

**MINUTES OF THE MEETING
THE WOODSTOCK ACADEMY
BOARD OF TRUSTEES
BUILDINGS AND GROUNDS
COMMITTEE
February 12, 2024**



These minutes are for
informational purposes

PRESENT: Blackmer, Robert; Carabeau, Garry; Quinn, Eric; Sandford, Chris; Susi, Michael; Woodland, Julie

ABSENT WITH NOTIFICATION: Morse, David

1. Call to Order

The meeting was called to order by Chairman Blackmer at 6:30 p.m.

2. Community Participation – None.

3. Secretary’s Report—Minutes of October 10, 2023.

MOTION: (Carabeau/Quinn) To approve the minutes of October 10, 2023, as presented.

Unanimous

4. Academy Building Restoration Project Update

Associate Head of School for Finance and Operations Susi and Head of School Sandford shared that students are now taking classes in all but one room on the first floor and two rooms on the second floor. Significant projects in need of completion are the glass bridge, the elevator, the shutters, and the clock display. Students and staff using the new space are happy and excited to be there.

The Grand Opening event is being planned for May 17, from 5:00-7:00 p.m., and will include tours, presentations by Bob Blackmer and Martha Beckwith, and wine and cheese. Other speakers will include Pat Boyd, our poet laureate, and Paster Kevin Downer.

5. Tennis Court Project Update

Associate Head of School for Finance and Operations Susi and Head of School Sandford shared a drawing of the four proposed new tennis courts that will be located on South Campus. Drainage and parking were additional topics of discussion. Work could start this summer for use in the fall. The material used for the surface on the courts is dependent on whether a significant gift is received to fund the more durable surface. If/when the Town repairs/replaces the two courts behind the round building, six courts could be available for use.

6. Current Fundraising Priorities

Head of School Sandford provided background information for a list of current fundraising priorities being presented to the full Board to guide the advancement office’s fundraising efforts. Questions were asked and answered about the scope of projects and possible additional revenue sources. Cost estimates will be added to list after Board approval/support of the listed projects.

7. WPCA Report

This item was tabled until a future meeting.

8. Other

Head of School Sandford stated that after being randomly selected for a CSDE inspection, The Academy was now completing its Voluntary Corrective Action Plan. While no action is required, the plan must be submitted to the state by March 1st. He was pleased that all identified areas of improvement were limited to facility issues.

Buildings and Grounds Committee meetings will resume their every-other-week schedule next year.

9. Adjournment

MOTION: (Quinn/Carabeau) To adjourn the meeting at 7:01 p.m.

Unanimous

Respectfully submitted,

Julie Woodland

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Board Clerk

The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.