



Chromebook Agreement

The Bedford Central School District (BCSD) is committed to providing its students with access to technology for enhancing and facilitating classroom instruction and learning.

Your child will be assigned a Chromebook for the school year. Grades 3-12 will take this Chromebook home each day. Students in Kindergarten through Grade 2 will use the Chromebook in school only. This device and access to the District's Computer System (DCS) is and will remain the property of the BCSD and is provided to your child as deemed appropriate by the building administration and your child's teacher(s) for the purposes of online productivity, collaboration, research and communication.

As a condition of use, parents must acknowledge that they have reviewed the terms and conditions listed in this agreement and discussed expectations with their child.

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The distribution of a Chromebook to each student and the use of DCS is a privilege and not a right and may be revoked at any time for inappropriate conduct. Chromebooks and the DCS, like any other District property, must be used for educational purposes only. Violation of this Agreement may result in disciplinary action as well as the suspension or loss of the Chromebook and the District's Computer System (DCS) privileges.

Equipment Usage

Each Chromebook is assigned to an individual student and the responsibility for the care of the Chromebook rests solely with that student.

The student is responsible for the proper use, care and maintenance of the Chromebook at all times.

Students are expected to understand and comply with the following rules:

- Do not lend your Chromebook to another person.
- When not in personal possession, the Chromebook must be kept in a secure locked environment.
- Do not expose the Chromebook to extreme temperatures.
- Use the bag provided or an approved persoanl bag to store and transport the Chromebook.
- Refrain from drinking or eating around the Chromebook while it is in use.
- Keep liquids away from the Chromebook. Chromebook should be cleaned, with a soft, slightly water-dampened, lint-free cloth. Do not use any cleaners, aerosol sprays, solvents, alcohol, ammonia, or abrasives to clean the Chromebook.
- Do not use any sharp object(s) on the Chromebook.
- Do not place weight on the Chromebook. (i.e. do not keep the Chromebook at the bottom of a stack of textbooks)
- Never throw or slide the Chromebook.
- Chromebooks must be charged at home and brought to school ready for use.



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- Do not modify, disable or attempt to disable the locator application of the Chromebook. Such an act is a violation of the Technology Use Policy and will result in immediate revocation of the student's Chromebook use.
- Do not modify or remove the unique identification number assigned to the Chromebook.
- For any problems or questions with the Chromebook the student should visit the School Computer Aide.

Device Management

Per the BCSD Acceptable Use Policy, all network activity is monitored and logged. Chromebook users have no expectation of privacy with respect to their use of the District's Chromebooks and/or with respect to any material accessed, stored or downloaded using a District Chromebook. The Chromebook should be used only for appropriate school related activities. Teachers or administrators may check Chromebooks at any time for inappropriate use. Chromebooks that are used for other than appropriate school related activities may be confiscated. The Chromebook should only be used only by the student the device is assigned to. Other individuals should not use the device.

Internet Usage

To the extent that BCSD utilizes web-based programs for instructional purposes, BCSD complies with the data privacy and security obligations required by New York Education Law section 2-d and its implementing regulations. BCSD also takes steps to work with providers who have committed to acceptable standards for protection of student privacy. There are, nonetheless, possible privacy risks involved with the use of web-based programs. To that end, BCSD limits, to the extent possible, the amount of personally identifiable information (PII) about students that is shared with providers of online programs.

Chromebooks remain connected to the BCSD Internet Filter at all times, but student's access to the DCS will allow the student to access external resources not controlled by the District. Some of the materials available through external resources, such as YouTube could include inappropriate or objectionable content. The School District takes steps to filter materials to the extent possible and we request that parents/guardians also monitor home use of the device for appropriate use.

Parents/guardians should encourage and promote their child's compliance with the requirements outlined in this Agreement, the District's policies and the Student Code of Conduct; protect the Chromebook against damage, loss or theft while it is outside of school; and ensure that their child reports damage/malfunctions immediately.



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Returns and Repairs

It is the responsibility of the student to return the Chromebook and accessories in a safe and timely manner. The student and their parents/guardians will be responsible for reimbursing the District for the actual cost of replacing or repairing an assigned Chromebook and/or accessory if they are not returned in timely fashion to the District, or if returned in a damaged condition beyond the normal wear and tear. In addition, where it is found that damage to the Chromebook was due to a lack of proper care and use, repeated accidents or an intentional act, the student's privilege to use a Chromebook may be suspended or revoked.

The Bedford Central School District understands that accidents may happen in the normal course of usage. If BCSD determines that the device and/or accessories were damaged due to an accident in the normal course of usage, the cost of repair in such instances will not be the responsibility of the student or their parents/guardians. If a student loses a charger, parents will be responsible to pay for the replacement charger at a cost of \$25.00 per charger. Broken chargers returned to the school will be replaced at no charge.