

In Attendance: Tammy Asbury, Jack Henson, Sandra Munoz, Phillip Anderson, Brian Wooddell, Amy Draper Penrose, Janaea Williams, Tara Firmin and Jeana Moralez

Unable to Attend: Carter Bedford

Topic	Team	Discussion Highlights	Action/Date
Spring Registration	Tara	Priority Registration for Spring, will begin on October 18, 2021.	
Hand Sanitizer refills	Jack	How to get refills for the Purell carboard stands on the TABS floor? Those stands are managed by Facilities.	Jeana will put in an i-service request to have the sanitizers refilled.
Parking permits	Jack	Parking stickers are an option for TABS; however, they will have to park on level 6 & 7.	
Adjustments for Dual Credit Biology and A&P	Tammy	Will Blackburn requested for Tammy to look at both sections. TABS Biology section was combined with TCC students, for Fall. Is it possible to get all the students into 1 class with a Friday lab, for Spring 2022? All but two students can fit in 1 section.	Tammy will look into the student's schedules.
Math & Art classes	Tammy & Jack	Arts (Design I), Pre Cal and Cal I require additional contact hours.	Tammy and Jack will look at the minutes for those classes.
Govt. & Speech	Tara	Tammy is working through Govt and Speech issues	
TABS Leadership Meeting		Rachel is the contact for UNT.	Janaea will send her a meeting invite.
Title IX Training		Embedded instructors need to complete the Title IX Training that can be found in their TCC email.	Faculty and staff need to continue checking their TCC emails for trainings.