



Audit Committee Minutes

Committee: Audit Subcommittee
Chairperson: Colette Dow
Date of Meeting: June 12, 2019 @ 7:00 pm, C.O.

Board Committee Members Present: Colette Dow, Michael Bauscher, Beth Staropoli; Wendy Morin; Patrick Saxton

Others Present: James Reese, Faith Sparks.

Presenters: John Tobin, Tobin & Company - Internal Audit, Joseph Heroux, The Bonadio Group - External Auditor

Upcoming Meetings:

This is the last meeting of the school year.

New Business

1. Review Draft Internal Audit Report
 - a. Intensive Review of Purchasing and Accounts Payable Fulfilling the State Mandate for the year ended June 30, 2019
 - b. The Committee agrees to accept the Internal Audit Intensive Review Report
2. Review of Audit Plan for 2018-19 External Audit
 - a. Review of :
 - i. Scope of Services
 - ii. Auditor Responsibilities
 - iii. Management Responsibilities
 - iv. Audit Approach
 - v. Areas of Focus
 - vi. Audit Committee Considerations
 - vii. New Developments
 - viii. Timetable