

**THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
MEETING/RETREAT
Minutes of the Meeting
North Campus—Student Commons
September 18, 2018
7:00 p.m.**



These minutes are for informational purposes

PRESENT: S. Asikainen, M. Beckwith, J. Bellerose, C. Bentley, G. Carabeau, B. Child, C. Davis, H. Frankhouser (W), E. Higgins, K. Johnston, P. Kelly, J. Larrow, J. Livernois, G. Marmat (E), W. McGinn, J. Musumeci, P. Paquette, C. Swenson (at 7:08 p.m.), D. Teed, J. Trivella (B), S. Young

ADMINISTRATION: A. Favreau, W. Guillot, M. Harten, J. Rigney, C. Sandford, H. Singleton, J. Sturdevant

ABSENT EXCUSED: R. Blackmer

ABSENT: D. Field, C. Hustus (E), D. Morse

OTHERS: Kyle Benoit (technology), William Kummel, Brent Tuttle, J. Woodland

1. Call to order

The meeting was called to order at 7:03 p.m. by Vice President E. Higgins.

2. Presentation by William Kummel of Rational Partners

Head of School Sandford welcomed William Kummel of Rational Partners. Mr. Kummel compared and contrasted The Woodstock Academy to somewhat similar programs, delving into their various approaches to long-term growth and sustainability. A major area of concern for each academic program was properly budgeting for routine short-term and long-term maintenance costs. Mr. Kummel presented various opportunities for future growth and/or sustainability at The Academy. Board discussion ensued around tuition rates, school culture, academic/sports programs, the boarding program, use of space, the need to increase financial reserves to cover facilities maintenance, marketing, and diversity. C. Sandford mentioned the ongoing underground storage tank replacement projects and the current status of the roofs on buildings at both campuses. Action items included:

- The Board directed C. Sandford and the Building and Grounds Committee to have a facilities study done in order to identify projected costs for ongoing, routine maintenance and upkeep.
- Gathering information and research about recruiting and marketing to (non-sending town) day and boarding students will start with A. Favreau and the Administrative team. Existing programs and facilities are piece of that.
- The Finance, Executive, and Building and Grounds Committees will continue to evaluate various options and make recommendations. The next BOT Retreat is in November.

3. Other Items

C. Sandford was thanked for doing a great job and staying on track. H. Frankhouser stressed the need for Trustees of the Sending Towns to keep their Boards of Education up to date.

4. Adjournment

Motion: (Larrow/Bentley) To adjourn at 9:19 PM.

Unanimous

Respectfully submitted,

Julie Woodland

Julie Woodland
Board Clerk

The Woodstock Academy shall prepare ALL students for a lifetime of learning by providing academic rigor, a safe environment, and a diversity of educational experiences which will foster a sense of respect for self and others, and will encourage active investment in family, school, community, and the world.