



NOTICE OF THE ANNUAL MEETING

THE WOODSTOCK ACADEMY

BOARD OF TRUSTEES

Meeting date: Tuesday, August 22, 2017
Time: 7:30 p.m.
Location: SOUTH CAMPUS – Room SC 200 Student Center

Agenda

1. Call to Order
2. Community Participation (3/5 minutes/participant)
3. Student Council Report
4. Board and Foundation Term Recommendations (Attachment 1)
 - a. Term Renewal – Alumni Trustee
 - b. Term Appointment - President of Alumni Association as BOT Ex-Officio Member
 - c. Term Renewal - Slate of Officers for Board of Trustees for 2017-2018
 - d. Term Renewal – WA Foundation Directors
 - e. Term Renewal – WA Foundation Officers
5. Correspondence (Attachment 2)
6. Board Reports (Attachment 3)
 - a. Secretary's Report
 - i. Minutes of the Annual Meeting of August 23, 2016
 - ii. Minutes of the Regular Meeting of June 27, 2017
 - b. President's Report
 - i. Trustee/Staff Reception (Thursday, August 31, 2017)
 - ii. Retreat – September 19, 2017
 - iii. Grand Opening (September 30, 2017)
 - iv. Staff Emeritus (Attachment 4)
 - c. Committee Reports (Attachment 5)
 - i. Buildings and Grounds
 - ii. Executive Committee
 - iii. Finance Committee
 - iv. Nominating Committee
7. The Woodstock Academy Administration Reports
 - a. Associate Head Report
 - i. Beginning of School Year Report
 - b. Associate Head of Finance and Operations Report
 - i. 2017-2018 Budget Update
 - c. Associate Head of School for Advancement
 - i. Homecoming 2017
 - ii. Golf Tournament Update
 - iii. Grand Opening of South Campus (September 30, 2017)
 - d. Assistant Head of School for Enrollment
 - i. 2017-2018 Enrollment Report

Continued

- e. Headmaster Report
 - i. 2016-2017 Annual Report (Attachment 6)
 - ii. College Application Results (Attachment 7)
 - iii. Organizational Chart and Staffing Update (Attachment 8)
 - iv. Theory of Action (Attachment 9)
- 8. Other
- 9. Community Participation (3/5 minutes/participant)
- 10. Executive Session
 - a. Head of School's Review
- 11. Possible action
- 12. Adjournment

The Woodstock Academy shall prepare ALL students for a lifetime of learning by providing academic rigor, a safe environment, and a diversity of educational experiences which will foster a sense of respect for self and others, and will encourage active investment in family, school, community, and the world.

**THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
AGENDA ITEM INFORMATIONAL FORM**
Woodstock, Connecticut

ATTACHMENT 1

Board Meeting Date: August 22, 2017

Agenda Topic: Board and Foundation Term Recommendations

Summary of Issues: Term renewal recommendations

Background:

- a. Term renewal - BOT Alumni Trustee
- b. Term Appointment – President, Alumni Assoc. Ex-Officio BOT member
- c. Term renewal - BOT Slate of Officers
- d. Term renewal – WA Foundation Directors
- e. Term Renewal – WA Foundation Slate of Officers

Recommended Motions:

TERM RENEWAL - BOT ALUMNI TRUSTEE

MOTION: I move to renew the appointment(s) of Richard Canavan, as an Alumni Trustee, to a six-year term, which term ends in 2023.

TERM APPOINTMENT – PRESIDENT, ALUMNI ASSOC. EX-OFFICIO BOT MEMBER

MOTION: I move to appoint the President of the Alumni Association, Jeffrey Larrow, as an Ex-Officio member of The Woodstock Academy Board of Trustees for the 2017-18 year.

TERM RENEWAL - BOT SLATE OF OFFICERS

MOTION: I move to accept the slate of officers for The Board of Trustees for the 2017-2018 school year, as presented.

President	Christine Swenson
Vice-President	Edwin Higgins
Secretary	Philippa Paquette
Assistant Secretary	Barbara Child
Treasurer	David Teed
Assistant Treasurer	Paul Kelly

Vision of Woodstock Academy

Woodstock Academy is a student-centered school which emphasizes individual growth and development through student engagement in diverse instructional opportunities effectively managed by an empowered faculty, supported by a participating community, and characterized by the highest global values of a rapidly changing world.

TERM RENEWAL – WA FOUNDATION DIRECTORS

MOTION: I move that the President of The Board of Trustees cast one ballot on behalf of The Board of Trustees to accept the term renewals of The Foundation Directors, as presented, which terms shall expire in 2020.

M. Beckwith
J. Rauh
K. Weaver

TERM RENEWAL – WA FOUNDATION SLATE OF OFFICERS

MOTION: I move that the Directors of The Foundation vote through an electronic consensus vote to accept the slate of officers of The Woodstock Academy Foundation for the 2017-2018 year, by their next meeting and report the results to the BOT.

President	Martha Beckwith
Vice-President	Phillip Willis
Secretary	Christine Swenson
Treasurer	Paul Kelly

Vision of Woodstock Academy

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**THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
AGENDA ITEM INFORMATIONAL FORM**
Woodstock, Connecticut

ATTACHMENT 2

Board Meeting Date: August 22, 2017

Agenda Topic: Correspondence

Summary of Issues: NOTIFICATION

Background: There are several pieces of correspondence related to Board notification.

Recommended Motion: NOTIFICATION – N/A

Vision of Woodstock Academy

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THE WOODSTOCK ACADEMY

57 Academy Road | Woodstock, CT 06281 | 860-928-6575 | woodstockacademy.org

July 9, 2017

Mr. Vincent Garcia, Desteny, and Xavier Cubi
577 Mashamoquet Road
Pomfret, CT 06259

Dear Mr. Garcia, Desteny, and Xavier,

On behalf of The Woodstock Academy Community, I wish to express our deepest sympathy to your entire family on the devastating loss you have suffered through the passing of Mildred Garcia. Please know that we are concerned about all of you, and especially Xavier and Desteny.

As we know, you have a great deal to handle at this time. We have enclosed a gift card to Price Chopper, in the amount of Two hundred (\$200) Dollars, which we hope will provide a small convenience to you and your family.

Please let us know if we can offer any assistance to your family. Our thoughts and prayers are with you at this difficult time.

Most Sincerely,

Christopher Sanford
Head of School

Cc: Board of Trustees

Enclosure

Our hearts ache!

Dear The Woodstock Academy,

Thank you for all of the support and education these last four years in addition to all of the generous scholarships and recognitions this spring of 2012. These honors mean a great deal to me and will assist me along my journey through college. Scholarships such as this one are the sole reasons why I have the opportunity to attend a school such as Johns Hopkins University. Again, thank you for everything!

Sincerely,

Maya Fraga

Dear Woodstock Academy,

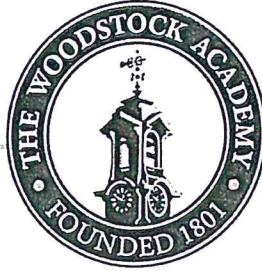
I was both surprised and honored to be selected as the Vale Cup recipient for the class of 2017. I enjoyed my four years at the academy and know that I got the best education a person could get. As I continue my studies, I hope to continue to make the academy proud. It has been

a pleasure and I am honored to call myself an alumni of The Woodstock Academy.

Sincerely,

Collin Singleton

57 Academy Rd. Woodstock, CT 06281



(860) 928-6575 | woodstockacademy.org

July 25, 2017

Frank Appicelli, Esquire
Carlton Fields
One State Street, Suite 1800
Hartford, Connecticut 06103-3102

Dear Mr. Appicelli:

On behalf of the Board of Trustees, I wish to extend our appreciation for the expert professional legal services provided by Carlton Fields on the recent historic purchase of the Woodstock campus of the Hyde School.

We must make particular mention of the legal assistance of H. Scott Miller. The expert guidance Mr. Miller provided enabled The Board to comprehend the vast complexities involved in this purchase. He was thorough in his research, and patient in his explanations. Quite simply, were it not for Scott's leadership and expertise, this purchase would never have happened.

The Woodstock Academy Community is most appreciative of the experience and guidance provided to us. Please accept our sincere gratitude for your assistance on this historic purchase.

Sincerely,

Christopher Sandford
Head of School

CS:sas

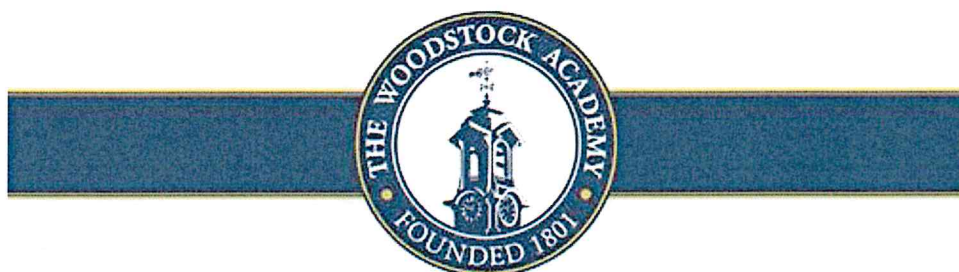
Cc: Board of Trustees
H. Scott Miller, Esquire

Subject: FW: An invitation: Annual Reception - The Board of Trustees - Thursday, August 31 - Mansion at Bald Hill - email from C. Sandford

Date: Monday, August 21, 2017 at 11:07:29 AM Eastern Daylight Time

From: Susan Straub

Attachments: image001.jpg



The Woodstock Academy Board of Trustees

Is pleased to invite you and a guest

To our Annual Reception

To honor the members of

The Woodstock Academy Community.

Thursday, August 31, 2017
5:00 PM to 7:30 PM

The Mansion at Bald Hill
29 Plaine Hill Road,
Woodstock, CT 06281

RSVP by
August 21

Sue Straub
ssraub@woodstockacademy.org

WOODSTOCK PUBLIC SCHOOLS

147a Route 169
WOODSTOCK, CONNECTICUT 06281
TEL: (860) 928-7453 • FAX: (860) 928-0206

Viktor Toth
Superintendent of Schools
tothv@woodstockschoos.net

Karen Munroe
Business Manager
munroek@woodstockschoos.net

Kimberly Wilson
Director of Student Services
wilsonk@woodstockschoos.net

Kristen Elliott
Curriculum/SRBI Coordinator
elliottk@woodstockschoos.net

August 10, 2017

Mr. Christopher Sandford, Head of School
The Woodstock Academy
57 Academy Road
Woodstock, CT 06281

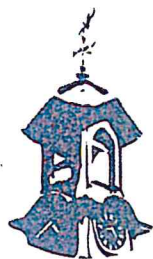
Dear Chris:

The staff and I would like to thank you for once again hosting the Woodstock Public Schools Summer Learning Initiative. The teachers and students really benefit from all that your facilities have to offer. Your entire staff is so welcoming and willing to go above and beyond to help make the program a success. I look forward to working with you in developing additional collaborative initiatives whenever it is possible. The strong partnership between our schools benefits not only our students but the Woodstock community as a whole.

Sincerely,



Viktor



WOODSTOCK ACADEMY *founded in 1801*

Dear Families,

Greetings and welcome to Centaur Nation! As we gear up for the start of a new school year, we are excited to welcome our newest members of the community to our school and athletic program. We certainly hope you will consider participating in athletics as part of your Woodstock Academy experience.

I wanted to pass along some important information to ensure your student is ready to go on day one. There are three tasks that need to be completed before any student can participate in athletics.

1. Register on www.familyid.com. Click on "find a program" and type in Woodstock Academy. It will direct you to our 2017-2018 registration page. This must be done by a parent or guardian.
2. All student-athletes must turn in a copy of their most recent physical to the nurse's office prior to the first day of practice. Physicals are good for 13 months from the date of the exam. Students with expired physicals will not be permitted to participate in practices or games until a new physical is turned in. It is the responsibility of the student-athlete and the parents to make sure a current physical is on file with the nurse's office. The Director of Health Services is Bobbie-Jo Saucier and she can be reached at 860-928-6575 ext. 1236 or by email at bsaucier@woodstockacademy.org.
3. Impact Testing (baseline concussion testing) must be completed by the student. <https://www.impacttestonline.com/testing>. Enter customer code **sgf2jc9uqn**.

First Day of Practice/Try-Outs:

Football: Equipment hand-out on 8/17 at 5:30 PM at South Campus gym. First practice 8/18 at 4:00 PM on South Campus.

Girls Soccer: 8/24, South Campus Turf, 5:30-7:30 PM

Boys Soccer: 8/24, Bentley Sports Complex Grass Field, 2:30 PM

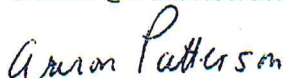
Field Hockey: 8/24, Bentley Sports Complex Turf, 3-5:00 PM

Volleyball: 8/24, North Campus Gym (2:30-4:00 PM Freshmen) (4-7:00 PM Upperclassmen)

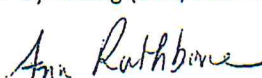
Cheerleading: 8/25, South Campus Gym, 10:00 AM-12:00 PM

Cross Country: 8/24, South Campus Track (Boys and Girls), 3:30-5:30 PM

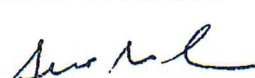
Any questions regarding athletic participation can be directed to Sean Saucier at ssaucier@woodstockacademy.org or by calling (860) 928-6575 ext. 1183. Go Centaurs!



Aaron Patterson
Athletic Director



Ann Rathbone
Assistant Athletic Director



Sean Saucier
Assistant Athletic Director



Welcome to The Woodstock Academy,

We are so excited to have you join Centaur Nation! Below is a list of instructions to help get your student account ready for the first day of school. Please remember that if you have ANY problems or questions setting up your account, you can call the Information Technology Office at (860) 928-6575, option 8, and they will happily help you set up your accounts. Their summer hours are Monday – Thursday 7:00 a.m. - 3:00 p.m.

Here at The Academy, all students use a myWA Network Account. This account is a set username and password that will be used for your WA student email account, the WA Mobile app, The Academy website, VMWare (virtual computers on campus), WiFi authentication, PowerSchool, and many other systems! **It is very important that you remember these credentials.**

Your network username is:
Your temporary password is:
Your email address is:

To set your myWA Network Account password from home, you will need to open an Internet browser and navigate to woodstockacademy.org/passwordreset then log in with your myWA Network Username and temporary password from above. If you do not have a computer at home with an Internet connection, you can come to the Bracken Memorial Library over the summer and use one of their computers to set your password.

After you set your password, you can take a look around the virtual desktop, but more information on how to use virtual will come from teachers as you use it.

Now for your email! To get to your student email, which is where important info from The Academy is sent, you will need to go through the school's website, woodstockacademy.org then click the icon on the right toolbar that says "myWA" then "sign in." After you are signed in, you will notice a gold bar at the top of the page. Click "Students" and then click "Email Portal" and log in using your email address, ahebert2021@student.woodstockacademy.org, and your network password*.

NOTE FOR PARENTS: separate login credentials for myWA on the WA Website and the WA Mobile App will be provided to you closer to the beginning of the school year. Parents **should not** sign into the WA Mobile App or Website with their child's credentials.

*It may take up to 24 hours for your network password to sync over to our email system, during that time you will not have access to your email.



Hello Incoming Students,

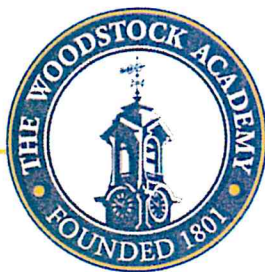
I would like to take this opportunity to formally welcome you into The Woodstock Academy community! We here at The Woodstock Academy Student Council are excited to see you join the student body, and we hope to relieve some of the stress and anxiety that accompany the first couple of days of high school. A piece of advice: become involved in groups and activities you enjoy. Whether you enjoy student leadership, model government, sports, music, art, math, or anything in between, there is certainly a club, society, or team full of like-minded students. Becoming active in one or more of these groups will allow you to meet people with the same interests as you.

For a more tangible way to prepare for school and relieve any of the tension that you may be feeling, I would like to formally invite all of you to the Student Council's Lock-In on August 16th from 6:00 p.m. to 10:00 p.m. in the Bowen Commons. There will be games, pizza, and a chance to learn about Student Council and what we do. I sincerely hope all of you can attend as it will be a great opportunity for you to meet other incoming students and many of the members of Student Council.

Sincerely,

Griffin Edwards

Student Council President



July, 2017

Dear New Students and their Families:

On behalf of the Board of Trustees and staff, we welcome the Class of 2021 and our new students to The Woodstock Academy. As you enjoy your summer vacation, we are actively planning for your arrival in the fall. The Academy, a mission-driven school, prepares all students for a lifetime of learning by providing academic rigor, a safe environment, and diverse educational experiences.

This summer has been one of the busiest we have ever had. The new South Campus enhances many of our programs, and will enrich your educational experiences. We have been able to increase the space for our fine arts and robotics programs, increase our athletic opportunities with the addition of a second gymnasium and fitness center, and provide a traditional boarding environment for our diverse boarding population. This is a historic time for The Academy, and the addition of South Campus will have a meaningful impact on your experience.

While there have been significant changes, the foundation of this historic institution will not change. As an educational institution, our focus is always on the individual student. We are fully confident that you will be successful at The Woodstock Academy. Your time as a Centaur will allow you to discover who you are in a safe environment. You will have successes and failures; both will allow you to become a stronger and better person. Our philosophy mirrors that of Winston Churchill who stated, "*Success is not final, failure is not fatal; it is the courage to continue that counts.*" Challenge yourself during your high school years; you will be better for it.

The information contained in this letter is to ensure that you have a smooth transition to The Academy. Please review this letter and the enclosed information; the first day of school is only a few short weeks away.

As activating and setting up your myWA network account and WA Email is the most important task, we have enclosed a letter from our Information Technology Office **with detailed instructions to assist you. It is important that your account is set up right away, as all future information from The Academy, including how to check your schedule, will be sent to that email address.**

The Academy is a one-to-one environment; each student receives an iPad. Information concerning the schedule and the process for the distribution of iPads and activation of new student myWA (network) accounts is included in the letter from the Information Technology Office.

To specifically help families with this transition, we suggest you download our The Woodstock Academy App (Apple or Android devices), or follow us on one of many social media platforms that allow families to have important Academy information at their fingertips.

Our annual **Family Traditions Day** will be held on Sunday, August 27, at **North Campus**, from 12:00 to 3:00 p.m. This orientation activity will help students and families transition into our Academy community. You will have the chance to meet members of our staff, fellow students, and walk the campus.

The required first day of school for all new students is Monday, August 28. This **New Student Day** is scheduled before our returning students arrive on campus. This allows new students to meet their teachers, familiarize themselves with the campuses, and find out where buses arrive and depart each day, among other important information. This half-day program ends at 11:30 a.m., and transportation is provided by the student's town.

The first event of which you should be aware is the **Freshman First Night** on October 13. This event is solely for freshman students, and provides a unique opportunity for freshmen to meet each other in a non-academic setting. More information on this event will be forthcoming, as the date gets closer.

Our 2017/2018 *The Woodstock Academy Student Handbook* will be available on our website, and will also be downloaded onto each of the iPads issued to students this year. Please review the handbook, as it should answer all questions related to academic and behavior expectations.

Summer office hours are Monday through Thursday, 8:00 a.m. - 3:00 p.m., through August 14; our doors are open to assist you with any concerns or answer any questions. We hope you enjoy your summer vacation, and we look forward to seeing all of you on August 28.

Sincerely,

Christopher J. Sanford
Head of School

Holly G. Singleton
Associate Head of School

CC: Board of Trustees
Enclosures



August, 2017

Dear Parents/Guardians and Returning Academy Students:

On behalf of the Board of Trustees and The Academy Staff, we hope that you have had a restful and rewarding summer. Even though it seems like only yesterday you boarded the buses in June, in about one week we will be opening our doors for another school year, our 216th. We are excited for your arrival; the first day for returning students is **Tuesday, August 29th**.

As you know, The Academy is a mission-driven school which prepares all students for a lifetime of learning by providing academic rigor, a safe environment, and a diversity of educational experiences. Please know that we are putting the final touches on programs to enhance your educational experience. This includes getting ready to open the newly purchased South Campus. This is truly an exciting and historic year for The Academy.

The purchase of South Campus allows us to increase the space for our fine arts and robotics programs, increase our athletic opportunities with the addition of a second gymnasium and fitness center, and provide a traditional boarding environment for our diverse boarding population. The addition of South Campus will have a meaningful impact on your Academy experience.

It is important to note, while there have been significant changes, the foundation of this historic institution will not change; our focus is always on the individual student. We are fully confident that this year will bring additional opportunities for you to be successful. Your remaining time as a Centaur will allow you to discover, in a safe environment, who you are. We are all mindful that the successes and failures you experience this year will allow you to become a stronger and better person. Our philosophy mirrors that of Winston Churchill who stated, "*Success is not final, failure is not fatal; it is the courage to continue that counts.*"

You will find many new faces around campus. This summer, almost 20 new staff members have joined The Academy community. These new members will be introduced to you over the first few days of the school year. In addition to the new staff, over 250 new students from all over the world will be joining our family. Although each grade will welcome new students, the majority of the new students will be freshmen. We know you will welcome all of them into our community with open arms. We value each student for the contributions they make to our vibrant community.

Mrs. Singleton and I are assigning your first homework for the 2017-2018 School Year. If you haven't used your iPad since August 1st for more than 30 minutes, you must fully charge your iPad and, while connected to Wi-Fi, keep the iPad unlocked and on the home screen for 10 minutes. This will allow for new configuration profiles to auto install. Failure to do so may result in lack of connectivity when returning to campus. For more information, please contact the IT Office at [\(860\) 928-6575, ext. 1150](tel:8609286575), or via email at technology@woodstockacademy.org.

There are a few other reminders to make the opening of the school year a smooth one. Please take a minute and review the Student and Athletic Handbooks which will be uploaded to each student's iPad. If you haven't logged into PowerSchool and gotten your schedule, please do so by following the directions in the WA Mobile App, under the notifications icon. Should you have questions about your schedule, contact the Counseling Office at 860-928-6575, ext. 1122.

While we prepare for the new school year, it is important that we reflect on last year. By almost any standard, the 2016-2017 School Year was a successful one. The results of the yearly survey, assessment data, and many other measurements highlight how important each student is to our community, and how each student can be a leader and have a positive impact on our school. Over 97% of students reported that students are friendly, and over 97% of students reported feeling safe at school. This is in addition to having a graduation rate of 100%. This data is a testament to you, the students and families who choose to attend The Academy. We anticipate an even greater 2017-2018 year!

We hope you enjoy the final few days of your summer vacation. We look forward to seeing you on the first day for all returning students on **Tuesday, August 29th**.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Sandford".

Christopher J. Sandford
Head of School

A handwritten signature in blue ink, appearing to read "Holly G. Singleton".

Holly G. Singleton
Associate Head of School



August, 2017

Dear Colleagues:

As we enter the final stretch of our summer break, we wanted to send an update on our preparations for your return and the return of our students in a few short weeks. People have been very busy moving into the new South Campus, and preparing the North Campus for everyone's return. We hope you have had the chance to get together with family, relax by a body of water somewhere, hike the highest mountain, or visit a foreign country. While every summer is busy, this year, our 216th, has been extremely hectic as we transition from a day school to a day and boarding school.

The addition of South Campus has already enhanced many of our programs, and will continue to enrich the educational experiences of our students, both in and out of the classroom, twenty-four hours a day. South Campus affords us the opportunity to increase the space for both our fine arts and robotics programs, increase our athletic opportunities with the addition of a second gymnasium and fitness center, and provide a traditional boarding environment for our diverse boarding population. There are many changes, and we look forward to sharing the details with you on your return! This is a historic time for The Academy, and Holly and I are honored to be helping to lead this institution.

Although we all realize there will be growing pains and change as we move forward, your ability to build powerful relationships with students, and help to mold their future, remains our bedrock. Regardless of the room you teach in, the campus you teach on, or the subject you teach, you are helping to change the world each and every day. Brad Henry, Governor of Oklahoma, said it best when he stated, a *"teacher can inspire hope, ignite the imagination, and instill a love of learning."*

It is important that we acknowledge the many people who have gone above and beyond over the summer to make this transition possible. The Technology Department has made the printing, phones, security, Wi-Fi, etc., work seamlessly on both campuses. The Maintenance Department has moved and built many items so that everything will be in its new locations for your return. The Custodians and Housekeepers have cleaned and waxed everything to provide the school with that "first of the year" look.

We have also switched our student information system to PowerSchool. This long-awaited change will provide our students and parents with up-to-the-minute information on student progress. This new system will increase communication with families, our most important stake-holders in our students' educational process.

Through the addition of South Campus and the boarding program, we will have about 20 new members joining our community. Although some of our new family was introduced at our final staff meeting in June, we will introduce all of our new members on our first PD day. This is an outstanding, diverse group who will enhance the overall program and strengthen The Academy and its ability to meet its mission as an educational institution.

By any measure, whether reviewing the assessment or survey data, the 2016-2017 School Year was a great success. Our students grew educationally in a very caring and supportive environment. A few highlights are that 97% of our students reported that their classmates are friendly, over 93% stated that teachers are willing to provide extra help when needed, and 94% reported that they felt there was a trusted adult they could go to for help. These data points are in addition to the 100% graduation rate, and the great successes we had in student achievement on the College Board Assessments. It is important that we all recognize the role that each and every one played in all of these great successes.

While we don't want you to leave your easy chair too soon, there are a few dates of which we want to make you aware:

- All new teachers should report to school for orientation in the Bowen main office conference room on **Tuesday, August 15**, from 8:00 a.m. to noon.
- The schedule for all the opening of school activities is included with this letter.
- All faculty and staff members are expected to attend the Professional Development day on **Wednesday, August 23**. A light breakfast will be served at 7:30 a.m., followed by the opening staff meeting at 8:00 a.m. in the Bates Auditorium. This will be a full day for faculty and non-certified staff members. A light lunch will be provided.
- The Professional Development day on **Thursday, August 24**, is for faculty only. Please know that we have worked hard to provide time to set-up your classroom. This time has been carved out of the required activities we have to conduct. Non-certified staff are not required to attend any activities this day; however, you are certainly welcome to attend, but the time would be uncompensated.

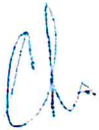
The Board of Trustees Reception for all staff is on **Thursday, August 31**. This special event includes service awards recognition, as well as a welcome to all our new members. The invitation was previously emailed to all community members. If you have not done so already, kindly RSVP to Sue Straub by August 21.

All new students report to school on New Student Day, **Monday, August 28**. All staff is expected to report to school on this day. As this is a school day, it is important that all staff follow their schedule on that day.

All students will return to school on **Tuesday, August 29**. Please note that this is also an Advisory Day.

We hope that you enjoy the remaining days of your summer vacation. We are looking forward to another great year impacting the lives of our students in a positive way and assisting their development into adults.

Sincerely,



Chris



Holly

Enclosure



THE WOODSTOCK ACADEMY

57 Academy Road Woodstock, CT 06281 860-928-6575 www.woodstockacademy.org

Opening Days 2017

Wednesday, August 23 (all Faculty and Staff)

North Campus

7:30-7:55 Coffee & Light Breakfast available in *Commons*

Proceed to *Bates Auditorium*

8:00-8:10 Welcome (Sandford)

8:10-8:20 Board of Trustees Welcome (Swenson)

8:20-8:40 New Staff Intro/Squads (Singleton)

8:40-8:50 Advancement Update (Sturdevant)

8:50-9:10 Academic Report (Harten)

9:10-9:15 Campus Safety Update (Rich)

9:15-9:30 Break

9:30-9:50 504 Law Review (Despres/Coleman)

9:50-10:10 Student Diversity (Rigney/Jenkins)

10:10-11:00 Tech Updates (Godzik/Chalupka)

11:15-12:15 Lunch with your Squads in Commons

12:30-2:30 Department Meetings

2:30-3:00 Room Setup

Expectations for Professional Learning

The Woodstock Academy faculty, staff, and administration believe that an environment that is respectful and welcoming to all leads to meaningful professional learning opportunities. Professional learning includes faculty & staff meetings, department meetings, guest speakers, and all formal and informal professional development activities. To encourage a positive and respectful environment, we have established the following expectations for professional learning activities:

- give the presenter(s) our full attention
- unless required for the activity, limit use of phones, laptops, and other electronic devices to emergencies
- avoid correcting papers or reading unrelated material
- fill in classroom or auditorium seats from the front to the back, not the back to the front
- participate actively in the session or activity

(Adopted by the Teaching & Learning Committee and the Faculty Council, 2016)



THE WOODSTOCK ACADEMY

57 Academy Road Woodstock, CT 06281 860-928-6575 www.woodstockacademy.org

Thursday, August 24 (Faculty Only)

North Campus

7:30-8:00 Coffee Light Breakfast in *Commons*

Proceed to Bates Auditorium

8:00-9:00 Bonsai Update/Schedule Review/Building Relationships

9:00-11:30 Room Setup/Optional PD Sessions, including the following:

Ebackpack

The Cloud

PowerTeacher Pro Review

11:30-12:30 Lunch

12:30-2:00 Department Meetings

2:00-3:00 Team-Building Edu-Cademy Sessions, including Yoga, Ropes Course,
Softball, Book Club

Monday, August 28 New Student Day—All Faculty and Staff

7:10-7:40 Students Arrive

Schedule TBA

11:32 Students Dismissed

Faculty & Staff

11:32-12:30 Lunch provided in Commons

12:30-1:30 Faculty/Staff Meeting in Commons

1:30-3:00 Room Setup

Tuesday, August 29

First Full Day for All Students—A Day Schedule

Expectations for Professional Learning

The Woodstock Academy faculty, staff, and administration believe that an environment that is respectful and welcoming to all leads to meaningful professional learning opportunities. Professional learning includes faculty & staff meetings, department meetings, guest speakers, and all formal and informal professional development activities. To encourage a positive and respectful environment, we have established the following expectations for professional learning activities:

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(Adopted by the Teaching & Learning Committee and the Faculty Council, 2016)

**THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
AGENDA ITEM INFORMATIONAL FORM**
Woodstock, Connecticut

ATTACHMENT 3

Board Meeting Date: August 22, 2017

Agenda Topic: Secretary's Report

Summary of Issues: Meeting minutes from the Annual Meeting of August 23, 2016 and the Regular Meeting of June 27, 2017.

Background: N/A

Recommended Motion: I move that we accept the Minutes of the August 23, 2016 Annual Meeting of the Board of Trustees.

I move that we accept the Minutes of the June 27, 2017 meeting of the Board of Trustees.

Vision of Woodstock Academy

Woodstock Academy is a student-centered school which emphasizes individual growth and development through student engagement in diverse instructional opportunities effectively managed by an empowered faculty, supported by a participating community, and characterized by the highest global values of a rapidly changing world.

MINUTES OF THE ANNUAL MEETING
Woodstock Academy Board of Trustees
Annual Meeting
August 23, 2016



These minutes are for
informational purposes

PRESENT: S. Asikainen, M. Beckwith, J. Bellerose, C. Bentley, R. Blackmer, R. Canavan, G. Carabeau, E. Cartier, B. Child, C. Davis (W), E. Higgins, R. Holland, C. Hustus (E), K. Johnston, P. Kelly, J. Livernois, G. Marmat (E), W. McGinn, J. Musumeci, P. Paquette, J. Rauh, C. Swenson, D. Teed.

ADMINISTRATION: A. Favreau, J. Campbell, M. Harten, C. Sandford, H. Singleton, J. Sturdevant.

ABSENT EXCUSED: R. Chenail (W), K. Coddling (B), D. Morse, R. Schad (P), J. Trivella (B), S. Young.

ABSENT: D. Field.

GUESTS: F. Olah.

1. Call to order

The meeting was called to order by President Christine Swenson at 7:09 p.m.

2. Community participation

Dr. Olah presented brief remarks.

3. Student Council Report – none.

4. Nominating Committee Report

Mr. Kelly reviewed the recommendations of the Nominating Committee.

- a. Recommendation of Alumni Trustee and Sending Town Representative

MOTION: (Kelly/Holland) I move to renew the appointment Joseph Musumeci as an Alumni Trustee to a six-year term, which term expires in 2022.

Unanimous

- b. Term Renewals – Trustees at Large

MOTION: (Kelly/Holland) I move to renew the appointment(s) of James Bellerose, Walter McGinn, and Philippa Paquette as Trustees at Large to a six-year term, which term expires in 2022.

Unanimous

- c. Slate of Board Officers

Chairman Kelly reviewed the proposed 2016-2017 slate of officers:

MOTION: (Kelly/Holland) To accept the slate of officers for the Board of Trustees for the 2016-2017 year, as presented.

President	Christine Swenson
Vice-President	Edwin Higgins
Secretary	Philippa Paquette
Assistant Secretary	Barbara Child
Treasurer	David Teed
Assistant Treasurer	Paul Kelly

Unanimous

d. Foundation Nominating Committee Report

Mr. Kelly reviewed the recommendations for the reappointment of members of the Foundation Directors of The Woodstock Academy Foundation whose current terms expire in 2017.

MOTION: (Kelly/Carabeau) I move that the President of the Board of Trustees cast one ballot on behalf of the Board of Trustees to accept the term renewals Shawn McNerney, Christine Swenson, Phillip Willis, and Scott Young as Foundation Directors, as presented, which terms shall expire in 2019.

Unanimous

The Directors will vote through an electronic consensus to accept the slate of officers, as presented, by their next meeting.

MOTION: (Kelly/Paquette) I move that the Directors of the Foundation vote by electronic consensus to accept the slate of officers of The Woodstock Academy Foundation, as presented, for the 2016-2017 year by the next meeting of the Foundation, and report the results of said vote to the Board of Trustees.

President
Vice-President
Secretary
Treasurer

Martha Beckwith
Shawn McNerney
Christine Swenson
Paul Kelly

Unanimous

5. Correspondence

Mr. Sandford briefly reviewed the various correspondence.

6. Board Reports

a. Secretary's Report

i. Minutes of the Annual Meeting of August 18, 2015

MOTION: (Blackmer/Child) To accept the Minutes of August 18, 2015, as presented.

Unanimous

ii. Minutes of the Regular Meeting of June 21, 2016

MOTION: (Blackmer/Davis) To accept the Minutes of the June 21, 2016, as presented.

Unanimous

b. President's Report

i. Trustee/Staff Reception (Thursday, September 1, 2016)

Mrs. Swenson hopes that there will be 100% participation by the Board at this event.

ii. Board Community Social (Thursday, September 20, 2016)

Mrs. Swenson encouraged all members of the Board to attend this important event.

c. Committee Reports – no discussion

i. Finance Committee

ii. Negotiating Committee

iii. Nominating Committee

7. Woodstock Academy Administration Reports

a. Associate Headmaster Report

i. Beginning of School Year Report

Mrs. Singleton reported that the school is ready for the start of the new academic year. There have been nineteen hires. Board members are invited to attend the forum at the new student day.

Beginning this year, members of the Campus Safety will be armed. There has been no almost no negative feedback on this change.

ii. Board questions/discussion – none

b. CFO Report

i. Summer Project Status/Update

Mr. Campbell briefly reviewed summer projects.

c. Executive Director of Admissions

i. Enrollment Update

Mrs. Favreau provided an update on enrollment. She is pleased to announce that the enrollment goal has been met.

d. Executive Director of Institutional Advancement

i. Waiver of Alcohol Policy

A brief discussion ensued.

MOTION: (Livernois/Bentley) To grant the waiver of the No Alcohol Policy for events to be held on campus during both Homecoming and the Hall of Fame Weekend.

Unanimous

ii. Homecoming 2016

Homecoming is scheduled for October 7-9. There is a link to register for events for Homecoming on our website. A Distinguished Service Award will be presented to John Vertefeuille for his work at the Center for Disease Control. There will be a Grand Rededication of the Alumni Field House, an Alumni Shindig, and athletic games at the Bentley Athletic Complex. Reunions for the Classes of 1966 and 1991 are scheduled.

iii. New Staff

Mr. Sturdevant reported that there have been two hires. John Lahtinen has been hired as the Director of Communications, and Jacky Brown Putnam has been hired as the Director of Alumni.

e. Headmaster Report

i. College Application Results

As the Board has previously discussed receiving information concerning schools to which student's applied, this information is included in the packet. Due to so many schools having a common application it now is typical for students to apply to several schools. The financial implication, however, is a significant factor in the student's final decision.

ii. Organizational Chart and Staffing Update

This update is a yearly update and is based on Policy 2100 Administration Staff Organization.

MOTION: (Carabeau/Canavan) To approve the Yearly Staff Update

Unanimous

iii. Theory of Action

This document is used as part of the Headmaster's Review.

iv. Retreats – September and February

Volunteers are needed for strategic planning.

v. Policy

a. 5142.4 Campus Security Officer

vi. Job Description

a. Director of Campus Safety/Security

8. Other – none.

9. Community Participation – none.

10. Executive Session

Motion: (Holland/Carabeau) To move into Executive Session at 8:23 p.m. Mr. Sandford, Mrs. Singleton, and Mr. Campbell are invited to attend to discuss.

- a. Personnel Update
- b. Legal Update

Unanimous

The meeting returned to regular session at 8:37 p.m.

10. Possible action – none.

11. Adjournment

Motion: (Child/Paquette) to adjourn at 8:48 p.m.

Respectfully submitted,

Susan Ahern Straub
Board Clerk



PRESENT: S. Asikainen, M. Beckwith, J. Bellerose, C. Bentley, R. Blackmer, R. Canavan, G. Carabeau, E. Cartier (P), R. Chenail (W), B. Child, K. Coddling (B), C. Davis (W), E. Higgins, C. Hustus (E), K. Johnston, P. Kelly, J. Livernois, G. Marmat (E), W. McGinn, J. Musumeci, P. Paquette, J. Rauh, C. Swenson, D. Teed, J. Trivella (B), S. Young.

ADMINISTRATION: J. Campbell, A. Favreau, W. Guillot, M. Harten, K. Hughes, J. Rigney, C. Sandford, H. Singleton, J. Sturdevant.

ABSENT EXCUSED: D. Morse.

ABSENT: D. Field, R. Holland.

GUESTS: E. Chalupka.

1. Call to order

The meeting was called to order at 7:07 p.m. by President Swenson.

2. Community Participation – none.

3. Board Reports

- a. Secretary's Report
 - i. Minutes of the Meeting of May 15, 2017

MOTION: (Higgins/Beckwith) To accept the Minutes of May 15, 2017.

Abstained: Davis, Rauh, Young

All others in favor

- b. President's Report
 - i. Correspondence
 - 1. Letter to Pastor L. Engman
 - 2. Letter to L. Loretz
 - 3. Letter to Woodstock Agricultural Society
- Head of School Sandford reviewed the various correspondence.

- c. Committee Reports - questions/discussion on reports provided in packet - none.
 - i. Academic Committee
 - ii. Buildings and Grounds
 - iii. Executive Committee
 - iv. Finance Committee

President Swenson explained that the Executive Committee is in the process of completing the Head's review. As in the past, members of the Executive Committee will contact Board members for feedback. The review will take place at the Board Annual Meeting in August.

4. Woodstock Academy Administration Reports

- a. Associate Head of School Report
 - i. Teaching and Learning
- Mrs. Singleton briefly reviewed the Monthly Updates, a copy of which is included in these Minutes.

ii. Graduation Report

Associate Head Singleton reported that the graduation rate for the Class of 2017 was 98.8%. There are currently three students who are expected to complete course work and receive their diplomas, which will bring the rate to 100%.

iii. Board questions/discussion – none.

b. Associate Head of School for Finance and Operations Report

i. 2016-17 Budget Status Review (End of Fiscal Year)

Associate Head Campbell reported that the budget forecast is the same. There is a small deficit in the operating budget, which is attributed to expenditures for the purchase of the South Campus. The International Fund is expected to be at breakeven. There is a little more money being applied to debt service, as noted in the Minutes of the Finance Committee, included in the Board packet.

Mr. Sandford explained that this is the last year that the budgets will be presented in this format. Next year, there will only be two budgets: a Boarding Budget, and an Operating Budget.

c. Associate Head of School for Advancement

i. Fiscal Year Giving Update

Associate Head Sturdevant directed Board members to the 2017 Fiscal Year End Giving Update handout. The focus is on domestic and international asks. Currently, there are 64 members of the 1801 Society.

There is an update to the Trustee Giving Participation. One more gift was received this afternoon, which brings Board participation to 90%.

ii. Golf Tournament Update

The Golf Tournament brochure was distributed prior to the start of the meeting.

d. Head of School Report

i. 2017-18 Private Tuition and Board Budget

Head of School, C. Sandford, expressed thanks to members of the Finance Committee and the Board for their flexibility on the budget process this year. Typically, both budgets are presented at the same time; however, administration wanted to make sure that the budgets were as accurate as possible.

The 2017/18 Consolidated Budget Summary is included in the Board packet. Mr. Sandford briefly reviewed the budget. The Finance Committee and the Executive Committee have reviewed and endorsed this budget.

MOTION: (Teed/Davis) To approve the 2017-2018 Private Tuition and Boarding Budget, as presented.

Unanimous

ii. Policies

1. Graduation Requirements

As Mr. Sandford had previously requested that the Board suspend the procedure of two readings to implement new policies, this will be the only reading of these policies.

The only changes to the Graduation Requirements policy are the result of modifications from the CT State Department of Education.

MOTION: (Davis/Musumeci) To accept the Graduation Requirement Policy, as amended, for the math performance standards, starting with the Class of 2021.

Unanimous

2. Change All Policies (Titles)

The titles of administrators have been changed, and legal counsel recommended that, rather than bringing all of the policies individually to accept the title changes, a formal vote to accept these changes be held by the Board.

MOTION (Carabeau/Codding) To accept the change in titles for all policies.

Unanimous

3. Alcohol Policy

Mr. Sanford reminded members that, previously, the Board had to vote every time there was a function at which alcohol would be served. Both the Executive Committee and the Policy Committee reviewed and endorsed this change. A brief discussion ensued.

MOTION: (McGinn/Codding) To approve the Alcohol Policy, as presented.

Unanimous

5. Other Items – none.

6. Citizen's Participation (3/5 minutes/participant) – none.

7. Executive Session

- a. Professional Service Bonus
- b. Headmaster Annual Review Process

MOTION: (Davis/Chenail) To move into Executive Session at 8:11 p.m. to discuss the Professional Service Bonus and the Headmaster Annual Review. All in attendance at this time are invited into the Executive Session.

Unanimous

The meeting returned to regular session at 8:20 p.m.

8. Possible action based on Executive Session

MOTION: (Paquette/McGinn) To approve the Professional Service Bonus of \$750 each to Ron Rhault, Tom Young, and Peter Sumner.

Unanimous

9. Adjournment

MOTION: (Child/Codding) To adjourn at 8:20 p.m.

Unanimous

Respectfully Submitted,

Susan Ahern Straub

Susan Ahern Straub
Board Clerk

**THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
AGENDA ITEM INFORMATIONAL SHEET**
Woodstock, Connecticut

ATTACHMENT 4

Board Meeting Date: August 22, 2017

Agenda Topic: Staff Emeritus

Summary of Issues: Based on Policy 8331 Emeritus/a Status, The Board may designate the honor of Staff Emeritus to employees who have served with great distinction.

Background: Mrs. Merry Burke retired after completing over twenty-six years of dedicated service to The Academy.

Recommended Motion: I move to accept the recommendation of Head of School Sanford to designate Mrs. Merry Burke as Staff Emerita.

Vision of Woodstock Academy

Woodstock Academy is a student-centered school which emphasizes individual growth and development through student engagement in diverse instructional opportunities effectively managed by an empowered faculty, supported by a participating community, and characterized by the highest global values of a rapidly changing world.



MEMORANDUM

To: The Board of Trustees

From: Chris Sandford, Head of School

Date: August 22, 2017

Re: Staff Emerita

It is my recommendation that Mrs. Merry Burke be awarded the designation of Staff Emerita.

Merry has dedicated her life to The Woodstock Academy and its students. Although many teachers have positive impacts on their students, Merry, throughout her more than twenty-six years at The Academy, has helped change the world.

The Academy is proud of many programs; one of the most significant is the Senegal Exchange. Through her leadership and passion, Merry developed a program that changed the lives of WA students and Senegalese students. Countless students assert that their lives were changed forever because of their journey to Senegal and Merry's years at The Academy. Merry has touched the lives of over 3,900 students, and we are forever grateful.

In recognition of Mrs. Burke's dedication to The Academy and our worldwide student community, I am recommending that she be awarded the designation of Staff Emerita. I feel her contribution to The Academy was significant and this designation will assure that her devotion will remain as an example to future members of our Academy community.

Thank you.

Attached: The Woodstock Academy Policy 8331

Governance of The Board

Emeritus/a Status

The award of emeritus status is intended as a special honor for Woodstock Academy Board of Trustee members and employees who served with great distinction. This is an honorific title given to individuals for their long and exemplary service to The Academy in recognition of their extraordinary and significant contributions to The Academy Community.

Employee Emeritus/a

The title of Employee Emeritus/a, may be conferred by the Board of Trustees upon retiring members of the staff and administration who meet the following criteria:

1. Completion of 25 years of service to The Woodstock Academy;
2. Retirement from The Woodstock Academy and education in general, was evidenced by application and receipt of benefits from the Connecticut State Teacher's Retirement System, or applicable retirement system;
3. Retirement in good standing;
4. Selected by the President of the Board of Trustees.

Employee Emeritus/a will be recommended by the Headmaster to the President of the Board of Trustees.

President Emeritus/a of the Board of Trustees

The title of President Emeritus/a of the Board of Trustee, may be conferred by the Board of Trustees upon any board member who has served as trustee president, and whose years as president have been marked by their individual initiatives which have resulted in extraordinary achievement in the growth and development of The Woodstock Academy.

Any current member of the Board of Trustees may submit a nomination for President Emeritus/a of the Board of Trustees. The honor shall be conferred by a vote of the entire Board. The nomination can only be made after the nominated Trustee has left the Board of Trustees.

When selected, the Employee or Trustee Emeritus/a will:

1. Bestowed a certificate of conferred title by the Board of Trustees.
2. Lifetime inclusion of name on The Woodstock Academy website and on campus under the respective designation.
3. Standing invitation to all future faculty and school events at The Woodstock Academy.

President Emeritus/a of the Board of Trustees

Clarence Bowen
George McClellan
Dr. Ernst Pike
Henry Chandler Holt
Elizabeth Hyde

Staff Emeritus/a

Kenneth Beatson (1951-1989)
Jennifer Peck (1969-1997)
Luana Becker (1970-1997)
Marshall Tourtellotte (1967-2001)
Dr. Robert Smith (1997-2001)
Robert Thompson (1971-2004)
Kent Weaver (1969-2004)
Dr. Robert Kirk (1980-2007)
William Taylor (1969-2007)
Walter Izbicki (1976-2009)

Ann Mitra (1984-2009)
William Emerson (1980-2010)
Ellen Poirier (1981-2010)
Glen Anderson (1976-2012)
Dr. Elizabeth Worsham (1980-2014)
Patricia Harrington (1978-2015)

Policy Adopted: March 21, 2017

The Woodstock Academy
Woodstock, Connecticut

**THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
AGENDA ITEM INFORMATIONAL FORM**
Woodstock, Connecticut

ATTACHMENT 5

Board Meeting Date: August 22, 2017

Agenda Topic: Committee Reports

Summary of Issues: Meeting minutes from the various sub-committees.

Background: INFORMATIONAL

Recommended Motion: INFORMATIONAL – N/A.

Vision of Woodstock Academy

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MINUTES OF THE MEETING
THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
Building and Grounds Committee
August 14, 2017



These minutes are
informational only.

PRESENT: M. Beckwith, J. Bellerose, R. Blackmer, R. Canavan, C. Sanford, J. Campbell.

ABSENT: R. Holland, K. Johnston, D. Morse, J. Musumeci.

1. Call to order

The meeting was called to order by Chairman Blackmer at 6:06 p.m.

2. Citizen's Participation - None.

3. Secretary's Report – Minutes of June 12, 2017

MOTION: (Beckwith/Bellerose) To approve the minutes of June 12, 2017 as presented.

Abstain: Beckwith, Canavan

All Others in Favor

4. South Campus Tour

The committee toured the Annhurst, Gymnasium and Cultural Center buildings. Mr. Sanford reviewed the primary work that had been performed in each facility during the summer in preparation of the Fall Semester which begins August 27th.

5. 2017 Summer Projects

Mr. Sanford reviewed the status of the summer projects taking place. North Campus - The Gym floor was resurfaced adding additional lines for basketball and gym classes. The former band room is being converted to a lab as part of the STEAM Center. South Campus – Annhurst – the library has been renovated into the Band Room with a separate piano room. The north wing will house the vocal music classes with several rooms for individual instruction and practice. Gymnasium – the Academy logo has been painted into the center of the basketball court; the exercise/weight training room has been updated with newer equipment with a full-time training instructor. Cultural Center – science labs have been converted to classrooms for Art and World Language. Student Center – the School Store has been updated with all Academy clothing, sportswear and other essentials.

6. Other

Mr. Sanford reviewed the status of shuttle buses to run during the day between classes to and from both campuses.

7. Citizen's Participation - None.

8. Executive Session – None.

Continued -

The mission of The Woodstock Academy is to prepare all students for a lifetime of learning by providing academic rigor, a safe environment, and a diversity of educational experiences which will foster a sense of respect for self and others, and will encourage active investment in family, school, community, and the world.

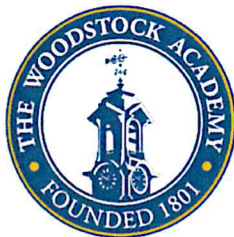
9. Adjournment

MOTION: (Bellerose/Canavan) To adjourn the meeting at 7:02 p.m.
Unanimous

Respectfully submitted,

Joseph Campbell

MINUTES OF THE MEETING
The Woodstock Academy
Board of Trustees
Executive Committee
August 8, 2017



These minutes are
informational only.

PRESENT: P. Kelly, G. Marmat (E), D. Teed, J. Trivella (B), C. Sanford, Swenson.

ABSENT: C. Davis (W), E. Higgins, P. Paquette.

1. Call to Order

The meeting was called to order 7:03 p.m. by C. Swenson.

2. Citizen's Participation –none.

3. Secretary's Report – June 7, 2017

MOTION: (Kelly/Marmat) To approve the Minutes of June 7, 2017.
Unanimous

4. Correspondence

Head Sanford reviewed the attached correspondence.

5. Retreat – September 19, 2017

The Retreat process for September 19, 2017 was reviewed.

6. Theory of Action/2017-2018 Goals

It will be presented to the full Board at the Annual Meeting.

7. 2017 Graduate College Application Outcomes

A sample of college acceptances was reviewed. It will be presented to the full Board.

8. Annual Meeting Process

The Alumni Report will be added to the Agenda for the Annual Board meeting.

9. Staff List

Head of School Sanford reviewed Policy 2100.

10. Staff Emeritus

A recommendation, based on Policy 8331, will be presented to the full Board at the Annual meeting.

11. Other

A report on enrollment will be included at the Annual meeting.

12. Citizen Participation – none.

13. Executive Session

a. Head of School's Review

MOTION: (Teed/Higgins) To enter into Executive Session at 8:50 p.m. to discuss the Head of School's Review Process. Mr. Sandford is invited into the Executive Session.
Unanimous

The meeting returned to regular session at 11:20 p.m.

14. Possible action – none.

15. Adjournment

MOTION: (Kelly/Marmat) To adjourn the meeting at 11:21 p.m.
Unanimous

Respectfully submitted,

Christopher Sandford
Head of School

MINUTES OF THE MEETING
THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
Finance Committee
August 14, 2017



These minutes are
informational only.

PRESENT: M. Beckwith, R. Blackmer, J. Campbell, G. Carabeau, E. Cartier (P), K. Coddling (B), C. Hustus (E), P. Kelly, C. Sanford D. Teed.

ABSENT: C. Bentley, R. Chenail (W).

1. Call to order

The meeting was called to order by Chairman Kelly at 7:03 p.m.

2. Citizen's Participation – None.

3. Secretary's Report – Minutes of June 12, 2017

MOTION: (Carabeau/Coddling) To approve the minutes of June 12, 2017 as presented.

Abstain: Beckwith

All Others in Favor

4. 2016-17 Budget Review

Mr. Campbell stated that the Audit was underway and is expected to be completed by October. No significant changes to the projection for year end results are foreseen at this time.

5. 2017-2018 Operating and Boarding Budgets

Mr. Campbell reviewed the status of the Operating and Boarding budgets through July 31, 2017. Expenditures to date reflect summer project spending in preparation of the new school year. Mr. Sanford reviewed enrollment numbers that currently reflect budgeted numbers from the sending towns and private tuition students. He reviewed the status of the boarding students that reflect a much more diverse group than in past years. He also reviewed staffing updates.

6. Other – None.

7. Citizen's Participation – None.

8. Executive Session

MOTION: (Teed/Beckwith) To enter executive session at 7:20 p.m. for a legal update.

Unanimous

The meeting returned to regular session at 7:26 p.m.

9. Adjournment

MOTION: (Beckwith/Carabeau) To adjourn the meeting at 7:27 p.m.

Respectfully submitted, Joseph Campbell

The mission of The Woodstock Academy is to prepare all students for a lifetime of learning by providing academic rigor, a safe environment, and a diversity of educational experiences which will foster a sense of respect for self and others, and will encourage active investment in family, school, community, and the world.

			WOODSTOCK ACADEMY				
as of 07/31/2017				Operating			
				FY 2017-2018			
			Current	Annual	Annual		
			<u>Actual</u>	<u>Budget</u>	<u>Projected</u>		<u>Variance</u>
Revenue							
Private Tuitions			\$0	\$1,435,980	\$1,435,980		\$0
Regular Ed. Tuitions			\$1,088,000	\$13,060,580	\$13,060,580		\$0
Special Services Tuition			\$0	\$939,000	\$939,000		\$0
Other Revenue			\$15,326	\$56,500	\$56,500		\$0
Total Revenue			\$1,103,326	\$15,492,060	\$15,492,060		\$0
Expenditures							
Salaries			\$328,200	\$9,972,840	\$9,972,840		\$0
Benefits			\$87,150	\$2,225,580	\$2,225,580		\$0
Academics			\$5,000	\$477,733	\$477,733		\$0
Facilities			\$238,500	\$726,847	\$726,847		\$0
Athletics			\$38,277	\$593,000	\$593,000		\$0
Administration			\$141,230	\$967,195	\$967,195		\$0
Debt Service			\$121,530	\$528,865	\$528,865		\$0
Total Expenditures			\$959,887	\$15,492,060	\$15,492,060		\$0
Surplus/(Deficit)			\$143,439	\$0	\$0		\$0

			WOODSTOCK ACADEMY				
as of 07/31/2017				Private and Boarding			
				FY 2017-2018			
			Current	Annual	Annual		
			<u>Actual</u>	<u>Budget</u>	<u>Projected</u>		<u>Variance</u>
Revenue							
Private Tuitions			\$25,800.00	\$246,500.00	\$246,500.00		\$0.00
Regular Ed. Tuitions			\$430,000.00	\$5,156,136.00	\$5,156,136.00		\$0.00
Total Revenue			\$455,800.00	\$5,402,636.00	\$5,402,636.00		\$0.00
Expenditures							
Salaries			\$39,920.00	\$1,743,440.00	\$1,743,440.00		\$0.00
Benefits			\$21,000.00	\$308,700.00	\$308,700.00		\$0.00
Facilities/Insurance			\$53,225.00	\$768,700.00	\$768,700.00		\$0.00
Transportation			\$0.00	\$354,000.00	\$354,000.00		
Board			\$0.00	\$712,875.00	\$712,875.00		\$0.00
Agents			\$0.00	\$607,500.00	\$607,500.00		\$0.00
Debt Service			\$0.00	\$499,671.00	\$499,671.00		\$0.00
Academics, Activities			\$0.00	\$407,750.00	\$407,750.00		\$0.00
Total Expenditures			\$114,145.00	\$5,402,636.00	\$5,402,636.00		\$0.00
Surplus/(Deficit)			\$341,655.00	\$0.00	\$0.00		\$0.00



THE WOODSTOCK ACADEMY BOARD OF TRUSTEES

MINUTES OF MEETING
NOMINATING COMMITTEE
August 1, 2017

These minutes are
informational only.

Present: C. Bentley, P. Kelly, D. Teed.

Absent Excused: E. Higgins, C. Swenson, S. Young.

1. Call to order

The meeting was called to order at 7:00 p.m.

2. Secretary's Report – July 26, 2016

MOTION: (Bentley/Teed) To approve the Minutes of July 26, 2016, with revision to time of adjournment to 8:02 p.m.

Unanimous

3. Discussion/Vote – Reappointment of Trustee with term expiring in 2017

MOTION: (Bentley/Teed) To recommend the reappointment of Richard Canavan to a six-year term, which term expires in 2023.

Unanimous

4. Discussion/Vote – Slate of Officers for 2017-2018

President	Christine Swenson
Vice-President	Edwin Higgins
Secretary	Philippa Paquette
Assistant Secretary	Barbara Child
Treasurer	David Teed
Assistant Treasurer	Paul Kelly

MOTION: (Bentley/Teed) To recommend the proposed 2017-2018 slate of officers to the full Board of Trustees.

Unanimous

Continued -

The Woodstock Academy shall prepare ALL students for a lifetime of learning by providing academic rigor, a safe environment, and a diversity of educational experiences which will foster a sense of respect for self and others, and will encourage active investment in family, school, community, and the world.

Nominating Committee

August 1, 2017

Page 2

5. Discussion/Vote – Appointment of the President of the Alumni Association as an Ex-Officio Member of the Board of Trustees

MOTION: (Bentley/Teed) To appoint Jeff Larrow, the President of the Alumni Association, as an Ex-Officio Member of the Board of Trustees.
Unanimous

6. Other – none.

7. Adjournment

MOTION: (Bentley/Teed) To adjourn at 7:30 p.m.

Respectfully submitted,

Paul Kelly,
Chair

**THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
AGENDA ITEM INFORMATIONAL FORM**
Woodstock, Connecticut

ATTACHMENT 6

Board Meeting Date: August 22, 2017

Agenda Topic: 2016-2017 Annual Report

Summary of Issues: The 2016-2017 Annual Report

Background: The 2016-2017 Annual Report highlights our great accomplishments and aligns with our Strategic Plan and the goals of the Board of Trustees. The report also includes a Giving Summary.

Recommended Motion: Informational

Vision of Woodstock Academy

Woodstock Academy is a student-centered school which emphasizes individual growth and development through student engagement in diverse instructional opportunities effectively managed by an empowered faculty, supported by a participating community, and characterized by the highest global values of a rapidly changing world.

**THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
AGENDA ITEM INFORMATIONAL FORM**
Woodstock, Connecticut

ATTACHMENT 7

Board Meeting Date: August 22, 2017

Agenda Topic: 2017 College Application Results

Summary of Issues: To provide the college acceptance results from the Class of 2017, including where they have applied, as discussed at previous meetings of the Board of Trustees.

Background: In the past, the Board has requested an update of the colleges to which our students apply.

Recommended Motion: NOTIFICATION – N/A

Vision of Woodstock Academy

Woodstock Academy is a student-centered school which emphasizes individual growth and development through student engagement in diverse instructional opportunities effectively managed by an empowered faculty, supported by a participating community, and characterized by the highest global values of a rapidly changing world.

2017 Graduate
College Application Outcomes

Student	College	Result
1	Central Connecticut State University	Accepted
	University of Massachusetts, Amherst	Accepted
	University of Rhode Island	Accepted
	SUNY Oswego	Accepted
	Temple University	Accepted
2	Keene State College	Accepted
	Rhode Island College	Accepted
	University of Rhode Island	Accepted
3	Fitchburg State University	Accepted
	Westfield State University	Accepted
	Worcester State University	Accepted
4	Babson College	Denied
	Bentley University	Waitlisted
	University of Connecticut	Accepted
	Gettysburg College	Accepted
	Marist College	Accepted
	McDaniel College	Accepted
	Providence College	Accepted
	Roger Williams University	Accepted
	Seton Hall University	Accepted
	Syracuse University	Waitlisted
	Temple University	Accepted
	Trinity College	Waitlisted
	Wentworth Institute of Technology	Accepted
	Campbell University	Accepted
	Coastal Carolina University	Accepted
5	Florida Gulf Coast University	Accepted
	Methodist University	Accepted
	Sam Houston State University	Accepted
	American University	Accepted
	University of Connecticut	Accepted
6	Drexel University	Accepted
	Ithaca College	Accepted
	University of New Hampshire at Durham	Accepted
	Providence College	Accepted
	Quinnipiac University	Accepted
	Roger Williams University	Accepted
	Stonehill College	Accepted
	Stony Brook University	Accepted
	Syracuse University	Accepted
	University of Vermont	Accepted
7	The Citadel, The Military College of South Carolina	Accepted
	University of Connecticut	Accepted
	Norwich University	Accepted
	Plymouth State University	Accepted
	Syracuse University	Waitlisted
8	Boston University	Accepted

This student is attending a prep school

2017 Graduate
College Application Outcomes

	University of Hartford	Accepted
	Johnson & Wales University (Providence)	Accepted
	University of New Haven	Accepted
	Providence College	Waitlisted
	Quinebaug Valley Community College	Accepted
	Temple University	Accepted
	University of Vermont	Accepted
9	Baruch College of the CUNY	Accepted
	Berkeley College- Brooklyn Location	Accepted
	Eastern Connecticut State University	Accepted
	Emmanuel College	Denied
	Hofstra University	Accepted
	Manhattan College	Accepted
	Rhode Island College	Accepted
	University of Rhode Island	Waitlisted
	Salve Regina University	Accepted
	Central Connecticut State University	Accepted
	University of Connecticut	Accepted
	University of Hartford	Accepted
	University of New Haven	Accepted
	Trinity College	Accepted
10	Massachusetts College of Pharmacy & Health Sciences	Accepted
	Quinnipiac University	Accepted
	Rhode Island College	Accepted
11	Emmanuel College	Accepted
	Salve Regina University	Accepted
12	Bentley University	Accepted
	Bryant University	Accepted
	Central Connecticut State University	Accepted
	University of Connecticut	Accepted
13	Keene State College	Accepted
	Manchester Community College	Accepted
	University of New Haven	Accepted
	Western Connecticut State University	Accepted
14	American University	Denied
	Boston University	Denied
	Clark University	Accepted
	University of Connecticut	Accepted
	The University of North Carolina at Chapel Hill	Denied
	University of North Carolina at Wilmington	Accepted
	North Carolina State University	Denied
	Northeastern University	Denied
	Quinnipiac University	Accepted
15	Boston University	Accepted
	Brown University	Denied
	University of Connecticut	Accepted
	Cornell University	Denied
	Johns Hopkins University	No decision

2017 Graduate
College Application Outcomes

	Massachusetts Institute of Technology	Denied
	University of Massachusetts, Amherst	Accepted
	Worcester Polytechnic Institute	Accepted
16	Boston University	Denied
	Bryant University	Accepted
	University of Connecticut	Accepted
	Hofstra University	Accepted
	Norwich University	Accepted
	University of Rhode Island	Accepted
	Roger Williams University	Accepted
	Wentworth Institute of Technology	Accepted
	Worcester Polytechnic Institute	Denied
17	Anna Maria College	Accepted
	University of Connecticut	Accepted
	Embry-Riddle Aeronautical University - Prescott	Accepted
	University of Massachusetts, Lowell	Accepted
	University of Southern Maine	Accepted
18	Emmanuel College	Accepted
	Johnson & Wales University (Providence)	Accepted
	Manhattanville College	Accepted
	University of Massachusetts, Boston	Accepted
	Quinnipiac University	Accepted
	Suffolk University	Accepted
	Wheelock College	Accepted
19	Coastal Carolina University	Accepted
	Eastern Connecticut State University	Accepted
20	Arcadia University	Accepted
	Boston University	Denied
	Merrimack College	Accepted
	University of New Hampshire at Durham	Accepted
	Seton Hall University	Accepted
	Syracuse University	Waitlisted
21	University of Connecticut	Accepted
	Georgia Institute of Technology	Accepted
	University of Maryland, College Park	Accepted
	Pennsylvania State University	Waitlisted
22	Central Connecticut State University	Accepted
	University of Connecticut	Accepted
	Fairleigh Dickinson University - Metropolitan Campus	Accepted
	University of New Hampshire at Durham	Accepted
	Quinnipiac University	Accepted
	University of Rhode Island	Accepted
	Salve Regina University	Accepted
	Seton Hall University	Accepted
23	Johnson & Wales University	Accepted
	Nichols College	Accepted
24	University of Connecticut	Accepted
	The University of Georgia	Denied

2017 Graduate
College Application Outcomes

	University of Rhode Island	Accepted
25	University of Connecticut	Accepted
	New York University	Waitlisted
	Northeastern University	Denied
	University of Rhode Island	Accepted
	University of Vermont	Accepted
	Worcester Polytechnic Institute	Accepted
26	Boston College	Waitlisted
	Brown University	Denied
	University of Connecticut	Accepted
	Dartmouth College	Denied
	Johns Hopkins University	Accepted
	Smith College	Denied
	Stony Brook University	Accepted
	Yale University	Denied
27	Boston University	Denied
	Brandeis University	Denied
	University of Massachusetts, Boston	Accepted
	New York University	Denied
	Northeastern University	Denied
	University of Rhode Island	Accepted
	Roger Williams University	Accepted
	St. John's University	Accepted
	University of Vermont	Waitlisted
28	Fitchburg State University	Accepted
	John Jay College of Criminal Justice of the CUNY	Accepted
	University of New Haven	Accepted
	Thomas College	Accepted
	Westfield State University	Accepted
29	Merrimack College	Accepted
	University of New Hampshire at Durham	Accepted
	Providence College	Denied
	Roger Williams University	Accepted
	Salve Regina University	Accepted
	Suffolk University	Accepted
	Wentworth Institute of Technology	Accepted
30	Ohio University	Accepted
31	Central Connecticut State University	Accepted
	University of Connecticut	Accepted
	Eastern Connecticut State University	Accepted
	University of New Hampshire at Durham	Accepted
	University of New Haven	Accepted
	Quinnipiac University	Accepted
	University of Rhode Island	Accepted
	Western New England University	Accepted
32	Chestnut Hill College	Accepted
	Dean College	Accepted
	Lackawanna College	Accepted

2017 Graduate
College Application Outcomes

33	Lesley University	Accepted
	Maine College of Art	Accepted
	Massachusetts College of Art and Design	Accepted
	Rhode Island School of Design	Denied
34	Eastern Connecticut State University	Accepted
	Lenoir Community College	Accepted
	Mitchell College	Accepted
	Pitt Community College	Accepted
35	Art Center College of Design	Accepted
	California College of the Arts (San Francisco)	Accepted
	Maryland Institute College of Art	Accepted
	School of Visual Arts	Accepted
	The New School - All Divisions	Accepted
36	Emmanuel College	Accepted
	Merrimack College	Accepted
	University of New Haven	Accepted
	University of Rhode Island	Denied
	Temple University	Denied
37	American University	Waitlisted
	Boston University	Accepted
	Brown University	Denied
	Case Western Reserve University	Accepted
	Columbia University	Denied
	University of Connecticut	Accepted
	Duke University	Denied
	Harvard University	Denied
	University of Miami	Accepted
	Northeastern University	Accepted
	University of Pennsylvania	Denied
	Temple University	Accepted
	Washington University in St. Louis	Waitlisted
38	Central Connecticut State University	Accepted
	University of Connecticut	Accepted
	University of Rhode Island	Accepted
	Roger Williams University	Accepted
	Western New England University	Accepted
39	Clark University	Denied
	Denison University	Accepted
	Franklin Pierce University	Accepted
	University of Hartford	Accepted
	Merrimack College	Accepted
	Regis College	Accepted
	Roanoke College	Accepted
	Roger Williams University	Accepted
	Salve Regina University	Accepted
	Wheaton College MA	Accepted
40	Boston Conservatory at Berklee	Accepted
	DeSales University	Accepted

2017 Graduate
College Application Outcomes

	Emerson College	Denied
	Fairleigh Dickinson University - Florham Campus	Accepted
	University of Hartford	Denied
	Johnson State College	Accepted
	University of New Hampshire at Durham	Accepted
	Pace University, New York City	Denied
	Plymouth State University	Accepted
	Point Park University	Denied
	Rhode Island College	Accepted
	Rider University	Accepted
	Syracuse University	Accepted
	The University of Tampa	Incomplete
	Temple University	Accepted
	Western Connecticut State University	Accepted
41	Arizona State University	Accepted
	The University of Arizona	Accepted
	Roger Williams University	Accepted
	Salve Regina University	Accepted
42	University of Connecticut	Accepted
	University of Maine	Accepted
	University of New Hampshire at Durham	Accepted
	University of Rhode Island	Accepted
43	Fisher College	Accepted
	Johnson & Wales University	Accepted
44	Assumption College	Accepted
	Central Connecticut State University	Accepted
	Eastern Connecticut State University	Accepted
	Hofstra University	Accepted
	Merrimack College	Accepted
	University of New Hampshire at Durham	Accepted
	Quinnipiac University	Accepted
	Regis College	Accepted
	Rhode Island College	Accepted
	University of Rhode Island	Accepted
45	Babson College	Denied
	Bentley University	Denied
	Boston University	Denied
	Bryant University	Denied
	Clark University	Denied
	University of Connecticut	Accepted
	Fordham University	Denied
	University of Hartford	Accepted
	Lesley University	Accepted
	University of Massachusetts, Amherst	Denied
	University of Massachusetts, Boston	Accepted
	University of Massachusetts, Lowell	Accepted
	University of Miami	Denied
	University of New Haven	Accepted

2017 Graduate
College Application Outcomes

	Pace University, New York City	Denied
	University of Rhode Island	Accepted
	Salve Regina University	Accepted
	Stonehill College	Denied
	Suffolk University	Accepted
	Wheaton College MA	Accepted
46	Franklin Pierce University	Accepted
	Merrimack College	Accepted
	Nichols College	Accepted
	Quinnipiac University	Accepted
	Stonehill College	Accepted
	Western New England University	Accepted
47	Boston University	Denied
	University of California, Berkeley	Denied
	University of California, Davis	Accepted
	University of California, Irvine	Accepted
	University of California, Los Angeles	Denied
	University of California, San Diego	Denied
	University of California, Santa Barbara	Accepted
	Carnegie Mellon University	Denied
	Case Western Reserve University	Waitlisted
	Cornell University	Denied
	University of Florida	Accepted
	University of Miami	Accepted
	University of Michigan	Denied
	New York University	Accepted
	Purdue University	Accepted
	Rutgers University-New Brunswick	Accepted
	University of Southern California	Denied
	The Ohio State University	Accepted
48	Assumption College	Accepted
	Bryant University	Accepted
	Emmanuel College	Accepted
	Johnson & Wales University (Providence)	Accepted
	Nichols College	Accepted
	Roger Williams University	Accepted
49	Boston University	Denied
	Emerson College	Denied
	Fitchburg State University	Accepted
	Massachusetts College of Art and Design	Accepted
	Savannah College of Art and Design	Accepted
	The New School - All Divisions	Accepted
50	Boston University	Accepted
	Brown University	Waitlisted
	University of California, Berkeley	Accepted
	University of California, San Diego	Accepted
	Columbia University	Denied
	University of Michigan	Denied

2017 Graduate
College Application Outcomes

	University of Southern California	Denied
	Stanford University	Denied
	University of Wisconsin, Madison	Accepted
51	Boston University	Waitlisted
	University of California, Berkeley	Denied
	University of California, Davis	Accepted
	University of California, Irvine	Accepted
	University of California, Los Angeles	Denied
	University of California, San Diego	Accepted
	University of California, Santa Barbara	Denied
	University of Illinois at Urbana-Champaign	Accepted
	University of Michigan	Denied
	New York University	Waitlisted
	Northeastern University	Accepted
	Rutgers University-New Brunswick	Accepted
	University of Southern California	Denied
	Texas A&M University	No decision
	The University of Texas, Austin	Denied
	Utica College	No decision
52	Ithaca College	Accepted
	Quinnipiac University	Accepted
	University of Rhode Island	Accepted
	Syracuse University	Waitlisted
	Western Connecticut State University	Accepted
53	Boston University	Accepted
	Eastern Connecticut State University	Accepted
	Emmanuel College	Accepted
	Keene State College	Accepted
	Lasell College	Accepted
54	Wesleyan University	Accepted
55	Case Western Reserve University	Waitlisted
	University of Connecticut	Accepted
	Dartmouth College	Denied
	University of Michigan	Denied
	Northeastern University	Denied
	University of Pennsylvania	Denied
	Princeton University	Denied
	Rochester Institute of Technology	Accepted
	University of Utah	Accepted
	University of Wisconsin, Madison	Accepted
	Worcester Polytechnic Institute	Accepted
56	Johnson & Wales University (Providence)	Accepted
	Paul Smith's College	Accepted
	The Culinary Institute of America- NY (Main Campus)	Accepted
57	Curry College	Accepted
	Rhode Island College	Accepted
	University of Rhode Island	Denied
	Sacred Heart University	Accepted

2017 Graduate
College Application Outcomes

58	American International College	Accepted
	Bay Path University	Accepted
	Dominican College	Accepted
	Elizabethtown College	Accepted
	Husson University	Accepted
	Ithaca College	Accepted
	Kean University	Accepted
	Keuka College	Accepted
	Nazareth College	Accepted
	University of New England	Accepted
	Springfield College	Accepted
	Utica College	Accepted
59	Clark University	Accepted
	University of New Hampshire at Durham	Accepted
	University of New Haven	Accepted
	Nova Southeastern University	Accepted
	Quinnipiac University	Accepted
	Stetson University	Accepted
	The University of Tampa	Accepted
	Trinity College	Waitlisted
60	Boston University	Accepted
	University of Connecticut	Accepted
	University of Massachusetts, Amherst	Waitlisted
	Trinity College	Withdrawn
	Worcester Polytechnic Institute	Accepted
	Yale University	Denied
61	University of Connecticut	Accepted
	Husson University	Accepted
	Ithaca College	Accepted
	University of New England	Accepted
	Quinnipiac University	Accepted
	Sacred Heart University	Accepted
	Springfield College	Accepted
62	Central Connecticut State University	Accepted
	Clark University	Accepted
	University of Connecticut	Accepted
	Fairfield University	Accepted
	Juniata College	Accepted
	Providence College	Waitlisted
	Roger Williams University	Accepted
	Stonehill College	Accepted
63	Endicott College	Accepted
	University of Maine	Accepted
	University of New England	Accepted
	University of New Hampshire at Durham	Accepted
	Nichols College	Accepted
	University of Rhode Island	Accepted
	Salve Regina University	Accepted

2017 Graduate
College Application Outcomes

	University of Vermont	Accepted
64	Bridgewater State University	Accepted
	Central Connecticut State University	Accepted
	Curry College	Accepted
	Eastern Connecticut State University	Denied
	Elms College	Accepted
	Husson University	Accepted
	Keene State College	Accepted
	Rhode Island College	Accepted
	Roger Williams University	Accepted
	Southern New Hampshire University	Accepted
65	Boston University	Waitlisted
	University of Connecticut	Accepted
	Hofstra University	Accepted
	University of Massachusetts, Amherst	Accepted
	University of New Hampshire at Durham	Accepted
	Northeastern University	Accepted
	Quinnipiac University	Accepted
	University of Vermont	Accepted
66	Boston University	Waitlisted
	University of California, Berkeley	Denied
	University of California, Davis	Accepted
	University of California, Irvine	Accepted
	University of California, San Diego	Accepted
	Northeastern University	Denied
	Rensselaer Polytechnic Institute	Accepted
	Rhode Island School of Design	Denied
	Syracuse University	Accepted
	The New School - All Divisions	Accepted
	The Ohio State University	Accepted
	Tulane University	Accepted
	University of Washington	Accepted
67	Boston University	Accepted
	University of California, Davis	Accepted
	University of California, Irvine	Denied
	University of California, Los Angeles	Denied
	University of California, San Diego	Waitlisted
	University of California, Santa Barbara	Denied
	University of California, Santa Cruz	Accepted
	Fordham University	Accepted
	The George Washington University	Accepted
	Northeastern University	Denied
	Pennsylvania State University	Accepted
	Pepperdine University	Waitlisted
	Rutgers University-New Brunswick	Accepted
	University of Washington	Denied
68	Boston University	Waitlisted
	Case Western Reserve University	Waitlisted

2017 Graduate
College Application Outcomes

	Fordham University	Accepted
	University of Miami	Accepted
	New York University	Denied
	Northeastern University	Accepted
	Pennsylvania State University	Accepted
	Pepperdine University	Accepted
	The Ohio State University	Accepted
	Tulane University	Waitlisted
	University of Washington	Accepted

**THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
AGENDA ITEM INFORMATIONAL FORM**
Woodstock, Connecticut

ATTACHMENT 8

Board Meeting Date: August 22, 2017

Agenda Topic: Staffing Update

Summary of Issues: Yearly Board of Trustee Notification

Background: Based on Administration Staff Organization Policy 2100, each year, the Administrative Duty Delineation and Staffing Plan shall be provided to and approved by the BOT.

Recommended Motion: I move to approve the Yearly Staffing Update.

Vision of Woodstock Academy

Woodstock Academy is a student-centered school which emphasizes individual growth and development through student engagement in diverse instructional opportunities effectively managed by an empowered faculty, supported by a participating community, and characterized by the highest global values of a rapidly changing world.

HEAD OF SCHOOL

Christopher J. Sandford

ASSOCIATE HEAD OF SCHOOL

Holly G. Singleton

ASSOCIATE HEAD OF SCHOOL FOR ADVANCEMENT

Jonathan D. Sturdevant

ASSOCIATE HEAD OF FINANCE AND OPERATIONS

Joseph D. Campbell

ASSISTANT HEAD OF SCHOOL - SOUTH CAMPUS

John D. Rigney

ASSISTANT HEAD OF SCHOOL FOR ENROLLMENT

Amy W. Favreau

DEAN OF ACADEMICS

Dr. Michael D. Harten

DEAN OF STUDENTS

William J. Guillot

Karin A. Hughes

DIRECTOR OF CAMPUS SAFETY

Craig D. Rich

DIRECTOR OF CAPITAL PROJECTS

Gary Giambattista

DIRECTOR OF COMMUNICATIONS

Julia Budd

DIRECTOR OF HUMAN RESOURCES

Lori G. Wajer

DIRECTOR OF INFORMATION TECHNOLOGY

Matt A. Godzik

DIRECTOR OF RESIDENTIAL STUDENT PROGRAMMING

Kerri Nagle

DIRECTOR OF STUDENT SERVICES

Jocelyn T. Morse

DIRECTOR OF RESIDENTIAL LIFE/ASSISTANT DEAN OF STUDENTS, SOUTH CAMPUS

Wesley Jenkins

DIRECTOR OF HEALTH SERVICES

Bobbie-Jo Saucier

DIRECTOR OF FACILITIES

Jason Gerum

DIRECTOR of ATHLETICS

Aaron C. Patterson

ASSISTANT DIRECTOR OF ATHLETICS

Ann M. Rathbone

Sean Saucier

ADMISSIONS

Katherine Gonzalez – Assistant Director of Admissions

Nick DeFeo

COUNSELING

Peter Green – Director
Leila Bowen – Counselor
Valerie Champany – Counselor
Amanda Rice - Counselor
Lisa Sumner – Counselor
David Walley – Counselor
Anthony Bergeron – Assistant Counselor

LIBRARIAN

Deborah L. Sharpe

NURSES

Christine Antos, L.P.N.
Nancy Glass, R.N.
Kathleen Morin, R.N.
Kristine DiNoia, R.N.
Diana O'Connor (On-Call Nurse)

SCHOOL PSYCHOLOGIST

Elizabeth Coleman

SOCIAL WORKERS

Mackenzie LeBlanc
Vince Edwards
Ryan Schaffer, Intern

SUPPORT STAFF**ADMINISTRATIVE ASSISTANTS**

Deb Campbell – Health Services Assistant
Danielle Giamundo - Registrar
Doreen Holt – Alumni & Development/Financial Assistant
Michelle Laprade – Library Assistant
Karen McGovern – Assistant to the Associate Head of School – North Campus
Traci Nelson - Receptionist/Main Office – North Campus
Susie Racine - Receptionist/Main Office - South Campus
Annaleise Radchenko - Admissions & Enrollment Assistant
Janet Rohan – Financial Assistant
Susan Schofield - Assistant to the Associate Head of School - South Campus
Susan Straub – Executive Assistant to Head of School
Sharon Walsh - Receptionist/Counseling
Trish Welch - Attendance/Athletics
April White-Goodier – Student Services Assistant

ATHLETIC TRAINERS

Chris Alves
Marcus Backlin

CAMPUS SAFETY

Eric Basak
Christopher Corey
John Guari
Christopher Green
Michael Mercier
Scott Moses
Sam Resnick
George Vangel
Denzel Washington

COMMUNICATIONS SPECIALIST

Joel Tretheway

CUSTODIAL STAFF

Todd Benoir
Albert Briere
Michael Dudek
Kyle Durga
Manush Ferraj
Stephen Magaw
Joseph Martineau, III

DORM PARENTS

Daniel Boyd
Kevin Blackmar

HOUSEKEEPING

Jane Letourneau
Felicia Hansen
Bruce Mayo

MAINTENANCE STAFF

James Cournoyer
Chris Dunn
Willie Fleeton
Gary Giambattista
Aaron Hogarty
Mark Kubik
Tom Nelson
Todd Patrie

MULTI-MEDIA SPECIALIST

Brad Reynolds

SCHOOL STORE & SHIPPING MANAGER

Charles Harrington

SPORTS INFORMATION DIRECTOR

Marc Allard

STRENGTH & CONDITIONING COACH

Brenden Ostaszewski

STUDENT SERVICES PARAPROFESSIONALS

Gregory Alexander
Gary Brine
Lisa Derrico
Wendy Desrocher
Holly Grube
Jeff Lee
Amy Symington
Dorothy Tracey

TECHNOLOGY

Eric Chalupka – Technical Director/Webmaster
Kyle Benoit – Technology Specialist

ACADEMIC DEPARTMENTS:

ENGLISH

Cynthia Morrill – Department Chair
Andrea Amato
Katie Burns
Nancy Chase
Kelly Danielson
Sylvia Drogosz
Laura Kennedy
Samantha Manseau
Meghan Mizak
Jason Musko
Dr. Susan Powers
Jamie Shaw
Richard Telford

PE/HEALTH/FAMILY/CONSUMER SCIENCE

VOCATIONAL TECHNOLOGY

JoAnn Johnson – Department Chair

Consumer Science

Michelle Gray
JoAnn Johnson
Emily Nester

Family

Michelle Gray
JoAnn Johnson

Health

Jeffrey Boshka
Michelle Gray
JoAnn Johnson
Emily Nester
Nik Ververis

Physical Education

Jeffrey Boshka
Adam Bottone
Robert Derrico
Emily Nester
Nik Ververis

Vocational Technology

Eric Collelo
Kevin Foley
Keith Landin
Peter Sumner

MATHEMATICS

Ronald Rhault – Department Chair
Michael Bourgeois
Adam Child
Amy Couture
John Green
Robert Jordan
Danielle Oñate
Carolyn Riendeau
Lauren Skene
Stephen Tyler
Thomas Young
Joshua Welch

EASTCONN

Yori Ayotte

FINE ARTS

Amy Ranta – Department Chair
Lauren Churchill
Justin DuPuis
Gloria Hanczar
Ian Jackson
Susan LaGrow
Jennifer Moore
Prescott Powers
Jason Wigin

SCIENCE

Lauren Cremers – Department Chair
Nancy Beauregard-Waldron
Caroline Chute
Sharon Geyer
Melany Gronski
Susan Lovegreen
Peter Lusa
Valerie May
Bernie Norman
Julie Sandeen
Joshua Welch

SOCIAL STUDIES

Sara Dziedzic – Department Chair
Derek Dussault
Danielle Duquette
Lauren Gagnon
Richard Garceau
Christopher Jolliff
Mike Meyer
Cara Mizak
Rory O'Donnell
Susan Powers
Gregory Smith

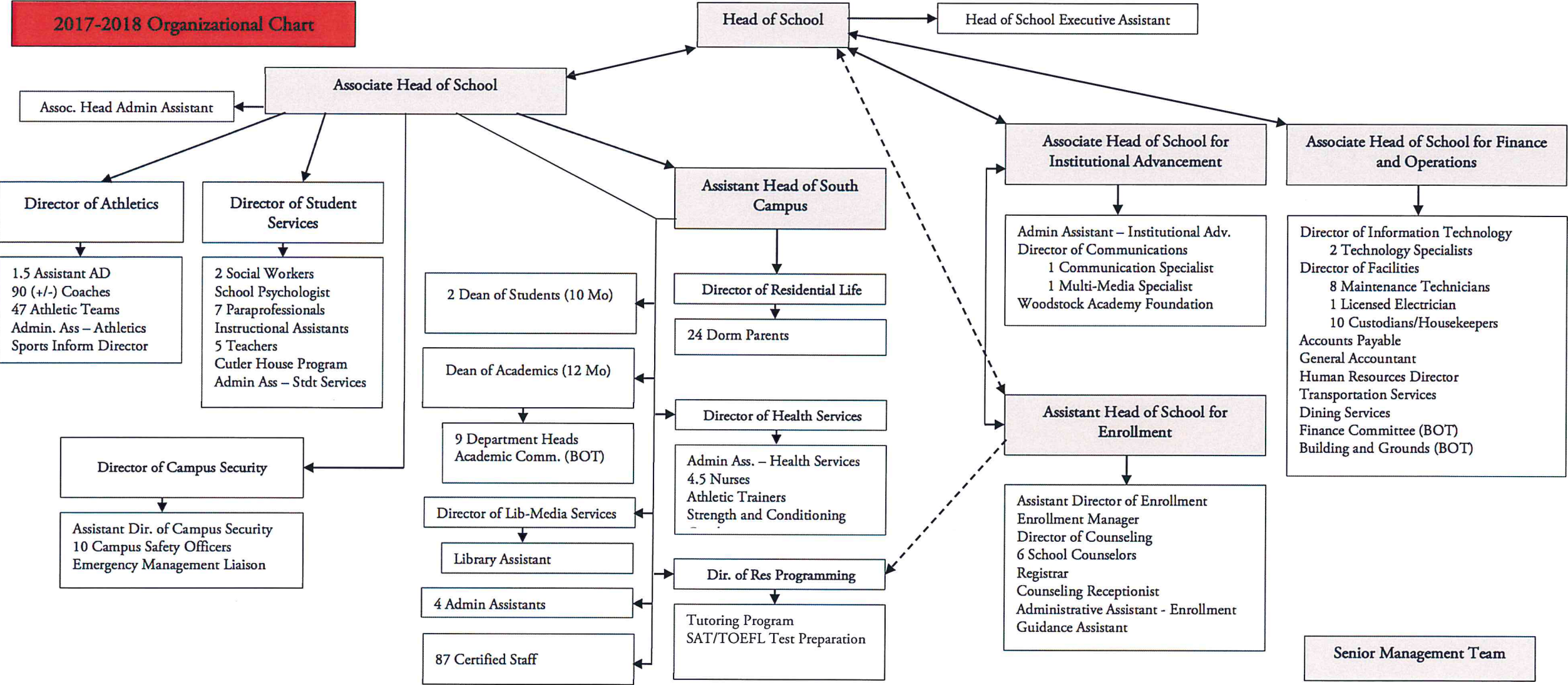
STUDENT SERVICES

Victoria Despres – Department Chair
Mark Chuoke
Gail McCarthy
Jennifer Moore
Jessica Swanson
Janet Turini

WORLD LANGUAGE

Melissa Beck – Department Chair
Andrea Amato
Merry Burke
Jayne Collins
Justin Fox
Meghan Kabernick
Yeantyng (Helen) Liaw
Melita Monahan
Jason Musko
Annmarie Thibodeau
Amanda Zolobkowski

2017-2018 Organizational Chart



**THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
AGENDA ITEM INFORMATIONAL FORM**
Woodstock, Connecticut

ATTACHMENT 9

Board Meeting Date: August 22, 2017

Agenda Topic: Theory of Action

Summary of Issues: The 2017/2018 *Theory of Action*.

Background: This *Theory of Action* will guide the 2017/2018 school year and is directly aligned to the Strategic Plan. Progress will be reviewed in January and a final report will be presented in the spring. This will form the basis of the Head of School's Evaluation and the Annual Report as we move forward.

If you have any questions/suggestions, please contact Mr. Sandford.

Recommended Motion: NOTIFICATION – N/A

Vision of Woodstock Academy

Woodstock Academy is a student-centered school which emphasizes individual growth and development through student engagement in diverse instructional opportunities effectively managed by an empowered faculty, supported by a participating community, and characterized by the highest global values of a rapidly changing world.



The Woodstock Academy's Leadership Theory of Action for Continuous Improvement to Enhance Student Learning for All *2017-2018 School Year*

THE WOODSTOCK ACADEMY LEADERSHIP THEORY

This Leadership Theory of Action was developed with the cooperation of stakeholders and is based upon the belief that if focus is continually maintained on each component of the instructional core (*students, teachers, and content*), student achievement will improve for ALL students. This Theory of Action is a set of interrelated coherent strategies that describe actions or strategies that bring about system-wide improvement in the area of student achievement and serves as the planning document for continuous improvement. (Elmore R.)

The Woodstock Academy Mission

Woodstock Academy shall prepare ALL students for a lifetime of learning by providing academic rigor, a safe environment, and a diversity of educational experiences which will foster a sense of respect for self and others, and will encourage active investment in family, school, community, and the world.

The Woodstock Academy's Leadership Core Beliefs

We are committed to the belief that ALL children are capable and have a fundamental right to attain high levels of educational achievement so they can foster a sense of respect for themselves and others, and will encourage active investment in their family, school, community, and the world.

We believe that in order to have the largest impact upon student learning and to provide opportunity for high-level achievement, it must start with the instructional core, specifically through; increasing the role of the student in the instructional process, increasing the rigor of content and expanding educational opportunities for ALL students and supporting the knowledge and skill development of teachers.

We believe that in order to ensure an environment for continuous improvement we must constantly review and improve systems and structures to maintain focus on learning for ALL students.

We believe that in order to increase the success for ALL students we must focus on the individual needs of students, on student relationships and continually invest in each student's success.

Strategic Area/Action Step

PROGRAM

- Continue to work with staff to develop innovative and interdisciplinary programs which makes use of the new STEAM Center and South Campus.
- Develop a plan to provide more intensive technology integration support for teaching staff.
- Explore opportunities to enhance the verbal communication skills for all students.
- Monitor the collaboration and possible academic isolation with the opening of South Campus.
- Develop a comprehensive tutoring program for all students.
- Develop a comprehensive intramural program for all students.
- Monitor the development of a plan to address the achievement gap between all students and high need students.
- Support a review of world language data to determine of a second required credit as appropriate.

FACULTY/STAFF

- Implement a new/updated supervision and evaluation plan for department heads.
- Monitor the collaboration and possible academic isolation with the opening of South Campus.
- Continue to work with the guidance department on the issue of consistency among counselors.
- Integrate the Boarding Staff into the larger school community in a way that benefits The Academy and all of its students.

SCHOOL CLIMATE/SAFETY

- Develop action steps based on the comprehensive yearly school climate survey.
- Monitor the school climate, through various measures, as we transition to South Campus.
- Develop a comprehensive boarding program that provides positive and constructive activities around the goals of the boarding program.
- Develop policies and procedures related to a campus-based health clinic.

GOVERNANCE

- Continue to provide timely articles to the Board of Trustees related to current trends in the private school market.
- Continue to work with the Board to support the Annual Fund.
- Work on the Boards strategic steps determined at the retreat.
- Successfully have 100% of board participate in Annual Fund/Capital Campaign.
- Encourage Board members to attend at least one class.

FACILITIES

- Fine tune the use of a five-year facility plan to include the newly acquired campus.
- Begin to update bathrooms on campus.
- Develop a *Center for the Arts at The Woodstock Academy*.
- Update Vulnerability Assessment to include South Campus.

ENROLLMENT AND RELATIONSHIPS

- Continue to work to diversify the boarding population.
- Begin the process of planning for a decrease in sending town enrollment.
- Develop changes to the current special education tuition model based on the needs expressed by the sending town partners.
- Build an admissions department which is in line with best practices and can meet the expectations of 200-250 boarding students.

Leverage the new campus to build new, or strengthen, existing relationships.

FISCAL MANAGEMENT

Update the athletic stipends.

Provide recommendations about a new budget model.

Develop additional revenue streams in response to the addition of South Campus.

Begin the process of planning for a decrease in sending town enrollment.

COMMUNITY PARTNERSHIPS

Work to negotiate a new contract with the Brooklyn Board of Education

Develop a plan to add a College/Career Counselor to the Guidance Office, with a focus on building strong relationships in the business community.

Work to expand the positive relationships to the state-wide level.

As the boarding population expands and diversifies, work to expand the community to include groups which align with the diversity of the boarding population.

Develop a process to live-stream Academy scholastic and athletic programs to provide our families greater access to our events and traditions.

Leverage the new campus to build new, or strengthen, existing relationships.

RESOURCE DEVELOPMENT

Continue to develop and execute an International Advancement Program.

Publish a *Gleaner* to coincide with the Grand Opening of the new campus.

Focus on the growth of the 1801 Society.

Increase the role, management, and impact of the Woodstock Academy Foundation.

Focus on building new stronger relationships with high capacity local and national constituents.

Continue to build and strengthen alumni and constituent database.