

# LIBRARY MEDIA CENTER

The elementary school library media specialist is involved in the teaching and learning process. The goals of the West Patent School Library media program are to empower students to become critical thinkers, enthusiastic readers, and skillful researchers. Furthermore, the library media specialist provides instruction in information literacy, digital citizenship, character education, and models an inquiry-based approach to learning and research that is guided by student assessment.

## Weekly Visits

Every class visits the library a minimum of one period a week. Each teacher assists her class during book selection times. In addition, the library media specialist and the classroom teacher work together to instruct students using the research process.

## Borrowing Policies

1. All students in **Kindergarten** may borrow **one** book each week.
2. All students in **First, Second and Third Grades** may borrow up to **two** books each week.
3. All students in **Fourth and Fifth Grade** may borrow up to **three** books each week.

Books are to be returned the following library day. If a book is not finished, it may be renewed for another week. Students who do not return all library books will not be able to borrow again until all books are returned. Overdue notices will be sent home by the end of each month.

## Lost or Damaged Books

Please help students care for their library books. The library books are community resources. If your child loses or destroys a library book, you will be asked to pay for its replacement.

Simone Loeffel – Library Media Specialist