

**SAU #2 BOARD MEETING**  
**Humiston Building – Conference Room**  
**103 Main Street, Meredith NH**  
**May 28, 2024 @ 6:00 PM**

**MINUTES**

I. CALL MEETING TO ORDER  
Chair Billings called the meeting to order at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. RECORD ROLL

**Members Present:**

Mark Billings, Chair  
Duncan Porter-Zuckerman, Vice-Chair  
Stephen Heath  
Charley Hanson  
Sandra Coleman  
Jesse Farris  
Stephen Felton  
Edward Twaddell  
Nancy Starmer  
Siobhán Connelly

**Administrators Present:**

Mary Moriarty, Superintendent of Schools  
Ashley Dolloff, Business Administrator

**Members Absent:**

Jennifer Foote, Secretary (with notice)  
Jim Locke (with notice)

**Others Present:**

None

IV. PUBLIC COMMENT – *Opened at 6:00 p.m.*

V. REORGANIZATION OF THE SAU #2 BOARD

**A. Chair**

Mr. Porter-Zuckerman moved, seconded by Mr. Hanson, to elect Mark Billings as Chair of the SAU #2 Board.

The motion carried 10-0.

**B. Vice-Chair**

Mr. Hanson moved, seconded by Mrs. Satmer, to elect Duncan Porter-Zuckerman as the Vice-Chair of the SAU #2 Board.

The motion carried 10-0.

**C. Secretary**

Mr. Heath moved, seconded by Mr. Porter-Zuckerman, to elect Jennifer Foote as the Secretary of the SAU #2 Board.

The motion carried 10-0.

VI. MINUTES

**A. Public Hearing and Board Meeting – December 13, 2023**

Mr. Hanson moved, seconded by Mr. Porter-Zuckerman, to approve the minutes of the Board Meeting of December 13, 2023.

The motion carried 6-0-2, with Mrs. Starmer and Mrs. Coleman abstaining.

VII. COMMUNICATIONS / CORRESPONDENCE

**A. Secretary of the SAU #2 Board**

None.

**B. Members of the SAU #2 Board**

None.

VIII. FINANCIAL REPORT

**A. Review of Financial Reports**

Mrs. Dolloff reviewed the SAU's financial report with the Board. The SAU Office is a multi-district joint venture between school districts. It is implied that the SAU does not accumulate significant financial resources and assets. Generally, the unassigned fund balance is used by the SAU Board to even out assessment impact and fund unanticipated expenses.

Over the last year, the SAU office's transition in staffing has had a significant impact on the SAU budget. For the 2023-2024 budget year, the SAU anticipates using approximately \$35,000 from fund balance as previously approved by the Board. Additionally, there have been recent staffing changes that may impact the 2024-2025 budget which may require the use of fund balance.

Discussion ensued. Mr. Billings asked why the revenue is down. Mrs. Dolloff explained that this is because of indirect costs, which is the money the SAU receives for administering grants.

IX. NEW BUSINESS

**A. Nominations**

Mrs. Coleman moved, seconded by Mr. Porter-Zuckerman, to approve the nominations as presented.

The motion carried 10-0.

X. ADDITIONAL BUSINESS

**A. Members of the SAU #2 Board**

None.

**B. Members of the Administration**

None.

XI. PUBLIC COMMENT – *Closed at 6:31 p.m.*

XII. ANNOUNCEMENTS

**A. Tuesday, June 4, 2024**

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:30 p.m.**
- School Board Meeting – **6:00 p.m.**

**B. Tuesday, June 11, 2024**

Inter-Lakes School Board @ Humiston Building – Conference Room

- Regular School Board Meeting – **6:00 p.m.**

XIII. NON-PUBLIC SESSION

**RSA 91-A:3 II(a)** – Includes matters related to the dismissal, promotion, or compensation of any public employee or the disciplining of such employee.

**RSA 91-A:3 II(b)** – Includes matters related to the hiring of any person as a public employee.

**RSA 91-A:3 II(c)** – Includes matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this Board, unless such a person requests an open meeting.

**A. Nonpublic Session**

Mr. Hanson moved, seconded by Mrs. Coleman, to move into Non-Public Session. Mr. Porter-Zuckerman called the roll.

YES: Mr. Billings, Mr. Porter-Zuckerman, Mr. Heath, Mr. Hanson, Mrs. Coleman, Mr. Farris, Mr. Felton, Mr. Twaddell, Mrs. Starmer, Ms. Connelly

NO: None.

The motion passed unanimously. The Board entered Nonpublic session at 6:32 p.m.

**B. Public Session**

Mr. Hanson moved, seconded by Ms. Connelly to return to Public Session. Mr. Porter-Zuckerman called the roll.

YES: Mr. Billings, Mr. Porter-Zuckerman, Mr. Heath, Mr. Hanson, Mrs. Coleman, Mr. Farris, Mr. Felton, Mr. Twaddell, Mrs. Starmer, Ms. Connelly

NO: None.

The motion passed unanimously.

XIII. ADJOURNMENT

Mr. Porter-Zuckerman moved, seconded by Ms. Connelly, to adjourn the meeting at 6:32 p.m.

The motion carried 10-0.

Respectfully Submitted,

Heather Bullimore  
Recording Secretary