

*Board of Education
Special Meeting
December 18, 2017*



Fort Worth
INDEPENDENT SCHOOL DISTRICT

Special Meeting

Notice is hereby given that on December 18, 2017 the Board of Education of the Fort Worth Independent School District will hold a Special Meeting beginning at 5:30 PM at the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed or considered or upon which any formal action may be taken are listed on the agenda which is made a part of this notice. Items do not have to be taken in the order shown on this meeting notice.

FORT WORTH INDEPENDENT SCHOOL DISTRICT

AGENDA

1. **5:30 P.M. - CALL SPECIAL MEETING TO ORDER - BOARD ROOM**
2. **PUBLIC COMMENT**
3. **RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR EXECUTIVE SESSION**
4. **EXECUTIVE SESSION**

The Board will convene in closed session as authorized by the Texas Government Code Chapter 551.

 - A. Seek the Advice of Attorneys (Section 551.071)
 - B. Real Property (Section 551.072)
5. **RECONVENE IN REGULAR SESSION - BOARD ROOM**
6. **ACTION AGENDA ITEMS**
 - A. Approve Board Resolutions for Final Offers for Potential Sites for Tanglewood Elementary Relief School 2
 - B. Approve Second Reading of Board Policy BBFA (LOCAL), Ethics, Conflict of Interest Disclosures 4
7. **COMMENTS BY BOARD MEMBERS OR SUPERINTENDENT ON CURRENT DISTRICT ACTIVITIES AND ANNOUNCEMENTS**
8. **ADJOURN**

**ACTION AGENDA ITEM
BOARD MEETING
December 18, 2017**

**TOPIC: APPROVE BOARD RESOLUTIONS FOR FINAL OFFERS FOR
POTENTIAL SITES FOR TANGLEWOOD ELEMENTARY RELIEF
SCHOOL**

BACKGROUND:

FWISD has determined that a public necessity exists for, and that the public welfare and convenience will be served by the acquisition of the fee simple title of property for construction of an elementary school in the current Tanglewood boundary. Final offers are being proposed on four potential sites. The final offers are based upon appraisals of the properties and represent a fair cash market value. The final offers will be adjusted based upon a square foot price as determined by survey or other applicable information identifying the property necessary for the FWISD's purposes. The resolutions authorize and empower the Superintendent to make the final offers, and to take such actions and to sign and deliver such agreements and other documents as become necessary or advisable to acquire fee simple title to the properties.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Board Resolutions for Final Offers for Potential Sites for Tanglewood Elementary Relief School
2. Decline to Approve Board Resolutions for Final Offers for Potential Sites for Tanglewood Elementary Relief School
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Board Resolutions for Final Offers for Potential Sites for Tanglewood Elementary Relief School

FUNDING SOURCE

Additional Details

CIP

COST:

TBD

VENDOR:

Various

PURCHASING MECHANISM

Sole Source

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Tanglewood Elementary Relief School

RATIONALE:

Acquisition of properties for a Tanglewood Elementary relief school is needed

INFORMATION SOURCE:

Kent Scribner
Art Cavazos
Vicki Burris
Elsie Schiro

**ACTION AGENDA ITEM
BOARD MEETING
December 18, 2017**

TOPIC: APPROVE SECOND READING OF BOARD POLICY BBFA (LOCAL)

BACKGROUND:

On November 14, 2017, a Special Board Policy Committee was created to review and update board policy BBFA (LOCAL). The committee met on Monday, November 27, 2017 and on Thursday, December 7, 2017. From the discussions held by the Special Board Policy Committee, a recommended local policy was brought forward for a first reading on December 12, 2017 and is being brought forward for a second reading approval.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Second Reading of Board Policy BBFA (LOCAL).
2. Decline to Approve Second Reading of Board Policy BBFA (LOCAL).
3. Remand to staff for further study.

SUPERINTENDENT'S RECOMMENDATION:

Board of Trustees' Decision.

FUNDING SOURCE

Additional Details

No Cost

Not Applicable

COST:

Not Applicable

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

FWISD School Board of Trustees

RATIONALE:

Approval of Board Policy BBFA (LOCAL) will ensure the FWISD School Board of Trustees are in compliance with the local and legal requirements in regard to ethics and conflict of interest disclosures.

INFORMATION SOURCE:

FWISD School Board of Trustees

ETHICS
CONFLICT OF INTEREST DISCLOSURES

BBFA
(LOCAL)

Each Board member shall provide to the District in a timely manner information necessary for the District's annual financial management report. [See CFA – Accounting, Financial Reports and Statements, which includes School Financial Integrity Rating System of Texas (“School FIRST”) reporting requirements for expenditures on and reimbursements to Board members, gifts, and Board member business transactions with the District.]

ETHICAL STANDARDS

A Board member shall not use coercive means or promise special treatment in order to influence Board or District decisions, nor use his or her position to seek personal advantage. [See also, BBF (LOCAL) – FWISD Board Member ethical standards.]

PROHIBITED PRACTICES

See BBFB (LEGAL) for information on prohibited practices and restrictions on public servants under the Texas Penal Code and other legal authorities.

HARASSMENT OR DISCRIMINATION

To make complaints of harassment or discrimination against a Board member, see policies DIA (for employees) and FFH (for students), as well as the District's grievance policies, i.e., DGBA (for employees), FNG (for students), and GF (for members of the public).

SUBSTANTIAL INTEREST DISCLOSURES, SECOND DEGREE RELATIVES

For purposes of the Substantial Interest Affidavit disclosure requirements set forth in BBFA (LEGAL), the Board extends such disclosure requirements, as follows: a local public official is considered to have a substantial interest if a person related in either the first or second degree by either affinity or consanguinity to the local public official, as determined under Government Code Chapter 573, Subchapter B [see DBE (EXHIBIT)], has a substantial interest as defined in BBFA (LEGAL). Local Gov't Code 171.002. [See BBFA (EXHIBIT A).]

CONFLICTS DISCLOSURE STATEMENTS, SECOND DEGREE RELATIVES

For purposes of filing conflicts disclosure statements required by Local Gov't Code 176.003, and vendor questionnaires required by Local Gov't Code 176.006, the Board extends such requirements by defining “family member” as a person related to another person within either the first or second degree by consanguinity or affinity, as described by Government Code Chapter 573, Subchapter B [see DBE (EXHIBIT)].

CAMPAIGN CONTRIBUTIONS BY VENDORS

A Board member shall not accept a campaign contribution in excess of \$2,000 annually from any current contracted vendor, vendors entering into a contract with the district, or vendor the district is considering for contract.

DATE ISSUED: _____
LDU _____
BBFA (LOCAL)-X

ADOPTED:

1 of 2

LOANS OR DEBTS

A Board member shall disclose, identify and report any loans or debts in excess of \$100.00 whether personal or campaign, owed to district vendors, district vendors agents, or those who lobby on behalf of district vendors [see BBFA (EXHIBIT-C)]. This disclosure is separate from the obligation to file campaign finance reports under Title 15, Election Code. Such disclosures are due on the dates of annual campaign finance reports made to the district (January 15th and July 15th of each year).

BOARD PRESIDENT'S
SCRIPT
REQUIREMENT

At all regularly scheduled Board Meetings, the Board President shall make a statement to remind Board Members of the legal conflict of interest requirements, shall request disclosure for any matters under consideration in that day's agenda, and if required by law, Board Members shall then recuse themselves from all discussion and abstain from voting on the matter(s) pertaining to such disclosure(s).

Failure to comply with this policy may be addressed by the Board of Trustees in a public Board meeting and may result in potential censure by the Board.

DATE ISSUED: _____
LDU _____
BBFA(LOCAL)-X

ADOPTED:

2 of 2

EXHIBIT C

AFFIDAVIT DISCLOSING ANY LOANS OR DEBTS IN EXCESS OF \$100.00

STATE OF TEXAS
COUNTY OF TARRANT

I, _____ (name), as a local public official of Fort Worth Independent School District, make this affidavit and on my oath state the following:

1. I have a loan or debt in excess of \$100.00 owed to:
 - A district vendor.
 - A district vendor's agent.
 - Someone who lobbies on behalf of a district vendor.

2. I owe the loan or debt to

 (name/address of person).

3. The statements in this affidavit are based on my personal knowledge and are true and correct.

Signature of official _____

Title _____

STATE OF TEXAS
COUNTY OF TARRANT

Sworn to and subscribed before me on this _____ day of _____ (month),
_____ (year).

_____, Notary Public, State of Texas