



# **JOB DESCRIPTION**

## **Summer Playground Leader – Seasonal**

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**Salary:** Starting at \$12.00/hr.

**Hours per Week:** 11:45AM-4:15PM (M, Tu, W, Th, F)

**Program Dates:** 06/10/2024-08/14/2024, Monday-Friday

### **POSITION SUMMARY:**

Oregon Community Education & Recreation is looking for responsible, hard-working, and friendly individuals to join our team in the role of Summer Playground Leader! Summer Playground Leaders are responsible for the safety and supervision of youth participants, ages 6-11, while leading both structured and semi-structured activities including, but not limited to, sports, arts & crafts, games, field trips, and weekly trips to the Oregon Pool.

### **POSITION RESPONSIBILITIES:**

Responsibilities include but are not limited to:

- Be a positive role model to the youth participants in your attitude and behavior, cleanliness, punctuality, responsibility, and sportsmanship
- Create a safe environment and space in which youth participants feel comfortable
- Lead and/or co-lead youth participants through daily activities and themed weeks
- Be actively engaged with youth participants during program hours
- Be a responsible and reliable chaperone to youth participants on weekly off-site field trips and weekly trips to the Oregon Pool
- Enforce Summer Playground program rules
- Ensure Summer Playground sites are kept cleaned, organized, and maintained
- Maintain a consistent and reliable attendance record; provide a minimum of two (2) weeks' notice for any planned absences
- Must have the ability to follow and enforce all safety rules, regulations, and procedures as required by the Oregon School District and Oregon Community Education & Recreation
- Performs related duties as assigned

### **REQUIRED QUALIFICATIONS:**

- Must be an incoming high school sophomore or older
- Must possess or have the ability to obtain American Red Cross Training Certification in First Aid and CPR (training will be provided at no cost to employees)
- Must be willing to work outside in warm, hot, and/or rainy weather at times
- Must be willing to actively supervise children while in the water

### **PREFERRED QUALIFICATIONS:**

- Prior experience working with children
- Ability to lead children, ages 6-11, in an engaging and fun manner
- Possesses the patience, desire, and ability to work with children in both indoor and outdoor environments
- Basic knowledge of different sports, arts & crafts, and/or various activities
- Possesses strong communication skills
- Must have access to reliable transportation to get to work

**PHYSICAL DEMANDS:**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Frequently walking, running, standing, sitting, talking, and hearing
- Occasionally stooping, kneeling, crouching, or crawling
- Ability to supervise participants while in water
- Ability to lift up to 50 lbs.
- Ability to work in changing weather conditions and variable temperatures
- Ability to perform tasks on potentially rough or uneven surfaces

**TO APPLY:**

Please fill out the application. Once completed, please email the application to either [apmarks@oregonsd.net](mailto:apmarks@oregonsd.net), [nwbertrand@oregonsd.net](mailto:nwbertrand@oregonsd.net), and/or [laolsen@oregonsd.net](mailto:laolsen@oregonsd.net).

Revised: 2/28/2024