



NOTICE OF THE **ANNUAL MEETING** OF
THE WOODSTOCK ACADEMY **FOUNDATION**

AGENDA

Date: Tuesday, August 18, 2020
Time: **6:00 p.m.**
Location: Loos Center - South Campus **MASKS REQUIRED**

1. Call to Order
2. **Secretary's Report**—Minutes of the Annual Meeting on August 20, 2019
3. **Term Renewals – Directors / Officers**
 - a. Review Slate of Officers for 2020-2021
4. **Financial Report**
5. **Upcoming Campaigns**
6. **Adjournment**

The Woodstock Academy Foundation's purpose is to support and enhance the tradition of excellence at The Woodstock Academy and to enable The Woodstock Academy to continue as an independent school by contributing human, material and financial resources. The Foundation supports the short- and long-term needs of The Woodstock Academy and those it serves and fulfills The Academy's goal of serving the needs of its students, through the creation, maintenance and growth of an endowment and other development activities that provide resources not generally available in a public education setting. The Foundation builds and sustains relationships with alumni, students, parents, and friends that add lasting value to The Woodstock Academy.

**MINUTES OF THE ANNUAL MEETING
THE WOODSTOCK ACADEMY
FOUNDATION**

Student Commons, North Campus

August 20, 2019

6:00 p.m.



These minutes are for
informational purposes only.

DIRECTORS PRESENT: Beckwith, Martha; Fredrickson, Sandra; Higgins, Edwin; Kelly, Paul; Willis, Phil

ADMINISTRATION: Favreau, Brad; Guillot, William; Sandford, Chris; Sturdevant, Jon; Woodland, Julie

GUESTS: Harten, Michael; Hughes, Karin; Larrow, Jeff; Musumeci, Joseph; Singleton, Holly

ABSENT/EXCUSED: Bentley, Charles; (Harrison, Benjamin;) Rauh, John; Swenson, Christine; Troy, Adam; Weaver, Kent; Young, Scott

1. Call to order

The meeting was called to order by President Beckwith at 6:03 p.m.

MOTION: (Kelly/Favreau) To add, “Consider Suggested Edits to Foundation Bylaws” as item #2b.

Unanimous

2. Secretary’s Report—Minutes of the Annual Meeting on August 21, 2018

MOTION: (Fredrickson/Higgins) To accept the minutes of the Annual Meeting on August 21, 2018 as presented.

Unanimous

2.b. Consider Suggested Edits to Foundation Bylaws

Changes were reviewed and questions were asked and answered.

MOTION: (Kelly/Willis) To accept suggested edits to Foundation bylaws as presented by President Martha Beckwith via email on July 27, 2019.

Unanimous

3. Term Renewals – Directors / Officers

a. Slate of Officers for 2019-2020

MOTION: (Higgins/Kelly) To move that the President of The Board of Trustees cast one ballot on behalf of The Board of Trustees to accept the term renewals/appointments of The Foundation Directors as presented (below), whose terms shall expire in 2022.

- Benjamin Harrison
- Christine Swenson
- Adam Troy
- Phil Willis
- Scott Young

Unanimous

MOTION: (Kelly/Higgins) To move that the Directors of The Foundation vote through an electronic consensus vote to accept the slate of officers of The Woodstock Academy Foundation for the 2019-2020 year, by their next meeting and report the results to the BOT.

President
Vice-President
Secretary
Treasurer

Martha Beckwith
Phillip Willis
Christine Swenson
Paul Kelly

Unanimous

b. Possible Other Directors

Associate Head of School for Institutional Advancement Jon Sturdevant said he was planning to check with Kent Weaver about continuing as a Foundation Director and that he plans to look for two additional Foundation directors—one from the Board of Trustees and one from the community. Living locally is not necessary for participation in Foundation activities.

4. Financial Report

Associate Head of School for Institutional Advancement Jon Sturdevant reviewed the handout prepared by investment management group Bradley, Foster & Sargent. Discussion ensued about the timetable of distributing new funds into this account and questions were answered. Letters being sent to people who have donated scholarship funds will state “no action is required” for funds to roll over to the Foundation.

Head of School Sanford showed the group a draft Annual Report for 2018-2019, summarizing the key events of the school year. He praised Jon Sturdevant’s hard work, saying the annual fundraising total (given and committed) is \$5,821,189.30. Final copies of the Annual Report will be distributed soon by standard mail and email link.

5. Upcoming Campaigns

Head of School Sanford summarized the Foundation-funded improvements he planned to speak about in his upcoming presentation including collaborative space in the library, another CLAB (classroom-lab) space; and renovations in the Academy building. He thanked the group for coordinating the Foundation funding that has made so many exciting improvements happen at WA.

Associate Head of School for Institutional Advancement Jon Sturdevant described fundraising plans centered on the 150th birthday of the Academy building along with additional plans for the STEAM center and Loos Center for the Arts. He looks forward to the presentation for planned giving to be held at the September retreat.

Foundation President Martha Beckwith encouraged the group to mark their calendars to attend the future lunchtime meetings noted on the agenda.

6. Adjournment

MOTION: (Kelly/Willis) To adjourn the meeting at 6:27 p.m.

Unanimous

Respectfully submitted,

Julie Woodland

Julie Woodland
Board Clerk

The Woodstock Academy Foundation’s purpose is to support and enhance the tradition of excellence at The Woodstock Academy and to enable The Woodstock Academy to continue as an independent school by contributing human, material and financial resources. The Foundation supports the short- and long-term needs of The Woodstock Academy and those it serves and fulfills The Academy’s goal of serving the needs of its students, through the creation, maintenance and growth of an endowment and other development activities that provide resources not generally available in a public education setting. The Foundation builds and sustains relationships with alumni, students, parents, and friends that add lasting value to The Woodstock Academy.

From: Martha Beckwith

Date: Tuesday, August 11, 2020 at 10:59 AM

To:

Subject: Woodstock Academy Foundation Directors Renewals

Hello Foundation Directors,

With the annual meeting approaching next Tuesday evening, August 18th, I wanted to get ahead with some of the business of director renewals and officer appointments. I am proposing we put forward our suggestions to the board of trustees based on the recommendations in this email below:

Directors to renew for terms expiring in 2023: Paul Kelly, Ed Higgins

Slate of Officers for 2020-21:

Martha Beckwith, President

Phillip Willis, Vice President

Paul Kelly, Treasurer

Christine Swenson, Secretary

Please reply to me with any concerns, and consider your non-reply as an affirmation of the Directors to put forward to the Board of Trustees (although I would be glad to hear from you anyway). This is not a vote, but a recommendation. The vote will come after the Trustees have approved.

In the coming year, we need to focus on onboarding new directors, and look at potential changes in our officers. Our bylaws currently state in Section 2.10:

No person shall serve as a director for more than four successive three year terms, provided, however, that: (a) any person elected to fill a vacancy in the Board of Directors may serve for the remaining term of the vacancy in addition to four additional successive terms of three years each; and (b) an initial director whose initial term was less than three years shall be eligible to serve as a director for four successive three year terms after said director's initial term.

This means that many of the Foundation's directors will need to step away for at least one term in the next few years.

Next Tuesday's meeting will be in-person in the Loos Center for the Arts where we are able to appropriately physically distance. Unfortunately, we will not have a virtual option at this location. The meeting will be very brief, and this email will help us take care of the key piece of business needed to move forward to the annual meeting of the Board of Trustees, which follows right after.

Once approved by the Board of Trustees, you will receive another email to vote on these positions (as we typically do each year).

Thank you,

Martha

MOTIONS
FOUNDATION, CORPORATORS, AND BOARD OF TRUSTEES
ANNUAL MEETINGS
AUGUST 18, 2020

FOUNDATION

- TERM RENEWAL WAF DIRECTORS

Motion: I move to recommend the Board of Trustees accept the term renewals of The Foundation Directors, as presented, which terms shall expire in 2023.

- Paul Kelly
- Ed Higgins

- TERM RENEWAL WAF OFFICERS

Motion: I move that the Directors of The Foundation vote through an electronic consensus vote to accept the slate of officers of The Woodstock Academy Foundation for the 2020-2021 year, by their next meeting and report the results to the BOT.*

President	Martha Beckwith
Vice-President	Phillip Willis
Treasurer	Paul Kelly
Secretary	Christine Swenson

**This electronic consensus vote is allowed by both Roberts Rules and the Certificate of Incorporation for The Foundation.*

FOUNDATION MEETINGS
2020-2021

September 23, 2020

November 18, 2020

January 20, 2021

March 24, 2021

May 26, 2021