

**MINUTES OF THE MEETING**  
**THE WOODSTOCK ACADEMY**  
**BOARD OF TRUSTEES**  
**BUILDINGS AND GROUNDS**  
**COMMITTEE**  
**January 11, 2021**



These minutes are for  
informational purposes only.

**PRESENT:** Bellerose, Jim; Blackmer, Robert; Carabeau, Garry; Morse, David; Rhynhart, Hans; Sandford, Chris; Singleton, Holly; Susi, Michael; Woodland, Julie  
**GUESTS:** Kevin Chrobak

**1. Call to Order**

The meeting was called to order by Chairman Blackmer at 6:30 p.m.

**2. Community Participation – None.**

**3. Secretary's Report—Minutes of November 9, 2020**

**MOTION:** (Morse/Bellerose) To approve the minutes of November 9, 2020.

Unanimous

**4. Academy Building Project Update**

Head of School Sandford, Associate Head of School for Finance and Operations Susi, and Kevin Chrobak of Juster Pope Frazier Architects provided an update on the Tower Restoration project. Six competitive bids were received. Mr. Chrobak described the types of projects each company has been involved with. Reference checks and financial checks were conducted. Ultimately, Mr. Sandford, Mr. Chrobak and Mr. Susi recommended Valley Restoration be selected based on price, references and scope of work. Work could begin as soon as April and should conclude in August before school starts.

**MOTION:** (Morse/Bellerose) To accept the bid of Valley Restoration to become the contractor for the Tower Restoration segment of the Academy Building Restoration project at a price not to exceed \$507,600.

Unanimous

The Academy Building project's future steps were discussed along with how tax credits are awarded and used to reimburse project costs. The Buildings & Grounds Committee plans to discuss the financial implications of the various start times at their March meeting in order to make a recommendation to the Finance and Executive Committees, who will need to consider the manner and methods of funding.

**5. Other – None.**

**6. Adjournment**

**MOTION:** (Morse/Bellerose) To adjourn the meeting at 6:58 p.m.

Unanimous

Respectfully submitted,  
*Julie Woodland*  
Julie Woodland  
Board Clerk

*The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.*