

**MINUTES OF THE MEETING**  
**THE WOODSTOCK ACADEMY**  
**BOARD OF TRUSTEES**  
**October 23, 2018**



These minutes are for  
informational purposes only.

**PRESENT:** Asikainen, Samantha; Beckwith, Martha; Bentley, Cary; Blackmer, Robert; Carabeau, Garry; Frankhouser, Hans (W); Kelly, Paul; Larrow, Jeff; Marmat, Gerald (E); McGinn, Walter; Musumeci, Joseph; Swenson, Christine; Teed, David; Young, Scott.

**ADMINISTRATION:** Guillot, William; Harten, Michael; Singleton, Holly; Woodland, Julie.

**ABSENT WITH NOTIFICATION:** Bellerose, James; Child, Barbara; Davis, Cliff; Higgins, Edwin; Johnston, Kevin; Livernois, Jay (Ex-Officio); Paquette, Philippa; Sandford, Chris.

**ABSENT:** Field, David; Hustus, Christine; Morse, David; Trivella, Joan (B) .

**GUESTS:** Madelyn, Holly, and Ken Grube; Thomas Young; Melissa Beck; Brent Tuttle; Kate Cerrone; Katrina Wu and Lisa Derrico; Eddy Chen; Alyssa, John, Laurie, and Aaron Sharrow; Meg Ritzau.

**1. Call to order**

The meeting was called to order by President Swenson at 7:05 p.m.

**5. Head of School Recognition**

President Swenson allowed item #5 to move forward on the agenda to better accommodate students and families. H. Singleton and M. Harten described the character and accomplishments that led to the selection of Eddy Chen (Tuition), Madelyn Grube (E), Alyssa Sharrow (W), and Katrina Wu (Tuition) as Head of School Award winners for September and October 2018. Each student was acknowledged and presented with an engraved plaque. A five-minute recess was called to allow for photos with families and students.

**2. Secretary's Report**

**MOTION:** (Teed/Frankhouser) To approve the minutes of September 18, 2018.

Unanimous

**3. Nominating Committee Report**

P. Kelly summarized the Nominating Committee meeting, and its subsequent recommendation to accept Brent Tuttle and Nancy Duvall as Trustees of the Sending Towns.

**4. Possible Action Based on Report**

**MOTION:** (Teed/Frankhouser) To accept the recommendation of the Nominating Committee to appoint Brent Tuttle (Pomfret) and Nancy Duvall (Canterbury) as Trustees of the Sending Towns.

Unanimous

**6. Citizen's Participation – None.**

**7. Student Council Report**

Meg Ritzau updated the Board about upcoming student council events. Highlights included an upcoming blood drive and Trick or Treat Street.

**8. Board Reports**

**a. President's Report**

i. **Correspondence**—President Swenson reviewed the various incoming and outgoing letters found in the correspondence packet.

ii. **CABE Delegate Assembly**

**MOTION:** (Beckwith/Marmat) To appoint Joe Musumeci as the delegate to the CABE Delegate Assembly to represent The Woodstock Academy Board of Trustees.

Unanimous

iii. **Foundation Director—Ballot Results**

M. Beckwith reported the results of the electronic voting for the slate of Foundation Directors. Martha Beckwith, President; Phil Willis, Vice President; Paul Kelly, Treasurer; Christine Swenson, Secretary.

iv. **Holiday Gathering 2018—December 9, 2018 from 4:00-7:00 PM**

President Swenson urged members to save the date and attend this fun gathering.

**b. Committee Reports—questions/discussion on reports provided in packet**

- i. Academic Committee
- ii. Buildings and Grounds
- iii. Executive Committee
- iv. Finance Committee

Assorted meeting minutes were included in the packet for review.

**9. Woodstock Academy Administration Reports**

**a. Associate Head of School for Finance and Operations Report**

- i. **2017-2018 Audit**—Mike Maletta presented the audit to the Finance Committee in September and made a small adjustment. The final report should be ready for the next meeting.
- ii. **New Software Integration**—Payables and receivables are up to date, including July and August. The business department is now better able to track activity and process payments, including tuition and fees. Payroll should be moving over to the new software later in the week.

**b. Associate Head of School Report**

- i. **Teaching and Learning**—Holly Singleton reviewed her October Updates handout (attached).
- ii. **Board questions/discussion**—none.
- iii. **NEASC Presentation**—Melissa Beck and Tom Young joined Holly Singleton to present an overview of the NEASC accreditation process, and the method by which the new mission statement (attached) was crafted by various stakeholders.

**MOTION:** (Musumeci/Teed) To approve the mission statement as presented.

Unanimous

- iv. **Other**—none.

**10. Other Items** – None.

**11. Citizen’s Participation** – None.

**12. Adjournment**

**MOTION:** (Beckwith/Teed) To adjourn the meeting at 7:40 p.m.

Unanimous

Respectfully submitted,

*Julie Woodland*

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Board Clerk

*The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.*



## October Updates from the Associate Head of School

### What's Happening...

#### School Programs:

- NEMFA is coming and The Academy Music Department needs host families!
- National Honor Society inducted 42 new members this month.
- Math Honor Society inducted 20 new members to its organization last week.
- Girls Cross Country Team came in 2<sup>nd</sup> place at the ECC Championship Meet.
- The Writing Centaur has continued its efforts to support other student-based tutoring programs by working with students from the After School Tutoring Program at Brooklyn Middle School.

#### Student Achievements:

- The following students were selected as The Woodstock Academy Scholar Athletes for 2018-2019: CIAC scholar athletes include Heather Converse (W) and Jack Hovestadt (W); CHSCA scholar athletes include Maddie Grube (E) and Cole Hackett (T).
- The Woodstock Academy's Model UN Team was very successful at the recent conference with four students receiving accolades: Best Delegate – Liam McDermott (W), Outstanding Delegate – Peter Spada (W), Honorable Mention – Owen Borski (W), and Commendation– Makenzie Metivier (B).
- The following students were accepted into the American School Band Directors Association Honor Band Festival: Nathan John, saxophone (W); Jane Pan, mallet/percussion (T); Zachary Paige, trumpet (P); Rockwell Valentine, trumpet (W); Cameron Penkauskas, bassoon (B); Katherine Harrington, flute (P); Abigail Botta, trumpet (P); and Keegan Kelleher, trumpet (W).
- Heather Converse (W) has been selected as The Woodstock Academy recipient of the Daughter of the Revolution (DAR) Award.

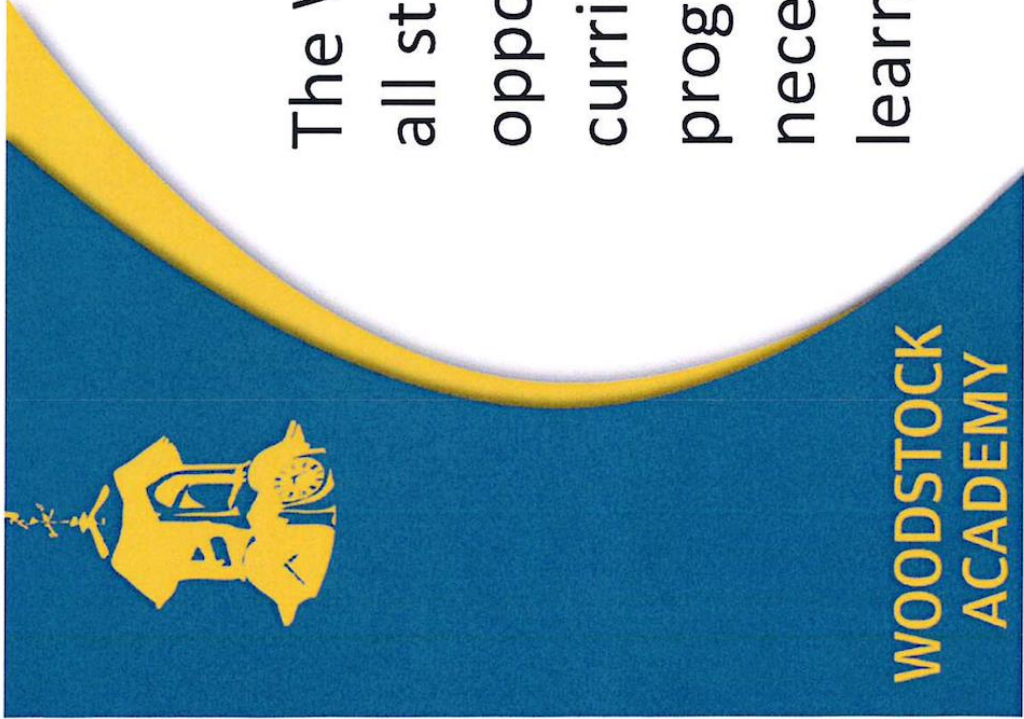
#### Staff and Faculty:

- Kelly Danielson (English) and Michael Harten were selected to present at the New England Association of Teachers of English on how to design and integrate games based on literature.
- Marc Allard, Sports Information Director, will be inducted into the Connecticut High School Coaches Association Hall of Fame this November!
- Vicki Despres' facilitation of the American Foundation for Suicide Prevention walk in September raised over \$17,000, most of which will come back to our community to support targeted programs.

### Upcoming Events...

- 10/23 – Meet the Candidates' Debate, 7:00 PM, The Woodstock Historical Society
- 10/26 – Trick-or-Treat Street, 5:00-7:30, Bowen Building
- 10/27 & 28 – PJN Basketball Classic, Alumni Gymnasium
- 11/02 – FRESH Spaghetti Dinner and Auction, 6:00 PM, The Commons (\$10 per ticket)
- 11/03 – New England Club Baseball Association games, noon-3:00 PM, Bentley Complex
- 11/08 – Scholar Athlete Honor Society Inductions, 7:00 PM, Bates Auditorium
- 11/09 – Powder Puff Football, 3:00 PM, South Campus Turf





## **Mission**

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