

MINUTES OF THE MEETING
THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
BUILDINGS AND GROUNDS
COMMITTEE
January 9, 2023



These minutes are for
informational purposes only.

PRESENT: Blackmer, Robert; Carabeau, Garry; Frankhouser, Hans; Morse, David; Quinn, Eric; Samborowski, Len; Sandford, Chris; Singleton, Holly; Susi, Michael; Woodland, Julie

1. Call to Order

The meeting was called to order by Chairman Blackmer at 6:32 p.m.

2. Community Participation – None.

3. Secretary's Report—Minutes of November 14, 2022

MOTION: (Carabeau/Quinn) To approve the minutes of November 14, 2022.

Unanimous

4. Academy Building Restoration Project Update

Associate Head of School for Finance and Operations Susi provided an update about the Academy Building project, saying demolition is done and the roughing in of the plumbing, electrical, and IT is underway. The footings for the accessibility ramp have been poured. Recent discussion has occurred about the best options for window repair/replacement. Discussion ensued about change orders, overall project costs, perimeter drainage, and the need to “do things the right way.” The administrative team particularly appreciates the efforts of KSR Project Manager Eden Marron and KSR Superintendent Steve Crouse. Committee members were encouraged to reach out to Head of School Sandford or Associate Head of School for Finance and Operations Susi to tour the building.

5. Solar Proposal Follow-up

Associate Head of School for Finance and Operations Susi and Head of School Sandford stated the power purchase agreement has been reviewed by The Academy's attorney. The projected long-term energy savings could help the school's financial future. To move forward on the project, the following steps would need to be completed: (1) secure the endorsement of the Buildings & Grounds Committee; (2) secure budgetary approval from the Finance Committee; (3) secure approval from the full Board before the contract is signed. Discussion ensued about delivery fees and whether a ground-mounted solar array would also benefit South Campus.

MOTION: (Morse/Quinn) To follow the recommendation of the administration to move forward to install a solar array to fix/reduce electricity costs in the Bowen building.

Unanimous

6. Well Repair Update

Associate Head of School for Finance and Operations Susi shared that repairs on the well between the Bowen Building and Hyde Building occurred over winter break. A contractor was hired to replace the rotting pipe, which is now above ground instead of under a manhole cover. DEEP has been notified and the paperwork has been completed.

7. Bowen Building Sewer

Associate Head of School for Finance and Operations Susi and Head of School Sandford explained that three recent sewer blockages and backups in the Bowen Building seem to be caused by a combination of unconventional

pipe configurations (T's and Xs), ground settling, and lack of gradual down slopes towards the main sewer lines. Correcting these issues will involve cutting into concrete to gain access to the pipes. The Buildings and Grounds Committee will be updated as repair work continues.

8. Other – None.

9. Adjournment

MOTION: (Carabeau/Morse) To adjourn the meeting at 6:59 p.m.

Unanimous

Respectfully submitted,

Julie Woodland

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Board Clerk

The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.