

**MINUTES OF THE MEETING
THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
POLICY COMMITTEE
January 11, 2023**



These minutes are for informational purposes only.

PRESENT: Carabeau, Garry; Cording, Leisl; Ellsworth, Robert; Higgins, Ed; Rich, Matthew; Samborowski, Leonard; Sandford, Chris; Woodland, Julie

ABSENT WITH NOTIFICATION: Bentley, Cary

1. Call to Order

The meeting was called to order by Chairman Carabeau at 6:31 p.m.

2. Community Participation – None.

3. Secretary's Report—Minutes of September 14, 2022

MOTION: (Samborowski/Higgins) To approve the minutes of September 14, 2022.

Unanimous

4. Policies— Revised/Updated

For each policy below, Head of School Sandford provided background information related to any suggested edits. Discussion ensued on each.

a. 6146 – Graduation Requirements

MOTION: (Samborowski/Higgins) To accept any revisions as discussed, sending this policy to the Executive Committee for a second read.

Unanimous

b. 6146.3 – Early Graduation

MOTION: (Rich/Higgins) To accept any revisions as discussed, sending this policy to the Academic Committee to review the language prior to forwarding it to the Executive Committee for a second read.

Unanimous

c. 7100 – Master Planning

MOTION: (Samborowski/Cording) To accept any revisions as discussed, sending this policy to the Executive Committee for a second read.

Unanimous

d. 7113 – Retirement of Buildings

No changes were suggested. It was agreed that the policy should reflect Committee review on January 11, 2023.

e. 7211 – Architect Selection

No changes were suggested. It was agreed that the policy should reflect Committee review on January 11, 2023.

f. 7551 – Naming of Facilities

It was agreed to table this policy until Jon Sturdevant and Martha Beckwith could provide feedback on behalf of the Foundation. An edited version will be considered at the next Policy meeting.

5. Policies— Reviewed

For each policy below, Head of School Sandford provided background information related to any suggested edits. Discussion ensued on each.

a. 0521 – Non-discrimination Policy

It was agreed to table this policy until Head of School Sandford checked with CABA to confirm that the legal references are current.

b. 2100 – Administration Staff Organization

c. 2121 – Lines of Responsibility

Because these two policies are so similar, Len Samborowski offered to provide the Committee with a draft that combined them for future consideration.

d. 2131 – Head of School

MOTION: (Samborowski/Cording) To accept any revisions as discussed, sending this policy to the Executive Committee for a second read. Unanimous

e. 2210 – Administrative Leeway in Absence of BOT Policy

MOTION: (Rich/Higgins) To accept any revisions as discussed, sending this policy to the Executive Committee for a second read. Unanimous

f. 3324.1 – Contracts

MOTION: (Cording/Rich) To accept any revisions as discussed, sending this policy to the Executive Committee for a second read. Unanimous

6. Other

Len Samborowski offered to review any additional policies sent to him by Head of School Sandford.

7. Adjournment

MOTION: (Higgins/Samborowski) To adjourn the meeting at 6:54 p.m. Unanimous

Respectfully submitted,

Julie Woodland

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Board Clerk

The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.