

MINUTES OF THE MEETING
THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
January 15, 2019



These minutes are for
informational purposes only.

PRESENT: Asikainen, Samantha; Beckwith, Martha; Bellerose, James; Bentley, Cary; Blackmer, Robert; Carabeau, Garry; Child, Barbara; Davis, Cliff; Frankhouser, Hans (W); Higgins, Edwin; Johnston, Kevin; Kelly, Paul; Larrow, Jeff; Livernois, Jay (Ex-Officio); Marmat, Gerald (E); McGinn, Walter; Morse, David; Musumeci, Joseph (7:12 p.m.); Swenson, Christine; Trivella, Joan (B); Tuttle, Brent (P) (7:13 p.m.); Young, Scott

ADMINISTRATION: Guillot, William; Rigney, John; Sandford, Chris; Sturdevant, Jon; Woodland, Julie

ABSENT WITH NOTIFICATION: Duvall, Nancy (C); Favreau, Amy; Paquette, Philippa; Singleton, Holly; Teed, David

ABSENT: Field, David

GUESTS: John and Mary Rauh; Pat Boyd; Meg Ritzau; Mr. Telford; Ms. Shaw; Nicole Robichaud and family; Liam McDermott and family; Sara Dziedzic and family; Brooke Nagel and family; Luis Miranda and family; Robert Smith

1. Call to order

The meeting was called to order by Vice President Higgins at 7:00 p.m.

2. Head of School Recognition—November, December, January Honorees

Assistant Head of School for South Campus, John Rigney described the students who were awarded Head of School recognition during November, December and January.

Annabelle Bastura, Ody Oguama, and Brooke Nagel—November

Nicole Robichaud and Abigail LeBlanc—December

Luis Miranda and Liam McDermott—January

3. Board of Trustee Recognition—John Rauh

On behalf of the Trustees, Board President, Christine Swenson read a letter thanking John Rauh for his many years of service and described his significant contributions to The Academy. He was presented with a “Woodstock Academy” chair from the Board. State Representative, Pat Boyd, presented John with a Proclamation from the State legislature.

4. Teacher of the Year Presentation—Sara Dziedzic

Head of School Sandford and Interim Associate Head of School Guillot described the many professional and personal qualities that resulted in Sara Dziedzic being selected as Teacher of the Year. State Representative, Pat Boyd, presented Sara with a Proclamation from the State legislature.

5. Citizen’s Participation

State Representative Boyd provided an update about the State government. He mentioned ECS funding, bills regarding town academies and other education-related legislation.

6. Secretary’s Report—Minutes of December 18, 2018

MOTION: (Davis/Morse) To approve the Minutes of December 18, 2018.

Unanimous

7. Student Council Report

Student Council President, Meg Ritzau updated the group about fundraising efforts for Lily Sharpe; student feedback about the renovation to A200; Student Council's desire to move from a mostly-social organization to having a greater voice with Administration; efforts to add a member from all student clubs to the Council; and the use of physical and digital suggestion boxes to facilitate greater student input.

8. Board Reports

a. President's Report

i. Correspondence

Head of School Sandford reviewed the various pieces of correspondence included in the packet. J. Trivella encouraged members to attend the upcoming CABA conference being hosted in Brooklyn.

ii. Policy Discussion: WA Trustee President Emeritus

Robert Smith reviewed the handout explaining Trustee Emeritus status and describing the former Trustee Presidents being considered for this honor. Next, he asked for the Board to support adding The Academy Building to the Historical Landmark registry. He explained the application process, and noted the Corporators would need to approve his drafting a letter of inquiry to move the process forward. He thanked Mr. Sandford for his efforts to preserve Academy history.

b. Committee Reports—questions/discussion on reports provided in packet

Each of the meeting minutes provided were mentioned. There were no questions.

9. Woodstock Academy Administration Reports

a. Associate Head of School for Finance and Operations Report

i. 2018-2019—Budget Update

Interim Associate Head of School Guillot and Head of School Sandford discussed the current budget. Reports have much greater detail, allowing for greater transparency. W. Guillot was thanked for his hard work and that of his team.

ii. Roofing and Underground Storage Tanks Update

Interim Associate Head of School Guillot said CME is putting the final touches on the tank replacement RFPs; contracts will be signed in time for work to begin this summer.

iii. 2017-2018 Audit Approval

Head of School Sandford stated the Finance Committee had approved the audit report. J. Livernois asked that the language on page 4 be changed from "private" to "Corporation."

MOTION: (Kelly/Livernois) To approve the 2017-2018 Audit with the minor edit (above).

Unanimous

iv. Other—None.

v. Board questions/discussion—None.

b. Associate Head of School Report

i. January Update

Head of School Sandford read Associate Head of School, H. Singleton's January Update, which highlighted upcoming events.

ii. Other—None.

iii. Board questions/discussion—None.

c. Associate Head of School for Advancement

i. Center for the Arts

Associate Head of School for Advancement, J. Sturdevant highlighted the following events:

- February 8: Locally Sourced Gallery Opening
- March 8: The Guess Who Concert (tickets already on sale at www.wacenterforthearts.org)
- April 6: Locally Sourced Farm to Table Dinner in the Atrium (details coming soon)
- April 26: Lenny White & Friends Concert

ii. Giving Update AND iii. Fundraising Priority Update

J. Sturdevant reported 71 unique donors and positive overall giving trends.

iv. Other—None.

v. Board questions/discussion—None.

d. Head of School Report

i. 2019-2020—Calendars (BOT, Academic, Residential Life)

Head of School Sandford briefly reviewed the three calendars, all of which have been discussed previously.

MOTION: (Tuttle/Child) To accept the 2019-2020 BOT, Academic, Residential Life calendars as presented.

Unanimous

ii. 2019-2020—Budget Presentation

This item was tabled until the February meeting because the Finance committee has not endorsed the budget yet.

iii. Other—None.

iv. Board questions/discussion—None.

10. Other Items – None.

11. Executive Session—Head of School’s Review

MOTION: (Blackmer/Marmat) To enter into Executive Session at 8:10 p.m. for the purpose of the Head of School’s Mid-Year Review.

Unanimous

The meeting returned from Executive Session at 8:33 p.m.

12. Citizen’s Participation – None.

13. Adjournment

MOTION: (Davis/Kelly) To adjourn the meeting at 8:34 p.m.

Unanimous

Respectfully submitted,

Julie Woodland

Julie Woodland

Board Clerk

The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.