



Board of Education Committee Minutes

Committee: Audit Committee
Chairperson: Colette Dow
Date of Meeting: January 16, 2019, 7:00 p.m., DO Conference room

Audit Committee Members Present: Colette Dow (Chair), Michael Bauscher (Beth Staropoli excused)

Administrative Liaison to the Committee: Mr. Reese, Nancy Sasso

Community Representatives: Patrick Saxton and Wendy Morin.

Auditors: Tobin and Company

Required District Committees:

Audit Committee (Required by Education Law Section 2116-c; act in an advisory capacity to assist the Board with overseeing the District's internal audit function and external audit; be composed of five (5) members, who will include: two (2) Board members, one (1) member of Board Finance Committee, and two (2) representatives from the community; meet approximately four times during the school year in the late afternoon.)

Agenda and Notes:

1. Mr. John Tobin presented the draft risk assessment report. The committee recommended the purchasing and payroll be the areas on which a targeted audit will be conducted. These audits should be complete in time to be reviewed at the next meeting on May 5.
2. Next Meeting: Monday, May 5, 2019, 7 p.m., Supt. Conference Room

Recommendations to the BoE from the January 16, 2019 Meeting:

- 1) **That the Board approve the second three year term for both Ms. Morin and Mr. Saxton.**