

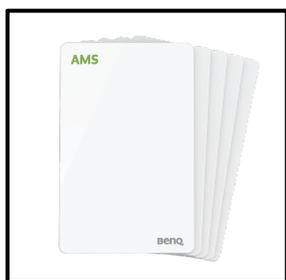
Getting Started with BenQ-AMS Account

Introduction

This QRG shows how to set up a BenQ AMS account to link a BenQ panel to Google Drive and OneDrive and how to set personal preferences. The BenQ AMS account is linked through an assigned NFC card.

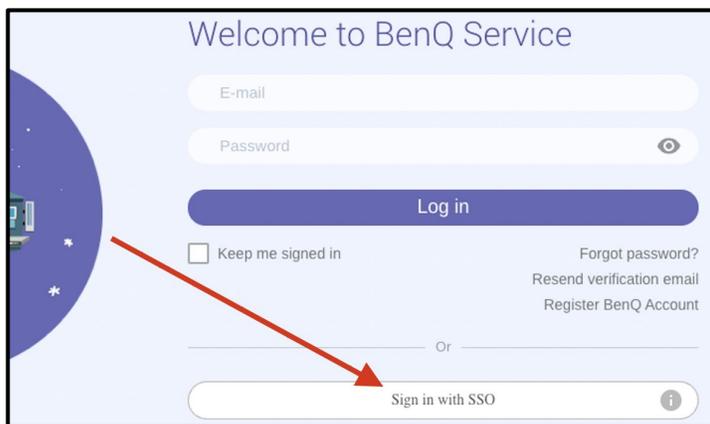
Getting Started

1. Each teacher will be issued an NFC card that is linked to a BenQ AMS account. This card will be used to log in to the BenQ Panel.



Signing In to AMS Account

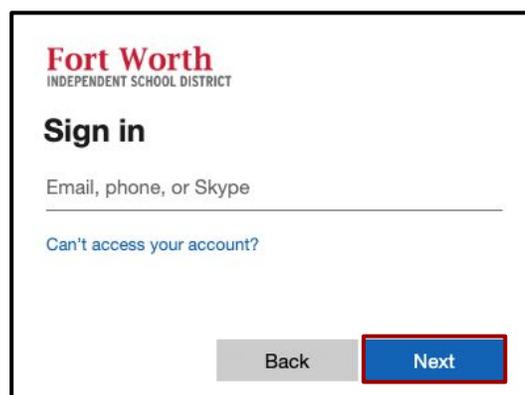
1. Navigate to <https://ams.benq.com/>
Note: No www is needed.
2. Click **'Sign in with SSO'**.



3. In the 'Organization Unit' box, type **FWISD**.

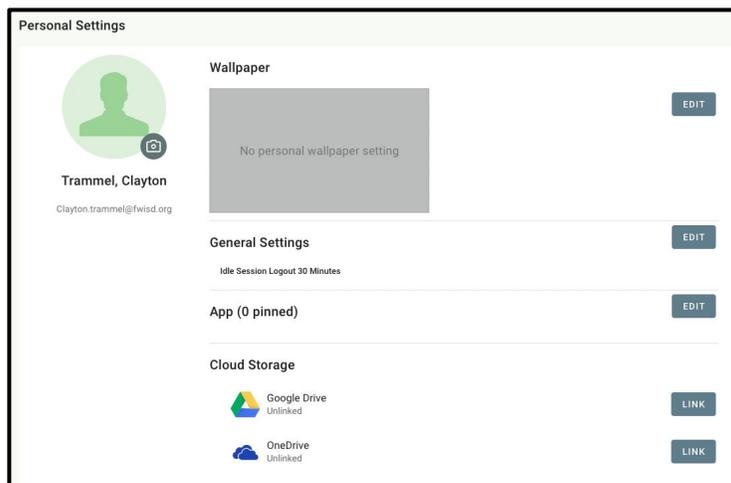


4. Login with FWISD Microsoft Account. Click **Next**.



Setting Personal Preferences

1. Set account profile photo and BenQ Panel Wallpaper, link Cloud Storage, pin BenQ Apps, and add Bookmarks.

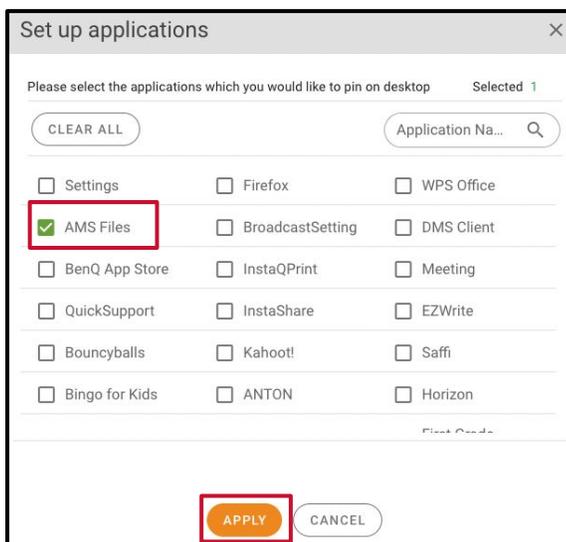


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2. Under the App category, click **Edit**.



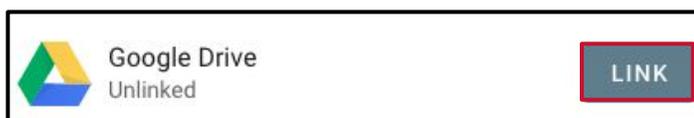
3. From this menu, the user can pin applications to appear on the BenQ Panel home screen. Click the **checkbox** by each app to pin. Pinning apps will allow easier access.



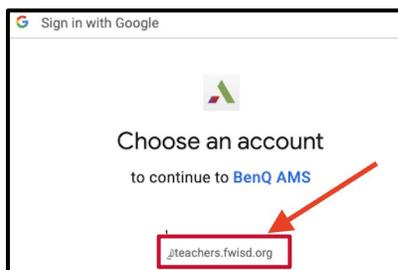
NOTE: It is suggested to pin AMS Files, Chromium, InstaShare, and EZWrite.

Link Drive Accounts

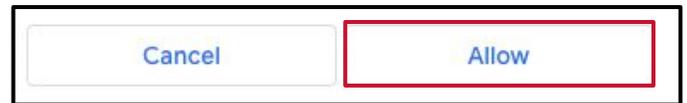
1. To the right of Google Drive, click **Link**.



2. Sign in using the **@teachers.fwisd.org** account.



3. Click **Allow**.



2. To the right of OneDrive, click **Link**.



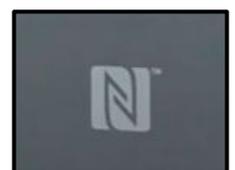
3. Sign in with FWISD Microsoft credentials, then click **Accept**.

4. To confirm accounts have been linked, note the green button now shows **Unlink**.



Logging In with BenQ NFC Card

1. Once the BenQ AMS account is set up, selected settings and linked drives will be accessible once logged into a BenQ Panel. To log in, swipe the NFC card over the **NFC icon** on the right-hand side of the panel.



2. Check linked Cloud Storage by selecting **AMS File icon** on the BenQ Panel.

