

**MINUTES OF THE MEETING**  
**THE WOODSTOCK ACADEMY**  
**BOARD OF TRUSTEES**  
**BUILDINGS AND GROUNDS**  
**COMMITTEE**  
**May 8, 2023**



These minutes are for  
informational purposes only.

**PRESENT:** Blackmer, Robert; Carabeau, Garry; Morse, David; Quinn, Eric; Sandford, Chris; Singleton, Holly; Susi, Michael; Woodland, Julie  
**ABSENT WITH NOTIFICATION:** Sturdevant, Jon

**1. Call to Order**

The meeting was called to order by Chairman Blackmer at 6:42 p.m.

**2. Community Participation – None.**

**3. Secretary's Report—Minutes of April 17, 2023**

**MOTION:** (Quinn/Morse) To approve the minutes of April 17, 2023.  
Unanimous

**4. Academy Building Restoration Project Update**

Associate Head of School for Finance and Operations Susi and Head of School Sandford continue to hope for a September or October building opening. The sprinkler system has been pressure tested, and the stained glass windows have been safely moved from Bowen. Most of the work has been completed behind the walls, technology is going in, and the floor is being examined in room 201. The first-floor ceiling is being framed to support the pendulum and weights for the clock display, which will be stunning when complete. All are happy with the efforts to date.

**5. Vehicle Inventory**

As the comprehensive vehicle inventory packet was reviewed, Associate Head of School for Finance and Operations Susi and Head of School Sandford appreciated Bill Guillot's work inventorying and photographing the wide array of vehicles in The Academy's fleet. Discussion ensued about several specific vehicles, deciding whether to buy or lease needed replacements, maintenance and upkeep costs, and creating rotation, retirement & replacement schedules.

**6. Donor Plaque Update**

Mockups of the donor plaques to be displayed in the Academy Building were discussed, and suggestions were offered. Names on the donor recognition plaque are to be grouped by the size range of the donation.

**7. Other**

The group was informed that no decision has been made yet about whether our solar project proposal has been selected. It is expected that projects will be awarded from lowest cost to highest cost.

The next Academy Building Restoration Project meeting will be held in one week.

**8. Adjournment**

**MOTION:** (Carabeau/Quinn) To adjourn the meeting at 7:01 p.m.  
Unanimous

Respectfully submitted,

*Julie Woodland*

Julie Woodland  
Board Clerk

*The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.*