

**DOCUMENT 00 11 13**  
**CALL FOR BIDS**

Special School District No. 1  
Official Publication No. **24-2425**  
**FY24 – Royalston Warehouse Low Voltage Improvements**

**Bids Due: 2:00 PM, CST, June 27<sup>th</sup>, 2024**  
**Bid Opening: 3:00 PM, CST, June 27<sup>th</sup>, 2024**

To furnish all labor, materials, equipment, and incidentals to complete all work for the FY24 – Royalston Warehouse Low Voltage Improvement project, in accordance with Drawings and Specifications prepared by True North Consulting Group.

A complete set of Contract Documents will be available Friday, May 31<sup>st</sup>, 2024 by the end of day.

Procurement of Documents is as follows: You may view and order documents for this project by going online to Quest CDN Website and reference #9156296. Electronic downloads are available by visiting [www.QuestCDN.com](http://www.QuestCDN.com). The cost for downloading a set of Contract Documents is \$22. Please contact QuestCDN.com at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in free membership registration, download and working with this digital project information.

In the left column under “Plan rooms”, select “Order from Plan Well”.

When the next page opens, skip the username section and in the left column under “Public Plan room”, select “Go”.

Once in the plan room, you may find the project and click on the project number link to the left.

Once in the project, select “Download Complete Set”, then “Instant Download”.

After Registration, select “Download Now”. You will be provided with a link to the files. Simply click it and save to your computer.

**You must complete the checkout process, or you will not be notified when Addenda are issued.**

**A mandatory pre-bid meeting for the FY24 – Royalston Warehouse Low Voltage Improvement project will be held Friday, June 14<sup>th</sup> at 10am. The meeting starts at 10:00 AM CST, at Door 5 at the Royalston Warehouse located at 415 Border Avenue, Minneapolis, MN 55405. All potential bidders are required to attend this meeting.** Prompt attendance is required, and no bidder will be permitted in the mandatory pre-bid meeting after the meeting has started. Allow adequate time to arrive at the warehouse, park, and enter the building prior to the meeting time. Additional visits to the site can be made by appointment only following the pre-bid meeting.

Bids will be received via email at [rfx@mpls.k12.mn.us](mailto:rfx@mpls.k12.mn.us) **AND** [mauricio.ochoa@mpls.k12.mn.us](mailto:mauricio.ochoa@mpls.k12.mn.us) until the date and time specified above. There will be a virtual bid opening at the date and time specified above. If you would like to be included for the virtual bid opening, please email [mauricio.ochoa@mpls.k12.mn.us](mailto:mauricio.ochoa@mpls.k12.mn.us) and you will be sent a link to the virtual bid opening.

Bids must be accompanied by a bid deposit of 2% of the total amount bid in the form of a certified check or bidder’s corporate surety bond made payable to Special School District No. 1. Include a PDF copy of the certified check or bidder’s corporate bond when you email your Bid Form.

Special School District No. 1 reserves the right to award this bid in part or in whole to a single supplier or to reject any or all bids if it is in the best interest of the School District to do so. Bids must be typewritten or handwritten and include handwritten signature in ink.

For more information, please contact MPS Procurement Department at [rfx@mpls.k12.mn.us](mailto:rfx@mpls.k12.mn.us) or 612-668-0465. Special School District No. 1 is an Equal Opportunity School District.