

**MINUTES OF THE MEETING**  
**THE WOODSTOCK ACADEMY**  
**BOARD OF TRUSTEES**  
**BUILDINGS AND GROUNDS**  
**COMMITTEE**  
**September 14, 2020**



These minutes are for  
informational purposes only.

**PRESENT:** Bellerose, Jim; Blackmer, Robert; Carabeau, Garry; Rhynhart, Hans; Sandford, Chris; Susi, Michael; Woodland, Julie

**ABSENT WITH NOTIFICATION:** Morse, David

**1. Call to Order**

The meeting was called to order by Chairman Blackmer at 6:31 p.m.

**2. Community Participation – None.**

**3. Secretary's Report—Minutes of May 11, 2020**

**MOTION:** (Bellerose/Rhynhart) To approve the minutes of May 11, 2020. All voted Yes except for Garry Carabeau, who abstained. Motion passes.

**4. Summer Projects Update**

Associate Head of School for Finance and Operations Susi provided a handout which summarized the projects completed over the summer. Among other things, summer work included:

- COVID-19 preparation and action steps which included, plexiglass in bathrooms, a reduction of furniture in common spaces to reduce congestion, installation of sanitizer stations across both campuses, the purchase of extra wipes and disinfectants, and the installation of touchless water fountains and touchless paper towel dispensers.
- Locker removal and installation of benches for student seating
- Removed and replaced boiler on South Campus
- Replaced the rear steps into the Bowen building
- Water filtration system filters replaced
- Installed new water pump at Bentley
- Upgrades to the fire wall and AC in the technology office
- Centaur lounge booth installations

Head of School Sandford stated the recent report from Fire Marshal Baron was the shortest it has been in a long time and the concerns are being addressed. Hans Frankhouser was thanked for E&F Wood's generous donation of 65 yards of black bark mulch. Committee Chair Blackmer thanked everyone involved with repairs and projects for a job well done.

**5. Academy Building Update**

Head of School Sandford said the State Historic Preservation office had a Zoom meeting with Kevin Chrobak last week. We are waiting for approval on the windows, but with the capital assessment fee and grant money in hand, we are ready to go on the tower project. Proposals range from working on the tower in place to taking it down to make repairs. When the approval happens, we can talk in greater detail about the rest of the project. Head of School Sandford planned to ask Kevin Chrobak to describe the tower project and bid opening in greater detail as well as to send drawings out to the committee.

**6. Sidewalk Project Discussion**

Head of School Sandford met with Director of Campus Safety Craig Rich and First Selectman Jay Swan last Thursday to discuss collaborating on a community sidewalk project. In addition to the Town of Woodstock, other possible stakeholders would include the Woodstock Business Association, the State of Connecticut, the Woodstock Agricultural Society, and various local businesses. The concept would be to create a sidewalk or bike path that would extend from Sweet Evalina's to South Campus, passing by The Academy, Bentley, the Town Hall, the fire station, and the Fairgrounds, among many other locations on its way to South Campus. Head of School Sandford offered for The Academy to do any work to make the project happen on behalf of the greater community, saying it could be a great example of the community coming together. Board discussion included various routes, lighting, safety, and ADA accessibility. Head of School Sandford planned to follow up in a month or two.

## **7. Other**

Upcoming projects include repair/replacement of the pavement on South Campus between the gym and the maintenance area due to drainage issues. We have received quotes for the lighting project on North Campus, but the scheduling of work will be budget dependent.

Although the next meeting is planned for November, a special meeting may be held in October to provide an update on the Academy Building project.

## **8. Adjournment**

**MOTION:** (Bellerose/Ryhnhart) To adjourn the meeting at 6:57 p.m.  
Unanimous

Respectfully submitted,

*Julie Woodland*

Julie Woodland  
Board Clerk

*The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.*