# Quick Reference Guide

## Parents: Creating A Canvas Account and Pairing with Students

### Introduction

Fort Worth

DIVISION OF

ACADEMICS

Parents/guardians can create a Canvas account and link to their student's account to view information about assignments, announcements, and other course content.

## **Getting Started**

- 1. **Open** a web browser and **navigate** to <u>fwisd.instructure.com/login/canvas</u>.
- 2. Select Click Here For an Account.



## Enter Signup Details

1. Enter your name and email address.

Parent Signup	×
Your Name	
Your Email	

2. **Choose** a password and **enter** it in the Password field. **Re-enter** your password in the Re-enter Password field.

Password	
Re-enter Password	

3. Type the six-digit alphanumeric pairing code that was generated in the student account.

**Note:** Students must generate the pairing code in their account. See <u>QRG</u>.



 To complete registration, [1] agree to the Terms of Use and Privacy Policy. [2]
Click the Start Participating button.



## Pairing with Additional Students

After pairing to the first student,

parents/guardians can add additional students to observe.

 In the Global Navigation Menu, click the Account icon. Then, click the Observing link.





### Parents: Creating A Canvas Account and Pairing with Students

2. **Type** the pairing code in the Student Pairing Code field, and **click** the blue Add Student button.

**Note:** Pairing codes are unique to the student and must be generated in the student's account. See <u>QRG</u>.



### **Removing Students**

1. View a list of the students being observed under the blue Add Student button.

Observing	]
Student Pairing Code	
	I
+ Student	
Students Being Observed	
• (Remove)	

2. To stop observing a student, **click** the Remove link.

