



THE WOODSTOCK ACADEMY **BOARD OF TRUSTEES**  
NOTICE OF THE **ANNUAL MEETING**

**AGENDA**

**Date:** Tuesday, August 15, 2023  
**Time:** 7:00 p.m.  
**Location:** Theater, Loos Center for the Arts

1. **Call to Order**
2. **Remembering Woodstock Academy Foundation Director Phil Willis**
3. **Community Participation**
4. **Board and Foundation Term Recommendations**
  - a. **Term Appointments – Trustees of the Corporation**
  - b. **Term Appointment – President of the Alumni Association as Ex-Officio of BOT**
  - c. **Term Appointment – Slate of Officers for the Board of Trustees 2023-2024**
  - d. **Term Renewal – WA Foundation Directors by WAF Electronic Vote**
5. **Board Reports**
  - a. **Secretary’s Report**
    - i. Minutes of the Annual Meeting of August 16, 2022, and the Minutes of June 20, 2023 (Attachment 1)
  - b. **President’s Report**
    - i. Correspondence (Attachment 2)
    - ii. Board of Trustees and Staff Reception—Wednesday, August 23, 2023, 5:00-7:00 p.m. at Taylor Brooke Brewery in Woodstock
    - iii. Update: Board of Trustees Retreat on Tuesday, September 12, 2023, at 6:30 p.m.
  - c. **Committee Reports** - questions/discussion on reports provided in the packet (Attachment 3)
6. **Woodstock Academy Administration Reports**
  - a. **Associate Head of School for Finance and Operations Report**
    - i. 2023-2024 Budget (Attachment 4)
    - ii. 2022-2023 End-of-the-Year and Audit Update (Attachment 5)
    - iii. Academy Building Restoration Project and Summer Projects Update
    - iv. Other
    - v. Board questions/discussion
  - b. **Associate Head of School Report**
    - i. Beginning of School Year Report (Attachment 6)
    - ii. Other
    - iii. Board questions/discussion
  - c. **Associate Head of School for Advancement**
    - i. Golf Tournament and Future Events Update
    - ii. Fundraising Updates
    - iii. Academy Building Donor Plaques (Attachment 7)
    - iv. Other
    - v. Board questions/discussion
  - d. **Assistant Head of School for Enrollment**
    - i. 2023-2024 Enrollment Report (Attachment 8)
    - ii. Other
    - iii. Board questions/discussion
  - e. **Head of School Report**
    - i. Organizational Chart and Staffing Update (Attachment 9)
    - ii. Theory of Action (Attachment 10)
    - iii. Other

- iv. Board questions/discussion
- 7. **Other Items**
- 8. **Executive Session—Legal and Personnel**
- 9. **Possible Action Based on Executive Session**
- 10. **Adjournment to the Annual Board of Trustee Photo**

*The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.*