

TCC SO / FWISD COLLEGIATE HIGH SCHOOL

STUDENT ACADEMIC MANUAL

COURSE GUIDE

WWW.FWISD.ORG/SOUTHCOLLEGIATE



School's Message	4	College Textbooks and Materials.....	15
		Requesting Transcripts.....	16
School Overview		Transferring College Credits.....	16
Mission & Vision.....	5	Drops and Withdrawals.....	16
Core Values	5	Academic Calendars	16
School Model	5	Testing.....	17
Early College	6	Guidance and Advisement	17
Dual Credit Enrollment.....	6		
Career and Technical Education.....	6	What Does it Mean to be Ready for a Career?	
School Partnerships	6	College and Career Foundations.....	18
		Work-based Learning.....	18
Earning a High School Diploma		Industry Mentoring	18
High School Credits	7	Job Shadowing.....	18
STAAR EOC Exams.....	7	Networking Opportunities	18
Endorsements.....	7	Internship Programs.....	18
High School Graduation Plans.....	8	Community Service	18
College Degree Pathways.....	9	Obtaining Letters of Recommendation.....	19
Electronics Technology—Renewable Energy, AAS	9	Eportfolio	19
Electronics Technology—Advanced Energy Technician, AAS.....	9	STEMuli	19
Associate of Arts—Business Focus, AA	10		
Electrical Line Technician, AAS	11	Parent Engagement	
		Communication Tools	20
What Does it Mean to be Ready for College?		Parent Teacher Student Organization.....	20
Meeting TSI Benchmarks.....	12	Site Based Decision Making Committee	20
Navigating a College Campus.....	12	Volunteering	20
Work Expectations.....	12	Student Grades	20
Study Habits.....	12		
High School Attendance	12	Years at a Glance	
College Attendance.....	12	First Year Experience	22
College Behaviors	12	Second Year Experience.....	24
Taking College Classes.....	13	Third Year Experience	26
Course Registration.....	13	Fourth Year Experience.....	28
What to Expect	13		
First Day of Class.....	13	Clubs and Programs.....	30
Reading a Syllabus	13	Life After TCCS.....	31
Communicating With Professors	14		
Midterms and Finals	14	Forms	
College GPA	14	Distinguished Level of Achievement Form	32
Calculating GPA.....	14	Student College Degree Tracker	33
Dean's List.....	14	Student Academic Tracker	34
Grades Required for Graduation and Transfer to Other Colleges..	15	Community Service Hours Log	36
Good Academic Standing.....	15	Notes	38
TCC Academic Probation and Suspension	15	TCC South Campus Map.....	39
Third Attempt Rule	15		
Earning a College Degree	15		

School's Message



Dear Students & Families,

We are delighted to welcome you to Tarrant County College South/FWISD Collegiate High School, the first PTECH School in the Fort Worth ISD. Our PTECH school has been created by researching and visiting the first PTECH schools in New York and modified for our community with the assistance of teachers, students, partners, and staff. The Student Academic Manual (SAM) was inspired by the Energy Tech School in NYC and was created to provide more information and support related to our unique school model. I hope that you spend some time reviewing its contents together, marking it up, and using it as you make your plans and set goals for the years ahead.

The SAM is intended to supplement our other handbooks and policies to help our students and families make decisions and plans related to academics, college pathways, and life after High School. This text is intended to be utilized over your four years at South Collegiate in advisement sessions, advisory courses, and in parent or student workshops. I hope that it is useful as you look for answers to your questions, and that it helps you as you create even more questions to bring into advising conversations with your high school and college advisors.

I wish you all an intellectually exciting, rigorous, and fulfilling high school and college experience. I hope this guide is helpful as you navigate new classes, select your course and career pathway, communicate with your advisors, work with our industry partners, and add professional-grade work to your Portfolios. Best wishes on your journey as a Comet!

Sincerely,

Quanda Collins, Ed.D

Principal

School Overview

Tarrant County College South / Fort Worth ISD Collegiate High School (TCCS) opened its doors in Fall 2015 and began the Pathways in Technology Early College Programs in Fall 2019. We pride ourselves on student leadership, collaboration, community service, and integrity.

Housed on the majestic Tarrant County College South Campus (TCC), our newly built facility includes state of the art technology to enhance the education of all learners. Collegiate High School students have access to the college resources and facilities throughout their high school career. Students are supported by the high school and college staff. As a Gold Seal School of Choice focusing on scholarship and academic success, we only participate in UIL Academic competitive events.

P-TECH CORE VALUES

Safe — Students, teachers, staff, families and community members should not only feel physically safe, but also safe to take intellectual risks, to ask questions, and to share new ideas. Each classroom works to nurture a safe community promoting inclusivity, valuing persistence, and encouraging collegiality.

Known and Valued — Each student is a valued member of our school community and deserves to feel that way. We aim to learn the individual needs of our students— both academic and social—as well as areas of strength. It is important for us to know our students both inside and outside of the classroom and to incorporate their voices into decision-making processes in our community.

Challenged and Supported — Teachers, professors, supervisors, and staff maintain high expectations for students. It is also important for students to challenge themselves and others around them. Knowing that being a student in a school like ours presents many academic and other challenges, we offer a broad range of supports to both students and families.

Accountable — We hold ourselves responsible for our own success—it's empowering to know that our successes are the results of our actions. Additionally, we hold one another responsible for the persistence, preparation, and quality of work that we do each day.

Empowered — Our community equips students with the skills, knowledge, and opportunities needed to be successful in high school, college, and career. Through industry experience and college coursework, TCCS students develop the confidence and self-advocacy skills needed to complete postsecondary programs, attain career goals, and go on to impact our community in positive ways.

MISSION & VISION

TCC South Collegiate is a community of intellectuals who hold to high standards and aspire to make the world a better place by:

- Striving for academic excellence
- Engaging in our community
- Exemplifying responsibility and integrity
- Leading by example
- Leaving a legacy to follow

WE ARE THE COMETS

Our vision is to prepare students for the rigorous demands of college and work, and for a range of competitive careers in energy related fields. In collaboration with Tarrant County College and our industry partners, we seek to close achievement gaps, to improve access to in-demand career pathways and competitive postsecondary programs, and to build a strong pipeline of student talent for a thriving local workforce and economy. Ultimately, our students leave us as skilled candidates for jobs on a ladder of career growth in energy fields, or as competitive applicants for four-year colleges and postsecondary programs.

SCHOOL MODEL

The TCC South Collegiate energy programs provide students the ability to take college and CTE courses in a full-service, stand-alone Pathways in Technology Early College High School. Students will have the opportunity to work directly with energy experts within ONCOR, Tarrant County College - South, and The Fort Worth Water Department to ensure future employability. Each year, new students attend the energy industry Summer Bridge Program and Texas Success Initiative summer workshop. Together with Tarrant County College faculty and our industry partners, we provide students with a well-rounded college industry orientation. TCCS prides itself on the social, emotional, and academic supports provided to each student during their high school years and the growth opportunities for college, career and military readiness.

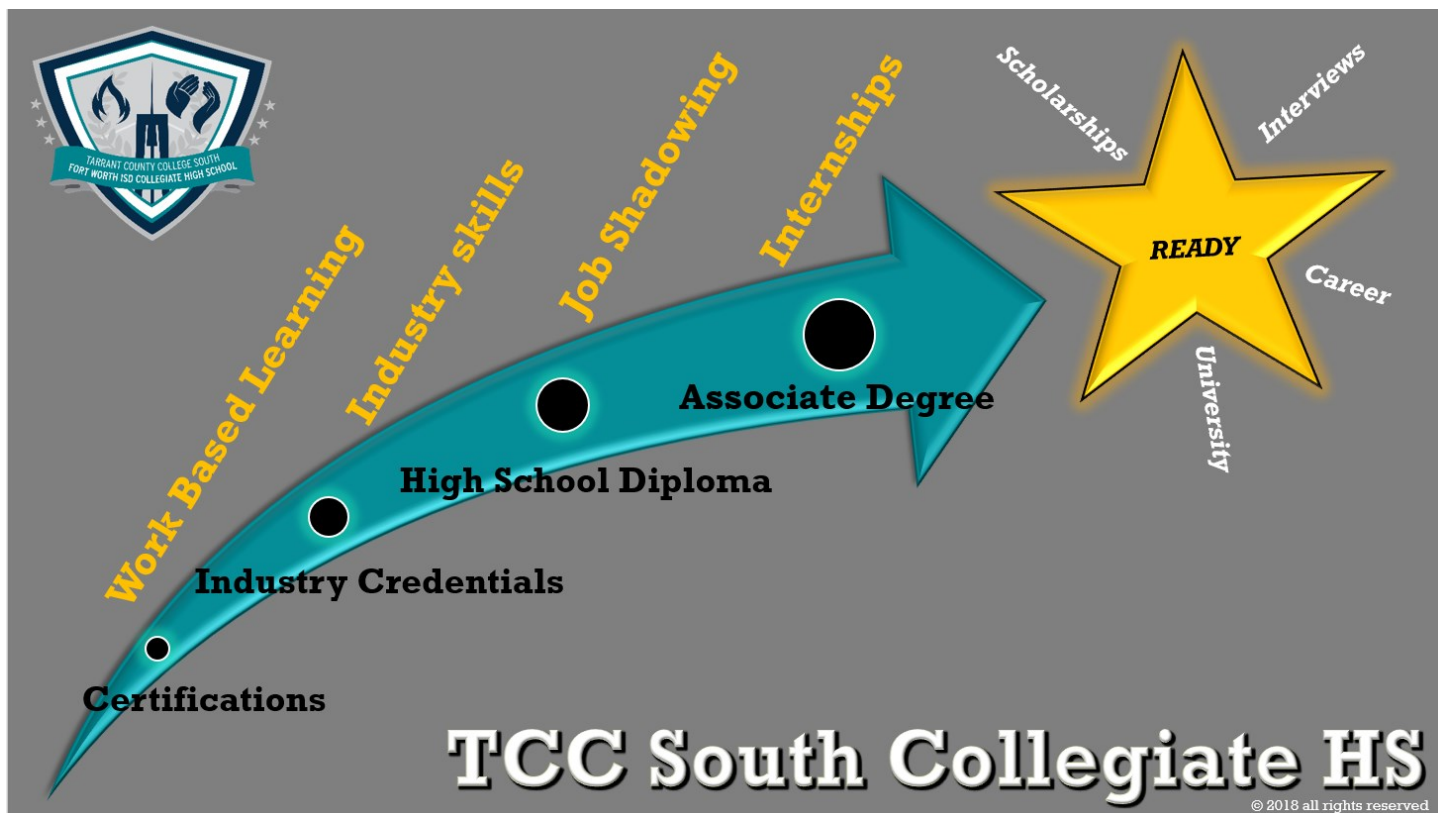
Our Programs of study will include: Renewable Energy, Electrical Lineman, and Energy Related Business, with a tentative expansion to include Water Operator and Waste Water Collections degree pathways. Students engage in work-based learning at each grade level, earn a high school diploma with endorsements, and take advantage of opportunities to earn industry certifications, credentials, and associate degrees that can lead to a 4-year university program.

In year one, all students enter the program and take the Foundations of Energy course paired with the Environmental Science course to begin the industry exploration portion of their grade level work-based learning. Students engage in co-curricular experiences to solidify their energy industry foundation.

In year two, students enhance their exploratory experience with introductory industry experiences. They take first-year specialized college coursework with co-curricular opportunities to analyze and evaluate Industry career pathways based on hands-on access to industry equipment.

In year three, students have access to hands-on training with industry mentors while continuing their specialized college course work.

In year four, students have the opportunity to work with industry partners as an intern, apprentice, or problem solver of major global, regional, and local societal issues.



EARLY COLLEGE

The Early College program at TCCS provides students the opportunity to take college classes while still in high school and earn credits toward an associate degree—free of cost.

Students begin taking college classes as early as 9th grade, and they begin their career and technical (CTE) sequence with Foundations of Energy, which is taught by a FWISD CTE teacher at our campus during the regular high school day. After meeting specific program requirements, students take their chosen degree pathway courses, along with high school requirements. In each year after that, students work with advisors and Early College program staff to register for courses in our AAS or AA college pathways.

TCCS offers its unique P-TECH Early College program through the intermediary support of Tarrant County College, College and Career Readiness school models, industry partners and the FWISD. The P-TECH initiative at TCCS designs, develops, and supports schools that make earning a college degree more accessible, affordable, and attainable. TCCS promotes social and economic mobility by restructuring the educational experience for students who are traditionally underrepresented in higher education. P-TECH programs go beyond the traditional Advanced Placement (AP) trajectory that many schools offer—it is an invaluable experience to take actual college courses on college campuses taught by college faculty. Students have an authentic college experience while still in high school, better preparing them for what is to come and allowing them to earn a full associate degree while still in high school.

DUAL CREDIT ENROLLMENT

Almost all college courses at TCCS offer students both high school and college credit. Grades for these courses appear on both the high school and college transcripts and are factored into students' grade point averages (GPA).

CAREER AND TECHNICAL EDUCATION

Career and Technical Education (CTE) schools prepare students to go directly into work upon graduation. Our 9-12 model school blends a college degree pathway with technical classes and career-readiness activities in order to prepare students for in-demand STEM careers on a ladder of growth in our local energy and utility industry. Our CTE program requires that students participate in both high school and college-level technical coursework based on their chosen degree pathways. Students are also expected to participate in career-readiness instruction and activities, such as job shadowing, networking events, project teams, and internships. Our partners have planned our program based on fast-growing jobs right here in the North Texas region, and we are confident that our graduates will be well-prepared for these and other careers or to continue their studies in four-year programs.

SCHOOL PARTNERSHIPS

TCCS was developed by the Fort Worth ISD in partnership with Tarrant County College District, Oncor, Fort Worth Water Department, and Microsoft. Our industry and college partners worked together to create a new degree

pathway, to advise on high school and college courses, to design career-ready experiences, and to develop innovative programs for students.

Today, our partners continue to work on school model development at quarterly planning meetings, and representatives from our partnerships participate in many of our school teams. Our partners are a part of the fabric of everyday life at TCCS by giving their time as mentors, advising on curriculum and lab spaces, funding special programs and new facilities, hosting trips, and connecting our students to outside organizations. Our partners provide work-based learning in tandem with high school and college courses; which include job shadowing, paid or non-paid internships, guest speakers and events. We work together to include our staff in industry externships.

The ways in which our partners contribute to the TCCS community are unparalleled. They provide special college and career awareness activities for our community. We are, as always, grateful for their support.

We hope—and anticipate—that many of our students will apply for jobs at our partner companies as they finish their degree programs.

The companies offer highly competitive benefit packages, including tuition reimbursement for workers to complete their college studies. Our students can finish our program, apply for a job with one of the companies, and—if accepted—earn a competitive wage in a fast-growing sector at a great company while completing a bachelor degree. With the support of companies, students are able to continue to advance in their careers.

Earning a High School Diploma

There are three types of high school diplomas awarded by the state of Texas:

- **Foundation**—22 credits
- **Foundation Plus Endorsements**—26 credits
- **Distinguished Level of Achievement**—26 credits (*recommended for all students*)

HIGH SCHOOL CREDITS

Grade level classifications:

9th Grade 0-5 Credits

10th Grade 6-11 Credits

11th Grade 12-18 Credits

12th Grade 19 Credits

Graduation Minimum 22 Credits

The P-TECH Early College High School is on block scheduling. Students must be in class 90% of the time to receive credit. High school credits can be earned through high school courses, college courses, and/or credit retrieval courses.

STAAR EOC EXAMS

Students are required, with limited exceptions and regardless of graduation program, to perform satisfactorily on the following EOC assessments: English I, English II, Algebra I, Biology, and U.S. History. A student who has not achieved sufficient scores on the EOC assessments needed to graduate will have opportunities to retake the assessments. If a student fails to perform satisfactorily on an End-of-Course (EOC) assessment, the district will provide remediation to the student in the content area in which the performance standard was not met. This may require participation by the student before and after normal school hours, or at times of the year outside normal school operations. In limited circumstances, a student who fails to demonstrate proficiency on two or fewer of the required assessments may still be eligible to graduate if an individual graduation committee, formed in accordance with state law, unanimously determines that the student is eligible to graduate.

End-of-Course (STAAR EOC) Assessments are administered for the following courses:

- Algebra I
- English I
- English II
- Biology
- U.S. History

At South Collegiate, we offer an accelerated high school sequence and college courses while still in high school, being in school every day is especially critical.

Satisfactory performance on the applicable assessments will be required for graduation, unless otherwise waived or substituted as allowed by state law and rules.

ENDORSEMENTS

SCIENCE, TECHNOLOGY, ENGINEERING, AND MATH (STEM)

Must complete Algebra II, Chemistry, Physics or Principles of Technology, and one of the following:

1. A coherent sequence of courses for 4 or more credits in CTE. The final course in the sequence must be selected from the STEM career cluster.
2. A coherent sequence of four credits in selected Computer Science courses.
3. A total of 5 credits in Math by successfully completing Algebra I, Geometry, Algebra II, and 2 additional Math courses for which Algebra II is a prerequisite.
4. A total of 5 credits in science by successfully completing biology, chemistry, physics, and 2 additional Science courses.
5. In addition to Algebra II, Chemistry, and Physics, a coherent sequence of 3 additional credits from no more than two of the three areas listed in 1, 2, 3, and 4 above.

BUSINESS INDUSTRY

Must complete one of the following:

1. Coherent sequence of courses for 4 or more credits in CTE. The final course in the sequence must be selected from one of the courses listed below:
- Business Management Administration
 - Marketing

ARTS & HUMANITIES

Must complete one of the following:

1. Total of 5 social studies credits
2. Four levels of the same language in language other than English (LOTE)
3. Two levels of the same language in LOTE and two levels in a different language in LOTE
4. Four levels of American Sign Language
5. Coherent sequence of 4 credits by selecting courses from 1 or 2 categories or disciplines in fine arts or innovative courses approved by the commissioner
6. Four English elective credits by selecting from the following:
 - Independent Study in English
 - English IV
 - Literary Genres
 - Creative Writing
 - Research & Technical Writing
 - Humanities
 - Communication Applications
 - AP English Language & Composition

MULTIDISCIPLINARY

Must complete one of the following:

1. Four advanced courses that prepare a student to enter the workforce successfully or postsecondary education without remediation from within one endorsement area or among endorsement areas that are not in a coherent sequence.
2. Four credits in each of the four foundation subject areas to include English IV and Chemistry and/or Physics.
3. Four credits in Advanced Placement, or dual credit selected from English, mathematics, science, social studies, economics, languages other than English, or fine arts.

	Foundation Program 22 Credits	Foundation + Endorsements 26 Credits	Distinguished Level of Achievement (Recommended for All students) 26 Credits
ELA 4 Credits	English I English II English III One advanced English course	English I English II English III One advanced English course	English I English II English III One advanced English course
MATH 3 – 4 Credits	Algebra I Geometry Additional math course	Algebra I Geometry Additional math course Additional math course toward Endorsement	Algebra I Geometry Algebra II * Additional math course toward Endorsement
SCIENCE 3 – 4 Credits	Biology IPC or Chemistry or Physics Additional science course	Biology IPC or Chemistry or Physics Additional science course Additional science course toward Endorsement	Biology IPC or Chemistry or Physics Additional science course Additional science course toward Endorsement
SOC STUD 4 Credits	World/Human Geography World History US History Government & Economics	World/Human Geography World History US History Government & Economics	World/Human Geography World History US History Government & Economics
NON-CORE 8 – 10 Credits	2 credits, World Language *** 1 credit, Physical Education ** 1 credit, Fine Arts 0.5 credit, Health 0.5 credit, Speech 3 credits, Electives	2 credits, World Language *** 1 credit, Physical Education ** 1 credit, Fine Arts 0.5 credit, Health 0.5 credit, Speech 5 credits, Electives	2 credits, World Language *** 1 credit, Physical Education ** 1 credit, Fine Arts 0.5 credit, Health 0.5 credit, Speech 5 credits, Electives

Available Endorsements****:

Science, Technology, Engineering, and Mathematics
Business and Industry, Public Services Arts, and Humanities,
Multidisciplinary Studies

* In order to obtain the distinguished level of achievement under the foundation graduation program, which will be denoted on a student's transcript and is a requirement to be considered for automatic admission purposes to a Texas four-year college or university, a student must complete an endorsement and take Algebra II as one of the 4 mathematics credits.

** A student who is unable to participate in physical activity due to a disability or illness may be able to substitute a course in English language arts, mathematics, science, social studies, or another locally determined credit-bearing course for the required credit of physical education. This determination will be made by the student's ARD committee, Section 504 committee, or other campus committee, as applicable.

*** Students are required to earn two credits in the same language other than English to graduate. Any student may substitute approved computer-programming languages for these credits. In limited circumstances, a student may be able to substitute this requirement with other courses, as determined by a district committee authorized by law to make these decisions for the student.

**** Upon entering Grade 9, a student must specify the endorsement he or she wishes to pursue.

College Degree Pathways

TCCS currently has 4 Degree Pathways to choose from. Electrical Technology, Renewable Energy Resources, Lineman Program, and Energy Business-Related Coursework.

Energy Technician—AAS

Electronics engineering specialization gives you a strong foundation in Electronics, Mathematics, Science, Computer Skills, Presentation Skills, Verbal Communication Skills, and Team Skills.

Renewable Energy Resources—AAS

Renewable Energy Resources gives you a strong foundation in Electronics, Renewable Energy, Presentation Skills, Verbal Communication Skills, and Team Skills.

Lineman Program—AAS

The Lineman Program instructs on how to install, maintain, or repair power lines that move electricity.

Energy Business—AA

Energy Business-Related Coursework includes the general associate of arts degree with energy business related coursework in business management, marketing, general business, accounting, and economics.

Water Management - Anticipated 2021-2022 School Year

This program builds technical skills and knowledge to operate and maintain wastewater treatment plants effectively and safely.

Electronics Technology—Renewable Energy/ Advanced Energy Technician, AAS

Certification: Energy Technician Level I, Renewable Energy Technology Level I

Program Requirements

CETT 1409 - DC-AC Circuits

CETT 1449 - Digital Systems

RBTC 1401 - Programmable Logic Controllers

Mathematics Elective Semester Hours: 3

CETT 1441 - Solid State Circuits

CETT 1445 - Microprocessor

ENGL 1301 - Composition I +

PTRT 1313 - Industrial Safety

Choose one from the following:

SPCH 1321 - Business and Professional Communication + or

SPCH 1311 - Introduction to Speech Communication + or

SPCH 1315 - Public Speaking +

CETT 2435 - Advanced Microprocessors

ELMT 1402 - Solar Photovoltaic Systems

Choose one from the following:

GOVT 2306 - Texas Government (Texas Constitution & Topics) + or

GOVT 2305 - Federal Government (Federal Constitution & Topics) +

ELMT 2337 - Electronic Troubleshooting, Service and Repair (Capstone)

CSIR 1459 - Digital Data Communication

RBTC 1351 - Robotic Mechanisms

WIND 2459 - Wind Power Delivery System

Creative Arts/Language, Philosophy and Culture Semester Hours: 3 *

Total Degree Hours: 60

** Mathematics, Creative Arts/Language, Philosophy, and Culture electives must be chosen from the corresponding section of the Core Curriculum.*



Associate of Arts Degree, Business Focus, AA

Certifications: Business Level 1, Business Level 2, Microsoft Specialist, Microsoft Expert

Program Requirements

Composition - 6 Hours

Two three-credit-hour courses

ENGL 1301 - Composition I +

Choose one from the following

ENGL 1302 - Composition II + or

Speech and Communication Skills - 3 Hours

One three-credit-hour course

SPCH 1321 - Business and Professional Communication +

Mathematics - 3 Hours

One three-credit-hour course

MATH 1314 - College Algebra +

MATH 1342 - Elementary Statistical Methods +

MATH 2412 - Pre-Calculus Math +

MATH 2413 - Calculus I +

Life and Physical Sciences - 8 Hours

Two four-credit-hour from core curriculum and high school requirements

Creative Arts - 3 Hours

One three-credit-hour course from core curriculum and high school requirements

Language, Culture and Philosophy - 3 Hours

One three-credit-hour course from core curriculum and high school requirements

American History - 6 Hours

Two three-credit-hour courses

Choose one from the following:

HIST 1301 - United States History I + or

HIST 1302 - United States History II +

Government and Political Science - 6 Hours

Two three-credit-hour courses

GOVT 2305 - Federal Government (Federal Constitution & Topics) +

GOVT 2306 - Texas Government (Texas Constitution & Topics) +

Social or Behavioral Science - 3 Hours

ECON 2301 - Principles of Macroeco-

nomics + (*Business Certification Requirement*)

Health and Wellness - 1 Hour

KINE 1164 - Introduction to Physical Fitness and Wellness +

Business Level I Certification

Program Requirements

ACCT 2301 - Principles of Financial Accounting +

BUSI 1301 - Business Principles +

MRKG 1311 - Principles of Marketing or

ACCT 2302 - Principles of Managerial Accounting +

ECON 2302 - Principles of Microeconomics +

BMGT 1305 - Communications in Management

BUSI 2301 - Business Law + (Capstone) *

Total Certificate Hours: 24

Total Semester Hours: 60+

**Capstone is taken during the semester of certificate completion.*





Electrical Line Technician, AAS

Certification: Ground Technician Level 1, Renewable Line Technician Level 2

Program Requirements

TECM 1303 - Technical Calculations

LNWK 1211 - Climbing Skills

LNWK 1241 - Distribution Operations

LNWK 1301 - Orientation and Line Skill Fundamentals

COSC 1301 - Introduction to Computing +

HART 1401 - Basic Electricity for Heating, Ventilation and Air Conditioning (HVAC)

LNWK 2321 - Live Line Safety

LNWK 2322 - Distribution Line Construction

LNWK 1331 - Transformer Connections

LNWK 2324 - Troubleshooting Distribution Systems

OSHT 1305 - OSHA Regulations - Construction Industry

HYDR 1301 - Rigging and Conveying Systems

HART 2431 - Advanced Electricity for Heating, Ventilation and Air Conditioning (HVAC)

Social and Behavioral Science Elective Semester Hours: 3 *

Creative Arts/Language, Philosophy and Culture Elective Semester Hours: 3 *

Mathematics or Life and Physical Sciences Elective Semester Hours: 3 *

ELPT 2335 - Electrical Theory and Devices

ELPT 2347 - Electrical Testing and Maintenance (Capstone)

Choose one from the following:

ENGL 1301 - Composition I +

ENGL 1302 - Composition II +

ENGL 2311 - Technical and Business

Writing +

Choose one from the following:

SPCH 1311 - Introduction to Speech Communication +

SPCH 1315 - Public Speaking +

SPCH 1321 - Business and Professional Communication +

Total Degree Hours: 60

** Social/Behavioral Science, Creative Arts/Language, Philosophy and Culture, and Mathematics electives must be chosen from the corresponding section of the Core Curriculum.*

What does it mean to be ready for college?

We use the term “college ready” all the time, but what does it really mean? How do you know that you are ready to take college classes? Here are some ideas:

MEETING TSI BENCHMARKS

A high school student is eligible to enroll in dual credit with the following TSI assessment scores effective through 12/2020:

- MATH 350
- READING 351
- WRITING 340 & Essay Score 4+

In 2021, cut scores increase to 360 for math, reading and writing.

NAVIGATING A COLLEGE CAMPUS

- Know your ID number
- IDs must be worn at all times
- Know where your classes meet
- Know the title of your courses
- Know how to navigate Blackboard
- Know how to navigate Web Advisor
- Know how to meet with your college advisor
- Communicate when you are struggling
- Make sure to pick up your textbooks on time from the high school
- Use the Math Lab as needed
- Use the Writing Center as needed
- Use the Wellness Center with maturity
- Do not disturb college classes or offices while in college buildings

WORK EXPECTATIONS

It is important to understand that in college, if your course meets for 3 hours each week, you can expect to be spending 3 hours per week outside of class working on assignments, reading, and studying. This is very different from high school, and you will receive fewer reminders from professors about what is due and when. For many classes, you will receive fewer progress updates from professors, and it is your responsibility to track your grades, partici-

Taking college classes while still in high school is a privilege, and will give you a strong advantage in whatever you choose to do after South Collegiate.

pation, and attendance. You will not earn any credit for any course grades below a D, and you may be required to retake classes in your major with a grade below a C.

STUDY HABITS

- Stay organized
- Seek support
- Utilize all resources
- Read assigned chapters
- Take assessments seriously
- Do all assigned assignments
- Set aside study time
- Find a quiet study place where you can focus
- Prioritize your time
- Utilize study groups

HIGH SCHOOL ATTENDANCE

Absences:

- Parent note or doctor’s note is required to excuse a student’s absence for high school classes. Please turn it into the front office.
- After the 5th absence, the attendance clerk will contact parent/guardian regarding both excused and/or unexcused absences
- Starting on the 6th absence, Attendance Committee will be notified and can require seat time for all future excused and/or unexcused absences
- Incomplete seat time may result in denied credit for the class/es missed

Tardies:

- School starts promptly at 8:00am
- All students not in class are considered tardy and will be marked tardy in the system.

- After the 5th tardy, attendance clerk will contact parent/guardian
- Attendance Committee will be notified and can require seat time from 6th tardy forward

School Calendars

- Be aware that TCC and FWISD have different academic calendars to follow. TCCS follows TCC’s academic calendar, referred to as the Early College High School Calendar.

Appointments/Vacation

- Try to make doctor appointments on Fridays, as most students do not have college classes on Fridays. Schedule these on days when you do not have college classes.

COLLEGE ATTENDANCE

A student in an on-campus course missing a cumulative of 15 percent (3 days) of the class meetings and not keeping up with the course assignments may be dropped at the discretion of the college instructor.

COLLEGE BEHAVIORS

- You are always prepared with the right materials and books for class.
- You participate in discussions and ask questions when you do not understand. You are willing to stay after class or go to office hours to get help when needed.
- You read your syllabus often.
- You are polite, mature, and responsible.
- You use appropriate language and represent your school well when on the college campus.
- You make sure that you clearly understand your professors’ expectations, assigned work, due dates, etc.

- In class, you are focused, and you do not have your cell phone out or engage in side conversations.
- You make sure that you get your professor's name and email address on the first day of class.

In addition, many of your high school graduation requirements define how “ready” you are for college—for example, taking four years of challenging mathematics and science courses. At times, students want to drop classes in the later years of high school or not sit for exams that they do not “need” for graduation, or they feel the classes might not transfer as credits to another college. However, all courses selected within your pathway serve to prepare you for future goals and opportunities. You need to finish the classes you begin.

It is important to understand that in order to be academically ready for college-level coursework, you will need to fulfill more than the minimum requirements. The vast majority of 4-year college programs expect that you will have taken four years of mathematics, four years of science, and often 2 or more years of world languages. Even though a college that you are considering may not give you credit for some of the college coursework that you have taken, they will expect that you have taken a similar course as a high school student. Dropping or failing to take upper level early college coursework can put you at a great disadvantage when transferring after 12th grade.

TAKING COLLEGE CLASSES

Taking college classes while still in high school is a privilege, and doing so will give you a strong advantage in whatever you choose to do after TCCS.

COURSE REGISTRATION

College advisors and Early College staff will assist you with registration, but the student is ultimately responsible for registering themselves. Because of the limited scope of our program, it is not possible for students to select courses in the way they might in a larger high school or in college. Students should log into Web Advisor each term to register and view posted grades. There is a very short add/drop period at the start of each semester, and we expect students to schedule an appointment with their high school counselor and a

college advisor immediately if they have questions or concerns. Students should not add/drop courses before consulting with a high school counselor.

WHAT TO EXPECT

Professors expect students to behave like college students and to participate in class. In each course, you will be given a syllabus, and the professor will advise what textbooks you will need. These will need to be picked up immediately from the Early College office, along with any access codes, software, and other required materials. You should not expect the professor to give as many reminders about work and due dates as in high school—you must follow the syllabus, listen carefully for tasks, take a lot of notes, and ask questions. At times you will not understand during class and a professor cannot stop the class to help you. In these instances, you are expected to email the professor, stay after class to talk, or attend your professor's office hours (posted times that they are available in their office for extra help.)

At first, the workload in your college class will be lighter, and you should not use this as an indication for how difficult the class will be. In general, you should expect to spend one to two hours outside of class studying, reading, and completing work for every hour that you have class. For example, if your class meets for four hours per week, you should expect to spend at least four hours per week completing reading assignments, making notes about readings, working on problem sets, revising essays, and attending tutoring/office hours. Your professors will not micromanage your time—they expect that you will keep up with the syllabus, complete assignments even without prompting and reminders, seek out support when you need it, and put in a collegiate level of effort.

- All assignments should be typed with a heading that includes your full name, the date, the course code, and the section that you are in—all of this information appears on your LaGuardia schedule.
- All assignments should be your own work—any incidences of plagiarism may result in immediate failure and/or removal from our early college program.
- It is imperative that you complete all homework assignments on time—home-

work assignments carry a different weight at the college level, and professors expect that every assignment is turned in on time as classes meet less frequently. Failure to complete assignments in college almost certainly will result in a failing or below C grade—meaning that you would likely need to repeat the course.

Grades below a C in college are often considered “failing” grades by other colleges and employers. Many colleges expect As and Bs to be in good standing, and lower grades may not transfer your credits to other institutions. You may need to repeat courses with grades below a C in order to graduate from your degree program. You may also be placed on academic probation, which will limit your opportunities for internships, jobs, or additional college classes.

FIRST DAY OF CLASS

On the first day of the semester, it is important to arrive at class early to find the building/room, and to make note of any announcements posted, like room or professor changes. You should have all resources needed to remain organized for your college classes (tracker, calendar, notebook, binder, laptop, computer, etc.).

Your professor will not tell you what kind to get, and you should use what is comfortable for you. For the majority of classes, most of the first class will be devoted to reviewing the syllabus—you should take lots of notes, ask questions, and be sure you find out about office hours and your professor's email address. If you are not on the roster, you will need to contact the Early College counselor immediately.

READING A SYLLABUS

In every high school and college course that you take, your instructor will provide you with a syllabus during the first few days of class. A syllabus is a written overview of the course, and generally includes information about how you will be graded, expectations for your work and behavior, contact information for the instructor, guidelines for attendance and participation, and an outline of assignments. In college classes, professors expect you to follow

the syllabus on your own and to keep track of assignments—even when they do not provide you with reminders and instructions to do so. In general, you should review your syllabus for each course at least once per week. You should also read them thoroughly and stay after class to ask questions about anything that is unclear.

COMMUNICATING WITH PROFESSORS

In college classes, you are expected to address your professors professionally, using “Professor” or “Doctor” as per their title. Should you need to miss class for an important reason (e.g. serious illness, a death in your family, or other extenuating circumstance), you are expected to reach out to your professor as soon as possible in a professional email. An example is found below:

Dear Professor Draper,
Unfortunately, I will not be able to attend your 9:30am SPCH-1321 class this morning as I have the flu. I will bring you a note from my doctor at our next class, and I will get the missed work and assignments from one of my fellow classmates.

Attached is the homework that was due today. I am sorry to miss class, and please let me know if there is any other important information that I missed.

Thank you,

If you have a question about your progress, you are expected to arrive early, stay late, or attend office hours to speak with your professor in person. You may also do this in the form of a professional email. You should communicate with your professors even more formally than you would with a high school teacher. During the first few classes, you should pay close attention to what your professor is looking for and how they prefer for students to communicate in class—for example, some professors may take few questions in class and others are more focused on involving all students in classroom discussions.

DOs

Read your syllabus carefully—if the professor does not provide their email address, ask for it and write it down on the first day.

Listen and observe carefully on the first few days of class—make note of how your professors introduce themselves (e.g. Professor Watson, Dr. Smith, etc.), the routines of the

class, what the professor expects of your participation, etc.

Make eye contact with your professor while they are talking, take notes, and say “thank you” as you leave class. You may also use a professional handshake if they are at the door when you arrive or exit.

If an emergency situation comes up and you need an extension, you are expected to ask professionally and courteously in advance if this is a possibility—this should be reserved for very special situations, and not all requests may be honored. You should use professional language at all times in class. Be on your best behavior. “Please,” “thank you,” “pardon me,” etc. go a long way! You need to follow all directions and guidelines of the instructor of your course. If you need to step out for a restroom break, you are expected to do so sparingly, quickly, and without disrupting the class, as long as that is proper protocol for the course.

DON'Ts

Do not use any slang terms, profanity, or overly casual phrases with your professor OR your classmates. College and work environments have a professional tone.

Do not engage in any side conversations with your peers.

Do not have your cell phone out or on during the class—professors frown upon this, and you will set a poor impression.

Do not have your head down, yawn, or look disinterested. You are expected to be fully engaged even during very long classes.

Do not eat during class or chew gum loudly. Do not miss class or ask for extensions for non-emergency reasons—picking up a younger sibling, going home to run an errand, making a scheduled doctor/dentist appointment for non-emergency reasons, or missing class to work on another class or go to work are NOT acceptable excuses.

MIDTERMS AND FINALS

Midterm and final dates are often provided in the syllabus. If they are not, ask about these well in advance so that you can prepare for and work your schedule around them accordingly.

In general, your midterms and finals will make up a large percentage of your final grade, and it

is important that you are clear on the expectations, that you study hard outside of class, and that you ask for opportunities for extra support outside of class time. Many professors offer optional study sessions before these exams, which you should make every effort to attend. You must arrive on time and in the correct location (which is often not the same classroom where you had class), or you may be turned away and not allowed to take or make up the exam. This almost certainly will result in a failing grade.

COLLEGE GPA

The grade-point average (GPA) is an ongoing measure of student performance in college courses. It is calculated in the registrar’s office upon completion of each semester.

Grade	Point Value
A	4 points (excellent)
B	3 points (good)
C	2 points (average)
D	1 point (passing)
F	0 points (failure)

CALCULATING GPA

First, calculate the total grade points earned.

Example:

- A letter grade of A in ENGL 1301: 4 points x 3 semester hours = 12 grade points
- A letter grade of B in BIOL 1401: 3 points x 4 semester hours = 12 grade points

The GPA (grade point average) = total grade points / total hours attempted.

Example:

- 24 total grade points / 7 semester hours = 3.4 GPA

DEAN'S LIST

The Deans’ List includes those students who have completed 12 or more college-level semester hours of work for the term with a grade point average of 3.5 or higher. The Honors List includes those students who have completed 12 or more college-level semester hours for the term and with a grade point average of 3.0 to 3.49. The Merit List includes students who have completed fewer than 12 college-level semester hours in each of two consecutive

terms, whose enrollment totals no fewer than 18 hours for the two terms, and whose grade point average for the two terms is 3.5 or higher.

GRADES REQUIRED FOR GRADUATION AND TRANSFER TO OTHER COLLEGES

- Minimum cumulative GPA of 2.0 for all TCC courses (associate degrees only).
- A minimum GPA of 2.0 is required for all courses presented for graduation.
- All degree requirements must be satisfactorily completed.
- TSI requirements must be satisfactorily completed for Associate Degrees and TSI-liable certificates.
- Students with a cumulative GPA below a 2.0 may not be eligible for entrance to some four year institutions.
- If you take a course for a third time, you will be required to pay for the course out of your own pocket.

GOOD ACADEMIC STANDING

Academic standing is based on a student's Grade Point Average (GPA) and determines the student's eligibility for many benefits including whether the student may continue to be enrolled in the College. It is the responsibility of the student to determine whether they are on good standing, probation, suspension, or dismissal by checking their standing on Web Advisor. At the end of each semester or term, an academic standing is determined based on grades earned for that semester. A student is considered to be in **good standing** when a cumulative GPA of 2.0 or higher is maintained.

TCC ACADEMIC PROBATION AND SUSPENSION

Probation: A student who fails to maintain a cumulative GPA of 2.0 or higher is placed on **academic probation**. The student may continue to enroll while on probation as long as a 2.0 semester GPA is earned. The TCC college advisor will determine how many college courses

the student can take while on probation.

Suspension I: A student on academic probation who becomes ineligible to re-enroll is suspended from the College for not less than one long semester (the next fall or spring semester, including summer). As an option, the student may request an **academic recovery plan** that allows the student to re-enroll with limited coursework, frequent sessions with an on-campus counselor, and the development of an action plan. After a student has served the first suspension, the student may continue to re-enroll by maintaining a semester GPA of 2.0 or higher. A student returning following Suspension I must consult with an on-campus counselor and remain on Suspension I until cumulative GPA reaches "good standing" status.

Suspension II: A student who does not meet the required standard for a second time and incurs a second academic suspension will be suspended for a period of one long semester (the next fall or spring semester, including summer). A student returning from Suspension II, must consult with an on-campus counselor to obtain permission for readmission. Conditions of re-admission may include special requirements or restrictions. After counseling, the student may be readmitted and have records reactivated by the college admissions and registrar office, but will remain on Suspension II until the cumulative GPA improves to "good standing."

THIRD ATTEMPT RULE

If you take a course for a third time, you will be required to pay for the course.

The tuition rate will be regular tuition, plus an additional charge.

EARNING A COLLEGE DEGREE

Earning a college degree is similar to the process of earning a high school diploma. A degree in college is made up of a sequence of credit hours and courses that are specific to your major. Every major has a specific sequence of courses that you must successfully complete in order to earn the degree.

Prerequisites

In addition to meeting the college level placement required for each course, students

should review the Tarrant County College (TCC) catalog for course prerequisite information. Prerequisites vary depending on the subject. Please note additional testing may be required for placement into higher-level courses.

Corequisites

High school students may not be enrolled in corequisites.

Degree Audit

Degree audit is the process that a student goes through with an advisor as they get closer to graduation. A college advisor will closely review a student's college transcript to check the courses that they have successfully completed against the criteria for the major. You can look up the degree requirements for any degree through Web Advisor and track your progress on your own. Degrees are not conferred until all credits are earned and all graduation requirements are met. When this is complete, a college official will recommend a student for graduation. It is important to note that a student must formally apply for graduation early in the term in which they are scheduled to finish their degree.

COLLEGE TEXTBOOKS AND MATERIALS

TCCS provides all college textbooks and materials for students in our degree pathway programs. Your professors will let you know what books should be brought to and from class. In terms of purchasing school supplies, most professors simply expect that you take your notes and organize your materials in whichever style notebook you are most comfortable using. If your professor would like you to use something specific, they will make that announcement in class or in the syllabus.

At TCCS, you are expected to pick up your books and return them at specific times before and after each term. Failing to return books will require a hold to be placed on your account until payment is received or the book is returned. You will need your books to complete assignments, and no excuses will be made for you if you do not take the initiative to pick up your materials on time— in fact, failure to pick up your materials may result in your removal from the course.

REQUESTING TRANSCRIPTS

TCC Transcripts

There are two kinds of college transcripts—official and unofficial copies. When you apply for some internships and for transfer to other college programs, offices will request official copies of your transcript. While at TCCS, you can request these directly from the TCC Registrar or Web Advisor. They will most often be given to you sealed and stamped, or sent directly to the office that requires them. You may log into Web Advisor at any time to view your unofficial transcript, or request your official transcript. On both versions, you will see a listing of every course you took and attempted along with your grade—please note that withdrawals will show up, and that your transcript will show your current GPA and total number of credits both earned and attempted.

High School Transcripts

To request an official high school transcript, you will see the high school registrar.

TRANSFERRING COLLEGE CREDITS

If you are looking into transferring into a 4-year program after grade 12, it is important that you meet with a counselor to explore your options by the end of 11th grade. Your counselors can help steer you toward programs that will accept many if not all of your college credits, depending upon the college, the courses that you have taken, and the new pathway that you are hoping to pursue. Determining which classes will transfer is a case-by-case process that will likely involve the student contacting individual colleges.

It is very important to understand that you should not make decisions about the college courses that you take at TCCS based solely on what you think will transfer after your time at TCCS. Many of our classes—particularly upper level mathematics and science classes—are dual credit, meaning that they will award you both high school and college credit.

Students attending Tarrant County College for one or two years then transferring to a senior college or university should have no difficulty transferring credits if these steps are followed:

- Select a major field of study and a senior

college or university that offers a bachelor's degree in that field.

- Review the selected institution's college catalog and identify the freshman and sophomore courses suggested.
- See a TCC academic advisor or counselor for help in selecting the TCC courses that correspond to the requirements of the senior college.
- Complete the TCC courses with a grade point average of at least 2.0.
- Apply for admission to the senior college early in the last semester at TCC.
- Request an official transcript be sent to the transfer institution from the college admissions and registrar office.

DROPS AND WITHDRAWALS

A course drop happens when you drop your class before the census date (the official day of record). A course withdrawal happens when you drop your class after the census date. If you drop your class before the census date, neither the class nor a grade will show up on your transcript. If you drop your class after the census date (otherwise known as a withdrawal), the class and a grade of "W" will show up on your transcript.

You are not allowed to drop or withdraw from a college course without the approval of your counselor and a school administrator.

Dropping a Course:

Do not drop without approval from counselor and administration.

Once your drop request has been approved, follow the 6 steps:

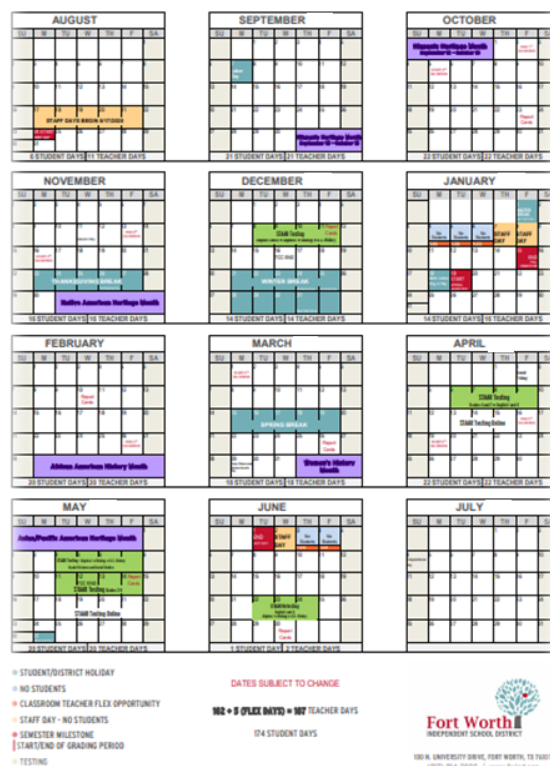
- Log in to Web Advisor
- Click Students
- Click Register and Drop Sections, under the Register for Classes heading
- Click Drop sections
- Click the check box under the Drop heading, next to the class you would like to drop
- Click Submit

ACADEMIC CALENDARS

TCCS will provide you with both TCC & TCCS academic calendars each year, which are also available online at each organization's website. You should carefully review each calendar, placing important dates on your own personal calendar, and make particular notes for TCC & TCCS calendar events that are different. For example, it is common for to have a day in which TCCS schools are not in session, but TCC classes take place.

College academic calendars also provide you with vital information about the windows for adding, dropping, and withdrawing from courses. You will receive fewer reminders about these dates as you progress through the program, and it is important that you take responsibility for these deadlines on your own. In other colleges, if you miss a deadline, you run the risk of receiving failing grades or being dropped from your classes.

FORT WORTH INDEPENDENT SCHOOL DISTRICT EARLY COLLEGE HIGH SCHOOL CALENDAR



TESTING

Texas Success Initiative (TSI)

The Texas Success Initiative (TSI) Assessment is the state-approved placement test offered at TCC.

Before You Test

You must complete the Pre-Assessment Activity (PAA), located in Web Advisor under the **prepare to register** heading. The PAA provides you with an overview of the TSI Assessment, including sample questions and additional resources to help you study.

How Long is the TSI?

The TSI Assessment is not a timed test.

The average time to complete all 3 sections of the test is 3–5 hours.

What do I Bring?

- A government-issued photo identification is mandatory. Examples: driver's license, passport, military ID, high school ID.
- Test Referral form.
- Calculators are not allowed.

TSI Scores

The TSI Assessment is scored immediately upon completion. You'll be given an unofficial copy of scores for advisement purposes. For interpreting scores, see your high school or college advisor.

To satisfy TSI and course prerequisite requirements, you must meet or exceed the following college-ready scores:

- Mathematics 350
- Reading 351
- Writing Placement score of at least 340 and an essay score of at least 4 or
- Placement score of less than 340 and an ABE Diagnostic level of at least a 4–6 and an essay score of at least 5

ACT, PSAT, SAT

If students are planning to attend a 4-year college, they will most likely need to take the SAT or ACT for admissions. As students research potential college programs, they can

find information on college websites and at college information sessions about which exams and scores are most desirable.

FWISD offers the PSAT/NMSQT to all 11th graders to qualify for college scholarships, and SAT school day testing for all 11th graders. Fort Worth ISD offers Summer PSAT/SAT Preparation Courses. PSAT/SAT preparation courses help students raise test scores, win scholarships, and gain entry to the college of their choice. Please see fwisd.org for more information.

Strong performance on the PSAT taken in the fall of grade 11 can qualify students for a National Merit Scholarship. More information is available at www.collegeboard.org and www.act.org.

GUIDANCE AND ADVISEMENT

TCC Advisement

Academic advisors collaborate with you to help you achieve academic and personal success.

Academic advisors can help you:

- Plan your class schedule
- Learn about transferring to a 4-year university
- Explore career options and resources
- Find various campus services like tutoring, academic help and more

Consult your academic advisor every step of the way: when you arrive at TCC, while you're a student here, and when you're making plans for your future.

TCCS Advisement and Guidance

Advisement

Academics provides instructional resources, leadership, and training to support rigorous learning opportunities in the classroom, which result in successful completion of a high quality school experience for all students.



Guidance

The foundation of the counseling program is to provide developmentally appropriate assistance for all students and special assistance to those who need it.

- Prevention Education and Life Skills Curriculum
- Responsive Services
- Individual Student Planning
- System Support

Promoting Educational Success

Education both enriches our lives and empowers us with the knowledge and skills we need to succeed. Professional school counselors play a critical role in maximizing educational opportunities.

In elementary and secondary schools, professional school counselors collaborate with parents, teachers, and others to:

- Prevent and eliminate barriers to learning
- Help equip students with the personal and social skills they need to lead healthy, successful lives
- Assist students in exploring and pursuing academic and career opportunities

What does it mean to be ready for a career?

Being ready for a career entails much more than being strong academically. Being career-ready means not only do you have both the academic and technical skills in order to do your job properly, but also you have mastered the communication, teamwork, and personal skills employers seek. In addition, you will prepare for interviews and successfully navigate a career and a new workplace.

Throughout your TCCS experience, you will be learning about different career pathways and the course of study you will need to follow for each pathway. You will complete projects in class and visit workplaces to interact with professionals who will give you an overview of the kind of work that they do. You will also learn skills in all of your classes such as group collaboration strategies and professional communication skills. You will train and prepare for Occupational Safety and Health Administration, Microsoft Office Specialist in Word, Excel certifications, etc. As time goes on, you will take upper-level career readiness classes that will help you to develop a resume, to look at sample job postings to practice revising your resume and cover letter, to master a job interview, and to dress appropriately for different environments. You will practice business etiquette, navigating salary and benefits packages, personal budgeting and finance, and more.

Being a good candidate for a new career means that you are confident, self-aware, proactive, hardworking, and so much more. Throughout your TCCS experience, we will push you to reflect upon and hone these characteristics—and you should use every professional networking opportunity to discuss career readiness with mentors, guest speakers, college professors, and career services staff.

COLLEGE AND CAREER FOUNDATIONS

At TCCS, you will be provided with career readiness classes and activities during each year of the 4-year sequence. There are also multiple opportunities along the way to participate in more intensive experiences outside of the school day.

Being a good candidate for a new career means that you are confident, self-aware, proactive, hardworking, and so much more.

WORK-BASED LEARNING

All students participate in a work-based learning sequence that includes guest speakers, industry mentoring, hands-on activities, and field trips. There are a variety of other work-based learning and industry related programs that take place during school, after school, and on weekends. Some are open to all students while others with limited availability are open to select students.

INDUSTRY MENTORING

Our partners will come to TCCS to meet with our students throughout the year. Monthly topics cover career exploration and soft skill acquisition—such as learning industry terminologies, how to interview, navigating difficult situations at work, working on a team, safety in the workplace, etc.

JOB SHADOWING

There are various opportunities for students to participate in job shadowing—one-time or series of visits to different work sites—to observe people in everyday work environments and situations.

NETWORKING OPPORTUNITIES

Our industry partners will provide opportunities throughout the year for students at every grade level to connect with professionals and potential employers.

Students will create resumes, prepare questions to ask, practice making conversation and maintaining eye contact, and receive feedback on resumes so that they are ready to connect with professionals.

INTERNSHIP PROGRAMS

An internship is the best way to explore whether a particular career, work setting, or industry is right for you. It is a way to meet potential mentors, gain career advice, learn essential workplace skills that will apply to any career, and practice technical skills learned in classes. Typically, internships are part-time for 10-20 hours a week. Each opportunity and program has different eligibility requirements.

COMMUNITY SERVICE

Students are strongly encouraged to earn at least 100 hours of community service prior to graduating. There are many opportunities to be involved in service projects through the Rotary Interact Club and Student Ambassadors Club. If students complete outside service, they are required to obtain their supervisor's signature on the community service log.

Community service should also be listed on students' resumes. Community service hours help strengthen a student's resume and applications to internships and jobs.

It is the student's responsibility to keep up with service hours.

OBTAINING LETTERS OF RECOMMENDATION

Students at TCCS will need to request that faculty, staff, work/internship supervisors, and other community members write them letters of recommendation or serve as references throughout and after their high school experience. When students apply for jobs, internships, and various college programs, they will need to gather letters of recommendation—most commonly from teachers, counselors, and people who have supervised them in work/internship settings.

Therefore, it is very important that students form positive relationships with teachers, staff, and supervisors, and that they stay in contact periodically after a class or job has ended. Students should think each year about the adults who they feel know them the best academically and as a person. It is common for students to stay connected with former teachers and professors by participating in clubs and activities that they lead, seeking out opportunities to take other courses that they teach, sending emails periodically to share updates, get advisement, etc.

When it is time to ask for a letter of recommendation, it is best to give potential recommenders several weeks' notice and to send a formal email to make the request. You can ask your advisor to help you write the email. You should select the people who know you the best to write these letters. Colleges, employers, and other programs who read these letters are expecting the recommender to include details about you they would not be able to find in your resume. You should not be surprised if a recommender asks to meet with you or to send them information before writing the letter to learn more about the program you are applying for, to whom they should send the letter, and any special information they should include.

EPORTFOLIO

Throughout your four years in the TCCS program, you will be expected to complete an online portfolio. The ePortfolio is a tool to help you showcase the work that you have completed in classes and to give potential employers or prospective colleges a sense of the skills that you will bring to their organizations.

STEMULI

STEMuli is a fully integrated virtual schoolhouse that helps to provide a brighter future for students by connecting industry partners to their future workforce and students from diverse and economically challenged households.

STEMuli connects students worldwide to virtual workplace learning experiences facilitated by Fortune 500 companies and their corporate mentors seeking to fill talent shortages and to develop a diverse workforce pipeline.

Additionally, STEMuli equips our Comets for success by tracking students' grades, dual credit courses, high school courses, achievements, certifications, and meaningful accomplishments and compiling this information into a digital portfolio that can be accessed years after they graduate. This digital platform is designed to help students succeed and equitable access to education and opportunity.



Parent Engagement

Parent engagement is the power to bring positive measurable change to our school and the community. TCCS strives to foster consistent communication with families. Your voice matters, and we want to hear from you.

COMMUNICATION TOOLS

The school offers many ways for you to be informed and connected.

- www.fwisd.org/southcollegiate
- FWISD App
- Parent Portal
- ParentLink
- Social Media:
 - Facebook
 - Instagram
 - Twitter
- Parent Info Line
- Week at a Glance Newsletter
- PTSO
- SBDM



PARENT TEACHER STUDENT ORGANIZATION (PTSO)

The website and FWISD App are great ways to get information. However, they are not quite as personal and informative as getting together with other parents, students, and professors. The PTSO is a good opportunity to stay engaged, to learn, and to have a voice at the school.

All parents/guardians, students, and faculty are encouraged to enroll in the PTSO and are welcome to attend meetings any time. We encourage you to attend all meetings and events.

SITE BASED DECISION MAKING COMMITTEE (SBDM)

Site-based decision-making in FWISD is a process whereby a principal regularly consults the campus-level committee in the planning, operation, supervision and evaluation of the campus educational program. Education Code 11.253(h) SBDM works to improve the level of student achievement for all students in all schools.

Through SBDM, many significant decisions at the campus level will benefit from a consideration of the perspectives of all stakeholders. These decisions involve administrators, teachers, parents, business representatives, and community members as partners in the business of increasing student achievement.

The major outcome of site-based decision-making is improved student achievement as a result of:

- Effective district and campus planning
- Increased community involvement in the school improvement process
- Clearly established accountability objectives for all student groups
- Improved communication and information flow
- Participatory decision-making
- Pervasive, long-term commitment to increasing the quality of site-based decision-making and coordination of "regular" and special program components.



VOLUNTEERING

Student success comes from a high quality education. You can be a part of that success by supporting our students through volunteering.

FWISD has a diverse student population of more than 86,000 students enrolled in schools across the city. Our volunteers also come from all walks of life. They may be members of a group that has a school partnership, parents or grandparents of students in school, or individuals who want to give back to the community.

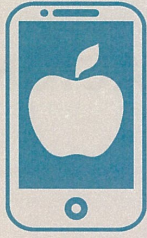
Volunteers can be tutors, mentors, and volunteer readers; provide clerical and office assistance to campuses; assist with special events; and participate in parent and community organizations.

Get started by visiting fwisd.voly.org and create a volunteer account. You will fill out an application and consent to a background check.

STUDENT GRADES

Stay up to date with your students progress by checking high school grades on FWISD's Parent Portal, asking your student to share their Web Advisor and Blackboard college grades and progress, and reviewing your student's data tracker.





COMMUNICATION TOOLS FOR FAMILIES



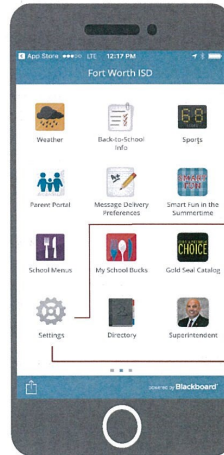
Parent Portal

- Real-time grading information
- Student schedule view
- Multiple child access
- Campus and District messages
- Attendance summaries
- Teacher contact information
- Upcoming events calendar



ParentLink

- District callout system
- Works with contact preferences on file in student information system, FOCUS
- Choose to receive messages via phone, email and/or text



Follow your child's school!

- Choose settings
- Go to follow schools
- Click on the schools to select any notification



Mobile App

- Attendance messages
- School activities
- Weather closures
- Other important information
- Available in iTunes Store and Google Play Store



Social Media

- Facebook and Twitter
- Latest news from all campuses
- Follow your school for local details



District and Campus Websites

- First resource for contact information, hours, principal, teacher names, online library
- Multi-lingual: Click on "Translate" in top-right corner

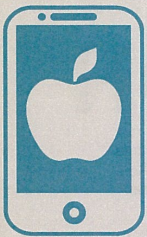


Parent Info Line

- Still can't find what you need?
- Contact the Parent Information Line at 817-814-2070 or parentinfo@fwisd.org



Fort Worth
INDEPENDENT SCHOOL DISTRICT



HERRAMIENTAS DE COMUNICACIÓN PARA LAS FAMILIAS



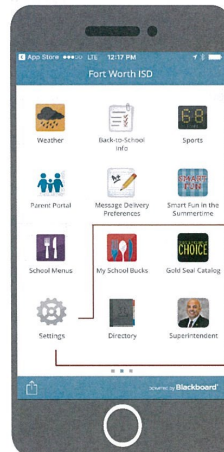
Portal de los padres

- Información de calificaciones en tiempo real
- Horario estudiantil
- Acceso de múltiples niños
- Mensajes del Distrito y de escuelas
- Resúmenes de asistencia
- Información de contacto del maestro
- Calendario de eventos próximos



Parent Link

- Sistema de llamadas del Distrito
- Funciona con preferencias de contacto localizadas en el sistema de información del estudiante, FOCUS
- Elige recibir mensajes por teléfono, correo electrónico y/o texto



Siga la escuela de sus hijos!

- Ir a configuración (settings)
- Ir a seguir las escuelas
- Seleccione las escuelas para elegir cualquier notificación



Aplicación móvil

- Mensajes de asistencia
- Actividades escolares
- Cierres a causa del clima
- Otra información importante
- Disponible en las tiendas iTunes y Google Play



Redes Sociales

- Facebook y Twitter
- Últimas noticias de todas las escuelas
- Siga su escuela para detalles de la misma



Sitios web del Distrito y de las escuelas

- Primer recurso de información de contacto, horarios, Directores, nombres de los profesores, biblioteca en línea
- Multilingüe: Seleccione "Translate" en la esquina superior derecha



Línea de Información para Padres

- ¿Aún no encuentra lo que necesita?
- Comuníquese con la Línea de Información para Padres al 817-814-2070 o parentinfo@fwisd.org



Fort Worth
INDEPENDENT SCHOOL DISTRICT



FIRST YEAR EXPERIENCE

In their first year, TCCS students should expect to take a full schedule of rigorous high school and college courses in English, Math, Social Studies, and Spanish. Also, they participate in Foundations of Energy and Environmental Systems where they are introduced to Renewable Resources, Electrical Lineman, Business, and Water Related Career Pathways.

Students will explore the Renewable Resources and Energy Pathway Career opportunities while engaging in work-based learning. Our industry partners—Fort Worth Water Department, Microsoft, and Oncor, will be providing guest speakers, hands-on activities, and field trips so our students can have real-world experience in their chosen career pathway. Students will also begin working on Microsoft Excel, Word, and OSHA General Industry Certifications.

By the end of their first year, students will participate in Friday or Saturday EOC/AP Prep Sessions, taking the STAAR End of Course Exams, Advanced Placement Exam, Texas Success Initiative Exams, History Fair, Science Fair, learn how to prioritize their time, build study habits, and Increase College and Career Readiness.

Throughout the year, students are encouraged to participate in after-school clubs and activities, acquire community service hours, and seek out tutoring and support.

FIRST YEAR EXPERIENCE

Students, you are expected to:

- Meet with your counselor to discuss your college plans. Review your schedule with him or her to make sure you're enrolled in challenging classes that will help you prepare for college. Colleges prefer four years of English, history, math, science, and a foreign language.
- Use College Search to find out the required courses and tests of colleges that you might be interested in attending.
- Start a calendar with important dates and deadlines.
- Get more involved with your extracurricular activities.
- Go to college fairs in your area.
- Learn about college costs and how financial aid works.
- Use the college savings calculator to see how much money you'll need for college, whether you are on track to save enough, and what you need to do to reach your goal. Talk to your parents about financing college.
- Visit colleges while they are in session.
- Find out about college firsthand from college friends who are home for the holidays.
- Talk to your counselor and teachers about taking SAT subject tests in your strong subjects this spring. Take subject tests such as world history, biology and chemistry while the material is still fresh in your mind.
- Sign up for college preparatory courses.
- Look for a great summer opportunity – job, internship, or volunteer position.
- Check with your counselor and search online for summer school programs for high school student at colleges.

Parents, please do the following:

- Attend at least one parent association or PTSO meeting or event.
- Read all emails.
- Stay updated on upcoming what is happening by using provided communication tools including the weekly newsletter, the website, social media, and more.
- Ensure your student attends Super Saturdays or Friday EOC & AP tutorial sessions.
- Encourage your student to consistently participate in one club or after-school activity.
- Prepare for your student to take the PSAT 10 in Year 2 – there are several opportunities for free preparation classes throughout the calendar year.
- Routinely monitor Parent Portal, knowing that colleges and other post-secondary programs look at students' 9th grade years to predict how well a student will transition from one academic setting to the next.



SECOND YEAR EXPERIENCE

In their second year, students often report that Year 2 is one of the most academically demanding points in their studies. Students typically take a larger load of college coursework.

Our partners work with our 10th-grade students by providing portfolio building, hands-on industry simulations, industry exploratory experiences, and guest speakers. Tenth-grade students focus on pathway soft skills, industry related technical vocabulary, and workforce readiness skills. Industry partners provide hands-on activities that expose students to daily activities on the job site through demonstrations on designated Fridays. Industry partners mentor and help students develop work readiness skills, which include conducting mock interviews, reviewing resumes and e-portfolios, and inviting small groups to worksite visits for job shadowing opportunities. Guest speakers provide insightful and meaningful job descriptions of daily responsibilities. Tenth-grade students model for 9th-grade students when attending worksite visits to demonstrate workplace culture. As part of the planning committee, our industry partners have helped develop our curriculum by informing us of required training and certifications for pathways.

By the end of their second year, students are expected to participate in Friday or Saturday EOC/AP Prep Sessions, to take the STAAR End of Course Exams, Advanced Placement Exam, Texas Success Initiative Exams, History Fair, and Science Fair, to learn how to prioritize their time, build study habits, and increase college and career readiness. Students in Year 2 are expected to participate in tutoring, including Friday or Saturday EOC/AP prep sessions.

Throughout the year, students are encouraged to participate in after-school clubs and activities, acquire community service hours, and seek out tutoring and support.

SECOND YEAR EXPERIENCE

Students, you are expected to:

- Meet with your counselor to discuss your college plans. Review your schedule with them to make sure you are enrolled in challenging classes that will help you prepare for college. Colleges prefer four years of English, history, math, science, and a foreign language.
- Start a calendar with important dates and deadlines.
- Get more involved with your extracurricular activities.
- Use College Search to find out the required courses and tests of colleges that you might be interested in attending.
- Go to college fairs in your area.
- Sign up for the PSAT/NMSQT, which is given in October. Ask your counselor which date is offered at your school. Get free online PSAT/NMSQT practice.
- If you're taking the PSAT/NMSQT check 'yes' for Student Search Service® to hear about colleges and scholarships.
- Use the access code on your PSAT/NMSQT score report to sign in to My College QuickStart. With this personalized planning kit, you can prepare for the SAT using a study plan based on your PSAT/NMSQT results and explore lists of suggested colleges, majors, and careers.
- Talk to your counselor and teachers about taking SAT subject tests in your strong subjects this spring. Take subject tests such as world history, biology E/M, and chemistry while the material is still fresh in your mind.
- Learn about college costs and how financial aid works.
- Use the college savings calculator to see how much money you'll need for college, whether you're on track to save enough, and what you need to do to reach your goal. Talk to your parents about financing college.
- Visit colleges while they are in session.
- Find out about college firsthand from college friends who are home for the holidays.
- Sign up for college preparatory courses.
- Look for a great summer opportunity – job, internship, or volunteer position.
- Check with your counselor and search online for summer school programs for high school student at colleges.

Parents, please do the following:

- Review PSAT scores with your student.
- Ensure that your student attends after-school tutoring to prepare for all exams.
- Attend at least one parent association or PTSO meeting or event.
- Communicate with your student's teacher to ensure that your student is on track with their coursework.
- Routinely monitor Parent Portal and Blackboard.
- Review school emails for information about upcoming college and internship opportunities. Schedule an appointment with a liaison or counselor for support.
- Review your student's college and high school transcripts.
- Read all emails.
- Stay updated on upcoming what is happening by using provided communication tools, including the weekly newsletter, the website, social media, and more.



THIRD YEAR EXPERIENCE

In their third year, students transition to taking most of their college courses at TCC and traveling independently on the college campus. Students should begin preparing their college search by attending the FWISD college fair. Students should request an appointment with the TCC transfer advisor to discuss future academic plans. Students should begin requesting letters of recommendation and revising their academic resume.

Our partners work with our 11th-grade students by providing job shadowing, industry skill development, and direct industry mentoring. Eleventh-grade students focus on pathway soft skills, industry related technical vocabulary, and workforce readiness skills. Eleventh-grade students attend job shadowing rotationals on a monthly basis to explore various fields within the industry. Industry partners allow students to job shadow, ask questions, and gain comprehensive knowledge about the careers inside their industry to help students prepare for internships. Industry partners help build resumes and provide feedback to support the application process for upcoming internship opportunities. Industry partners conduct mock interview sessions to help students prepare for actual interviews for internships. Industry partners start the application process to allow students to explore available internship opportunities for the upcoming school year. As part of the planning committee, our industry partners co-developed our curriculum by informing us of required training and certifications for pathways.

By the end of their third year, students are expected to participate in Friday or Saturday EOC/AP Prep Sessions, take the STAAR End of Course Exams, Advanced Placement Exam, Texas Success Initiative Exams, History Fair, Science Fair, learn how to prioritize their time, build study habits, and increase college and career readiness. Students take the PSAT/NMSQT in October. Students should take the ACT and SAT during their junior year.

Throughout the year, students are encouraged to participate in after-school clubs and activities, acquire community service hours, and seek out tutoring and support.

THIRD YEAR EXPERIENCE

Students, you are expected to:

- At school, sign up early to take the PSAT/NMSQT in October.
- You can take either the SAT Reasoning Test or up to three SAT subject tests on one test day. Plan your testing schedule carefully if you want to take both types of SAT. See the SAT schedule of test dates and register online for the SAT.
- Use the access code on your PSAT/NMSQT score report to sign in to My College QuickStart. With this personalized planning kit, you can prepare for the SAT using a study plan based on your PSAT/NMSQT results and explore lists of suggested colleges, majors, and careers.
- Visit the SAT Preparation Center to take a free full-length official practice test and get a score and skills report. Be sure to sign up for The Official SAT Question of the Day for daily practice.
- Start visiting local colleges: large, small, public, and private. Get a feel for what works for you. Develop a list of 15-20 colleges that interest you. Search for colleges and use My College List.
- Do well on AP Exams and receive credit or placement at most colleges. Get AP Exam preparation.
- Review your senior year class schedule with your counselor. Challenge yourself with honors and AP classes and stick with sequences you begin—in the languages, for example. Read about how to select your courses.
- Plan summer activities early. Enrich yourself by volunteering, getting an interesting job or internship, or signing up for special summer learning programs.
- Visit colleges. Take campus tours. At colleges you are serious about, schedule interviews with admissions counselors. Be sure to bring your campus visit checklist.
- Request applications from colleges to which you will apply. Check important dates; some universities have early dates or rolling admissions. Consult the College Application Calendar and the Financial Aid Calendar for a basic idea of the application timeline.

Parents, please do the following:

- Review PSAT scores and set up a plan for SAT in March.
- Set up a meeting with counselors to review student transcript, credits, and post-secondary options.
- Visit college campuses with your student.
- Ensure your student attends the college application bootcamp held in the summer.
- Routinely monitor Parent Portal and Blackboard.
- Review school emails for information about upcoming college and internship opportunities. Schedule an appointment with a liaison or counselor for support.
- Read all emails and Remind messages.
- Stay updated on upcoming what is happening by using provided communication tools including the weekly newsletter, the website, social media and more.



FOURTH YEAR EXPERIENCE

In their final year, students should meet with their high school counselor and their TCC academic advisor to ensure they are on-track to complete all required coursework. Students research college admission requirements, apply for admission to select colleges, and retake SAT and ACT exams if necessary. Also, students complete their FAFSA applications beginning October 1 of their senior year.

Our partners may provide internships to seniors, on the job training, and direct industry mentoring. Seniors participate in mock interviews, interviews, project presentations, and career readiness training. Twelfth-grade students will secure an internship with our industry partners for the school year. Industry partners provide orientation, training, and hands-on experience by allowing students to perform tasks with assistance and/or independently preparing them for possible employment within the company after internship contract ends. As part of the planning committee, our industry partners co-developed our curriculum by informing us of required training and certifications for pathways.

Throughout the year, students are encouraged to participate in college fairs and after-school clubs and activities, acquire community service hours, and seek out tutoring and support.

FOURTH YEAR EXPERIENCE

Students, you are expected to:

- Narrow your list of colleges to between five and ten and review it with your counselor. Get an application and financial aid information from each. Visit as many as possible.
- Make a master calendar and note:
 - Test dates, fees, and deadlines
 - College application due dates
 - Required financial aid applications and their deadlines
 - Recommendations, transcripts, and other necessary materials
 - Your high school's deadlines for application requests, such as your transcript
- Ask for recommendations. Give each person your resume, a stamped, addressed envelope, and any required forms.
- Write application essays and ask teachers, parents, and friends to read first drafts.
- November 1: For early admissions, colleges may require test scores and applications in early November. Send your SAT scores at collegeboard.com.
- Ask if your college offers an early estimate of financial aid eligibility.
- Attend financial aid info events in your area.
- Talk to your counselor about CSS/Financial Aid PROFILE and learn about it with Completing the PROFILE.
- Use Scholarship Search at collegeboard.com, review scholarship books, and ask your counselor about local and state funding sources.
- Most regular applications are due between January 1 and February 15. Keep copies of everything you send to colleges.
- Have your high school send your transcript to colleges.
- Contact colleges to make sure they have received all application materials.

Parents, please do the following:

- Review your student's transcripts to ensure that all high school requirements have been met.
- Attend college information sessions.
- Help your student prepare to enjoy their Senior activities and graduation ceremony.
- Assist your student with FAFSA application.
- Attend at least one parent association or PTSO meeting or event.
- Read all emails and Remind messages.
- Stay updated on upcoming events by using provided communication tools including the weekly newsletter, the website, social media and more.

Clubs & Programs

TCCS has many different options for clubs and programs that students can choose from. These provide students with opportunities to grow and develop new skills. They afford leadership opportunities that call on and further develop collaborative skills. Clubs and programs endeavor to provide an outlet for interclass contact and communication, thereby building a strong sense of community in our school.

Clubs & Activities & Options

Ambassador's Club

Chess Club

Class Clubs (Freshmen, Sophomore, Junior, Senior)

Leadership & Beyond

My Brother's Keeper—TCC South Chapter

Overbooked Book Club

Parent Teacher Student Organization

National Honor Society

Performance/Drama Club

Rotary Interact Club

SOAR

Student Council (Through TCC Student Government)

United Voices 4 Change (UV4C)

UIL

Wellness & Intramural

Whiz Quiz

Yearbook



Yearbook Club



Ambassadors Club at Open House



Interact Club at Parade of Lights

Tutoring

Weekly EOC and AP Prep Sessions

Super Saturday EOC and AP Prep Sessions

Daily Tutoring Session by Instructor Schedule

Math Lab

Writing Lab

Life after TCCS

Dear Comet,

At TCCS, we are preparing you for a competitive career upon graduation or the ability to transition into a 4-year college. We look forward to supporting your journey to becoming your best self by either beginning a career after leaving TCCS or choosing to continue your academic journey. No matter which pathway you choose to pursue, we would like to support you after grade 12 through our Alumni Association. The Alumni Association will be a way for you to stay connected. The Alumni Association will keep you informed about social events, networking opportunities, seminars and workshops, class reunions, and other forms of support to keep you connected to the TCCS community.

Go Comets!





Distinguished Level of Achievement - 26 Credits

High School Diploma Tracker



Math (4 Credits) to include Algebra 2 ☐ MS: _____ Credits: ____ ☐ Year 1: _____ Credits: ____ ☐ Year 2: _____ Credits: ____ ☐ Year 3: _____ Credits: ____ ☐ Year 4: _____ Credits: ____	Science (4 Credits) ☐ MS: _____ Credits: ____ ☐ Year 1: _____ Credits: ____ ☐ Year 2: _____ Credits: ____ ☐ Year 3: _____ Credits: ____ ☐ Year 4: _____ Credits: ____
Language Arts (4 Credits) ☐ MS: _____ Credits: ____ ☐ Year 1: _____ Credits: ____ ☐ Year 2: _____ Credits: ____ ☐ Year 3: _____ Credits: ____ ☐ Year 4: _____ Credits: ____	Social Studies (4 Credits) ☐ Year 1: <u>AP Human Geo</u> Credits: ____ ☐ Year 2: <u>AP World History</u> Credits: ____ ☐ Year 3: <u>US History</u> Credits: ____ ☐ Year 4: <u>Government/Economics</u> Credits: ____
Health (.5 Credits) ☐ Year __ : _____ Credits: ____	Speech (.5 Credits) ☐ Year __ : _____ Credits: ____
Physical Education (1 Credit) ☐ Year __ : _____ Credits: ____ ☐ Year __ : _____ Credits: ____	Language other than English (2 Credit) ☐ Year __ : _____ Credits: ____ ☐ Year __ : _____ Credits: ____
Electives (5 Credits) ☐ Year __ : _____ Credits: ____ ☐ Year __ : _____ Credits: ____ ☐ Year __ : _____ Credits: ____ ☐ Year __ : _____ Credits: ____ ☐ Year __ : _____ Credits: ____ ☐ Year __ : _____ Credits: ____ ☐ Year __ : _____ Credits: ____ ☐ Year __ : _____ Credits: ____	Fine Arts (1 Credit) ☐ Year __ : _____ Credits: ____ ☐ Year __ : _____ Credits: ____ TOTAL HIGH SCHOOL CREDITS

*Some courses may count for dual credit towards your associates' degree

Student College Degree Tracker

English (6 Hours)			
ENGL 1301+	ENGL 1302+	_____ 3 HRS	
		_____ 3 HRS	
Speech (3 Hours)			
SPCH 1311+	SPCH 1321+	_____ 3 HRS	
Math (3 Hours)			
MATH 1314+	MATH 1342+	_____ 3 HRS	
Science (8 Hours)			
CHEM 1411+	PHYS 1415+		
CHEM 1412+	GEOL 1445	_____ 4 HRS	
PHYS 1401+	GEOL 1401		
PHYS 1402+	BIOL 2401	_____ 4 HRS	
BIOL 2406	BIOL 2402		
Creative Arts (3 Hours)			
ARTS 1301	DRAM 1301		
DANC 2303		_____ 3 HRS	
Language Culture & Philosophy (3 Hours)			
SPAN 2311	HUMA 1301+	ENGL 2328+	
SPAN 2312	ENGL 2323+	ENGL 2332+	
ENGL 2322+	ENGL 2327+	ENGL 2333+	_____ 3 HRS
		PHY 1301+	
American History (3 Hours)			
HIST 1301+	HIST 1302+		
		_____ 3 HRS	
Government (6 Hours)			
GOVT 2305+	GOVT 2306+	_____ 3 HRS	
		_____ 3 HRS	
Behavior (3 Hours)			
PSYC 2301=	SOCI 1301+		
HGEO Passing Score on AP Exam		_____ 3 HRS	
Kinesiology			
KINE 1164		_____ HRS	
Electives (18 Hours)			
_____ HRS	_____ HRS	_____ HRS	_____ HRS
_____ HRS	_____ HRS	_____ HRS	Total Elective Hour
_____ HRS	_____ HRS	_____ HRS	
_____ HRS	_____ HRS	_____ HRS	
_____ HRS	_____ HRS	_____ HRS	
			Total TCC Hours

*All courses on this page can double as high school credit. Other college courses may or may not count for high school credit.

+ TSI passing score required



Student Academic Tracker



Lexile Level – Achieve3000

1 st Year	_____ August	_____ January	_____ May
2 nd Year	_____ August	_____ January	_____ May
3 rd Year	_____ August	_____ January	_____ May
4 th Year	_____ August	_____ January	_____ May

High School and College GPA

1 st Year	_____ Semester 1	_____ Semester 2
2 nd Year	_____ Semester 1	_____ Semester 2
3 rd Year	_____ Semester 1	_____ Semester 2
4 th Year	_____ Semester 1	_____ Semester 2

State Assessments (End of Course Exams)

Algebra 1 EOC	_____ Score	_____ Date Passed
Biology EOC	_____ Score	_____ Date Passed
English 1 EOC	_____ Score	_____ Date Passed
English 2 EOC	_____ Score	_____ Date Passed
US History EOC	_____ Score	_____ Date Passed

Texas Success Initiative (TSI)

Math	_____ Score	_____ Date Passed
Reading	_____ Score	_____ Date Passed
Writing	_____ Score	_____ Date Passed

College Readiness Assessments

PSAT	_____ Score	SAT	_____ Score	ACT	_____ Score
------	-------------	-----	-------------	-----	-------------

College Readiness Assessments

PSAT	_____ Score	SAT	_____ Score	ACT	_____ Score
------	-------------	-----	-------------	-----	-------------

Top 3 College Choice Requirements

_____ College	_____ College	_____ College
_____ GPA	_____ GPA	_____ GPA
_____ SAT	_____ SAT	_____ SAT
_____ ACT	_____ ACT	_____ ACT



Community Service Hours

[illegible]

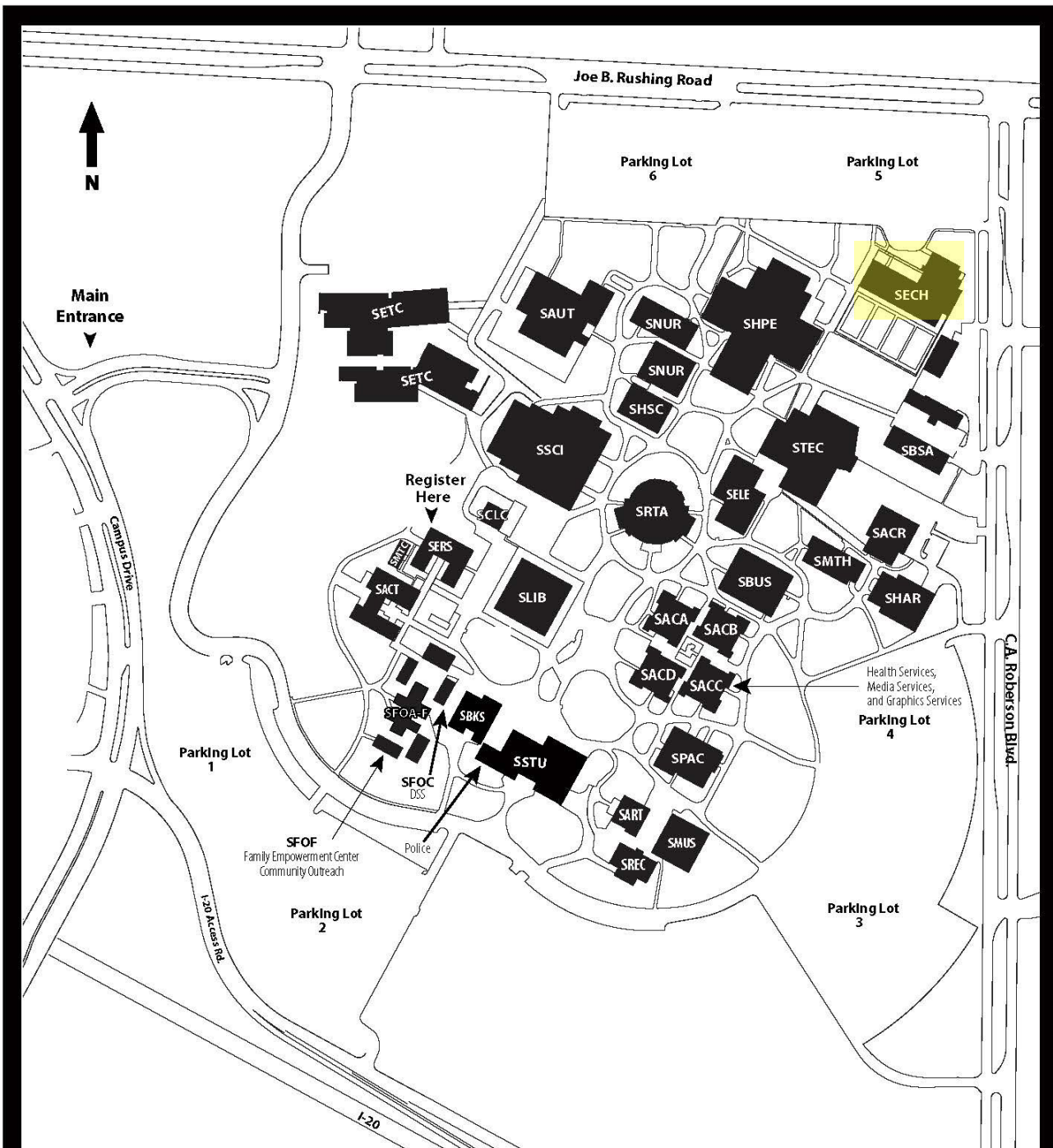
Please note: It is the student's responsibility to keep track of their community service hours.

Community Service Hours

[illegible]

Please note: It is the student's responsibility to keep track of their community service hours.

Notes



TCC SOUTH CAMPUS



**Tarrant
County
College**

South Campus

SACA-D	Academic Classrooms	SHAR	Closed
SACT	Administration/Counseling	SHPE	Fitness Center
SART	Art	SHSC	Health Sciences
SAUT	Automotive	SLIB	Library
SACR	Automotive Collision Repair	SMTC	Classrooms
SBKS	Bookstore	SMTH	Mathematics
SBSA	Building Services	SMUS	Music
SBUS	Testing Center, Classrooms, and Labs	SNUR	Nursing
SCLC	Communications Learning Center	SPAC	Performing Arts Center
SECH	Early College High School	SRTA	Rotunda
SELE	Electronics	SREC	Recital Hall
SERS	Enrollment Services	SSCI	Science
SETC	Center of Excellence for Energy Technology	SSTU	Student Center
SFOA-F	Administrative & Faculty Offices	STEC	Welding/Construction

Revised Spring 2016



TCC South/Fort Worth ISD Collegiate High School

5301 Campus Drive, SECH

Fort Worth, TX 76119

817-515-4402