

MINUTES OF THE MEETING
THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
BUILDINGS AND GROUNDS
COMMITTEE
May 11, 2020



These minutes are for
informational purposes only.

PRESENT: Bellerose, Jim; Blackmer, Robert; Morse, David; Rhyhart, Hans; Guillot, Bill; Sandford, Chris; Sturdevant, Jon; Woodland, Julie
ABSENT WITH NOTIFICATION: Carabeau, Garry

1. Call to Order

The meeting was called to order by Chairman Blackmer at 6:31 p.m.

2. Community Participation – None.

3. Secretary's Report—Minutes of March 9, 2020

MOTION: (Morse/Bellerose) To approve the minutes of March 9, 2020.

Unanimous

4. Approve Committee Charter

The edited committee charter was briefly reviewed.

MOTION: (Morse/Bellerose) To approve the Buildings & Grounds Committee Charter as presented.

Unanimous

5. Academy Building Update

Interim Associate Head of School for Finance and Operations Guillot provided an update about the Academy Building project. Part Two of the project was submitted last week for review and questions, with 30 days to respond. Part Three is an itemized budget for the project. Once phase two is approved, we can move forward with work to the tower this summer. Unknowns include how the ramp on the back side will impact the expected tax credits. We hope to receive affordable bids and will wait until we have final numbers before moving forward with the Buildings & Grounds Committee.

6. Parking Lot Lighting Update

Head of School Sandford and Interim Associate Head of School for Finance and Operations Guillot updated the group about the parking lot lighting project on North Campus. Under the public safety umbrella, this type of lighting should be exempt from requiring Zoning approval. Woodstock's First Selectmen Jay Swan plans to confirm. Two lighting companies recently walked the site and made a proposal for (downward) sidewalk lighting, timers, and other affordable, safety lighting options. Once received, proposals will be submitted to the B&G Committee before moving forward.

7. Insurance Claim Update

Interim Associate Head of School for Finance and Operations Guillot said the insurance claim in question was from the wind and wiring incident earlier this year that damaged the boiler, pump, etc. on North Campus. The cost to repair/replace this equipment came to about \$13K. Since the damage was caused by an Eversource wiring/connection error, our insurance company was able to recover our \$5K deductible from Eversource.

On May 6, a small grease fire occurred in a residential apartment on South Campus. Damage was caused in the apartment, common area, shower and to various sections of carpet. An adjuster has been sent, and our deductible will again apply.

8. Summer Projects and Planning

Head of School Sandford and Interim Associate Head of School for Finance and Operations Guillot listed the following projects scheduled to occur this summer:

- North—roofing work on the auditorium and library (wind damage—insurance claim)
- North—Founders Court (pavers, tree work, gutters)
- North—Academy Building tower
- South—well system
- North and South—painting projects

Committee Chair Blackmer asked for periodic updates on project status.

9. Other – None.

10. Community Participation

- David Morse commented how good the parking lot on North Campus looked with the trees and brush trimmed.
- Head of School Sandford mentioned that Board member Hans Frankhouser is donating a significant amount of bark mulch to be used to landscape North and South Campus.

11. Adjournment

MOTION: (Bellerose/Morse) To adjourn the meeting at 7:01 p.m.

Unanimous

Respectfully submitted,

Julie Woodland

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Board Clerk

The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.