

MINUTES OF THE MEETING
THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
BUILDINGS AND GROUNDS
COMMITTEE
May 13, 2019



These minutes are for
informational purposes only.

PRESENT: Beckwith, Martha; Bellerose, Jim; Blackmer, Robert; Carabeau, Garry (6:45); Johnston, Kevin; Kelly, Paul (6:34); Guillot, Bill; Sandford, Chris; Teed, David (6:49); Woodland, Julie
ABSENT WITH NOTIFICATION: Morse, David; Musumeci, Joe; Sturdevant, Jon

1. Call to order

The meeting was called to order by Chairman Blackmer at 6:31 p.m.

2. Citizen's Participation – None.

3. Secretary's Report—Minutes of March 11, 2019

MOTION: (Johnston/Beckwith) To approve the minutes of March 11, 2019.
Unanimous

4. Replacement Tank Project Update

Interim Associate Head of School for Finance and Operations Guillot reviewed the underground storage tank project with the group. The final contracted cost for the project was \$344,549 and work will be performed by Kevin Martin of MTR & Installation. The contract has been signed and includes performance clauses. Work is scheduled to begin on North campus after June 18.

5. Roof Project Update

Interim Associate Head of School for Finance and Operations Guillot reviewed the roofing project with the group. Eagle Rivet Corp plans to begin work on North campus after June 18. Thanks to a \$50K donation to improve the collaborative space in the library, we will be able to update the sprinkler system, replace leaking skylights with windows, and purchase furniture.

6. Facility Study / Audit

Head of School Sandford said Kevin Chrobak (of Juster Pope Frazier) is expected to provide the group a draft report as soon as it's available. Mr. Chrobak will formally present his findings to the Buildings and Grounds committee. Head of School Sandford said initial findings show the school is in relatively good condition. The Academy building will need an historic building expert and possibly a separate heating system.

7. Other

- Head of School Sandford described an unplanned but necessary upgrade/replacement to the fire alarm system on North campus. Costs are projected to exceed \$80K and are the result of damage from a series of lightning strikes.
- Head of School Sandford described other recent unplanned but necessary repairs made to the steps, patio area, and planters on South campus.
- Interim Associate Head of School for Finance and Operations Guillot described a recent \$20K repair needed to one of our buses.
- Head of School Sandford reminded the group the next Buildings and Grounds Committee meeting is planned for June 10 at 6:00 p.m.

8. Citizen's Participation – None.

9. Adjournment

MOTION: (Beckwith/Bellerose) To adjourn the meeting at 6:51 p.m.
Unanimous

Respectfully submitted,

Julie Woodland

Julie Woodland
Board Clerk

The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.