300, 12<sup>th</sup> Edition</i>	640	\$116,697.76	\$9,498.15	<b>\$126,195.91</b>
	<b><i>Second Choice:</i></b> <i>Western Civilization Since 1300, 10<sup>th</sup> Edition</i>	640	\$109,027.50	\$10,832.00	<b>\$119,859.50</b>





# Secondary Textbook Adoption AP Psychology and AP European History

The Department of Teaching and Learning  
Tuesday, May 28, 2024



Subject: Citizens' Advisory Committee Appointment Recommendations Item Number: 12E

Section: Information Date: May 28, 2024

Senior Staff: N/A

Prepared by: Regina M. Toneatto, School Board Clerk

Presenter(s): Kimberly A. Melnyk, Chair

**Recommendation:**

That the School Board approve appointments to Citizens' Advisory Committees for a three-year term beginning July 1, 2023 and ending June 30, 2026 reflecting the outcome of School Board discussion of applications as personnel matters during a closed meeting on May 14, 2024, and the School Board will vote to approve citizen members during a June School Board meeting 2024.

Recommendations introduced May 28, 2024, as part of the Information agenda to fill voting member vacancies as follows:

**CITIZEN ADVISORY COMMITTEE FOR GIFTED EDUCATION:**

Chanel Minter – Kempsville  
Holly Edwards – Bayside  
Amanda Ash – At Large  
Samuel Levin – Tallwood  
Mary (Cathy) Smith – At Large  
Holly Bennett – First Colonial

**SPECIAL EDUCATION ADVISORY COMMITTEE:**

Samantha-Ann Hagger  
Amber Miller  
Alternative – Tracey Olson  
Meghan Ashburn – Reappoint  
Katie Ali – Reappoint  
Lee Woodard – Reappoint  
Sarah Cook – Reappoint  
\*Remove Matthew Gentile

**GENERAL ADVISORY COUNCIL FOR TECHNICAL AND CAREER- 3 Year Term**

Chandler Pitcher – Ocean Lakes  
James Cervera – Salem  
Yvonne Swain – Landstown

**Background Summary:**

The Division issued a Call to Action on March 30, 2023 seeking applications to fill voting member vacancies across three Citizens Advisory Committees. Representatives from the three committees with vacancies were invited to review applications and provide input for consideration in the School Board's selection process. As a product of the School Board's discussion May 23, 2023 in a closed session allowable pursuant to Section 2.2-3711, Part A, Paragraph 1 of the *Code of Virginia*, 1950 as amended, for personnel matters.

**Source:**

School Board Policy 7-21 Citizens' Advisory Committees  
Division Regulation 7-21.1 Citizens' Advisory Committees

**Budget Impact:**

N/A



Subject: 2025 VSBA Legislative Positions Item Number: 12F

Section: Information Date: May 28, 2024

Senior Staff: N/A

Prepared by: Kamala H. Lannetti, School Board Attorney

Presenter(s): David Culpepper, School Board Member, Legislative Committee Chair

**Recommendation:**

That the School Board discuss certain VSBA Legislative Positions and determine whether amendments or other actions regarding the positions are needed.

**Background Summary:**

The Virginia School Board Association (VSBA) publishes its *Legislative Positions of the Virginia School Board Association* each year. Each spring the VSBA begins the process of soliciting position proposals from Member School Boards for consideration by the VSBA Legislative Positions Committee during its summer meetings. Local School Divisions proposing positions or changes to existing positions must submit such proposals in June. At its annual meeting in November, the VSBA Delegate Assembly will take action on the proposals.

No school board is bound by the positions set forth in the *Legislative Positions of the Virginia School Board Association*. School boards may adopt differing positions by voting to do so at a meeting after the annual VSBA meeting.

The School Board Legislative Committee met on May 6, 2024 and recommended that the School Board discuss VSBA Legislative Positions: 4.16; 5.5; 5.7; 5.9; 7.1; 9.13; and 10.9.

**Source:**

*Legislative Positions of the Virginia School Board Association*

*Virginia School Board Association Bylaws*

**Budget Impact:**

N/A

## **Background from Legislative Positions of the Virginia School Board Association January 2024**

The Development of Legislative Positions by the Virginia School Boards Association All legislative position statements of the Virginia School Boards Association are approved by the Delegate Assembly of the Association at the Annual Convention which is held during the fall of each year. The Legislative Positions Committee is charged in the Bylaws of the Association with the responsibility to solicit and review legislative position proposals from member boards, preview and project future needs for legislation, and recommend new or modified legislative positions to the Board of Directors. Each spring the Legislative Positions Committee contacts each school board in Virginia and asks for its recommendations on new legislative positions that should be considered by the Association. When sufficient time has elapsed, the Committee meets and reviews all suggestions. Legislative positions recommended by the Committee are then presented to the Board of Directors for approval and distributed to each school board and to the Delegate Assembly.

During the Delegate Assembly, all proposed new legislative positions are submitted for adoption or rejection by the Assembly which is composed of one person from each member school board, chosen as the official spokesperson for the board. At this time any official delegate may submit for adoption any proposed new legislative position or may propose the alteration or deletion of an old position.

An officially adopted legislative position of the Association remains in effect until it is revised or deleted by official action. The Virginia School Boards Association is a voluntary association of member boards from diverse regions of the state with equally diverse problems and obligations. It would not be expected that all boards agree on specific legislative positions; however, it is believed that such statements of the Association, by the nature of their development, represent the majority opinion of school boards in Virginia. No school board in Virginia is bound by any legislative position of the Association.

## Individual Member vs. School Board vs. VSBA Positions

### VSBA Lobbying Process: Part III

The VSBA Delegate Assembly Handbook contains detailed explanations about the VSBA Delegate Assembly (VSBA's "legislative body" composed of representatives of the 132 member boards) and the VSBA lobbying process, as to how the Association determines its legislative positions. (See also the March and April 1996 VSBA Newsletters). These documents responded to questions about the VSBA governance structure and how VSBA legislative positions are determined. Following is a further explanation of how VSBA positions relate to differing legislative positions that local school boards and individual school board members may have.

In the spring of each year, the VSBA begins an eight-month process to determine statewide legislative positions for the next year. This process has numerous steps: (1) position proposals from member boards are solicited (usually in March or April); (2) the VSBA Legislative Positions Committee reviews them (July) and forwards the proposed new or modified positions to the VSBA Board of Directors, which (3) considers them (August) and recommends changes to the VSBA Delegate Assembly (November), which, in turn, (4) approves, deletes, revises and proposes changes to old and new legislative positions.

This process ensures two things: First, that each member school board has an opportunity to propose additions, deletions or changes to the VSBA Legislative Positions and secondly, that each member school board, through its discussion of VSBA position proposals prior to, and through its elected representative at the Delegate Assembly, has the opportunity to debate, agree, disagree and vote to support or oppose a particular legislative position statement.

**Just as actions taken by your local board, regardless of the vote tally, become official actions/positions of the board, actions taken by the VSBA Delegate Assembly become official actions/positions of the VSBA and its member boards.** This point is emphasized on p. 23 of Virginia School Boards- A Manual for Virginia School Board Members, which originally was developed by a local school board member and is provided to each new member when she/he comes on the local school board:

"Only the actions of the board determined and taken in legally held meetings have any validity or authority. The opinions and convictions of the individual members have weight only as they contribute to the discussions and considerations shaping the decisions of the board. Naturally, the several members will not think alike on all the subjects which will come before the board and it is not desirable that they should do so. The principle of majority rule must apply and does apply, but this should not result in the division of the board into majority and minority factions."

**No school board in Virginia is bound by any position of the Association.** Any board that wishes to adopt a legislative position differing from the actions taken by the VSBA Delegate Assembly needs only to meet after the VSBA Delegate Assembly meeting and adopt a local position. **Absent that action, and notification to VSBA, school boards that participate in the VSBA Delegate Assembly - even if they were on the losing side of a particular vote - will be represented as supporting the VSBA position.** If the Virginia General Assembly or the U.S. Congress enacts a law that is voted against by a state or federal lawmaker, it is still the law of the land, even in that lawmaker's jurisdiction, and every citizen must abide by the decision.

Similarly, VSBA positions duly adopted by the VSBA Delegate Assembly are the positions of all local school boards unless (here is where the VSBA differs in process from state and federal legislatures) a local board officially votes at a public meeting to adopt a different position. A local school board, then, can help strengthen the VSBA position by adopting the same or a similar policy statement in its own legislative packet, or it can demonstrate its differences by adopting an opposing position.

**Expressions of support or opposition to issues by individual local school board members do not ever represent the positions of their own local school board or the VSBA.** Virginia School Boards goes on to address the occasions where individual members of the local board disagree with the majority and take it upon themselves to state their (minority) position.

“The broad powers and authority rest in the school board as a unit and no part of them rests in any member as an individual. The school board member as an individual has no official power. The only instance in which an individual member can exercise official authority is when the board, by official action, delegates one of its members to execute a specific action. In such a case, the authority is the board’s, delegated to the individual and applying to the specific action only.” (See, p. 10)

And,

“It must be repeated that these duties are those of the school board acting as a unit and not of the several members individually. On the other hand, individual members have the duty of giving proper thought and attention to all matters for which the board is responsible and of contributing properly to the consideration and discussions by which the board arrives at conclusions and takes appropriate actions.” (See, p.14)

(See also, § 22.1-71 of the Code of Virginia). It is expected that individual school board members, though they may be in disagreement with the majority opinion of their local school board or the VSBA, would support the local board’s and VSBA’s positions and represent them accordingly in public and in private.

Approved by VSBA Board of Directors 3/21/97

## **VSBA Legislative Positions for discussion by School Board**

### **4.16 Employee Criminal Background Checks**

The VSBA supports legislation that provides state funding to conduct federal and state criminal background checks for all new employees and , calls for the State Department of Education to establish a state “clearing house” for the results of such criminal background checks, and supports the state fully funding local participation in Virginia’s implementation of the Federal Bureau of Investigation’s (FBI) Next Generation Identification (NGI) Noncriminal Justice Rap Back Service regarding reporting and notification of public-school employee misconduct.

Background and Legislative History: Adopted 11/99 (formerly Policy 3.12); Amended 11/23.  
Review Date 2030.

### **5.5 Local Choice Health Benefits for School Board Members**

The VSBA supports legislation that will allow local school board members to continue their health benefits program under guidelines for all employees as outlined by VRS retirement requirements to wit:

- Age 50 – 10 years service; and
- Age 55 – 5 years service.

Background and Legislative History: Adopted 11/07 (formerly Policy 1.27); Review Date 2028.

### **5.7 Fiscal Authority of School Boards**

Local appropriating bodies should allocate and appropriate, on an annual lump-sum basis, all public school funds each July for the succeeding fiscal year. The VSBA supports a legislative study to explore the subject of fiscal autonomy for elected local school boards

Background and Legislative History: Adopted 11/96; Amended 11/99 (formerly Policy 1.20);  
Review Date 2028



## **5.9 Right of School Boards to Implement Education Reforms**

The VSBA believes that all public schools should be freed from regulations impeding education reform. The power to operate, maintain and supervise public schools in Virginia is within the exclusive jurisdiction of local school boards and is granted to them by the Constitution and the Code of Virginia. Local school boards have the sole prerogatives to:

- Decide to create or not create best practices, magnet schools, vocational schools, charter schools and other innovative schools/programs;
- Evaluate their operation and effectiveness, de-certifying any which fail to meet the terms of their existence;
- Set certain educational standards and outcomes; and
- Determine attendance, employment, fiscal and other policies of these schools are the sole prerogatives of local school boards.

There should be no changes to the charter school law unless initiated by local school boards through the VSBA and there should be no appeal allowed to any entity, in accordance with existing charter school law (22.1-212.10), of the local school board decision to establish such schools/programs.

The VSBA will monitor all legislation affecting these innovative schools/programs as it is introduced to the General Assembly and will oppose any plan that would:

- Lead to segregation by race, socioeconomic class or disability;
- Divert state funding away from regular public schools;
- Offer waivers of certain state regulations to these schools, including, but not limited to, required testing, reporting and other requirements in the Standards of Accreditation, without offering the same waivers to regular public schools;
- Fail to guarantee equal access for all students;
- Vest final authority for establishing such schools/programs, regionally or locally, in any body other than the local school board; or
- Exempt such schools/programs from submitting an assessment/ evaluation plan with its application as one condition for approval.

The VSBA supports innovative efforts directed at improving all public schools and opposes all measures that would divert such comprehensive efforts to ensure the best education possible for each child in the Commonwealth.

Background and Legislative History: 11/98; Amended 11/01, 11/02 (formerly Resolution 4.38); Review Date: 2028.

## **7.1 Support for Private Education, Vouchers, and Tax Credits**

The VSBA believes that all public schools should provide a quality education for each student and that in meeting local educational needs, locally developed policies and program options which give parents the opportunity to select schools or programs for their children should be considered among a variety of possible educational strategies.

The VSBA opposes federal or state efforts to mandate school choice, including efforts to divert or condition funding from existing federal and state programs. The VSBA supports any plan allowing public, private or home-school students access to schools or school programs that assure the following:

- The plan does not foster racial, social, or economic segregation or segregation of children with disabilities;
- Financial and other administrative issues, such as transportation concerns, are addressed. The VSBA believes local school divisions should not be required or asked to assume the liabilities and burdens of transporting nonpublic school students;
- The plan is not part of a federal or state voucher or scholarship program to finance non-public education;
- Students are required to make at least a one-year commitment to a school or program of choice to afford stability of school management;
- Full state reimbursement is made to school divisions for each student who is admitted; and
- No state mandate is created and that decisions regarding access to public school by non-public school students remain prerogatives of the local school board.

Private and home schools have no direct accountability to taxpayers for their use of tax revenues because they are explicitly excluded from public accountability under both state and federal law. With vouchers and tuition tax credits, private and home schools would have an advantage in competition with public schools because they can be selective in admissions and can refuse to provide services which public schools by law must provide. Vouchers and tuition tax credits for private and home schools could result in fewer existing state and federal funds appropriated to support public school programs.

The VSBA opposes any federal or state voucher and tuition tax credit legislation and any legislation that would provide vouchers or tuition tax credits for elementary and secondary private and homeschooled school students. The VSBA also opposes measures requiring the transfer of local taxpayer funds to other jurisdictions or to private providers should a student choose to enroll in a virtual program outside of their home school division.

Background and Legislative History: Adopted 12/90 (formerly Policy 2.14); Adopted 10/81; Amended 10/83, 11/02, 11/03 (formerly Resolutions 4.5 and 4.6); Adopted 11/91; Amended 11/94, 11/96, 11/13, 11/14 (formerly Resolution 4.28); Review Date 2026.

### **9.13 Election of Board of Education Members**

The VSBA supports changing the method of selection of members of the State Board of Education from appointment by the Governor to election by local school board members, on a Congressional district basis, of one State Board member per Congressional district.

Background and Legislative History: Adopted 11/95; Amended 11/96 (formerly 1.18); Review Date 2024.

### **10.9 Guns at School-Related Functions**

Local school boards are held to act “in loco parentis” (in place of parents) by various courts. Students are often in attendance at various school functions, including but not limited to athletic events and school board meetings, hosted/approved by school boards. These functions are, at times, held in non-school building sites. The VSBA supports the authority of local school boards to prohibit guns at all school-related functions/events regardless of setting.

Background and Legislative History: Adopted 11/06 (formerly Resolution 4.54); Review Date 2029.



**Subject:** Resolution: Juneteenth **Item Number:** 14A

**Section:** Consent **Date:** May 28, 2024

**Senior Staff:** Ty Harris, Director of Diversity, Equity and Inclusion

**Prepared by:** Ty Harris, Director of Diversity, Equity and Inclusion

**Presenter(s):** Ty Harris, Director of Diversity, Equity and Inclusion

**Recommendation:**

That the School Board approve a resolution recognizing the 19th day of June of each year, also known as Juneteenth.

**Background Summary:**

Juneteenth is the oldest known commemoration of the end of slavery in the United States. It marks the day in 1865 that enslaved people in Galveston, Texas, the last of the former Confederate states to abolish slavery, finally heard that the Civil War had ended, and learned that the Emancipation Proclamation had made them free nearly two years earlier.

In 2020, Governor Ralph Northam, and other community members, announced that Juneteenth would be a permanent state holiday, making 2023 the fourth year for Juneteenth being an official state holiday.

Juneteenth National Independence Day is a U.S. federal holiday. It was signed into law by President Joe Biden on Thursday June 17, 2021.

**Source:**

[Juneteenth in Virginia in 2024 | Office Holidays](#)

**Budget Impact:**

N/A

**RESOLUTION**  
**Juneteenth**  
**June 2024**

**WHEREAS**, Juneteenth commemorates the day freedom was proclaimed to all enslaved people in the South by the Union General Gordon Granger, who arrived in Galveston, Texas, proclaiming the authority of the United States over Texas in the name of then President Andrew Johnson on June 19, 1865, more than two and half years after the signing of the Emancipation Proclamation by President Abraham Lincoln; and

**WHEREAS**, not caring so much to which day of freedom had come as to the fact it had come, the freed men and women referred to this day as “Juneteenth,” which provides the historical reference for Juneteenth National Freedom Day, also known as “Emancipation Day,” “Emancipation Celebration” and “Freedom Day” to commemorate the June 19, 1865, announcement of the abolition of slavery in the State of Texas, and in general the emancipation of enslaved African Americans throughout the Confederacy; and

**WHEREAS**, Americans of all ethnic backgrounds, creeds, cultures and religions share in a common love of and respect for freedom, as well as a determination to protect their right to freedom – the freedom to choose a life direction, manner of earning a livelihood and creating a community in which a free people live with dignity; and

**WHEREAS**, although remembering and celebrating Juneteenth promotes the unique lived experience, plight and persistence of African American, African, and Black peoples, it also provides an opportunity for those not of this demographic to seek knowledge and awareness, obtain skills necessary to interact and communicate in a global society, and to learn from the past to better serve all current and future generations;

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach observes Juneteenth and other months of cultural remembrance as the first step to acknowledging our core values and commitments to advance educational equity, cultural competency and accountability; and be it

**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 28th day of May, 2024

---

Kimberly A. Melnyk, School Board Chair

SEAL

---

Donald E. Robertson Jr., Superintendent

Attest:

---

Regina M. Toneatto, Clerk of the Board



**Subject:** Divisionwide Literacy Plan **Item Number:** 14B

**Section:** Consent **Date:** May 28, 2024

**Senior Staff:** Danielle E. Colucci, Chief Academic Officer

**Prepared by:** Danielle E. Colucci, Chief Academic Officer  
Lorena L. Kelly, Ph.D., Executive Director of Elementary Teaching and Learning

**Presenter(s):** Danielle E. Colucci, Chief Academic Officer

**Recommendation:**

That the school board approve the Division Literacy Plan as mandated by the Virginia Literacy Act (VLA).

**Background Summary:**

The Department of Teaching and Learning provided an overview of the Division Literacy Plan. The Virginia Department of Education (VDOE) has provided all school divisions in the Commonwealth of Virginia with a template to ensure compliance with the requirements of the Virginia Literacy Act. Divisions must not alter the template. Initial plans must be submitted to the VDOE by July 1, 2024.

**Source:**

[VDOE](#)

**Budget Impact:**

VBCPS will utilize Virginia All In funding to support the costs of implementation and will utilize local funding for any costs not able to be covered by the All In funding source. As a reminder, the newly adopted K-5 core textbook was fully funded through All In funds, and we have encumbered funding for estimated costs for supplemental and intervention materials to support additional purchases that might be necessary.



**Subject:** Elementary School Playground Equipment Upgrade **Item Number:** 14C

**Section:** Consent **Date:** May 28, 2024

**Senior Staff:** Jack Freeman, Chief Operations Officer, Department of School Division Services

**Prepared by:** Melisa A. Ingram, Executive Director, Facilities Services

**Presenter(s):** Melisa A. Ingram, Executive Director, Facilities Services

**Recommendation:**

That the School Board approve a motion authorizing the Superintendent to execute a contract in the amount of \$993,487.59 with Play & Park Structures for the replacement of elementary school playground equipment at the following schools:

North Landing Elementary School

Point O'View Elementary School

Landstown Elementary School

Indian Lakes Elementary School

Parkway Elementary School

**Background Summary:**

Contractor: Play & Park Structures

Contract Amount: \$993,487.59

Construction Budget: \$1,592,628

**Source:**

School Board Policy 3-90

**Budget Impact:**

CIP 1-022 Elementary School Playground Equipment Replacement



**Subject:** Bayside Middle School Foundation Repair- Phase I **Item Number:** 14D

**Section:** Consent **Date:** May 28, 2024

**Senior Staff:** Jack Freeman, Chief Operations Officer, Department of School Division Services

**Prepared by:** Melisa A. Ingram, Executive Director, Facilities Services

**Presenter(s):** Melisa A. Ingram, Executive Director, Facilities Services

**Recommendation:**

That the School Board approve a motion authorizing the Superintendent to execute a contract with Master Contractors of VA for the Bayside Middle School Foundation Repair- Phase I in the amount of \$568,100.

**Background Summary:**

Project Architect:	Woolpert Inc.
Contractor:	Master Contractors of VA
Contract Amount:	\$568,100
Construction Budget:	\$600,000
Number of Responsive Bidders:	2
Average Bi Amount:	\$580,514
High Bid:	\$592,926

**Source:**

School Board Policy 3-90

**Budget Impact:**

CIP 1-020 Renovations and Replacements- Various- Phase III





**Subject:** Personnel Report **Item Number:** 15A

**Section:** Action **Date:** May 28, 2024

**Senior Staff:** Mrs. Cheryl R. Woodhouse, Chief Human Resources Officer

**Prepared by:** Cheryl R. Woodhouse, Chief Human Resources Officer

**Presenter(s):** Donald E. Robertson Jr., Ph.D., Superintendent

**Recommendation:**

That the School Board approve the appointments and the acceptance of the resignations, retirements, and other employment actions as listed on the May 28, 2024, Personnel Report.

**Background Summary:**

List of appointments, resignations, and retirements for all personnel.

**Source:**

School Board Policy #4-11, Appointment

**Budget Impact:**

Appropriate funding and allocations

Personnel Report  
Virginia Beach City Public Schools  
May 28, 2024  
2023-2024

Scale	Class	Location	Effective	Employee Name	Position/Reason	College	Previous Employer
Assigned to Unified Salary Scale	Appointments - Elementary School	Arrowhead	5/15/2024	Genara F Gutierrez	Cafeteria Assistant, 4.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Birdneck	5/16/2024	Alisha L Baker	Baker/Cook	Not Applicable	VBCPS
Assigned to Unified Salary Scale	Appointments - Elementary School	Corporate Landing	5/15/2024	Karen May D Cabrera	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	New Castle	5/15/2024	Renato Q Baluyot	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Rosemont Forest	5/15/2024	Adrienne M Long	Cafeteria Assistant, 4.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Kempsville	5/28/2024	Shawn Lawrence	Custodian I	Not Applicable	St. Marys County Public School, MD
Assigned to Unified Salary Scale	Appointments - High School	Renaissance Academy	5/8/2024	Jessica R Branch-Tutt	School Office Associate II	Norfolk State University, VA	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Renaissance Academy	5/8/2024	Ines Gonzalez Moquete	Cafeteria Assistant, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Salem	5/15/2024	Nasrin Kian	Cafeteria Assistant, 4.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Department of Technology	5/15/2024	Kendra M Butler	Customer Support Technician I	Regent University, VA	Regent University, VA
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Food Services	5/8/2024	Autumn R Barrett	Baker/Cook	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Maintenance Services	5/15/2024	Jesse L Williams	HVAC Craftsman II	Not Applicable	Hobbs & Assoc., LLC, VA
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	5/8/2024	Chantia Creekmore	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Alanton	6/30/2024	Lee R Matthews	Special Education Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Bayside	6/30/2024	Kendall McIntosh	Special Education Assistant (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Bettie F. Williams	4/26/2024	Tracey A Wilson	Custodian I (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Bettie F. Williams	5/8/2024	Colin D Brown	General Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Birdneck	5/31/2024	Alexis Brown	Cafeteria Assistant, 5.5 Hours (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Brookwood	6/30/2024	Melinda M McQuown	Cafeteria Assistant, 5.0 Hours (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Brookwood	6/30/2024	Jennifer L Moran	Special Education Assistant (family)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Brookwood	6/30/2024	Brittney A Olson	Special Education Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Brookwood	6/30/2024	Laura E Tierney	Special Education Assistant (continuing education)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Holland	5/9/2024	Erlinda I Haley	Cafeteria Assistant, 4.5 Hours (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Indian Lakes	6/30/2024	Judy E Sullivan	Special Education Assistant (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Kempsville	5/17/2024	Alicia F Bobulinski	Special Education Assistant (job abandonment)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Lynnhaven	6/30/2024	Tanisha Pruitt	Security Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Malibu	6/30/2024	Ana I Aceves	General Assistant (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Malibu	6/30/2024	Janine J Hansen	Custodian I (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	New Castle	5/1/2024	Danielle Hodges	Custodian I (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	New Castle	6/30/2024	Charlene A Fisher	Clinic Assistant, .500 (continuing education)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Seatack	6/30/2024	Micaela R Hughes	School Nurse (family)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Shelton Park	5/31/2024	Michael A Lowry	Custodian I (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Tallwood	6/30/2024	Kathryn Arabie	Special Education Assistant (continuing education)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Thalia	5/16/2024	Todd M Lindsey	Custodian I (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	White Oaks	6/30/2024	Heidi B Ullrich	Library/Media Assistant (family)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Bayside	5/9/2024	Jena Cornell	Bookkeeper (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Old Donation School	6/30/2024	Michelle S Hinkel	School Nurse (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Kempsville	5/4/2024	Christopher J Arrington	Custodian III Head Night (death)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Landstown	5/30/2024	Elisa L Ocasio	Special Education Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Princess Anne	5/6/2024	Lorenzo J Vaughn	Cafeteria Assistant, 4.0 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Princess Anne	6/30/2024	Alexandra Franklin	Special Education Assistant (moved to public school system)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Tallwood	6/30/2024	Jennifer Robert-Toribio	Custodian I (family)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Department of Technology	5/14/2024	Andrea M Everhart	Customer Support Center Supervisor (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Department of Technology	5/31/2024	Keith B Bailey	Inventory Technician (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Maintenance Services	5/21/2024	David F Prescott	Building Manager (health)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	4/8/2024	Amanda Carter	Bus Driver (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	5/16/2024	Sharnese Carmon-Hoody	Bus Driver, 6.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	5/16/2024	Zuri Moore	Bus Driver, 6.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	5/17/2024	Holly M Laca	Bus Driver, 7.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	5/20/2024	Elizabeth S Domingue	Bus Driver, 6.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	5/31/2024	Annette Mahoney	Bus Driver, 7.5 Hours (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Middle School	Bayside	6/30/2024	Earlene Grant	Cafeteria Assistant, 5.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Middle School	Bayside	6/30/2024	Kimberly A Whitley	Clinic Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Middle School	Larkspur	6/30/2024	Gilda Filipowski	Cafeteria Assistant, 6.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - High School	Tallwood	7/31/2024	Timothy J Pellerin	Assistant Principal	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Programs for Exceptional Children	6/30/2024	Allison J Jackson	Occupational Therapist	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Transportation and Fleet Management Services	5/9/2024	Billy E Harrell	Bus Assistant, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Transportation and Fleet Management Services	6/30/2024	Carl R Taylor	Bus Driver, 7.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Other Employment Actions - Middle School	Corporate Landing	5/17/2024	Lindsay N Malachi	School Improvement Specialist (employee changed resignation date from 6/30/2024 to 5/17/2024)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Indian Lakes	5/8/2024	Melanie K O'Banion	Fourth Grade Teacher	Univ of Maryland Baltimore, MD	VBCPS
Assigned to Instructional Salary Scale	Resignations - Elementary School	Bettie F. Williams	6/30/2024	Erin B Davis	Fifth Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Birdneck	6/30/2024	Bryel S Weinlein	Fourth Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Fairfield	6/30/2024	Lindsey D Lough	Library Media Specialist (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Glenwood	6/30/2024	Nancy A Finney	Special Education Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Luxford	6/30/2024	Paulina A Gerges	Third Grade Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Point O'View	6/30/2024	Marlene E Johnson	Kindergarten Teacher (moved to public school system)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Seatack	6/30/2024	Michael Brenmark	Music/Vocal Teacher (moved to public school system)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Three Oaks	6/30/2024	Brian D Brennan	Special Education Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Windsor Woods	6/30/2024	Desiree M Cieslak	Special Education Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Windsor Woods	6/30/2024	Kay N David	Music/Vocal Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Bayside Sixth Grade Campus	6/30/2024	Joshua A Huff	Sixth Grade Teacher (continuing education)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Great Neck	6/30/2024	Jane B Sheffield	School Counselor (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Lynnhaven	6/30/2024	Samantha C Jones	Eighth Grade Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Old Donation School	5/9/2024	Jane K McClellan	School Counselor, .400 (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Bayside	5/6/2024	Christopher Felton	Graduation Coach (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Cox	5/10/2024	Jade W Bolling	Marketing Education Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Kempsville	6/30/2024	Anna K Harrington	Science Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Landstown	6/30/2024	Thomas J Siler	Technology Education Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Lynnhaven	6/30/2024	Stacy S Broudy	Special Education Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Thalia	8/30/2024	Sonja Y Nielsen	Second Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Middle School	Larkspur	6/30/2024	Charlotte R Beck	Teen Living Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Middle School	Larkspur	6/30/2024	Dana S Marchand	School Counselor	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - High School	Ocean Lakes	6/30/2024	Teresa Manwell	Social Studies Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - High School	Ocean Lakes	6/30/2024	Kathryn A Turner	Science Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Miscellaneous	Office of Student Support Services	6/30/2024	Laura F Baines	Behavior Intervention Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Other Employment Actions - Elementary School	Rosemont	5/6/2024	Aisha D Robinson	First Grade Teacher (employee rescinded resignation date of 06/30/2024)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Other Employment Actions - Middle School	Bayside	5/17/2024	Shari A Gomes	Eighth Grade Teacher (employee changed resignation date from 6/30/2024 to 5/17/2024)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Other Employment Actions - High School	Cox	5/20/2024	Kerstin R Devlin	Literacy Coach (employee rescinded retirement date of 06/30/2024)	Not Applicable	Not Applicable
Administrative	Appointments - High School	First Colonial	TBD	Melissa W Dishar	Coordinator Legal Academy	Western Governors University, UT	VBCPS

**Recommended for the 2023-2024 Virginia  
Beach Future Teacher Awards and Contracts**

The following promising teacher candidates have completed the Virginia Teachers for Tomorrow program and/or the Early Childhood Education Program, have been recommended by their HS principal, and expressed their intent to obtain a teaching degree and return to Virginia Beach City Public Schools (VBCPS) to teach. The School Board of the City of Virginia Beach hereby conditionally approves a probationary contract of employment for these candidates upon meeting the terms of VBCPS Future Teacher Contract Agreement.

<b><u>Description</u></b>	<b><u>Scale</u></b>	<b><u>Class</u></b>	<b><u>School</u></b>	<b><u>Student Name</u></b>
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Bayside High School	Angel Jacobs
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Bayside High School	Nevaeh Bell
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Bayside High School	Katelynn Catchot
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Bayside High School	Chi'saia Jennings
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Cox High School	Katherine Sager
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Cox High School	Rachel Fox
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Cox High School	William Slevin
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Green Run Collegiate	Hannah Rifenberry
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Green Run Collegiate	Sydney Carroll
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Green Run High School	Emoni Rhooms
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Green Run High School	Caiden Yaconis
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Green Run High School	Kendyl Mezler
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Kellam High School	Emily Benfield
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Kellam High School	Margaret Cary
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Kellam High School	Ivy Lopresti
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Kellam High School	Elizabeth Castano
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Kellam High School	Maiya Breaux
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Kellam High School	Riley McMichael
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Kempsville High School	Jaelah Lee
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Kempsville High School	Kelly Nelson
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Landstown High School	Hannah McCarthy
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Landstown High School	Reese Gwin
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Landstown High School	Finnegan Glomski
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Landstown High School	Ava Gau
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Landstown High School	Jaleesa Joseph
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Ocean Lakes High School	Julianna Lloyd
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Ocean Lakes High School	Bailey Pohl
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Ocean Lakes High School	Hailey Burns
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Princess Anne High School	Makenzie Short
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Princess Anne High School	Mary Grace Mathias
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Princess Anne High School	Olivia Dietz
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Salem High School	Aliyah Pitts
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Salem High School	Riley Sievers
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Tallwood High School	Sierra Lowe
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Tallwood High School	Jayden Crouch
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Tallwood High School	Hailey Patt
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Tallwood High School	Zahajah Boyd-McDowell
Teacher Candidate	Assigned to the Instructional Salary Scale	Other Employment Actions - Virginia Teachers for Tomorrow	Technical & Career Education Center	Emma Gwin



**Subject:** Federal Grant Applications **Item Number:** 15B

**Section:** Action **Date:** May 28, 2024

**Senior Staff:** Danielle E. Colucci, Chief Academic Officer

**Prepared by:** Lorena L. Kelly, Ph.D., Executive Director of Elementary Teaching and Learning

**Presenter(s):** Lorena L. Kelly, Ph.D., Executive Director of Elementary Teaching and Learning

**Recommendation:**

That the School Board approve the administrations intent to apply for the following federal grants for the 2024-2025 school year.

- Title I, Part A Improving the Academic Achievement of the Disadvantaged: Improving Basic Programs Operated by Local Educational Agencies (LEA)
- Title I, Part D Improving the Academic Achievement of the Disadvantaged: Prevention and Intervention Programs for Children and Youth Who are Neglected, Delinquent, or At Risk
- Title II, Part A Preparing, Training, and Recruiting High Quality Teachers and Principals: Teacher and Principal Training and Recruiting Fund
- Title III, Part A Language Instruction for English Learners and Immigrant Students
- Title IV, Part A Student Support and Academic Enrichment Grants

**Background Summary:**

Notification to the public has been accomplished through this announcement, through postings on the school division's Internet site, and through a media release from the Department of Communication and Community Engagement. Attached for additional information are the anticipated application amounts along with a summary of each federal grant program.

**Source:**

*Elementary and Secondary Education Act of 1965 (ESEA), as Amended by Every Student Succeeds Act of 2015 (ESSA), Public Law 114-95*

**Budget Impact:**

Each grant that is funded will provide revenues for additional resources for schools and the division.

## Federal Grant Applications

Name	Description	Anticipated Funding Level
Title I, Part A	Improving Basic Programs Operated by Local Educational Agencies (LEA)	\$17,633,295
Title I, Part D	Prevention and Intervention Programs for Children and Youth Who are Neglected, Delinquent or At-Risk	\$161,169
Title II, Part A	Supporting Effective Instruction	\$2,021,625
Title III, Part A	Language Instruction for English Learners and Immigrant Students	\$255,554
Title IV, Part A	Student Support and Academic Enrichment Grants	\$1,038,157
	<b>Total</b>	<b>\$21,109,802</b>

### **Title I, Part A – Improving the Academic Achievement of the Disadvantaged: Improving Basic Programs Operated by Local Educational Agencies (LEA)**

Title I, Part A, provides supplemental educational services for eligible public and private school students to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging State academic achievement standards and State academic assessments. Title I of ESEA provides financial assistance to support instructional programs in school divisions and schools with high percentages of low-income students to ensure that all children meet challenging content and achievement standards. Title I also authorizes federal grant programs that provide funds for services to neglected and delinquent and homeless students.

### **Title I, Part D – Improving the Academic Achievement of the Disadvantaged: Prevention and Intervention Programs for Children and Youth Who are Neglected, Delinquent, or At-Risk**

Title I, Part D, Subpart 2, provides financial assistance to locally operated correctional facilities for educational services to neglected and delinquent children and youth in locally operated correctional facilities and to other at-risk populations to prepare them for secondary school completion, training, employment, and further education.

### **Title II, Part A – Preparing, Training, and Recruiting High Quality Teachers and Principals: Supporting Effective Instruction for Both Public and Private Schools**

The purpose of Title II, Part A, is to: (1) increase student academic achievement through strategies such as improving teacher and principal quality, increasing the number of highly qualified teachers in the classroom and highly qualified principals and assistant principals in schools; and (2) hold local educational agencies and schools accountable for improvements in student academic achievement.

### **Title III, Part A – Language Instruction for Limited English Proficient and Immigrant Students**

The purpose of Title III, Part A, is to ensure that students who are English learners (ELs), including immigrant children and youth, develop English language proficiency and meet the same challenging State academic content and academic achievement standards that other children are expected to meet.

### **Title IV, Part A - Student Support and Academic Enrichment Grants**

The purpose of the Title IV, Part A, is to improve students' academic achievement by increasing the capacity of divisions to: (1) Provide all students access to a well-rounded education; (2) improve school conditions for learning; and (3) improve the use of technology in order to improve the academic achievement and digital access for all students.



Subject: Revised General Fees Schedule FY 2024/25 Item Number: 15C

Section: Action Date: May 28, 2024

Senior Staff: Crystal M. Pate

Prepared by: Crystal M. Pate, Chief Financial Officer

Presenter(s): Crystal M. Pate, Chief Financial Officer

**Recommendation:**

That the School Board approve the Revised FY 2024/25 General Fees Schedule (several revisions were required) including the rates for student fees for optional/ancillary services or activities.

**Background Summary:**

FY 2024/25 Student Fees

School divisions may charge student fees approved by their local school boards pursuant to the provisions of 8 VAC 20-720-80 *Student Fees and Charges*. The attached fee schedule lists the current and recommended rates for student fees that are subject to school board approval. Fee adjustments or new fees for the 2024-25 school year are shown in red.

**Source:**

- 8 VAC 20-720-80 *Student Fees and Charges*
- Code of Virginia § 22.1-5 *Regulations concerning admission of certain persons to schools; tuition charges*
- School Board Policy 3-22 *Tuition Fees*
- School Board Policy 5-69 *Fees/Materials/Deposits/Reimbursements*
- School Board Regulation 5-10.1 *Admission Requirements: General*
- School Board Regulation 5-10.3 *International Students*

**Budget Impact:**

Revenues from General Fees typically cover all costs.

# Virginia Beach City Public Schools

## General Fees Schedule

Fee/Assessment	Approved 2023-24 Rate(s)	Proposed 2024-25 Rate(s)
<b>Student Meal Prices</b>		
Paid Lunch - Elementary/Secondary	\$2.85	<b>\$2.95</b>
Reduced Lunch - Elementary/Secondary	\$0.40	\$0.40
Paid Breakfast - Elementary/Secondary	\$1.40	<b>\$1.50</b>
Reduced Breakfast - Elem./Secondary	\$0.30	\$0.30
A la Carte Items - Student	As needed—will not exceed 4% on any items	As needed—will not exceed 4% on any items
<b>Summer School Tuition/Programs</b>		
Level I - Summer School (full cost lunch)	Middle School = \$140.00 High School, semester = \$200.00 High School, year = \$300.00	Middle School = \$140.00 High School, semester = \$200.00 High School, year = \$300.00
Level II - Summer School (reduced cost lunch)	Middle School = \$70.00 High School, semester = \$100.00 High School, year = \$150.00	Middle School = \$70.00 High School, semester = \$100.00 High School, year = \$150.00
Level III - Summer School (free lunch)	Middle School = No charge High School, semester = \$40.00 High School, year = \$75.00	Middle School = No charge High School, semester = \$40.00 High School, year = \$75.00
Online Courses (Summer School)	\$300.00 (full cost meals) \$150.00 (reduced cost meals) \$75.00 (free meals)	\$300.00 (full cost meals) \$150.00 (reduced cost meals) \$75.00 (free meals)
Online HPE 10 – (Virginia Driver Education Traffic Safety)	\$335.00 (full cost meals) \$185.00 (reduced cost meals) \$110.00 (free meals)	<b>\$350.00 (full cost meals)</b> <b>\$200.00 (reduced cost meals)</b> <b>\$125.00 (free meals)</b>
HS/MS Band Summer Enrichment Program	\$110.00	\$110.00
HS/MS Strings Summer Enrichment Program	\$110.00	\$110.00
HS/MS Summer Vocal Music Camp Program	\$110.00	\$110.00
HS/MS Summer Theatre Camp Program (new to summer program)	\$110.00	\$110.00
Algebra Prep Program (Summer School)	\$140.00	\$140.00
Getting to Know Pre-Algebra (Summer School)	No Fee	No Fee



# Virginia Beach City Public Schools

## General Fees Schedule

Fee/Assessment	Approved 2023-24 Rate(s)	Proposed 2024-25 Rate(s)
<b>Evening Credit Program Tuition (Renaissance Academy)</b>		
Evening Credit Program Tuition	\$300.00 per session (up to 3 one-credit courses) \$200.00 per session (up to 6 one-half credit courses) \$150.00 per credit recovery course	Evening Program is no longer offered at Renaissance Academy
Evening Credit Program Tuition - Reduced Lunch	\$150.00 per session (up to 3 one-credit courses) \$100.00 per session (up to 6 one-half credit courses) \$75.00 per credit recovery course	Evening Program is no longer offered at Renaissance Academy
Evening Credit Program Tuition – Free Lunch	\$75.00 per session (up to 3 one-credit courses) \$40.00 per session (up to 6 one-half credit courses) \$37.50 per credit recovery course	Evening Program is no longer offered at Renaissance Academy
<b>Driver Education Program Fees</b>		
Behind the Wheel (School Year)	\$210.00	\$210.00
Behind the Wheel (Summer School)	\$210.00	\$210.00
<b>Student Transcript Fees</b>		
Current Students - Transcript Requests	\$2.00 (only if mailed)	\$2.00 (only if mailed)
Former Students - Transcript Requests	\$5.00	\$5.00
<b>Student Parking Fees</b>		
General Parking Fees	\$45.00	\$45.00
ATC and Vo-Tech Parking Fee (\$10.00 discount at home school)	\$10.00	\$10.00
Parking Fines	\$25.00	\$25.00
<b>Course Fees (Materials and Other Fees)</b>		
<b>Adult Learning Center - Adult Basic Education Courses</b>		
Registration Fee - VB Residents	\$30.00	\$30.00
Tuition - Nonresidents	Day Class - \$40 per month Evening Class - \$30 per month	Day Class - \$40 per month Evening Class - \$30 per month
Placement Evaluation Fee	\$0.00 per person	\$0.00 per person
<b>Adult Learning Center - Community Education Courses</b>		
Tuition, texts, and materials	\$23.00 - \$3,000.00	\$23.00 - \$3,000.00
Nonresident surcharge	\$12.00 per course	\$12.00 per course
Processing fee (for transfers/withdrawals)	\$15.00	\$15.00
PN I-II Adult Student Licensed Practical Nursing Program	\$2,600	\$2,750
PN3 New Adult Licensed Practical Nursing (LPN) Program	4,610	\$4,730
PN3 Adult Student Licensed Practical Nursing (LPN) Program	\$6,525.00	\$6,985.00



# Virginia Beach City Public Schools

## General Fees Schedule

Fee/Assessment	Approved 2023-24 Rate(s)	Proposed 2024-25 Rate(s)
<b>Adult Learning Center – English Language Acquisition Program (ELA)</b>		
Registration Fee – Va. Beach Residents	\$50.00	\$50.00
Tuition – Non-Residents	\$100.00	\$100.00
ESL Textbooks	\$50.00 - \$120.00	\$50.00 - \$120.00
<b>Advanced Technology Center Courses</b>		
Engineering Technology	\$15.00	\$15.00
Digital Design	\$20.00	\$20.00
TCE Career Pathway Summer Enrichment Camps (new for FY 2016/17)	\$125.00	\$125.00
<b>Business and Information Technology Courses</b>		
Computer Courses	\$4.00 - \$10.00	\$4.00 - \$10.00
<b>Family &amp; Consumer Sciences</b>		
Intro to Culinary Arts (HS)	\$15.00 - \$25.00 Year Long	\$15.00 - \$25.00 Year Long
Intro to Hospitality & Catering (HS)	\$15.00 - \$25.00 Year Long	\$15.00 - \$25.00 Year Long
Independent Living (HS)	\$10.00	\$10.00
Parenting & Early Learning Careers (HS)	\$6.00 - \$10.00	\$6.00 - \$10.00
Introduction to Design I (HS)	\$20.00	\$20.00
Introduction to Design II (HS)	\$20.00	\$20.00
Teen Living 6, 7, 8 (MS)	\$12.00 - \$20.00	\$12.00 - \$20.00
<b>Substance Abuse Intervention Program (SAIP)</b>		
SAIP Drug Assessment Requirement	\$35.00 – \$65.00	\$35.00 - \$65.00
<b>Technology Education Courses</b>		
Photography & Communications Technology	\$10.00 - \$15.00	\$10.00 - \$15.00
Electronic Systems	\$10.00 - \$15.00	\$10.00 - \$15.00
Construction Production	\$10.00 - \$15.00	\$10.00 - \$15.00
Power & Transportation Technology	\$10.00 - \$15.00	\$10.00 - \$15.00
CAD Technical Drawing	\$5.00	\$5.00
Technology Education 6, 7, 8 (MS)	\$5.00 - \$15.00	\$5.00 - \$15.00

# Virginia Beach City Public Schools

## General Fees Schedule

Fee/Assessment	Approved 2023 -24 Rate(s)	Proposed 2024-25 Rate(s)
<b>Technical and Career Education Center Courses</b>		
Practical Nursing I and II (LPN High School)	\$820.00	\$995.00
Cosmetology (tool kits)	\$294.00	\$300.00
Electronics I (lab pack fee)	\$25.00	\$25.00
Electronics II (lab pack fee)	\$30.00	\$30.00
Pharmacy Technician	(Externship Registration - \$20.00 Background check - \$27.00) \$47.00	No fees required for SY 24-25
Post-grad Program Completer Fee	\$250.00 per semester	\$250.00 per semester
<b>Middle and High School Summer Programs</b>		
<b>Summer Camps/Programs</b>		
Beginning Summer Band & Orchestra (MS Guide Only)	\$110.00	\$110.00
Intermediate Summer Band & Orchestra (MS Guide Only)	\$110.00	\$110.00
Career Pathway Summer Enrichment Camps	\$125.00	\$125.00
Cyber Security Summer Camp (ATC)	\$125.00	\$125.00
<b>Nonresident Student Tuition</b>		
VBCPS Full Time Employees: Elementary Level (ADM eligible, no transportation)	\$0.00	\$0.00
VBCPS Full Time Employees: Secondary Level (ADM eligible, no transportation)	\$0.00	\$0.00
Other: Elementary Level (ADM eligible, no transportation)	\$5,400.00	\$5,800.00
Other: Secondary Level (ADM eligible, no transportation)	\$5,200.00	\$5,500.00
F-1 Student Tuition (Unsubscribed, Not ADM eligible)	\$14,700.00	\$15,400.00



**Subject:** Budget Transfers **Item Number:** 15E

**Section:** Action **Date:** May 28, 2024

**Senior Staff:** Crystal M. Pate, Chief Financial Officer

**Prepared by:** Crystal M. Pate, Chief Financial Officer

**Presenter(s):** Crystal M. Pate, Chief Financial Officer

**Recommendation:**

That the School Board approve the budget transfers.

**Background Summary:**

The School Board must approve budget transfers that exceed the Superintendent's dollar threshold of \$250,000.

**Source:**

Virginia Code Sections 22.1-115 and 22.1-89, Board Policy 3-10, and Board Regulation 3-10.1.

**Budget Impact:**

No net increase or decrease to the overall School Operating budget.

DATE: May 28, 2024



This is to request the following budget transfers:

		Cost						
	Fund	Center	Cost Center Name	Object Code Name	Amount From	Amount To		
1	115	8110	Special Ed Classroom	Teacher ES	\$ 413,800			
		8157	Special Ed Support	Admin Personnel Instructional-Coordinators/Specialists		\$ 261,800		
		8157	Special Ed Support	VRS Hybrid Defined Blended Benefit		\$ 85,538		
		8157	Special Ed Support	VRS Basic Group Life Insurance		\$ 5,195		
		8157	Special Ed Support	Health Insurance		\$ 61,267		
2	213	8702	Food Services	Replace Machinery/Equip, Furn & Fixture	\$ 550,000			
		8702	Food Services	New Machinery/Equip & Furn/Fixture	\$ 1,400,000			
		8702	Food Services	Other Purchased Services		\$ 1,950,000		
3	115	8104	Elementary Classroom	Teacher ES	\$ 295,700			
		8114	Gifted Classroom	Health Insurance		\$ 295,700		
4	115	8406	Custodial Services	Custodians	\$ 648,954			
		8304	Vehicle Operations	Bus Drivers		\$ 298,730		
		8304	Vehicle Operations	Health Insurance		\$ 303,305		
		8304	Vehicle Operations	VRS Hybrid Defined Blended Benefit		\$ 46,919		
5	115	8175	Office of the Principal - Elementary	Technical Personnel	\$ 233,033			
		8108	High Classroom	Teacher HS	\$ 400,000			
		8145	Teaching and Learning	Health Insurance		\$ 633,033		
6	115	8252	Psychological Services	Psychologists or Audiologists or Therapists	\$ 223,710.00			
	202	8104	Elementary Classroom	Instructional Supplies	\$ 43,461.00			
	202	8106	Middle Classroom	Instructional Supplies	\$ 42,943.00			
	202	8108	High Classroom	Instructional Supplies	\$ 39,678.00			
	202	8110	Special Ed Classroom	Instructional Supplies	\$ 59,360.00			
	202	8112	Tech and Career Ed Classroom	Instructional Supplies	\$ 31,897.00			
	202	8114	Gifted Classroom	Instructional Supplies	\$ 17,624.00			
	202	8116	Alternative Education Classroom	Instructional Supplies	\$ 88,525.00			
	202	8163	Alternative Ed Support	Travel/Professional Development Travel	\$ 63.00			
	202	8163	Alternative Ed Support	Office Supplies	\$ 392.00			
	202	8165	Library Media Support	Library Books and Supplies	\$ 68,748.00			
	202	8175	Office of the Principal - Elementary	Travel/Professional Development Travel	\$ 6,061.00			
	202	8175	Office of the Principal - Elementary	Office Supplies	\$ 72,271.00			
	202	8177	Office of the Principal - Middle	Travel/Professional Development Travel	\$ 11,592.00			
	202	8177	Office of the Principal - Middle	Office Supplies	\$ 49,096.00			
	202	8179	Office of the Principal - High	Travel/Professional Development Travel	\$ 328.00			
	202	8179	Office of the Principal - High	Office Supplies	\$ 49,708.00			
	202	8181	Office of the Principal - Tech and Career Ed	Travel/Professional Development Travel	\$ 6,679.00			
	202	8181	Office of the Principal - Tech and Career Ed	Office Supplies	\$ 8,305.00			
	202	8190	Instructional Technology Support	Technology Supplies	\$ 37,545.00			
	115	8104	Elementary Classroom	Teacher ES	\$ 1,365,724.00			
	202	8145	Teaching and Learning	Tms From General Fund	\$ 634,276			
	115	8404	Facilities and Maintenance Services	Electrical Services		\$ 2,223,710		
	115	8145	Teaching and Learning	Tms From General Fund		\$ 634,276		

Total amount: \$ 6,799,473 \$ 6,799,473

*Crystal M. Pate*

Crystal Pate, Chief Financial Officer

*5-10-2024*

Date

*Donald E. Robertson Jr.*

Donald E. Robertson Jr., Ph.D., Superintendent

*5/14/24*

Date

**Purpose of budget transfer requests:** To increase the budget for salaries and benefits, cover general labor costs needed to accommodate the installation of scratch cooking initiative equipment, and to cover an increase in utilities cost.



Subject: Closed Session Item Number: 17

Section: Closed Session Date: May 28, 2024

Senior Staff: N/A

Prepared by: Kamala H. Lannetti, School Board Attorney

Presenter(s): Kamala H. Lannetti, School Board Attorney

**Recommendation:**

That the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph, 1, 2, 7, and 8 as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.
2. Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution of higher education in the Commonwealth or any state school system. However, any such student, legal counsel and, if the student is a minor, the student's parents or legal guardians shall be permitted to be present during the taking of testimony or presentation of evidence at a closed meeting, if such student, parents, or guardians so request in writing and such request is submitted to the presiding officer of the appropriate board.
7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. Superintendent's contract and/or evaluation.
- B. Status of student related cases.
- C. Old Donation School 2024-25 options discussion with legal counsel.
- D. Status of pending litigation or administrative cases.
- E. Consultation with legal counsel regarding probable litigation and pending litigation matters.

**Background Summary:**

N/A

**Source:**

Code of Virginia §2.2-3711, as amended

**Budget Impact:**

N/A

## **Decorum and Order-School Board Meetings 1-48**

School Board of the City of Virginia Beach  
Bylaw 1-48

### **SCHOOL BOARD BYLAWS**

#### **Decorum and Order-School Board Meetings**

##### **A. Purpose of decorum and order during meetings**

The School Board determines that decorum and order are necessary during School Board Meetings. The purposes for maintaining decorum and order are:

1. to ensure that the affairs of the School Board and School Board Committees may be conducted in an open, safe and orderly manner during meetings;
2. that all persons signed up to address the School Board during public comment sections of meetings have the opportunity to do so in an orderly and respectful manner and without being interrupted;
3. that persons in attendance may observe and hear the proceedings of the School Board without distraction and interruption;
4. that students and other young audience members who attend or watch such meetings are not subject to inappropriate language or conduct;
5. that School Board Members and School Division employees or other agents can transact the business of the School Board and the School Division with minimal disruption.

##### **B. Limitations on addressing the School Board**

Persons addressing the School Board during public comment sections of the meeting shall:

1. Limit their comments to matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division.
2. Refrain from obscenity, vulgarity, profanity, and comments or actions with the intent to incite violence or other breach of peace.
3. Comply with the time limits and other rules for public comment set forth in the agenda or Bylaws.
4. During special meetings or public hearings, the School Board may set different rules or time limits for public comments.

##### **C. Other expressive activities during meetings**

1. Public comments during meetings limited to matters relevant to public education and the business of the School Board

At regular School Board Meetings, the School Board accepts public comment during designated sections of the Meeting Agenda. The public comment sections of School Board Meetings are limited public forums for the sole purpose of accepting comments from members of the public relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division. The

School Board does not accept other forms of public comment during Meetings or at those times immediately preceding or following a Meeting.

2. Expressive activities during meetings

To maintain decorum and order and conduct the business of the School Board and the School Division during meetings, expressive activities by members of the public in meetings will be limited or prohibited. On any day that a meeting is scheduled to take place, the School Board prohibits certain expressive activity, including but not limited to the following, expressive activities:

- Petitioning, demonstrating, picketing, pamphlet distribution, conducting polls, or solicitation in the Building where the Meeting is taking place
- Displaying or using signs, posters or other items brought into the meeting room that block the view of persons in or observing the meeting or create a safety concern. Possession of such items while in the meeting location will not be prohibited.
- Use of noise making devices
- Use of excessive cheering, booing, clapping, or similar activity that disrupts the meeting, as determined by the Chair or designee.
- Calling out or making comments when not called to address the School Board
- Intimidation, harassment or threats to persons in the meeting or who are entering or departing the meeting or the location of the meeting
- Instigating or attempting to instigate confrontations or other conduct for the purpose of disrupting the meeting
- Other conduct that violates decorum and order as determined by the Chair or designee

3. School Administration Building or other locations for meetings are not open public forums for public expression

The School Administration Building (or another building or location where a meeting is scheduled to take place) its grounds and reserved parking spaces are not open for expressive activities unless a facility use request or application has been approved by the Superintendent or designees. The Superintendent or designees are authorized to designate areas of the School Administration Building (or other building or location for a meeting), the grounds and parking lots that may be considered for facility use request or application. The Superintendent or designee are authorized to develop and implement regulations and/or procedures related to such facility use requests or applications.

**D. Other methods of communicating with the School Board**

The School Board encourages citizens and other interested parties to communicate with the School Board regarding matters related to public education. Due to the limited time scheduled to conduct business and the need to follow approved agenda items, School Board meetings may not be conducive for all forms of communication to the School Board. Persons seeking to communicate with the School Board may contact School Board Members through other methods of communication, including [SchoolBoard@VBCPSBoard.com](mailto:SchoolBoard@VBCPSBoard.com) or email individual School Board Members in addition to those provided at School Board meetings.

This Bylaw does not preclude persons addressing the School Board from delivering the School Board or its Clerk written materials including reports, statements, exhibits, letters, or signed petitions prior to or after a Meeting. While public speakers are addressing the School Board, they may not approach the School Board to hand out



items but will instead be directed to leave items with the Clerk or designee for the School Board to consider after the Meeting.

This Bylaw does not preclude persons called to address the School Board during public comment sections from using a chart, graph or other item during their public comments so long as that item does not interfere with the School Board and other persons observing the Meeting from hearing or seeing the speaker and the item does not create a safety issue or otherwise violate the decorum and order rules. Furthermore, nothing herein shall be interpreted to prohibit members of the public from communicating with the School Board or the School Administration on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division at times other than meetings.

- E.** The Chair with the assistance of the Superintendent or their designees shall preserve decorum and order in the room where the Meeting is taking place and shall decide all questions of decorum and order during the Meeting. School Board Members may vote to overrule the Chair's or designee's decision at the time that the Chair or designee makes the decision. The Chair or designee is authorized to work with the Superintendent, designees, law enforcement and authorized agents to maintain order and decorum prior to the start of, during and immediately after any Meeting.
- F.** The School Administration, law enforcement and authorized agents will have responsibility for maintaining decorum and order outside of the Meeting room and outside of a building where a meeting will be or is taking place.
- G.** No person attending a meeting of the School Board, in any capacity, shall use, or allow to sound, any device in a manner that disrupts the conduct of business within the room in which the School Board or a Committee thereof is meeting. Notice of this restriction shall be posted outside of School Board Meeting Room and on the agenda for any School Board meeting.
- H.** At the request of the Chair or Superintendent or their designees, a city police officer or other law enforcement officer shall act as sergeant-at-arms at all School Board meetings.