



Google Classroom: Guardian Summaries (Reports) for Parents

Overview

As a guardian, you can get email summaries about your student's activity in Classroom. Email summaries do not include grades. For grades, ask your student or contact the teacher.

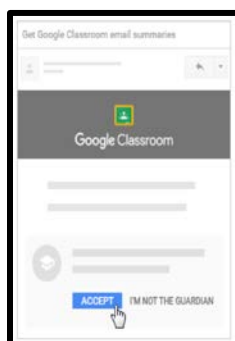
In email summaries, you can review:

- Missing work—Work not turned in when the summary was sent.
- Upcoming work—Work that's due today and tomorrow (for daily emails) or that's due in the upcoming week (for weekly emails).
- Class activities—Announcements, assignments, and questions recently posted by teachers.

Get Email Summaries

To get email summaries of your student's work, you must accept an email invitation from a teacher or administrator. You have 120 days to accept an invitation before it expires.

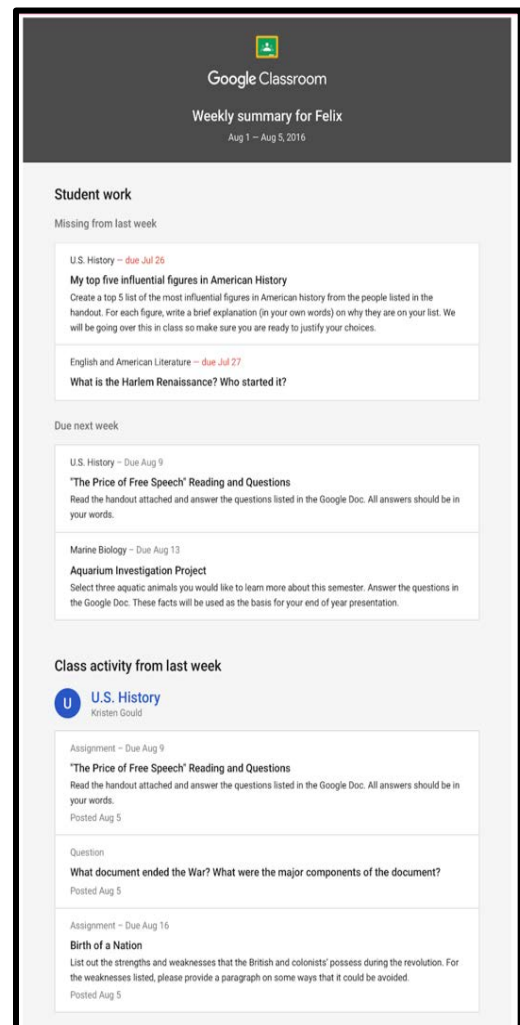
1. Open email invitation from teacher.
2. Click Accept. If you are not the guardian, click I'm Not the Guardian.



3. Click Accept to confirm.

When you accept an invitation, you and your students get an email confirmation. When you accept an invitation for one class, you're linked to your student in all classes. You will receive email summaries for all classes that have summaries turned on.

Guardian Summary Example





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Unsubscribe from Email Summaries

You can unsubscribe from email summaries at any time. At the bottom of any email summary, click **Unsubscribe**.

Warning: If you don't have Google Account, this action removes you as a guardian from your student.

