

MINUTES OF THE MEETING
THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
BUILDINGS AND GROUNDS
COMMITTEE
March 7, 2022



These minutes are for informational purposes only.

PRESENT: Blackmer, Robert; Carabeau, Garry; Kelly, Paul; Rhynhart, Hans; Hogarty, Aaron; Rigney, John; Sandford, Chris; Susi, Michael; Woodland, Julie

ABSENT WITH NOTIFICATION: Morse, David; Quinn, Eric

1. Call to Order

The meeting was called to order by Chairman Blackmer at 6:32 p.m.

2. Community Participation – None.

3. Secretary's Report—Minutes of September 13, 2021, December 13, 2021, and January 24, 2022

- It was agreed that text in item #4 of the Minutes of September 13, 2021 should read as follows (corrected in bold):

*Architect Kevin Chrobak of Juster Pope Frazier provided an update about the Academy Building project to the group, saying all bids would need to include a performance and payment bond as well as meeting all other insurance requirements after attorney review. Drawings currently posted on the website will need to be updated. Mr. Chrobak plans to work with the attorney to draft the bid language and hopes to award the contract on this **\$6-7m** project during the first or second week of December. Mr. Chrobak left the meeting at 6:51 p.m.*

- No edits were suggested to the Minutes of December 13, 2021.
- It was agreed that the motion in item #3 in the Minutes of January 24, 2022 should read as follows (corrected in bold):

MOTION: *(Morse/Rhynhart) Assuming the recommendation of The Academy's administrative team upon completion of due diligence on the financial side is to borrow up to seven million dollars (\$7M), to move forward and endorse the recommendation of Mr. Chrobak to select Kronenberger & Sons Restoration, Inc. as the contractor for The Academy Building Restoration Project and to notify the full Board of this selection.*

Unanimous

MOTION: (Carabeau/Rhynhart) To approve the minutes of September 13, 2021, December 13, 2021, and January 24, 2022 as corrected, above.

Unanimous

4. Academy Building Restoration Update

Head of School Sandford invited the Buildings and Grounds Committee members to attend the project kick off meeting to be held on April 16, 17, or 18. In attendance will be architect Kevin Chrobak of Juster Pope Frazier and representatives from Kronenberger & Sons Restoration. The paperwork is all signed, planning meetings are getting started, the building is empty, and work is still on track to begin on April 1st.

5. Bentley Field Bond Release

Head of School Sandford shared a brief history of the Bentley Field Project, saying that the Town of Woodstock recently suggested we ask the Planning and Zoning Commission to release the remaining bond funds since there are no plans to put any additional buildings at Bentley. Discussion ensued. The Buildings and Grounds Committee reached consensus, saying it makes sense for the administration to ask that the PZC close out the project and release the bond.

6. Summer Projects—site walk

Head of School Sandford stated that plans are coming together to renovate two bathrooms in the girls' dormitory over the summer. Everyone present was invited to walk over and view the spaces after the meeting was adjourned.

7. Other – None.

8. Adjournment

MOTION: (Ryhnhart/Carabeau) To adjourn the meeting at 6:36 p.m. in order to begin the site walk.
Unanimous

Respectfully submitted,

Julie Woodland

Julie Woodland
Board Clerk

The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.