

**MINUTES OF THE MEETING**  
**THE WOODSTOCK ACADEMY**  
**BOARD OF TRUSTEES**  
**EMERGENCY MEETING**  
**CRISIS COMMITTEE (Ad Hoc)**  
**March 30, 2021**  
**Loos Lecture Hall**



These minutes are for  
informational purposes only.

**PRESENT:** Higgins, Edwin; Kelly, Paul; Rhynhart, Hans; Swenson, Christine; Trivella, Joan

**ADMINISTRATION:** Singleton, Holly; Sturdevant, Jon; Susi, Michael

**GUESTS:** Attorney Jon Sterling

**1. Call to Order**

The meeting was called to order by President Swenson at 6:00 p.m.

**2. Creation of Ad Hoc Crisis Committee**

President Swenson established an Ad Hoc Crisis Committee to manage emergency situations on behalf of the full Board. In addition to herself as Board President, President Swenson invited Ed Higgins, Paul Kelly, Hans Rhynhart, and Joan Trivella to comprise the committee and she invited Holly Singleton, Jon Sturdevant and Michael Susi to participate in the meeting.

**3. Executive Session—Legal**

**MOTION:** (Kelly/Higgins) To enter into Executive Session to discuss Legal Matters, inviting Holly Singleton, Jon Sturdevant, Mike Susi and Jon Sterling to attend, at 6:05 p.m.

Unanimous

The meeting returned to regular session at 7:56 p.m.

**4. Possible Action Based on Executive Session – None.**

**5. Adjournment**

**MOTION:** (Higgins/Rhynhart) To adjourn the meeting at 7:57 p.m.

Unanimous

Respectfully submitted,

*Holly Singleton*

Holly Singleton

Associate Head of School

*The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.*