



Moody High School  
2024-2025  
On-line Registration

Dear Parents and Guardians,

Welcome to the 2024-2025 school year! Please continue to pardon our progress as we figure out construction and thank you for being flexible with us as it will continue to change throughout the years. For MHS registration for the 2024-2025 school year, all snap codes for each student were sent on May 15, 2024. Please check your email for the snap code, but if you cannot find it, email [Christopher.Walters@sccboe.org](mailto:Christopher.Walters@sccboe.org) to request the snap code.

1. Just like the last several summers, we will continue registration on-line through Power School. You received your “snap code” earlier through email.
  - a. PLEASE CHECK YOUR JUNK/SPAM FOLDERS FOR THIS INFORMATION!
  - b. Link for enrollment website: <https://www.sccboe.org/Page/141>
  
2. **Two proofs of residence AND a mortgage/lease agreement** must be uploaded INTO POWER SCHOOL to complete the registration process. Your student **CANNOT** enroll without these proofs of residence. **DO NOT HIT COMPLETE UNTIL THEY ARE UPLOADED BECAUSE YOU CANNOT GO BACK IN AND ATTACH.** If you do not have a scan app, you can take a picture with your phone and add them.
  - a. ACCEPTABLE proofs of residence are specified as:
    - i. Copy of lease or mortgage agreement in parent or guardian’s name.
    - ii. Copy of current utility bills in a parent or guardian’s name (power, gas, water, internet, etc – bill must prove you have an established residency there). Disconnect notices are not acceptable.
    - iii. Property tax notice
    - iv. Voter registration card
  - b. These ARE NOT ACCEPTABLE:
    - i. Bill sent to the address (such as credit card, medical, cell phone, etc)
  - c. All registration documents should be submitted online through PowerSchool Enrollment.
  - d. Questions about registration should be emailed to [MHSregistration@sccboe.org](mailto:MHSregistration@sccboe.org).
    - i. Do NOT send registration documents to this email, but instead upload them to PowerSchool.

3. It is critical for you to make sure you enter the following items correctly as this program merges with Blackboard for all phone calls, text messages, and emails from teachers and MHS. There were numerous issues this school year because the parent did not list the correct email address. Please verify it is correct.
  - a. Parent email (make sure to include the one you check most frequently)
  - b. Parent cell phone (not the work phone)
  - c. Student cell phone (will be used similar to Remind texting app by teachers)
  
4. Donations – Picking parking spots and lockers
  - a. Due to construction, there will be approximately 320 parking spots on campus.
    - i. 156 behind the school (gravel), 100 in the softball lot (paved), and 60 in the football fieldhouse lot (paved and will be striped in summer 2024).
    - ii. Whenever these are sold out, no more parking will be sold.
  - b. A minimum donation of \$25 will allow students the opportunity to pick parking and lockers early.
    - i. All donations will be used to purchase cleaning supplies, copies, and improve facilities.
  - c. **If you pay for the donation, parking, and/or lockers AND complete registration PRIOR TO THE REGISTRATION DATES, you will be eligible to come to MHS to pick parking and lockers.**
    - i. Parking
      1. Parking is \$25.
    - ii. Lockers
      1. Lockers are \$15.
  - d. Payment options:
    - i. On-line payments are now at School Shares at <https://www.myschoolshares.com/>.
      1. Link to using School Shares: [School Shares \(sccboe.org\)](https://www.sccboe.org).
    - ii. Credit Card (MHS will be open on Tuesdays all summer)
    - iii. Check (delivered to MHS)
    - iv. Cash (delivered to MHS)
  
5. Parking Passes and Lockers
  - a. This year, picking parking passes and lockers will be in-person as opposed to the online sign-up.
  - b. When coming to pick parking on the specified dates, students should have the following items in hand and completely filled out:
    - i. A current driver's license (NOT PERMIT)
    - ii. A copy of the proof of insurance
      1. Proof of insurance must be for current year
    - iii. Student driver parking form (completely filled out)
    - iv. Drug testing consent form (required by SCCBOE)
    - v. Proof enrollment process is complete (email)

6. Registration Dates and Times (in MHS lobby)
  - a. Completed all registration, all required forms complete, AND PREPAID (including donation of \$25)
    - i. Wednesday, JUNE 26, 2024
      1. 12th grade – 8:00 am to 10:00 am
      2. 9<sup>th</sup> - 11th grade – 10:00 am to 12:00 pm
      3. Online registration and prepaid fees (donation, parking, and /or locker) completed PRIOR TO JUNE 24.
        - a. Registration and walk up payments will not be accepted on this date.
    - ii. Tuesday, JULY 16, 2024
      1. 9<sup>th</sup> – 12<sup>th</sup> grade – 8:00 am to 12:00 pm
      2. Online registration and prepaid fees (donation, parking, and /or locker) completed PRIOR TO JULY 15.
        - a. Registration and walk up payments will not be accepted on this date.
  - b. Completed registration BUT NOT prepaid
    - i. Tuesday, JULY 30, 2024
      1. Everyone (9th to 12th grades) – 2:00 pm to 4:00 pm
  - c. Not completed registration process - You must still complete registration in Power School (including uploading documents)
    - i. Wednesday, July 31, 2024
      1. Everyone (9th to 12th grades) – 9:00 am to 2:00 pm
7. Student Schedules
  - a. If you have completed the online registration process (received an email stating that your student enrollment process is complete), student schedules will be sent home digitally.
  - b. The schedules will be sent to the PRIMARY PARENT EMAIL ADDRESS LISTED and the STUDENT SCCBOE EMAIL Address in PowerSchool on Wednesday, July 31, 2024, at 6:00 pm.
  - c. Student schedules **WILL ONLY BE SENT TO STUDENTS THAT HAVE COMPLETED THE ENROLLMENT PROCESS!**
8. Senior Information
  - a. Herff-Jones will be at the school for payments and questions at the beginning of the year.
  - b. More information on the time and date will be released later in the summer.

