

**MINUTES OF THE MEETING**  
**THE WOODSTOCK ACADEMY**  
**BOARD OF TRUSTEES**  
**BUILDING AND GROUNDS**  
**COMMITTEE**  
**November 12, 2018**



These minutes are for  
informational purposes only.

**PRESENT:** Beckwith, Martha; Bellerose, Jim; Bentley, Cary; Blackmer, Robert; Kelly, Paul (7:02); Morse, David; Guillot, Bill; Sandford, Chris; Teed, David (6:45); Woodland, Julie

**ABSENT WITH NOTIFICATION:** Johnston, Kevin; Musumeci, Joe

**1. Call to order**

The meeting was called to order by Chairman Blackmer at 6:30 p.m.

**2. Citizen's Participation** – None.

**3. Secretary's Report—Minutes of September 10, 2018 and October 29, 2018**

**MOTION:** (Morse/Bellerose) To approve the minutes of September 10, 2018.

Unanimous

**MOTION:** (Bellerose/Beckwith) To approve the minutes of October 29, 2018.

Unanimous

**4. Review Projects**

**5. Replacement Tank Project Update**

**6. Roof Project Update**

B. Guillot provided explanations and updates about the North Campus Wall project (nearly complete); the Underground Storage Tanks projects (locations, cost of bidding, deadlines); and the Roof Replacement projects (bid status, timetable). Discussion ensued and questions were answered.

**7. Discuss Academy Building's Clock**

C. Bentley and Head of School Sandford shared information about the current condition of the clock tower in the Academy Building. Discussion ensued, and included repair option strategies with their associated costs. It was agreed to get quotes from a second repair company.

**8. Facility Study / Audit**

Based on the recommendation of Bill Kummel of Rational Partners, the group discussed the need to have a comprehensive facility study performed. With two campuses to manage and maintain, having a long-term plan to manage the maintenance and life expectancy of WA's physical assets is critical for planning. Based on the square footage, cost is estimated at 80-90K. It was agreed to revisit this topic at the April or May B&G meeting.

**9. Other** – None.

**10. Citizen's Participation** – None.

**11. Adjournment**

**MOTION:** (Morse/Bellerose) To adjourn the meeting at 7:06 p.m.

Unanimous

Respectfully submitted,  
*Julie Woodland*

Julie Woodland  
Board Clerk

*The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.*