

MINUTES OF THE MEETING
THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
BUILDINGS AND GROUNDS
COMMITTEE
May 10, 2021



These minutes are for
informational purposes only.

PRESENT: Blackmer, Robert; Carabeau, Garry; Rhynhart, Hans; Sandford, Chris; Singleton, Holly; Susi, Michael; Woodland, Julie
ABSENT WITH NOTIFICATION: Morse, David
GUESTS: Matthew Godzik

1. Call to Order

The meeting was called to order by Chairman Blackmer at 6:30 p.m.

2. Community Participation – None.

3. Secretary's Report—Minutes of January 11, 2021 and March 8, 2021

MOTION: (Carabeau/Rhynhart) To approve the minutes of January 11, 2021 and March 8, 2021.
Unanimous

4. Technology Upgrades Presentation

Head of School Sandford introduced Director of Information Technology Matt Godzik to the group. The oversight of technology is included within the charge of the Buildings & Grounds Committee. Mr. Godzik shared the names and additional responsibilities of the members of his team. Recently completed projects include the creation of a more customer-friendly help desk, establishing an automated account set-up system, adoption of a single sign-on system, website redesign, improved digital signage, and the implementation of electronic student registration forms. Current projects include (1) adding wireless access-control gates, security cameras, and broadcasting capabilities at the Bentley complex (funded through a security grant and Academy funds); (2) Improvements to the wireless network on South Campus through new controllers, switches, and wiring; and (3) adding wireless security cameras to the student parking lot (also funded through the security grant). Upcoming projects include signing a new copier lease, upgrades to computer labs, improvements to the PA system, and transitioning to a one-card system for students and staff.

Associate Head of School Holly Singleton expressed her appreciation for the hard work, wisdom, and vision of the IT Department, saying the IT Department created an incredibly valuable, essential lifeline for The Academy during the COVID-19 pandemic.

5. Tower Project Update

Associate Head of School for Finance and Operations Michael Susi told the group the Woodstock building inspector recently signed our permits after meeting with him and the tower project contractor here, at The Academy. The nearly 200-pound bell was lowered from the spire today and is headed to Pennsylvania for cleaning and restoration. The project seems to be about a week ahead of schedule right now.

6. Other

Head of School Sandford invited the Board to reach out to Julie Woodland if they would like to climb the stairs to see the view from the Academy Building tower on Wednesday, May 12.

7. Adjournment

MOTION: (Carabeau/Rhynhart) To adjourn the meeting at 7:00 p.m.
Unanimous

Respectfully submitted,

Julie Woodland

Julie Woodland
Board Clerk

The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.