

MINUTES OF THE MEETING
THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
BUILDINGS AND GROUNDS
COMMITTEE
December 13, 2021



These minutes are for
informational purposes only.

PRESENT: Beckwith, Martha; Blackmer, Robert; Carabeau, Garry; Morse, David; Rhynhart, Hans; Rigney, John; Sandford, Chris; Sturdevant, Jon; Woodland, Julie
ABSENT WITH NOTIFICATION: Quinn, Eric
GUESTS: Kyle Durga, Jeri Musumeci

1. Call to Order

The meeting was called to order by Chairman Blackmer at 6:00 p.m.

2. Community Participation – None.

3. Secretary's Report—Minutes of November 15, 2021

MOTION: (Rhynhart/Carabeau) To approve the minutes of November 15, 2021.

Unanimous

4. Academy Building Project—Phase II

a. Recommend General Contractors for the Project

Head of School Sandford shared a list of six general contractors (three from CT and three from MA) that architect Kevin Chrobak of Juster Pope Frazier suggested, based on his research of their qualifications. The rules surrounding the historic nature of the project and associated grant funding makes establishing the contractors' qualifications a necessary part of the process. The bids are expected to go out on December 15th or 16th with a due date of January 12, 2022. The potential start date for work to begin could be February 1, 2022. Brief discussion ensued.

MOTION: (Rhynhart/Carabeau) To accept the architect's list of recommended contractors as presented.

Unanimous

b. Review Final Plans

Head of School Sandford led attendees through all three floors of the Academy Building along with the attic and basement spaces. With plans in hand, participants asked questions as a picture was painted about how each space is expected to look after the renovation is complete. Windows, HVAC, technology, and flooring were among the many topics covered. Per the project requirements, the original windows on the front face of the building (facing the Town common) will be removed, repaired, and replaced. The windows on the other three sides will be replaced by new, visually similar windows. The stained-glass window currently located on the Bowen Building will be returning to its original place on the Academy Building. As much as possible, all woodwork, moldings, and flooring will be repaired/restored rather than replaced. Shutters will be installed on three sides since they were originally placed on the building. The committee agreed that scheduling a public ground-breaking event—complete with hard hats and shovels—would be appropriate given the scope and importance of the project.

5. Confirm Next Meeting Date/Time

Based on the expected due date for project bids and the scheduling parameters of B&G Committee members, the group agreed to meet on Friday, January 14, 2022 at noon in the Barbara Child Room with a Zoom option. The previously planned meeting for Monday, January 10, 2022 will be canceled.

6. Other – None.

7. Adjournment

MOTION: (Carabeau/Ryhnhart) To adjourn the meeting at 6:58 p.m.
Unanimous

Respectfully submitted,

Julie Woodland

Julie Woodland
Board Clerk

The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.