

**SCHOOL ADMINISTRATIVE UNIT #2 BOARD MEETING**  
**SAU #2 Board Meeting**  
**Inter-Lakes Middle High School - Auditorium**  
**December 8, 2021 @ 6:00 PM**

**MINUTES**

**I. CALL TO ORDER**

Mr. Billings called the meeting to order at 6:00 p.m.

**II. RECORD ROLL**

**Members Present -  
Ashland:**

Mrs. Sandra Coleman, via  
Remote Access  
Mr. Stephen Felton, via  
Remote Access  
Ms. Jennifer Foote, via  
Remote Access  
Mr. Stephen Heath

**Members Absent with  
Notice:** Ms. Leigh Sharps

**Members Present -  
Inter-Lakes:**

Mr. Craig Baker, @ 6:08 p.m.  
Mr. Mark Billings, Chair  
Mr. Howard Cunningham  
Mr. Charles Hanson  
Ms. Lisa Merrill via Remote  
Access  
Ms. Nancy Starmer, via Remote  
Access  
Mr. Duncan Porter-Zuckerman

**Members Absent with  
Notice:** none

**Administrators  
Present:**

Mrs. Mary Moriarty, via  
Remote Access  
Ms. Patricia Temperino

**Others Present:**

Auditorium Technology  
Support Crew

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC INPUT**

None

**V. MINUTES**

Mr. Porter-Zuckerman moved, seconded by Mr. Hanson, to approve the minutes of the SAU #2 Board Meeting of November 18, 2021 as written.

The Board was duly polled by Mr. Porter-Zuckerman.

The motion carried 8-0-2. Mr. Felton and Ms. Starmer abstained.

**VI. COMMUNICATION / CORRESPONDENCE**

**A. Secretary of the SAU #2 Board** - None

**B. Members of the SAU #2 Board** – None

**VII. NEW BUSINESS**

**A. 2022-2023 Proposed Budget and Work Session**

Mrs. Moriarty reviewed the information included in the packet and additional materials handed out at the meeting with regards to the proposed budget. The additional materials

are included in the minutes. The proposal included a three year plan for salaries. Mr. Cunningham reminded the SAU Board that the current SAU Board cannot make future decisions for the future SAU Board. Discussion ensued.

Mr. Hanson moved, second by Mrs. Coleman, to move the SAU #2 Proposed Budget of \$1,506,673 to the Public Hearing on December 16, 2021 as presented.

The Board was duly polled by Mr. Porter-Zuckerman.

The motion carried unanimously.

## **B. Proposed Meeting Date**

Mr. Hanson moved, second by Ms. Merrill, to approve the SAU #2 Board meeting date for Tuesday, May 17, 2022 @ 6:00 p.m. with the location to be determined.

The Board was duly polled by Mr. Porter-Zuckerman

The motion carried unanimously.

## **VIII. ADDITIONAL BUSINESS**

**A. Members of the SAU #2 Board** - none

**B. Members of the Administration** – none

## **IX. PUBLIC INPUT**

None

## **X. ANNOUNCEMENTS**

### **A. Tuesday, December 14, 2021**

- Inter-Lakes School Board @ Inter-Lakes Middle/High School, Meredith - Auditorium  
Regular School Board Meeting – **6:00 p.m.**

### **B. Thursday, December 16, 2021**

- SAU #2 Board @ Ashland Elementary School - Cafeteria  
Budget Public Hearing and Board Meeting – **6:00 p.m.**
- Ashland Special School Board Meeting @ Ashland Elementary School – Cafeteria - **\*6:30 p.m.** \* *Immediately following the SAU #2 Board Meeting*

### **C. Tuesday, January 4, 2022**

- Ashland School Board @ Ashland Elementary School – Heffernan Media Center, Regular School Board Meeting – **6:00 p.m.**

## **XI. ADJOURNMENT**

Ms. Merrill moved, second by Mr. Baker to adjourn the meeting at 6:41 p.m.

Respectfully Submitted,

Patricia M. Temperino  
Secretary pro-tem

**Proposal SAU Salaries**

**Time Period:** 2022/2023; 2023/2024; 2024/2025

**COLA Stipend:** Average of available CPI 12 month percentage change data for Boston-Cambridge-Newton, MA-NH for the time period between May and October

Data Source - <https://www.bls.gov/charts/consumer-price-index/consumer-price-index-by-metro-area.htm>

2022/2023 - 3.83% - Average CPI for Boston-Cambridge-Newton, MA-NH from May to October (only reported for May, July, September); Stipend 3.83% of current base for administrator positions; Stipend 3.83% of current base for non-administrator positions

**Merit Stipend:** School Board determines if awarded to Superintendent. Superintendent determines if awarded to Assistant Superintendent, Director Student Services, Human Resource Director, and Superintendent Administrative Assistant. Assistant Superintendent determines if awarded to Business Office Staff; Assistant Superintendent and Human Resource Director determines if awarded to New Administrative Assistant.

| Summary SAU Salary Data        |                            |                            |                            |                            |                |            |            |                |       |       |
|--------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------|------------|------------|----------------|-------|-------|
| Position                       | Current Salary             | Base Salary                |                            |                            | COLA Stipend   |            |            | Merit Stipend  |       |       |
|                                |                            | 22/23                      | 23/24                      | 24/25                      | 22/23          | 23/24      | 24/25      | 22/23          | 23/24 | 24/25 |
| Superintendent                 | \$128,394                  | \$130,000                  | \$130,000                  | \$130,000                  | \$3,311        | TBD        | TBD        | \$1,000        |       |       |
| Assistant Superintendent       | \$126,876                  | \$129,000                  | \$129,000                  | \$129,000                  | \$2,735        | TBD        | TBD        | \$1,000        |       |       |
| Director Student Services      | \$103,938                  | \$107,919                  | \$107,919                  | \$107,919                  |                | TBD        | TBD        | \$1,000        |       |       |
| Human Resource Director        | \$75,423                   | \$81,563                   | \$87,703                   | \$93,843                   |                |            |            | \$1,000        |       |       |
| Admin. Assistant               | \$64,886                   | \$65,000                   | \$65,000                   | \$65,000                   | \$2,371        | TBD        | TBD        | \$500          |       |       |
| Business Office Staff          | \$52,998<br>(\$25.48/hour) | \$58,240<br>(\$28/hour)    | \$58,240<br>(\$28/hour)    | \$58,240<br>(\$28/hour)    |                | TBD        | TBD        | \$500          |       |       |
| Business Office Staff          | \$45,760<br>(\$22/hour)    | \$51,002<br>(\$24.52/hour) | \$51,002<br>(\$24.52/hour) | \$51,002<br>(\$24.52/hour) |                | TBD        | TBD        | \$500          |       |       |
| Business Office Staff          | \$49,816<br>(\$23.95/hour) | \$50,960<br>(\$24.50/hour) | \$50,960<br>(\$24.50/hour) | \$50,960<br>(\$24.50/hour) |                | TBD        | TBD        | \$500          |       |       |
| <b>NEW</b><br>Admin. Assistant |                            | \$44,720<br>(\$21.50/hour) | \$44,720<br>(\$21.50/hour) | \$44,720<br>(\$21.50/hour) |                | TBD        | TBD        |                |       |       |
| <b>Total</b>                   | <b>\$648,091</b>           | <b>\$718,404</b>           | <b>\$724,544</b>           | <b>\$730,684</b>           | <b>\$8,417</b> | <b>TBD</b> | <b>TBD</b> | <b>\$6,000</b> |       |       |

Total Salary Increase for 2022/2023 (minus fixed costs) = \$78,730; \$44,720 represents new position; \$27,199 adjustment to current base salaries; \$8,417 COLA stipends; and \$6,000 merit stipends.