

MINUTES OF THE MEETING
THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
BUILDING AND GROUNDS
COMMITTEE
January 14, 2019



These minutes are for
informational purposes only.

PRESENT: Beckwith, Martha; Blackmer, Robert (by telephone); Johnston, Kevin; Morse, David; Musumeci, Joe (at 6:32); Guillot, Bill; Sandford, Chris; Woodland, Julie
ABSENT WITH NOTIFICATION: Jim Bellerose

1. Call to order

The meeting was called to order by David Morse at 6:00 p.m.

2. Citizen's Participation – None.

3. Secretary's Report—Minutes of November 12, 2018

MOTION: (Johnston/Blackmer) To approve the minutes of November 12, 2018.
Unanimous

4. Tennis Court Agreement / Discussion

Head of School Sandford reviewed an agreement between The Woodstock Academy Athletic Department and The Town of Woodstock Recreation Department. Both parties had their attorneys review the document. In summary, for ten years, in exchange for use and control of the tennis courts adjacent to WMS, The Academy will repair the courts. Fundraising is planned to offset costs. Discussion ensued about types of repairs, potential uses/programs, and possible costs. It was agreed that the Head of School would consult the attorney about possibly adding language with a specific time period in the event of a termination before ten years.

5. Replacement Tank Project

Interim Associate Head of School for Finance and Operations Guillot identified the current (underground) and proposed (above ground) locations of fuel tanks from the site maps included in the packet. Discussion included site work and length/insulation of pipes from tanks to buildings. The bidding contract is being finalized with CME, and RFPs will go out as soon as the contract and plans have been modified. Work is scheduled to begin as soon as school ends in June 2019.

6. Roof Project Update

Head of School Sandford reviewed the handout which listed the contractor, cost, and time table of the Academy and Bowen roofs scheduled for repair/replacement this summer. Future roof projects were also briefly discussed.

7. Discuss Academy Building's Clock

The clock is finally working again, thanks to the hard work of Bob Derrico and Aaron Hogarty. Although it still needs some restoration work and lighting, it is working well right now.

8. Bentley Wetlands Mitigation

Interim Associate Head of School for Finance and Operations Guillot reviewed the report included in the packet. Rick Canavan recently completed our five-year, required inspection and report about wetlands mitigation at the Bentley Athletic Complex. The targeted areas both met their performance standards. The report was shared with the Army Corps of Engineers, the CT DEEP, and the Town of Woodstock.

9. Facility Study / Audit

Discussion ensued about the conflicting direction from the Executive Committee (perform the facility study now) and the Building and Grounds Committee (wait a year before expending that particular cost). It was agreed to revisit this discussion once a comprehensive proposal is received and the Board could make a decision.

10. Other – There was some discussion about scanning plans and maps from North and South campus to allow for easier access for contractors and historical record keeping. Specialized equipment and dedicated labor to feed the maps into the machine is necessary to complete this task.

11. Citizen's Participation – None.

12. Adjournment

MOTION: (Beckwith/Musumeci) To adjourn the meeting at 6:41 p.m.
Unanimous

Respectfully submitted,

Julie Woodland

Julie Woodland
Board Clerk

The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.