

CUMBERLAND REGIONAL SCHOOL DISTRICT**JOB DESCRIPTION****HIGH SCHOOL MONITOR****JOB GOALS**

To assist in maintaining an orderly, safe and pleasant atmosphere in the bathrooms, cafeterias, hallways, and common areas.

QUALIFICATIONS

1. High School Diploma.
2. Additional credits and/or training is desirable and encouraged.
3. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

REPORTS TO

Building Principal or designee(s).

DUTIES/RESPONSIBILITIES

1. Oversee students in cafeterias.
2. Monitor hallway traffic.
3. Monitor bathrooms.
4. Monitor common areas.
5. Monitor building entrances/exits.
6. Sign in late students.
7. Dress appropriately in compliance with the dress code of the faculty. Be presentable as a model for students displaying pride in our school. Be courteous and cooperative with all staff members and visitors.

ESSENTIAL SKILLS/ABILITIES

1. Regular attendance and punctuality.
2. High integrity and ethical standards.
3. Ability to work with the public and deal with confrontation in a professional manner.
4. Prolonged periods standing or walking.
5. Ability to traverse school facility and grounds.

REPORTS TO

Building Principal or Designee(s).

TERMS OF EMPLOYMENT

Salary and benefits set annually by the Board of Education.

EVALUATION

Performance of the job will be evaluated by Principal or Designee.

*This job description is subject to change at any time.

APPROVED BY: **Cumberland Regional Board of Education**
DATED: **February 12, 2009**
AMENDED: **May 29, 2024**