

**MINUTES OF THE MEETING**  
**THE WOODSTOCK ACADEMY**  
**BOARD OF TRUSTEES**  
**BUILDINGS AND GROUNDS**  
**COMMITTEE**  
**June 10, 2019**



These minutes are for  
informational purposes only.

**PRESENT:** Beckwith, Martha; Bellerose, Jim; Bentley, Cary; Blackmer, Robert; Kelly, Paul (6:14); Morse, David; Musumeci, Joe (6:10); Guillot, Bill; Sandford, Chris; Sturdevant, Jon; Woodland, Julie

**ABSENT WITH NOTIFICATION:** Johnston, Kevin

**1. Call to order**

The meeting was called to order by Chairman Blackmer at 6:04 p.m.

**2. Citizen's Participation** – None.

**3. Secretary's Report—Minutes of May 13, 2019** – This item was tabled until the next meeting.

**4. Replacement Tank Project Update**

**5. Roof Project Update**

Interim Associate Head of School for Finance and Operations Guillot said the replacement storage tank project and the roofing project would be done concurrently. Stripping the roofs is expected to begin on June 17; dumpsters should arrive on June 18; Kevin Chrobak of Juster Pope Frazier should arrive on June 19.

**6. Facility Study / Audit**

Head of School Sandford said he shared a draft of the facilities study with B&G Committee Chair Blackmer and said he planned to send the draft to the entire B&G Committee after this meeting. After graduation, Administration plans to meet with the maintenance team to prioritize the list and evaluate costs. The recommendations list is daunting and perhaps 20% most costly than expected. Discussion included necessary repairs to the round building on South campus; the many costly repairs to The Academy building; energy management systems; heating systems; and air circulation systems.

**7. Loos Center for the Arts**

The group walked over to the Loos Center for the Arts. During this tour, Eric Chalupka and John Sturdevant described each of the twelve priorities for improvements to the Loos Center. They include: Rigging; Stage/House Lighting; Main Sound System; Resurface Stage; Safety/Security Upgrades; Atrium Additions; Theater Hospitality Renovations; Projection System; Intercom System; Box Office Upgrades; Staging and Storage; and Event Needs. Demolition is scheduled to begin on July 1 and most improvements should be completed prior to the winter music concert scheduled for early December. The various projects will be funded through endowment funds and grant funds.

**8. Other** – None.

**9. Citizen's Participation** – None.

**10. Adjournment**

**MOTION:** (Beckwith/Musumeci) To adjourn the meeting at 7:05 p.m.  
Unanimous

Respectfully submitted,

*Julie Woodland*

Julie Woodland  
Board Clerk

*The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.*