

*Board of Education  
Regular Meeting  
June 13, 2017*



**Fort Worth**  
INDEPENDENT SCHOOL DISTRICT

# Regular Meeting

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Notice is hereby given that on June 13, 2017 the Board of Education of the Fort Worth Independent School District will hold a Regular meeting beginning at 5:30 PM at the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed or considered or upon which any formal action may be taken are listed on the agenda which is made a part of this notice. Items do not have to be taken in the order shown on this meeting notice.

## FORT WORTH INDEPENDENT SCHOOL DISTRICT

### AGENDA

#### 1. 5:30 P.M. - CALL REGULAR MEETING TO ORDER - BOARD ROOM

#### 2. RECOGNITIONS

- A. LTC Richard Crossley Named Army Instructor of the Year

#### 3. PUBLIC COMMENT

#### 4. RECESS - RECONVENE IN REGULAR SESSION - BOARD CONFERENCE ROOM

#### 5. DISCUSSION OF AGENDA ITEMS

#### 6. CONSENT AGENDA ITEMS

(Action by the Board of Education in adopting the "Consent Agenda" means that all items appearing herein are adopted by one single motion, unless a member of the Board requests that such item be removed from the "Consent Agenda" and voted upon separately.)

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**7. RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR EXECUTIVE SESSION**

**8. EXECUTIVE SESSION**

- A. Seek the Advice of its Attorneys Concerning Pending or Contemplated Litigation or Other Matters that are Exempt from Public Disclosure Under Article X, Section 9 of the Texas State Bar Rules and as Authorized by Section 551.071 of the Texas Government Code.
  - 1. Update of Board Policy DEC (LOCAL)
  - 2. Duties of Exempt Employees
  - 3. Legal Review Regarding the District's Athletic Program
- B. Personnel Matters (Section 551.074)
  - 1. Directors for School Leadership
  - 2. Campus Administrator Appointments

- C. Security Implementation (Section 551.076)
- D. Real Property (Section 551.072)

**9. RECONVENE IN REGULAR SESSION - BOARD ROOM**

**10. ACCEPT CONSENT AGENDA**

**11. ACTION ITEMS**

- A. Item/Items Removed from Consent Agenda
- B. Personnel

**12. REPORTS/PRESENTATIONS**

- A. 2016-2017 Budget Update and 2017-2018 Preliminary Budget

**13. ACTION AGENDA ITEMS**

- A. Nomination of Representative to Serve on the Texas Association of School Boards (TASB) Board of Directors 108
- B. Approve Appointment(s) to the Audit Committee 119

**14. COMMENTS BY BOARD MEMBERS OR SUPERINTENDENT ON CURRENT DISTRICT ACTIVITIES AND ANNOUNCEMENTS**

**15. ADJOURN**

**CONSENT AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: BOARD OF EDUCATION MEETING MINUTES**

**BACKGROUND:**

The Open Meetings Act (the “Act”) was adopted in 1967 with the sole intent of making governmental decision-making accessible to the public. (It was codified without substantive change as Government Code Chapter 551.) The “Act” requires meetings of governmental bodies (school district board of trustees) to be open to the public, except for expressly authorized closed sessions, and to be preceded by public notice of the time, place and subject matter of the meeting.

Section 551.021 of the Texas Government Code states that (a) A governmental body shall prepare and keep minutes of each open meeting of the body with the minutes containing the subject of each deliberation and indicating action taken on each vote, order or decision. Section 551.022 provides the minutes are public records and shall be available for public inspection and copying on request to the governmental body’s chief administrative officer or designee.

In order to maintain compliance with Texas Code chapter 551 and the Texas Open Meetings Act, the Board must approve each set of minutes presented. Upon approval, the minutes can then be made available to the public as an official record of a given meeting.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve the Board Of Education Meeting Minutes
2. Decline to Approve the Board Of Education Meeting Minutes
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve The Board Of Education Meeting Minutes

**FUNDING SOURCE**

*Additional Details*

No Cost

**COST:**

None

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Board of Education

**RATIONALE:**

Approval of the attached Board of Education minutes allows the District to provide the public with an official record of any given meeting.

**INFORMATION SOURCE:**

Sammy Monge

**MINUTES OF THE MEETING  
OF  
FORT WORTH BOARD OF EDUCATION**

The Board of Education of the Fort Worth Independent School District held a meeting on May 16, 2017.

The following is a copy of the Meeting Notice and Return which is submitted and filed as a matter of record.

**MEETING NOTICE  
FORT WORTH INDEPENDENT SCHOOL DISTRICT**

Notice is hereby given on May 11, 2017, the Board of Education of the Fort Worth Independent School District will hold a meeting beginning at 5:00 p.m. at the 2903 Shotts St., Fort Worth, Texas 76107. The subjects to be discussed are listed on the agenda which is made a part of this notice.

Under the authority of Texas Government Code, Section 551.001, et seq., the Board, during the course of the meeting covered by this notice, may enter into closed or executive session for any of the following reasons:

1. To consult with the Board's attorney with respect to pending or contemplated litigation, or settlement offers, or on matters where the attorney's duty to the Board, pursuant to the Code of Professional Responsibility of the State Bar of Texas, clearly conflicts with the provisions of the Open Meetings Laws. Sec. 551.071
2. To discuss the purchase, exchange, lease, or value of real property. Sec. 551.072
3. To discuss negotiated contracts for prospective gifts or donations. Sec. 551.073
4. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against a public officer or employee, unless such officer or employee requests a public hearing. Sec. 551.074
5. To consider the deployment, or specific occasions for implementation, of security personnel or devices. Sec. 551.076
6. To deliberate a case involving discipline of a public school child or children, unless an open hearing is requested in writing by a parent or guardian of the child; or to deliberate a case in which a complaint or charge is brought against an employee of the District by another employee and the complaint or charge directly results in a need for a hearing, unless the employee complained of or charged requests an open hearing. Sec. 551.082
7. To exclude a witness from a hearing during the examination of another witness in an investigation when the Board is investigating a matter. Sec. 551.084

All final votes, actions, or decisions on any matter discussed in closed or executive session shall be taken or made in open session.

This notice was posted and filed in compliance with the Open Meetings Law on May 11, 2017 at 5:00 p.m.

/s/ Faye Daniels  
Executive Secretary  
Board of Education

RETURN OF THE MEETING MAY 16, 2017

I, Faye Daniels, Executive Secretary of the Board of Education of the Fort Worth Independent School District, do verify that a copy of this notice of meeting was posted on May 11, 2017 in a place convenient to the public at the Administration Building, 100 N. University Drive, Fort Worth, Texas, as required by the Texas Government Code, Section 551.001 et seq.

Given under my hand on May 11, 2017.

/s/ Faye Daniels  
Executive Secretary  
Board of Education

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1. 5:00 P.M. - CALL TO ORDER SPECIAL MEETING - BOARD ROOM

Mr. Ramos called the meeting to order at 5:01 p.m.

The following Board Members were present:

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Jacinto Ramos  
Tobi Jackson  
Christene Moss  
Anael Luebanos  
Ann Sutherland  
Norman Robbins  
Ashley Paz

Absent: Judy Needham  
Matthew Avila  
T.A. Sims

The following administrators were present:

Dr. Kent Scribner, Superintendent  
Sherry Breed, Chief of Equity & Excellence  
Vicki Burris, Chief of Capital Projects/Capital Improvement Program  
Charles Carroll, Chief Academic Officer  
Art Cavazos, Chief of District Operations  
Kyle Davie, Chief Technology Officer  
Karen Molinar, Chief of Elementary Schools  
Sammy Monge, Chief of Policy & Planning  
Cynthia Rincon, Chief of Human Capital Managements



Elsie Schiro, Chief of Business & Finance  
Cherie Washington, Chief of Secondary Schools  
Barbara Griffith, Senior Communications Officer  
Clint Bond, Director of External & Emergency Communications  
Ramona Soto, Attorney

2. CANVASS VOTES OF MAY 6, 2107 ELECTION FOR SINGLE MEMBER DISTRICTS 4, 7, 8 AND 9

The Board was provided a copy of the results of the election, for their review.

3. APPROVE CANVASS CERTIFICATION OF MAY 6, 2017 TRUSTEE ELECTION FOR DISTRICTS 4, 7, 8 AND 9

Motion was made by Ashley Paz, seconded by Tobi Jackson, to approve CANVASS CERTIFICATION OF MAY 6, 2017 TRUSTEE ELECTION FOR DISTRICTS 4, 7, 8 AND 9.

The motion was unanimously approved.

4. APPROVE RESOLUTION AND ORDER DECLARING RESULTS OF MAY 6, 2017 TRUSTEE ELECTION FOR DISTRICTS 4, 7, 8, AND 9 AND DECLARING UNOPPOSED DISTRICT 1 CANDIDATE ELECTED

Motion was made by Ashley Paz, seconded by Norman Robbins, to approve RESOLUTION AND ORDER DECLARING RESULTS OF MAY 6, 2017 TRUSTEE ELECTION FOR DISTRICTS 4, 7, 8, AND 9 AND DECLARING UNOPPOSED DISTRICT 1 CANDIDATE ELECTED.

The motion was unanimously approved.

5. SWEARING IN AND OATHS OF OFFICE FOR TRUSTEES, SINGLE MEMBER DISTRICTS 1, 4, 7, 8, AND 9

The executive secretary swore in newly elected Board members, as listed:

Jacinto Ramos, Jr. - District 1

Norman Robbins - District 7

Anael Luebanos - District 8

Ashley Paz - District 9

(T. A. Sims was absent)

6. PUBLIC COMMENT

Speakers: Steven Poole Janie Lee Erin Lee Sarah Martinez

7. CLOSE SPECIAL MEETING

Mr. Ramos closed the special meeting.

8. CALL TO ORDER BOARD WORKSHOP - CONVENE IN BOARD CONFERENCE ROOM

Mr. Ramos called the Board Workshop to order.

9. BUDGET DEVELOPMENT AND FINANCIAL PLANNING FOR 2017-2018 SCHOOL YEAR

Elsie Schiro and Lori Boswell gave the presentation.

10. FACILITIES MASTER PLAN UPDATE

Art Cavazos gave this presentation.

11. INNOVATING CURRICULUM & UNDERSTANDING FOR DEEP UNDERSTANDING

Khechara Bradford gave this presentation.

12. DISCUSSION OF BOARD OFFICERS

13. ADJOURN

The meeting was adjourned at 7:40 p.m.

/s/ Faye Daniels  
Board of Education

Video of the meeting is available on the Board of Education website at <http://www.fwisd.org>

MINUTES OF THE MEETING  
OF  
FORT WORTH BOARD OF EDUCATION

The Board of Education of the Fort Worth Independent School District held a meeting on May 23, 2017.

The following is a copy of the Meeting Notice and Return which is submitted and filed as a matter of record.

MEETING NOTICE  
FORT WORTH INDEPENDENT SCHOOL DISTRICT

Notice is hereby given on May 18, 2017, the Board of Education of the Fort Worth Independent School District will hold a meeting beginning at 05:30 p.m. at the the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas . The subjects to be discussed are listed on the agenda which is made a part of this notice.

Under the authority of Texas Government Code, Section 551.001, et seq., the Board, during the course of the meeting covered by this notice, may enter into closed or executive session for any of the following reasons:

1. To consult with the Board's attorney with respect to pending or contemplated litigation, or settlement offers, or on matters where the attorney's duty to the Board, pursuant to the Code of Professional Responsibility of the State Bar of Texas, clearly conflicts with the provisions of the Open Meetings Laws. Sec. 551.071
2. To discuss the purchase, exchange, lease, or value of real property. Sec. 551.072
3. To discuss negotiated contracts for prospective gifts or donations. Sec. 551.073
4. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against a public officer or employee, unless such officer or employee requests a public hearing. Sec. 551.074
5. To consider the deployment, or specific occasions for implementation, of security personnel or devices. Sec. 551.076
6. To deliberate a case involving discipline of a public school child or children, unless an open hearing is requested in writing by a parent or guardian of the child; or to deliberate a case in which a complaint or charge is brought against an employee of the District by another employee and the complaint or charge directly results in a need for a hearing, unless the employee complained of or charged requests an open hearing. Sec. 551.082
7. To exclude a witness from a hearing during the examination of another witness in an investigation when the Board is investigating a matter. Sec. 551.084

All final votes, actions, or decisions on any matter discussed in closed or executive session shall be taken or made in open session.

This notice was posted and filed in compliance with the Open Meetings Law on May 18, 2017 at 05:30 p.m.

/s/ Faye Daniels  
Executive Secretary  
Board of Education

#### RETURN OF THE MEETING MAY 23, 2017

I, Faye Daniels, Executive Secretary of the Board of Education of the Fort Worth Independent School District, do verify that a copy of this notice of meeting was posted on May 18, 2017 in a place convenient to the public at the Administration Building, 100 N. University Drive, Fort Worth, Texas, as required by the Texas Government Code, Section 551.001 et seq.

Given under my hand on May 18, 2017.

/s/ Faye Daniels  
Executive Secretary  
Board of Education

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1. 5:30 P.M. - CALL REGULAR MEETING TO ORDER - BOARD ROOM

Mr. Ramos called the meeting to order at 5:34 p.m.

The following Board Members were present:

Jacinto Ramos  
Tobi Jackson  
Anael Luebanos  
Christene Moss  
T.A Sims  
Judy Needham  
Ann Sutherland  
Norman Robbins  
Ashley Paz  
Ramona Soto, Attorney

The following administrators were present:

Dr. Kent Scribner, Superintendent  
Sherry Breed, Chief of Equity & Excellence  
Vicki Burris, Chief of Capital Projects/Capital Improvement Program  
Charles Carroll, Chief Academic Officer  
Art Cavazos, Chief of District Operations  
Kyle Davie, Chief Technology Officer  
Karen Molinar, Chief of Elementary Schools  
Sammy Monge, Chief of Policy & Planning

Cynthia Rincon, Chief of Human Capital Management  
Elsie Schiro, Chief of Business & Finance  
Cherie Washington, Chief of Secondary Schools  
Barbara Griffith, Senior Communications Officer  
Clint Bond, Director of External & Emergency Communications  
Ramona Soto, Attorney

2. PLEDGES - J. T. Stevens Elementary School

Students were introduced by Principal Andrea Lange and recognized parents and staff.

3. INSTALLATION OF BOARD TRUSTEE DISTRICT FOUR

B. Issue Certificate of Office

Anna Shelton, elections officer, presented Dr. T. A. Sims with the Statement of Office, which he read aloud.

A. Oath of Office

The Executive Secretary, administered the Oath of Office, to Dr. Sims.

C. Recognition of Newly Elected Board Member

All other newly elected officers, beginning with Anael Luebanos of District 8, repeated the Oath of Office, as they were joined by family and friends.

4. RECOGNITIONS

A. Recognition of Students Performing and Greeting Prior to the Meeting

Army JROTC students from Trimble Technical High School were the greeters.

B. High School Scholar-Athlete Recognition

Scholar athletes were introduced.

C. Career & Technical Education (CTE) Students Who are Advancing to National Level Competitions

Students were introduced.

D. UIL State Track and Field Medalists

Students were introduced.

E. O. D. Wyatt Track Coach

Coach Lee Williams, track and field coach, was recognized.

F. Parent Recognition

LaDelle Carter, parent volunteer from Eastern Hills Elementary, was recognized.

A brief recess was called at 6:10 for visitors to leave.

5. PUBLIC COMMENT

Speakers:

Nikki Sopchak

Debby Stein

Kevin Smant

David Colon

Jody Sanders

Andrea Rogers- Henry

6. RECESS - RECONVENE IN REGULAR SESSION - BOARD CONFERENCE ROOM

The meeting was reconvened at 6:51 p.m.

7. DISCUSSION OF AGENDA ITEMS

There was no discussion.

8. CONSENT AGENDA ITEMS (Action by the Board of Education in adopting the "Consent Agenda" means that all items appearing herein are adopted by one single motion, unless a member of the Board requests that such item be removed from the "Consent Agenda" and voted upon separately.)

A. Board of Education Meeting Minutes

1. April 18, 2017 - Board Workshop

2. May 9, 2017 - Regular Meeting

B. Acceptance of Bids/Proposals, Single Source, and Agreement Purchases \$50,000 and More

1. Approval of the Purchase of Training and Coaching for Restorative Practices

2. Approve the Purchase of Security Equipment for District-Wide Use

3. Approve the Purchase of Tacky Box
  4. Approve the Purchase of Pre-K Curriculum Supplement Kits: PRTI Developing Talkers
- C. Approve the Bank Depository Contract for the Period: Biennium July 1, 2017 - June 30, 2019
  - D. Approval of Resolution on Annual Review of Investment Policies and Strategies
  - E. Approve the Quarterly Investment Report for the Period: January 1, 2017 - March 31, 2017
  - F. Approve Shared Service Agreement (SSA) with ESC Region XI for Instructional Services, Materials and Professional Development Training and Administration of Services for Private Non-Profit Schools Located within Fort Worth ISD Boundaries
  - G. Approve Revision of Contract with Tarrant County College District Related to the 2016-2017 Adult Education Program
  - H. Approve the Funds Transfer Agreement Between Child Care Associates and Fort Worth Independent School District for Childcare Services for the 2017-2018 School Year
  - I. Approve the Interlocal Agreement with the City of Fort Worth for the Summer Mobile Recreation Camp.
  - J. Approve Second Reading (TASB Updates) - Revisions to Board Policy BDD (LOCAL), and BBG (LOCAL)
  - K. Authorization to Enter into Contract for the 2013 Capital Improvement Program Bid Package 053 - Phase III-B - Purchase of Cameras
  - L. Approve Authorization to Negotiate and Enter into Contract with a General Contractor for the 2013 Capital Improvement Program Bid Package 053 Phase III-B West Installation of Cameras (RFCSP #17-069)
  - M. Approve Authorization to Negotiate and Enter into Contract with a General Contractor for the 2013 Capital Improvement Program Bid Package 053 Phase III-B East Installation of Cameras (RFCSP #17-068)
  - N. Approval to Increase the Cost of Hazmat Consulting Services in the 2013 Capital Improvement Program
  - O. Closeout of the Contract with RJM Contractors, Inc. for Bid Package 001A (RFCSP

#16-004) and Authorization of Final Payment in the 2013 Capital Improvement Program

- P. Approve the 2013 Capital Improvement Program Budget Amendment Transferring Funds from Completed Projects to Program Contingency
  - Q. Approve Change Order for Bid Package 040 in the 2013 Capital Improvement Program
  - R. Approve Budget Amendment and Increase of Budget at TEA 015 Western Hills High School in the 2013 Capital Improvement Program
  - S. Approve Budget Amendment for Bid Packages 059, 056, and 020 to Restore Unused Program Contingency in the 2013 Capital Improvement Program
  - T. Approve Purchase and Installation of Playground and Shade Equipment for Como Elementary School and Shade Equipment for Playgrounds at Mitchell Blvd., Maude Logan and John T. White Elementary Schools
9. RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR EXECUTIVE SESSION
10. EXECUTIVE SESSION
- A. Seek the Advice of its Attorneys Concerning Pending or Contemplated Litigation or Other Matters that are Exempt from Public Disclosure Under Article X, Section 9 of the Texas State Bar Rules and as Authorized by Section 551.071 of the Texas Government Code.
    - 1. Fort Worth Independent School District v. KOC Gran Via Bridgewood, LLC et al.
  - B. Personnel Matters (Section 551.074)
    - 1. Campus Administrator Appointments
  - C. Security Implementation (Section 551.076)
  - D. Real Property (Section 551.072)
11. RECONVENE IN REGULAR SESSION - BOARD ROOM

The meeting was reconvened at 7:45 p.m.



12. ACCEPT CONSENT AGENDA

Motion was made by T.A Sims, seconded by Christene Moss, to approve CONSENT AGENDA.

The motion was unanimously approved.

13. ACTION ITEMS

A. Item/Items Removed from Consent Agenda

B. Personnel

Motion was made by Christene Moss, seconded by T.A Sims, to approve Personnel appointments.

The motion was unanimously approved.

14. ACTION AGENDA ITEMS

A. Election of Board of Education Officers

Motion was made by Christene Moss, seconded by Judy Needham, to approve Election of Board of Education Officers; Tobi Jackson, President; Ann Sutherland, 1st Vice-President; Christene Moss, 2nd Vice-President and Anael Luebanos, Secretary.

The motion was approved.

Yes: Jacinto Ramos, Tobi Jackson, Christene Moss, T.A Sims, Judy Needham, Ann Sutherland, Norman Robbins, and Anael Luebanos.

No: Ashley Paz.

B. Authorization to Initiate and Award a Contract for a Learning Model Partnership

Motion was made by Ashley Paz, seconded by T.A Sims, to approve Authorization to Initiate and Award a Contract for a Learning Model Partnership.

The motion was approved.

Yes: Jacinto Ramos, Tobi Jackson, Christene Moss, T.A Sims, Judy Needham, Norman Robbins, Ashley Paz, and Anael Luebanos.

No: Ann Sutherland.

C. Ratification of Purchases for Student Furniture for the Leadership Academies

Motion was made by Christene Moss, seconded by Tobi Jackson, to approve Ratification of Purchases for Student Furniture for the Leadership Academies.

The motion was unanimously approved.

15. COMMENTS BY BOARD MEMBERS OR SUPERINTENDENT ON CURRENT DISTRICT ACTIVITIES AND ANNOUNCEMENTS

16. ADJOURN

The meeting was adjourned at 8:30 p.m.

/s/ Faye Daniels  
Board of Education

Video of the meeting is available on the Board of Education website at <http://www.fwisd.org>

**CONSENT AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: APPROVE THE CONTRACTED SERVICES FOR OCCUPATIONAL, PHYSICAL, SPEECH, AND MUSIC THERAPY (RELATED SERVICES) FOR STUDENTS WITH SPECIAL NEEDS**

**BACKGROUND:**

This is a multiple vendor bid for Occupational, Physical, Speech, and Music Therapy and Related Services for services provided district-wide for students with special needs. Services are provided in accordance with each student's Individualized Education Plan (IEP) as deliberated through the Admission, Review, and Dismissal committee. Contracting for these services ensures continuity of services for students with disabilities, as required by their IEPs. This proposal is for the school year 2017-2018 and is renewable annually for 5 years.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve the Contracted Services for Occupational, Physical, Speech, and Music Therapy (Related Services) for students with special needs.
2. Decline to Approve the Contracted Services for Occupational, Physical, Speech, and Music Therapy (Related Services) for students with special needs.
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve the Contracted Services for Occupational, Physical, Speech, and Music Therapy (Related Services) for students with special needs.

**FUNDING SOURCE**

*Additional Details*

Special Revenue

224-11-6299-001-309-23-513-000000-18F13

**COST**

\$2,000,000.00

## **VENDORS:**

- 360 Degree Customer, Inc.\*
- Accountable Healthcare Staffing
- Ardor Health Solutions – All Source Recruiting Group
- Assessment Intervention Management (AIM)
- Career Staff Unlimited
- Cobb Pediatric Therapy Services
- Cumberland Therapy Services
- Educational Based Services (EBS)
- EDU Healthcare
- Epic Pediatric Therapy, LP
- Invo Healthcare
- Light Street Special Education Solutions
- Maximum Healthcare Services
- Prime Healthcare Staffing, Inc.
- Soliant Health, Inc.
- Staffing Option and Solutions, Inc. (SOS)
- Sunbelt Staffing, LLC
- Supplemental Health Care (SHC)
- Therapia Staffing, LLC

## **PURCHASING MECHANISM**

Bid/RFP/RFQ

### **Bid/Proposal Statistics**

Bid Number: 17-079

Number of Bid/Proposals received: 19

HUB Firms: 1\*

Compliant Bids: 19

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. All firms responding to this solicitation have been qualified to provide services per specifications of proposal.

### ***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

District-wide

**RATIONALE:**

Approving this item will ensure compliance with students' Individualized Education Plans (IEPs), and will ensure provision of (Related Services) Occupational, Physical, Speech, and Music Therapy as required by the Admission, Review, and Dismissal (ARD) committee meeting for eligible students with disabilities.

**INFORMATION SOURCE:**

Charles Carroll  
Mariagrazia Sheffield

**Special Education**  
100 N. University Dr., Ste. 231NE  
Fort Worth, Texas 76107  
OFFICE 817.814.2830 FAX 817.814.2843  
www.fwisd.org



**Date:** May 5, 2017

**To:** Jonathan Bey  
Executive Director, Purchasing

**From:** Mariagrazia Sheffield, Ph.D.  
Assistant Superintendent, Special Programs

Lori Colletti  
Assistant Director, Special Education/Related Services

**Subject:** Proposal RFP 17-079

**Description/Justification:** This is a multiple vendor bid for Occupational, Physical, Speech, and Music Therapy (Related Services) for services provided district-wide. Services are provided in accordance with each student's Individualized Education Plan (IEP) as deliberated through the Admission, Review, and Dismissal committee. The need for contract services is due to shortages in the areas of speech/language pathologists, occupational therapists, and physical therapists. This proposal is for the school year 2017-2018 and is renewable annually for 5 years.

**Evaluation Committee:** Dolores Heady, Director, Special Education  
Mirta Sonnen, Director, Special Education  
Lori Colletti, Assistant Director, Special Education Related/Services

**Evaluation Criteria:** All Companies were evaluated based upon the criteria stated in the bid. Please refer to the attached information.

**Vendor Name:** Please refer to the attached vendor/firm list. Products and/or services will be purchased on availability, geographical location, delivery time, services, and fees.

**Category:** RFP 17-079: Occupational, Physical, Speech, Music Therapy, and Related Services

**Funding Source:** IDEA-B

**Special Education**  
100 N. University Dr., Ste. 231NE  
Fort Worth, Texas 76107  
OFFICE 817.814.2830 FAX 817.814.2843  
www.fwisd.org



**Fort Worth**  
INDEPENDENT SCHOOL DISTRICT

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Estimated Annual Expense: \$2,000,000.00

Participating Schools: District-wide

Signature:

A handwritten signature in cursive script that reads "Charles Carroll". The signature is written over a horizontal line.

Charles Carroll  
Chief Academic Officer  
Academics

**CONSENT AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: APPROVE TRANSPORTATION FACILITY RENOVATION AND ADDITION**

**BACKGROUND:**

The facility for the bus drivers at the Clark Field needs to be upgraded and improved to handle the traffic flow and provide a better environment. Replacement of all the plumbing fixtures and the addition of 4 stalls will help to accommodate the bus drivers. We will utilize the services of the lowest bidder, Morales Construction Services, on Bid 17-089 at a cost of \$198,450.00

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Clark Field Transportation Facility Renovation
2. Decline to Approve Clark Field Transportation Facility Renovation
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Clark Field Transportation Facility Renovation

**FUNDING SOURCE**

*Additional Details*

General Fund

199-51-6299-001-999-99-455-000000

**COST:**

\$198,450.00

**VENDOR:**

Morales Construction Services



**PURCHASING MECHANISM**

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 17-089

Number of Bid/Proposals received: 3

HUB Firms: 2

Compliant Bids: 3

<b>Vendor</b>	<b>Price</b>
<u>Morales Construction Services</u>	\$198,450.00
Icon Diversified	\$222,000.00
SDB Contacting Services	\$233,283.09

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. The vendor listed above has been selected to support this purchase.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Clark Field Transportation

**RATIONALE:**

A renovation to the Clarke Field facility will improve and provide better traffic flow.

**INFORMATION SOURCE:**

Art Cavazos

Gil Griffin

**CONSENT AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: APPROVE INSTALLATION OF NEW CUPOLA AT SOUTH HI MOUNT  
ELEMENTARY SCHOOL**

**BACKGROUND:**

The cupola at South Hi Mount Elementary School has deteriorated and reached the end of its life cycle. It needs to be replaced before it becomes a hazard. The new cupola will match the existing one in order to maintain the school's current look. We will utilize the services of the lowest bidder, Icon Diversified, on Bid 17-088 at a cost of 168,000.00 for the demolition and installation of a new cupola.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Installation of New Cupola for South Hi Mount Elementary School
2. Decline to Approve Installation of New Cupola for South Hi Mount Elementary School
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Installation of New Cupola for South Hi Mount Elementary School

**FUNDING SOURCE**

*Additional Details*

General Fund

199-51-6299-001-166-99-455-000000

**COST:**

\$168,000.00

**VENDOR:**

Icon Diversified

**PURCHASING MECHANISM**

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 17-088

Number of Bid/Proposals received: 2

HUB Firms: 2

Compliant Bids: 2

<b>Vendor</b>	<b>Price</b>
Icon	\$168,000.00
Castone	\$173,350.00

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. The vendor listed above has been selected to support this purchase.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

South Hi Mount Elementary School

**RATIONALE:**

The current cupola is old and deteriorated. Replacing it will eliminate the hazard of leaving the old one in place.

**INFORMATION SOURCE:**

Art Cavazos  
Gil Griffin

**CONSENT AGENDA ITEM  
BOARD MEETING  
JUNE 13, 2017**

**TOPIC: APPROVE THE PURCHASE OF TECHNOLOGY EQUIPMENT AND SERVICES FOR SIX ELEMENTARY SCHOOLS AS IDENTIFIED IN THE 2013 CAPITAL IMPROVEMENT PROGRAM (CIP)**

**BACKGROUND:**

On November 5, 2013, the citizens of Fort Worth approved the 2013 Capital Improvement Program (CIP). As part of this program, new facilities and facilities receiving additions also receive the technology required to meet District classroom technology standards.

This item includes components such as student desktop and teacher laptop computers, interactive whiteboards and projectors, printer, network and wireless infrastructure and services that ensure the classrooms will be ready for instruction on opening day.

Procurement will be performed through government purchasing cooperatives such as:

- Department of Information Resources (DIR)
- The Cooperative Purchasing Network (TCPN)
- Texas Association of School Boards (TASB Buyboard)

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve the Purchase of Technology Equipment and Services for Six Elementary Schools as Identified in the 2013 Capital Improvement Program (CIP).
2. Decline to Approve the Purchase of Technology Equipment and Services for Six Elementary Schools as Identified in the 2013 Capital Improvement Program (CIP).
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve the Purchase of Technology Equipment and Services for Six Elementary Schools as Identified in the 2013 Capital Improvement Program (CIP).

**FUNDING SOURCE**

***Additional Details***

CIP Benbrook ES	681-11-6396-B50-103-11-000-000000	\$27,540.00
CIP Benbrook ES	681-11-6696-B50-103-11-000-000000	\$21,128.00
CIP Rufino Mendoza ES	681-11-6396-B50-120-11-000-000000	\$8,045.00
CIP Mitchell Blvd ES	681-11-6396-B50-144-11-000-000000	\$8,045.00
CIP Ridglea Hills ES	681-11-6396-B50-156-11-000-000000	\$27,540.00
CIP Ridglea Hills ES	681-11-6639-B50-156-11-000-000000	\$21,128.00
CIP Western Hills ES	681-11-6396-B50-180-11-000-000000	\$59,630.00
CIP Western Hills ES	681-11-6639-B50-180-11-000-000000	\$52,820.00
CIP David K. Sellars ES	681-11-6396-B50-186-11-000-000000	\$59,630.00
CIP David K. Sellars ES	681-11-6639-B50-186-11-000-000000	\$52,820.00

**COST:**

Not to Exceed \$338,326.00

**VENDOR:**

Awarded vendors of bids/RFPs and government purchasing cooperatives

**PURCHASING MECHANISM**

Bid/RFP/RFQ

Interlocal

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

- 103 - Benbrook Elementary School
- 120 - Rufino Mendoza Elementary School
- 144 - Mitchell Boulevard Elementary School
- 156 - Ridglea Hills Elementary School
- 180 - Western Hills Elementary School
- 186 - David K. Sellars Elementary School

**RATIONALE:**

This approval to purchase technology equipment and services will ensure that the classrooms at these campuses are prepared to deliver instruction prior to their first day of operation.

**INFORMATION SOURCE:**

Kyle Davie  
McDeny Mojica  
Aaron Stone

**CONSENT AGENDA ITEM  
BOARD MEETING  
JUNE 13, 2017**

**TOPIC: APPROVE THE PURCHASE OF TECHNOLOGY EQUIPMENT AND SERVICES FOR THREE MIDDLE SCHOOLS AS IDENTIFIED IN THE 2013 CAPITAL IMPROVEMENT PROGRAM (CIP)**

**BACKGROUND:**

On November 5, 2013, the citizens of Fort Worth approved the 2013 Capital Improvement Program (CIP). As part of this program, new facilities and facilities receiving additions also receive the technology required to meet District classroom technology standards.

This item includes components such as student desktop and teacher laptop computers, interactive whiteboards and projectors, printer, network and wireless infrastructure and services that ensure the classrooms will be ready for instruction on opening day.

Procurement will be performed through government purchasing cooperatives such as:

- Department of Information Resources (DIR)
- The Cooperative Purchasing Network (TCPN)
- Texas Association of School Boards (TASB Buyboard)

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve the Purchase of Technology Equipment and Services for Three Middle Schools as Identified in the 2013 Capital Improvement Program (CIP).
2. Decline to Approve the Purchase of Technology Equipment and Services for Three Middle Schools as Identified in the 2013 Capital Improvement Program (CIP).
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve the Purchase of Technology Equipment and Services for Three Middle Schools as Identified in the 2013 Capital Improvement Program (CIP).

**FUNDING SOURCE**

***Additional Details***

CIP J.P. Elder MS	681-11-6396-B50-044-11-000-000000	\$10,351.00
CIP Glencrest 6 <sup>th</sup> MS	681-11-6396-B50-064-11-000-000000	\$14,210.00
CIP YMLA	681-11-6396-B50-083-11-000-000000	\$14,295.00
CIP YMLA	681-11-6639-B50-083-11-000-000000	\$15,846.00

**COST:**

Not to Exceed \$54,702.00

**VENDOR:**

Awarded vendors of bids/RFPs and government purchasing cooperatives

**PURCHASING MECHANISM**

Bid/RFP/RFQ  
Interlocal

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

044 - J.P. Elder Middle School  
064 - Glencrest 6<sup>th</sup> Middle School  
083 - Young Men’s Leadership Academy (YMLA)



**RATIONALE:**

This approval to purchase technology equipment and services will ensure that the classrooms at these campuses are prepared to deliver instruction prior to their first day of operation.

**INFORMATION SOURCE:**

Kyle Davie  
McDeny Mojica  
Aaron Stone

**CONSENT AGENDA ITEM  
BOARD MEETING  
JUNE 13, 2017**

**TOPIC: APPROVE THE PURCHASE OF TECHNOLOGY EQUIPMENT AND SERVICES FOR THREE HIGH SCHOOLS AS IDENTIFIED IN THE 2013 CAPITAL IMPROVEMENT PROGRAM (CIP)**

**BACKGROUND:**

On November 5, 2013, the citizens of Fort Worth approved the 2013 Capital Improvement Program (CIP). As part of this program, new facilities and facilities receiving additions also receive the technology required to meet District classroom technology standards.

This item includes components such as student desktop and teacher laptop computers, interactive whiteboards and projectors, printer, network and wireless infrastructure and services that ensure the classrooms will be ready for instruction on opening day.

Procurement will be performed through government purchasing cooperatives such as:

- Department of Information Resources (DIR)
- The Cooperative Purchasing Network (TCPN)
- Texas Association of School Boards (TASB Buyboard)

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve the Purchase of Technology Equipment and Services for Three High Schools as Identified in the 2013 Capital Improvement Program (CIP).
2. Decline to Approve the Purchase of Technology Equipment and Services for Three High Schools as Identified in the 2013 Capital Improvement Program (CIP).
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve the Purchase of Technology Equipment and Services for Three High Schools as Identified in the 2013 Capital Improvement Program (CIP).

**FUNDING SOURCE**

***Additional Details***

CIP Diamond Hill-Jarvis HS	681-11-6396-B50-004-11-000-000000	\$10,200.00
CIP North Side HS	681-11-6396-B50-008-11-000-000000	\$13,520.00
CIP O.D. Wyatt HS	681-11-6396-B50-016-11-000-000000	\$9,790.00
CIP O.D. Wyatt HS	681-11-6639-B50-016-11-000-000000	\$5,282.00

**COST:**

Not to Exceed \$38,792.00

**VENDOR:**

Awarded vendors of bids/RFPs and government purchasing cooperatives

**PURCHASING MECHANISM**

Bid/RFP/RFQ  
Interlocal

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

004 - Diamond Hill-Jarvis High School  
008 - North Side High School  
016 - O.D. Wyatt High School

**RATIONALE:**

This approval to purchase technology equipment and services will ensure that the classrooms at these campuses are prepared to deliver instruction prior to their first day of operation.

**INFORMATION SOURCE:**

Kyle Davie  
McDeny Mojica  
Aaron Stone

**CONSENT AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: APPROVAL OF BUDGET AMENDMENT FOR THE PERIOD ENDED  
MAY 31, 2017**

**BACKGROUND:**

The 2016-2017 General Fund Budget was initially adopted on June 28, 2016 and last amended through the period ended April 30, 2017. During the month of May 2017, requests were made by campuses and departments to transfer funds between functions, as reflected on the spreadsheet provided, which are necessary in the normal course of District operations. Other requested transfers are as follows:

- (1) Funds recently requested from several functions into function 11 to increase budget in Dyslexia positions for salaries.
- (2) Student Transportation requested funds for bus repairs.
- (3) The Maintenance and Operations Department requested funds to be transferred from function 81 to function 51 for projects to be completed during the summer.
- (4) Also, Department of Technology recently requested funds in function 53 from function 13 to complete the purchases of software and technology maintenance needed.

Once amendments have Board approval, they will be posted to the General Ledger.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Budget Amendment for the period ended May 31, 2017
2. Decline to Approve Budget Amendment for the period ended May 31, 2017
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Budget Amendment for the period ended May 31, 2017

**FUNDING SOURCE**

*Additional Details*

General Fund

Not Applicable

**COST:**

Not Applicable

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Campuses and Departments as necessary

**RATIONALE:**

Education Code 44.006(b) and the State Board of Education's Financial Accounting and Reporting Resource Guide require amendment, if needed, of the annual budget by official Board action. The proposed revision comply with legal requirements.

**INFORMATION SOURCE:**

Elsie Schiro  
Lori Boswell  
Patricia Young

**General Fund  
2016-2017  
Budget Amendments  
May 31, 2017**

		<b>General Fund 2016-2017 Amended Budget 4/30/2017</b>	<b>Adjustments</b>	<b>General Fund 2016-2017 Amended Budget 5/31/2017</b>
<b><u>REVENUE &amp; OTHER SOURCES</u></b>				
	Local Revenue	\$328,267,118		\$328,267,118
	State Revenue	390,664,500		390,664,500
	Federal Revenue	12,639,837		12,639,837
	Other Sources	0		0
	<b>Total Revenue &amp; Other Sources</b>	<b>\$731,571,455</b>	<b>\$0</b>	<b>\$731,571,455</b>
<b><u>EXPENDITURES</u></b>				
11	Instruction	\$441,539,393	\$252,439	\$441,791,832
12	Instruction Resources and Media Services	\$10,648,546	(\$40,112)	\$10,608,434
13	Curriculum and Instructional Staff Development	\$8,098,610	(\$200,085)	\$7,898,525
21	Instructional Administration	\$14,536,289	(\$47,619)	\$14,488,670
23	School Administration	\$48,491,401	(\$3,430)	\$48,487,971
31	Guidance and Counseling Services	\$38,640,109	(\$120,045)	\$38,520,064
32	Social Work Services	\$4,966,790	(\$13,250)	\$4,953,540
33	Health Services	\$9,496,403	(\$883)	\$9,495,520
34	Student Transportation	\$17,002,058	\$152,000	\$17,154,058
35	Food Services	\$239,041	(\$8,925)	\$230,116
36	Cocurricular/Extracurricular Activities	\$14,700,010	\$3,868	\$14,703,878
41	General Administration	\$19,166,462	\$23,506	\$19,189,968
51	Plant Maintenance and Operations	\$81,431,653	\$301,205	\$81,732,858
52	Security and Monitoring Services	\$11,965,484	\$2,466	\$11,967,950
53	Data Processing Services	\$12,693,248	\$292,679	\$12,985,927
61	Community Services	\$5,285,014	(\$860)	\$5,284,154
71	Debt Service	\$0	\$0	\$0
81	Facilities Acquisition & Construction	\$10,570,476	(\$592,954)	\$9,977,522
95	Payments to Juvenile Justice Alt Ed Program	\$350,000	\$0	\$350,000
97	Tax Increment Financing	\$0	\$0	\$0
99	Other Intergovernmental Charges	\$2,600,000	\$0	\$2,600,000
	<b>Total Budgeted Expenditures</b>	<b>\$752,420,985</b>	<b>\$0</b>	<b>\$752,420,985</b>
	<b>Total Deficit</b>	<b>(\$20,849,530)</b>	<b>\$0</b>	<b>(\$20,849,530)</b>
	Beginning Fund Balance (Audited)	183,731,006		183,731,006
	Fund Balance-Ending (Unaudited)	<b>\$162,881,476</b>	<b>\$0</b>	<b>\$162,881,476</b>





**CONSENT AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: APPROVAL OF RESOLUTION TO APPROVE THE SALE OF CERTAIN REAL PROPERTY AND TAX RESALE DEED FOR THE TAX FORECLOSED PROPERTY LOCATED AT 3937 FRISCO AVENUE, CITY OF FOREST HILL**

**BACKGROUND:**

Linebarger, Goggan, Blair & Sampson, LLP, acting as attorney for the taxing entities of Tarrant County, City of Forest Hill and Fort Worth Independent School District, has requested approval of a resolution to convey tax foreclosed property with a current appraised value of \$3,000 located at 3937 Frisco Avenue, Forest Hill. The property was originally struck off to the City of Forest Hill at a tax foreclosure sale on April 4, 2006. The City did not realize at that time that other entities were required to approve any sale of the property and inadvertently consented to sell this property for a purchase price of \$7,500. Although the amount due exceeds the judgment plus the post-judgment taxes, Section 34.05(a) of the Texas Property Tax Code authorizes Fort Worth ISD to consent to the resale of the property provided that the amount is greater than or equal to market value.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Resolution for Certain Real Property and Tax Resale Deed for the Tax Foreclosed Property Located At 3937 Frisco Avenue, City Of Forest Hill
2. Decline to Approve Resolution for Certain Real Property and Tax Resale Deed for the Tax Foreclosed Property Located At 3937 Frisco Avenue, City Of Forest Hill.
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Resolution for Certain Real Property and Tax Resale Deed for the Tax Foreclosed Property Located At 3937 Frisco Avenue, City Of Forest Hill.

**FUNDING SOURCE**

*Additional Details*

No Cost

Not applicable.

**COST:**

Not applicable.

**VENDOR:**

Not applicable.

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required.
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Division of Business and Finance.

**RATIONALE:**

It is in the best interest of the Fort Worth ISD to accept the bid of \$7,500 for the property located at 3937 Frisco Avenue, City of Forest Hill. Allowing the sale will ensure its productive use.

**INFORMATION SOURCE:**

Elsie Schiro

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP

ATTORNEYS AT LAW  
100 Throckmorton, Suite #300  
Fort Worth, Texas 76102

817.877.4589  
FAX 817.877.0601

May 18, 2017

Jacinto 'Cinto Ramos, Jr.  
President, Board of Trustees  
Fort Worth ISD  
100 N. University  
Fort Worth, TX 76107

RE: Offer to Purchase Property Struck-Off for Taxes  
E06192-92/State of Texas, County of Tarrant, et al vs. Jack Armstrong, et al  
Lot 10, Block 5; Forest Oaks Addition  
3937 Frisco Ave.; Account No.00952753

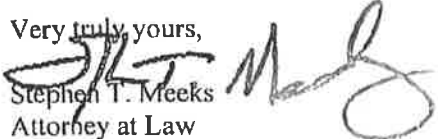
Dear Mr. Ramos:

Enclosed you will find information for the sale of the above mentioned property which was struck off to the City of Forest Hill at a tax foreclosure sale on April 4, 2006. The appraised value of the property on the date of Judgment was \$19,200.00 and the current appraised value is \$3,000.00.

The City was not aware that this property was a tax foreclosed property, and on or about the 27<sup>th</sup> of February, inadvertently consented to sell this property to Jorge Luis Garza for a purchase price of \$7,500.00. Following the sale of the property to Mr. Garza, the City discovered that any sale of the property required the consent from the other taxing entities, therefore, they are now submitting Mr. Garza's bid to the tax entities for consent.

As you know, Pursuant to Section 34.05(j) and (k) of the Texas Property Tax Code, if the sum of the amount due under the judgment plus the post-judgment taxes exceeds the current market value as shown by the most recent certified tax roll, the entities (upon consent) may sell the property for an amount equal to or greater than its market value. A sale under this section, extinguishes all liens foreclosed by the judgment as well as the liens for post-judgment taxes, with the exception of the prorated tax for the current year. In addition, pursuant to §34.05(l), a taxing unit that does not consent to the sale under §34.05(j) is liable to the taxing unit that purchased the property for a pro rata share of the costs incurred in maintaining the property. The bid received by Jorge Luis Leal Garza is being submitted subject to this section of the tax code (the taxes owed are \$22,914.47 and the current market value is \$3,000.00). The attached Bid Sheet includes a breakdown of the amount due to each entity if the bid is accepted.

Enclosed are the Resolution and the Deed for signature, should the Board consent to the sale. Please consider placing this item on your next agenda for the Board's consideration. If the bid is approved, please mail us a the Resolution or the minutes showing approval, as well as the original signed Deed. If you have any questions or need additional information, please contact me at your convenience.

Very truly yours,  
  
Stephen T. Meeks  
Attorney at Law

STM/nr  
Enclosures

**BID SHEET**

Cause No. E06192-92  
STATE OF TEXAS, COUNTY OF TARRANT, ET AL VS JACK ARMSTRONG, ET AL

Struck off to the City of Forest Hill on April 4, 2006 for \$12,784.99

Account number: 00952753  
Property Description: LOT 10, BLOCK 5; FOREST OAKS ADDITION  
Location: 3937 Frisco Ave.

Buyers: Jorge Luis Leal Garza  
Intended Use of Property: Build a home

CURRENT VALUE: \$3,000.00

OFFER: \$7,500.00

Total Amount of Bid offered: \$7,500.00  
Less Court Costs \$ 923.00

-----  
Remaining balance of \$6,577.00, to be prorated to taxing entities as follows:

Judgment Yrs: 1989-1996	Judg Amt	ProRata Share of Judg	Amt Realized if Bid is accepted
Tarrant County	\$1,508.80	(21.16%)	\$1,391.69
Fort Worth ISD	\$2,654.87	(37.24%)	\$2,449.27
City of Forest Hill	\$2,966.08	(41.60%)	+ \$2,736.04
	<u>\$7,129.75</u>		<u>\$6,577.00</u>

Post Judgment Amount Due (WILL BE EXTINGUISHED PURSUANT TO SECTION 34.05(j) and (k))

**1997-2006 TAX YEAR**

Tarrant County	\$ 942.68
Fort Worth ISD	\$2,450.46
Forest Hill	\$1,608.93
	<u>\$5,002.07 (As of May, 2017)</u>

**A RESOLUTION OF THE FORT WORTH INDEPENDENT SCHOOL DISTRICT,  
APPROVING THE SALE OF CERTAIN REAL PROPERTY**

**WHEREAS, FORT WORTH INDEPENDENT SCHOOL DISTRICT, for itself and the use and benefit of CITY OF FOREST HILL and TARRANT COUNTY, ET AL has acquired title to a certain tract of real estate at a Tax Sale held on April 4, 2006 in Cause No. E06192-92, State of Texas, County of Tarrant, et al vs Jack Armstrong, et al and**

**WHEREAS, Section 34.05(a), Texas Property Tax Code, authorizes the Fort Worth Independent School District, by and through its governing body, to resale the property; and**

**WHEREAS, it is in the best interest of the Fort Worth Independent School District and its taxpayers to return this property to a productive use; and**

**WHEREAS, an offer has been made by JORGE LUIS LEAL GARZA, to purchase the property for the sum of Seven Thousand Five Hundred and 00/100 Dollars (\$7,500.00) for judgment years 1989-1996;**

**NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Fort Worth Independent School District, that the President of the Board of Trustees is authorized to sell, convey and transfer that certain tract of real estate acquired at the above described tax sale for the sum of \$7,500.00, as authorized by Section 34.05, Texas Property Tax Code.**

**The liens foreclosed by the judgment and the 1997-2006 post judgment liens are extinguished by virtue of the conveyance.**

**LOT 10, BLOCK 5, FOREST OAKS ADDITION, AN ADDITION TO THE CITY OF FOREST HILL, TARRANT COUNTY, TEXAS AND LOCA ED WITHIN THE FORT WORTH INDEPENDENT SCHOOL DISTRICT. AS SHOWN BY A DEED OF RECORD IN VOLUME 5114, PAGE 495 OF THE DEED RECORDS OF TARRANT COUNTY, TEXAS.**

**ACCOUNT NUMBER: 00952753; ALSO KNOWN AS 3937 FRISCO AVE., FOREST HILL, TX 76119**

**PRESENTED and PASSED this 13th day of June, 2017, by a vote of        Ayes and        Nays by the Fort Worth Independent School District, Tarrant County, Texas.**

**BY: \_\_\_\_\_  
Tobi Jackson  
President Board of Trustees**

**ATTEST:**

**BY: \_\_\_\_\_  
Anael Luebanos Secretary  
Board of Trustees**

Notice of confidentiality rights: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your social security number or your driver's license number.

**TAX RESALE DEED**

STATE OF TEXAS

KNOWN ALL MEN BY THESE PRESENTS

COUNTY OF TARRANT

That CITY OF FOREST HILL, FORT WORTH INDEPENDENT SCHOOL DISTRICT, and TARRANT COUNTY, ET AL acting through the presiding officer of its governing body, hereunto duly authorized by resolution and order of each respective governing body which is duly recorded in their official Minutes, hereinafter called grantors, for and in consideration of the sum of \$7,500.00, cash in hand paid by

JORGE LUIS LEAL GARZA  
4321 RICHARD STREET  
FORT WORTH, TX 76119

hereinafter called grantee(s), the receipt of which is acknowledged and confessed, have quitclaimed and by these presents do quitclaim unto said grantee(s) all of the right, title and interest of grantor and all other taxing units interested in the tax foreclosure judgment against the property herein described, acquired by tax foreclosure sale heretofore held under Suit No. E06192-92, in the district court of said county, said property being located in Tarrant County, Texas, and described as follows:

LOT 10, BLOCK 5, FOREST OAKS ADDITION, AN ADDITION TO THE CITY OF FOREST HILL, TARRANT COUNTY, TEXAS AND LOCATED WITHIN THE FORT WORTH INDEPENDENT SCHOOL DISTRICT. AS SHOWN BY A DEED OF RECORD IN VOLUME 5114, PAGE 495 OF THE DEED RECORDS OF TARRANT COUNTY, TEXAS.

ACCOUNT NUMBER: 00952753; ALSO KNOWN AS 3937 FRISCO AVE., FOREST HILL, TX 76119

TO HAVE AND TO HOLD the said premises, together with all and singular the rights, privileges, and appurtenances thereto in any manner belonging unto the said grantee(s), their heirs and assigns forever, so that neither the grantors, nor any other taxing unit interested in said tax foreclosure judgment, nor any person claiming under it and them, shall at any time hereafter have, claim or demand any right or title to the aforesaid premises or appurtenances, or any part thereof.

All liens foreclosed by the judgment and the lien for post-judgment tax years 1997-2006 are discharged and extinguished by virtue of this conveyance. Any prorated taxes for the present year are to be paid by grantee(s) herein.

This deed is given expressly subject to recorded restrictive covenants running with the land, and valid easements of record as of the date of this sale, if such covenants or easements were recorded prior to January 1 of the year the tax lien(s) arose.

This deed is given without any warranty of title. Grantors make no warranties, express or implied, regarding the above described property.

**IN TESTIMONY WHEREOF FORT WORTH INDEPENDENT SCHOOL DISTRICT has caused these presents to be executed this 13th day of June, 2017.**

**BY:** \_\_\_\_\_

Tobi Jackson  
**President, Board of Trustees  
Fort Worth Independent School District**

**STATE OF TEXAS X**

**COUNTY OF TARRANT X**

**This instrument was acknowledged before me on this 13th day of June, 2017, by Tobi Jackson, President, Board of Trustees, Fort Worth Independent School District.**

\_\_\_\_\_  
**Printed Name:  
Notary Public, State of Texas  
My Commission Expires:**



**CONSENT AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: APPROVE AGREEMENT WITH TARRANT COUNTY FOR THE  
COLLECTION OF PROPERTY TAXES**

**BACKGROUND:**

The Tarrant County Tax Assessor/Collector has provided the District with an annual agreement outlining the terms and conditions under which the Assessor/Collector will provide services for the assessment and collection of Ad Valorem taxes levied by the Fort Worth Independent School District. Services to be provided include receiving the Certified Appraisal Roll from the appropriate Appraisal District and monthly changes thereto; providing mortgage companies, property owners and tax representatives tax roll and payment data; providing all necessary assessments of taxes and Truth in Taxation calculations as required; the transmittal of tax statements via the U.S. Mail or electronic transfer of data; and payment processing.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Agreement with Tarrant County for the Collection of Property Taxes
2. Decline to Approve Agreement with Tarrant County for the Collection of Property Taxes
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Agreement with Tarrant County for the Collection of Property Taxes

**FUNDING SOURCE**

*Additional Details*

General Fund

199-99-6213-001-703-99-430-000000

**COST:**

Approximate cost - \$490,000 (500,000 parcels @ \$.98 per parcel). State law requires that a County Tax Assessor/Collector can only charge the taxing entities the actual costs for its services. The \$.98 per parcel charge has been determined by the Tarrant County Tax Assessor/Collector to be necessary to recover its costs. The exact number of FWISD parcels will not be determined until the September 2017 supplemental certified appraisal roll is published, which is the reason the above cost is an estimate.

**VENDOR:**

Tarrant County Tax Office

**PURCHASING MECHANISM**

Sole Source

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Budget & Finance

**RATIONALE:**

The most cost efficient method of administering the services required for the assessment and collection of the District's Ad Valorem taxes is by utilizing the services and expertise of the Tarrant County Tax Assessor/Collector. Administration recommends that the Board approve the Agreement and authorize the Superintendent to execute the Agreement on behalf of the District.

**INFORMATION SOURCE:**

Elsie Schiro  
Lori Boswell

Agreement made this \_\_\_\_ day of \_\_\_\_\_, 2017, by and between the Tarrant County Tax Assessor/Collector, hereinafter referred to as ASSESSOR/COLLECTOR, and Tarrant County, hereinafter referred to as the COUNTY, both of whom are addressed at 100 E. Weatherford Street, Fort Worth, Texas 76196-0301, and the Fort Worth ISD hereinafter referred to as School, whose address is 100 N University Dr, Ste. NE140C, Fort Worth, TX 76107.

**PURPOSE OF AGREEMENT**

The purpose of this Agreement is to state the terms and conditions under which the ASSESSOR/COLLECTOR will provide assessment and collection services of Ad Valorem taxes levied by the School.

NOW THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

**I.**

**SERVICES TO BE PERFORMED**

The ASSESSOR/COLLECTOR agrees to bill and collect the taxes due and owing on taxable property upon which the School has imposed said taxes. The ASSESSOR/COLLECTOR shall perform the said services in the same manner and fashion as Tarrant County collects its own taxes due and owing on taxable property. The services performed are as follows: receiving the Certified Appraisal Roll from the appropriate Appraisal District and monthly changes thereto; providing mortgage companies, property owners and tax representatives, tax roll and payment data; providing all necessary assessments of taxes and Truth in Taxation calculations as required; the transmittal of tax statements via the U.S. Mail or electronic transfer of data; and payment processing. All School disbursements, made by check or by electronic transfer (ACH), for collected tax accounts will be made to the School on the day the COUNTY Depository Bank indicates the mandatory assigned "float" period has elapsed and the funds are posted to the collected balance. If any daily collection total is less than one hundred dollars (\$100.00), the disbursement may be withheld until the cumulative total of taxes collected for the School equals at least one hundred dollars (\$100.00), or at the close of the month.

**II.**

**REPORTS**

The ASSESSOR/COLLECTOR will provide the Fort Worth ISD the following reports via internet access:

- Daily: Entity Distribution Report
- Monthly: Tax Roll Summary  
Year-to-Date Summary Report Part A, B and C  
Detail Collection Summary Report  
Distribution Summary  
Detail Collection Summary By Year  
Entity Revenue and Expense Reports – as required by Property Tax Code Sec 31.10
- Annual: Certified Tax Roll

The following weekly reports are available upon request only and provided via email:

- Weekly: Detail Collection Summary Report  
Detail Collection Summary By Year

**III.**

**COMPENSATION**

In consideration of the services to be performed by the ASSESSOR/COLLECTOR, compensation for the services rendered is a rate of ninety-eight cents (\$0.98) per account located within Tarrant County, and two-dollars and sixty cents (\$2.60) per account located outside Tarrant County. The number of accounts billed will be based on the July 25

billing roll certified to the ASSESSOR/COLLECTOR, net of subsequent account additions and deletions made by the Appraisal District. The ASSESSOR/COLLECTOR will invoice for these accounts by **January 31, 2018** with payment to be received from the School by **February 28, 2018**.

The scope of services identified in this contract does not include the administration of a rollback election. In the event of a successful rollback election, these costs incurred by the Tarrant County Tax Office will be separately identified, billed, and paid by the entity.

**IV.  
AUDITS**

The ASSESSOR/COLLECTOR will provide to the School auditor necessary explanations of all reports and access to ASSESSOR/COLLECTOR in-house tax system computer terminals to assist the School auditor in verifying audit samples of the financial data previously provided by the ASSESSOR/COLLECTOR during the past audit period. Additional support for entity verification or entity auditor verification is not a part of this contract. Each request for support will be reviewed individually. Costs for providing audit support will be determined by the ASSESSOR/COLLECTOR and will be charged to and must be paid by the School.

**V.  
TAX RATE REQUIREMENT**

The School will provide the ASSESSOR/COLLECTOR copies of the resolution, ordinance, or order signed by the governing body adopting the School's current tax rate and exemption schedule to be applied for assessing purposes along with a copy of the rate calculation worksheets, if applicable, by **Friday, September 15, 2017**. Under authority of Section 31.01 (h) of the Property Tax Code, any additional cost of printing and mailing tax statements because of late reporting of the tax rate or the exemption schedule will be charged to and must be paid by the School. Any additional cost or expense requiring recalculation or rebilling due to an inaccurate or erroneous tax rate provided by Fort Worth ISD will be paid by Fort Worth ISD.

The tax rate and the exemption schedule for each of the last five (5) years in which an ad valorem tax was levied, or all prior years where there remains delinquent tax, must be furnished in writing to the ASSESSOR/COLLECTOR at the time of the initial contract.

**VI.  
COMPLIANCE WITH APPLICABLE  
STATUTES, ORDINANCES, AND REGULATIONS**

In performing the services required under this Agreement, the ASSESSOR/COLLECTOR shall comply with all applicable federal and state statutes, final Court orders and Comptroller regulations. If such compliance is impossible for reasons beyond its control, the ASSESSOR/COLLECTOR shall immediately notify the School of that fact and the reasons therefore.

**VII.  
DEPOSIT OF FUNDS**

All funds collected by the ASSESSOR/COLLECTOR in the performance of the services stated herein for the School shall be promptly transferred to the account of the School at the School's depository bank. All payments to entities will be made electronically by the automated clearing house (ACH). The ASSESSOR/COLLECTOR has no liability for the funds after initiation of the ACH transfer of the School's funds from the COUNTY Depository to the School's designated depository. ASSESSOR/COLLECTOR has the authority to temporarily suspend payments to Fort Worth ISD due to unforeseen or unanticipated circumstances.

**VIII.  
INVESTMENT OF FUNDS**

The School hereby agrees that the COUNTY, acting through the COUNTY Auditor, may invest collected ad valorem tax funds of the School during the period between collection and payment. The COUNTY agrees that it will invest such funds in compliance with the Public Funds Investment Act. The COUNTY further agrees that it will pay to the School all interest or other earnings attributable to taxes owed to the School. All parties agree that this Agreement will not be

construed to lengthen the time period during which the COUNTY or the ASSESSOR/COLLECTOR may hold such funds before payment to the School.

**IX.**  
**REFUNDS**

Refunds will be made by the ASSESSOR/COLLECTOR except as set forth herein. The ASSESSOR/COLLECTOR will advise the School of changes in the tax roll which were mandated by the appropriate Appraisal District.

The ASSESSOR/COLLECTOR will not make refunds on prior year paid accounts unless the prior year paid accounts for the past five (5) years are provided to the ASSESSOR/COLLECTOR.

If the amount of refunds processed for Fort Worth ISD exceeds collections for Fort Worth ISD, Fort Worth ISD will be placed in a negative status and no distributions made to Fort Worth ISD until collections exceed the negative balance.

All refunds of overpayments or erroneous payments due, but not requested, and as described in Section 31.11 of the Texas Property Tax Code, will after three years from the date of payment, be proportionately disbursed to those entities contracting with the ASSESSOR/COLLECTOR. The contract must have been in force, actual assessment and collection functions begun and the tax account was at the time of the over or erroneous payment within the School's jurisdiction. The proportional share is based upon the School's percent of the tax account's total levy assessed at the time of receipt of the over or erroneous payment.

In the event any lawsuit regarding the collection of taxes provided for in this agreement to which the School is a party, is settled or a final judgment rendered, and which final judgment is not appealed, and the terms of such settlement agreement or final judgment require that a refund be issued by the School to the taxpayer, such refund shall be made by ASSESSOR/COLLECTOR by debiting funds collected by ASSESSOR/COLLECTOR on behalf of the School and remitting such refund to the taxpayer in conformity with the terms of the settlement agreement or final judgment.

**X.**  
**DELINQUENT COLLECTIONS**

The ASSESSOR/COLLECTOR will assess and collect the collection fee pursuant to Sections, 33.07, 33.08, 33.11 and 33.48 of the Property Tax Code, when allowed. The ASSESSOR/COLLECTOR will collect attorney fees that are specified by the School through written agreement with a delinquent collection Attorney. The ASSESSOR/COLLECTOR will disburse the amount directly to the School for compensation to a Firm under contract to the School.

If the delinquent collection Attorney contracted by the School requires attendance of ASSESSOR/COLLECTOR personnel at a court other than the District Courts in downtown Fort Worth, and the COUNTY is not a party, the employee's expenses and proportionate salary will be the responsibility of the School and will be added to the collection expenses and charged to the School.

The ASSESSOR/COLLECTOR will not be responsible for the collection of prior year delinquent accounts unless all delinquent accounts information is provided to the ASSESSOR/COLLECTOR.

**XI.**  
**TERM OF AGREEMENT**

This Agreement shall become effective as of the date hereinabove set out, and shall continue in effect during the 2017 tax year, unless sooner terminated by providing sixty (60) day written notice, as outlined in paragraph XII.

**XII.**  
**NOTICES**

Any notices to be given hereunder by either party to the other may be effected by e-mail, or in writing, either by personal delivery or by mail, registered or certified, postage prepaid with return receipt requested. Mailed notices shall be addressed to the address of the parties as they appear in the introductory paragraph of this Agreement, but each party may change this address by notice in accordance with this paragraph.

**XIII.**

**MISCELLANEOUS PROVISIONS**

This instrument hereto contains the entire Agreement between the parties relating to the rights herein granted and obligations herein assumed. Any oral representations or modifications concerning this instrument shall be of no force or effect.

This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Tarrant County, Texas.

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives and successors.

In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or enforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provisions had never been contained.

This Agreement and the attachments hereto constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the within subject matter.

Executed on the day and year first above written, Tarrant County, Texas.

**BY:** \_\_\_\_\_ **DATE** \_\_\_\_\_  
**RON WRIGHT,**  
**TAX ASSESSOR/COLLECTOR**  
**TARRANT COUNTY**

**FOR Fort Worth ISD**

**BY:** \_\_\_\_\_ **DATE** \_\_\_\_\_  
**TITLE:** \_\_\_\_\_

**FOR TARRANT COUNTY:**

**BY:** \_\_\_\_\_ **DATE** \_\_\_\_\_  
**B. GLEN WHITLEY**  
**TARRANT COUNTY JUDGE**

**APPROVED AS TO FORM:**

**BY:** \_\_\_\_\_ **DATE** \_\_\_\_\_  
**CRIMINAL DISTRICT ATTORNEY'S OFFICE\***

\*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

**CONSENT AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: APPROVE THE PURCHASE OF PROPERTY, FLOOD, FLEET, GENERAL LIABILITY, FIDELITY AND UIL INSURANCE AND APPROVAL TO SET ASIDE RESERVES TO PAY DEDUCTIBLES**

**BACKGROUND:**

Higginbotham, the District’s agent of record has secured insurance thru Interlocal Agreement, to protect District assets for the 12 month period July 1, 2017 to June 30, 2018 with Texas Political Subdivisions for fleet, general liability and fidelity insurance. Flood insurance is purchased from National Flood Insurance Program; policy period of January 1, 2018 thru January 1, 2019. The Brokerage Store, Inc. provides UIL Student/Athletic Accident Insurance.

Listed by category are the recommended carriers and providers:

Coverage Type	Company/Provider	Coverage/Deductible	Values	Premium Cost
<b>Property, Contents, Contractor Equipment, Boiler and Machinery, Includes Terrorism</b>	Higginbotham  American Home Assurance Company, part of American International Group, Inc. (AIG)	\$50,000 deductible per occurrence  1% of structure per occurrence for hail	Approximately \$2,037,314,028 by June 2017 upon completion of CIP projects	\$948,493
<b>Flood Insurance</b>	Higginbotham  National Flood Insurance Program/Philadelphia Indemnity Insurance Company	\$2,000 deductible for property, \$2,000 for contents, per location	Covers eight properties in flood plain; \$2,747,700 property, \$1,204,800 contents	\$95,000
<b>Fleet Insurance</b>	Texas Political Subdivisions	\$1,000,000 combined single limits for liability and physical damage and collision coverage  Combined property damage and bodily injury deductible is \$50,000 per incident		\$221,180 Liability  \$93,643 Physical Damage/Collision

Coverage Type	Company/Provider	Coverage/Deductible	Values	Premium Cost
<b>General Liability Insurance</b>	Texas Political Subdivisions	\$2,000,000 combined single limits with a per claim deductible of \$50,000		\$28,236
<b>General Liability Insurance for Special Events or Special Applications</b>	Texas Political Subdivisions and Higginbotham	<u>Special Applications:</u> e.g. Certification of Insurance for Fire Marshal, Certification of Insurance for General Maintenance Foreman, Certification of Insurance for Licensed Electrician <u>Special Events:</u> Budget set aside to issue Certification of Insurance if the District rents a facility		\$50,000
<b>Fidelity Insurance</b> (theft of monies and securities, forgery and alteration of documents)	Texas Political Subdivisions	\$1,000,000  \$10,000, Employee Dishonesty Deductible  \$5,000 all other		\$38,173
<b>Data Breach</b> (Security and privacy liability insurance)	Texas Political Subdivisions	\$1,000,000 for regulatory, event and defense costs per claim  \$50,000 per claim	Coverage in the event that protected information is breached.	Included with purchase of fleet and general liability insurance
<b>Total Premiums</b>				<b>\$1,474,725</b>
<b>Fleet Liability Reserve (Estimated Deductible)</b>	Texas Political Subdivision		Estimate based on last five years of claims	\$383,500



Coverage Type	Company/Provider	Coverage/Deductible	Values	Premium Cost
<b>General Liability Reserve (Estimated Deductible)</b>	Texas Political Subdivision, Higginbotham, TASB		A deductible fund of \$110,585 will be maintained for accepted claims and residual open claims handled by the Texas Association of School Boards	\$62,627 TASB  \$47,958 TPS/Higginbotham
<b>Total Reserves</b>				<b>\$ 494,085</b>
<b>UIL Insurance</b>	The Brokerage Store, Inc.	Group UIL – Texas Value: \$493,570;  Catastrophic \$27,331; \$500K Cash Benefit - \$12,460		\$533,361
<b>Grand Total</b>				<b>\$2,502,171</b>

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve The Purchase Of Property, Flood, Fleet, General Liability, Fidelity and UIL Insurance and Approval to Set Aside Reserves to Pay Deductibles.
2. Decline to Approve The Purchase of Property, Flood, Fleet, General Liability, Fidelity and UIL Insurance and Approval to Set Aside Reserves to Pay Deductibles.
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve The Purchase Of Property, Flood, Fleet, General Liability, Fidelity and UIL Insurance and Approval to Set Aside Reserves to Pay Deductibles.

**FUNDING SOURCE**

***Additional Details***

General Fund	199-51-6429-001-999-99-435-000000 - \$1,043,493
	199-34-6425-001-999-99-435-000000 - \$ 198,338
	199-51-6425-001-999-99-435-000000 - \$ 116,485
	199-34-6426-001-999-99-435-000000 - \$ 249,275
	199-51-6426-001-999-99-435-000000 - \$ 134,225
	199-41-6211-001-999-99-435-000000 - \$ 138,821
	199-51-6427-001-999-99-435-000000 - \$ 50,000
	199-51-6428-001-999-99-435-000000 - \$ 38,173
	199-36-6429-001-999-99-435-000000 - \$ 533,361

**COST:**

\$2,502,171

**VENDOR:**

Higginbotham	RFP 10-117
Texas Political Subdivisions	Interlocal Agreement
TASB	Interlocal Agreement
The Brokerage Store, Inc.	RFP 11-130

**PURCHASING MECHANISM**

Bid/RFP/RFQ

These purchases will be through Local Bids/Proposals and Governmental Purchasing Cooperatives.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

District wide

**RATIONALE:**

Purchase of insurance will provide adequate protection for the District in the event of a loss as well as appropriate defense when claims are made.

**INFORMATION SOURCE:**

Elsie Schiro  
Max Ates  
Christina Ford

**CONSENT AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: APPROVE FIRST READING (TASB UPDATES) - REVISIONS TO BOARD POLICY BBE (LOCAL) AND BEF (LOCAL)**

**BACKGROUND:**

The Texas Association of School Boards (TASB) assists school districts by ensuring proper standards are met in regards to state and federal guidelines by supporting and navigating through policy and regulation updates and changes. School districts with localized policy manuals receive several major policy updates per year called numbered updates. They are called “numbered updates” because they are numbered sequentially. These updates respond to changes in state and federal law, court cases, and decisions by the Attorney General and by the Commissioner of Education. In numbered updates TASB only makes recommendations where the district’s local policies are concerned. The Board of Trustees always has the final say regarding which policies go in the manual.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve first reading (TASB Updates) - revisions to Board Policy BBE (LOCAL) and BEF (LOCAL).
2. Decline to Approve first reading (TASB Updates) - revisions to Board Policy BBE (LOCAL) and BEF (LOCAL).
3. Remand to staff for further study.

**SUPERINTENDENT’S RECOMMENDATION:**

Approve first reading (TASB Updates) - revisions to Board Policy BBE (LOCAL) and BEF (LOCAL).

**FUNDING SOURCE**

*Additional Details*

No Cost

Not Applicable

**COST:**

Not Applicable

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

All schools and departments.

**RATIONALE:**

The approval of these policies will update the language as recommended by TASB.

**INFORMATION SOURCE:**

Sammy Monge  
Mia Hall

# Board Policy Review

## ▲ BBE(LOCAL): BOARD MEMBERS - AUTHORITY

### **SPECIAL NOTES:**

Changes to this policy were recommended by TASB in Update #98. However, the changes were not adopted by the Board. I have included a copy of TASB's previous recommendations for your convenience.

Please be advised that the language contained in second paragraph, AT INDIVIDUAL AUTHORITY FOR COMMITTING THE BOARD, is unique to the Fort Worth Independent School District.

MIA HALL, DIRECTOR

BOARD MEMBERS  
AUTHORITY

BBE  
(LOCAL)

BOARD AUTHORITY

The Board has final authority to determine and interpret the policies that govern the schools and, subject to the mandates and limits imposed by state and federal authorities, has complete and full control of the District. Board action shall be taken only in meetings that comply with the Open Meetings Act. [See BE(LEGAL)]

TRANSACTIONING  
BUSINESS

When a proposal is presented to the Board, a discussion shall be held and a decision reached. Although there may be dissenting votes, which are a matter of public record, each Board decision shall be an action by the whole Board binding upon each member.

INDIVIDUAL  
AUTHORITY FOR  
COMMITTING THE  
BOARD

Board members as individuals shall not exercise authority over the District, its property, or its employees. Except for appropriate duties and functions of the Board President, an individual member may act on behalf of the Board only with the express authorization of the Board. Without such authorization, no individual member may commit the Board on any issue. [See BDAA(LOCAL) and BDD(LEGAL)]

A Board member may not exert pressure of any kind on the Superintendent or staff members to bring about the election, promotion, or dismissal of any employee of the system. If a Board member does attempt to exert pressure, the Superintendent is instructed and obligated to bring the matter to the attention of the Board.

INDIVIDUAL ACCESS  
TO INFORMATION

An individual Board member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code. [See GBA]

LIMITATIONS

If a Board member is not acting in his or her official capacity, the Board member has no greater right to District records than a member of the public.

Individual Board members shall not have access to confidential student records unless the member is acting in his or her official capacity and has a legitimate educational interest in the records in accordance with policies policy FL(LEGAL) and (LOCAL).

A Board member who is denied access to a record under this provision may ask the Board to determine whether the record should be provided or may file a request under the Public Information Act. [See GBAA]

REQUESTS FOR  
RECORDS

Individual Board members shall seek access to records or request copies of records from the Superintendent or other designated custodian of records.

BOARD MEMBERS  
AUTHORITY

BBE  
(LOCAL)

REQUESTS FOR  
REPORTS

In accordance with law, the District shall track and report any requests under this provision, including the cost of responding to one or more requests by any individual Board member for 200 or more pages of material in a 90-day period.

Individual members shall not direct or require District employees to prepare reports derived from an analysis of information in existing District records or to create a new record compiled from information in existing District records. Directives to the Superintendent or custodian of records regarding the preparation of reports shall be by Board action.

CONFIDENTIALITY

At the time Board members are provided access to confidential records or to reports compiled from such records, the Superintendent or other District employee shall advise them of their responsibility to comply with confidentiality requirements.

REFERRING  
COMPLAINTS

If employees, parents, students, or other members of the public bring concerns or complaints to an individual Board member, he or she shall refer them to the Superintendent or another appropriate administrator, who shall proceed according to the applicable complaint policy. [See (LOCAL) policies at DGBA, FNG, and GF]

When the concern or complaint directly pertains to the Board's own actions or policy, for which there is no administrative remedy, the Trustee may request that the issue be placed on the agenda.



BOARD MEMBERS  
AUTHORITY

BBE  
(LOCAL)

BOARD AUTHORITY

The Board has final authority to determine and interpret the policies that govern the schools and, subject to the mandates and limits imposed by state and federal authorities, has complete and full control of the District. Board action shall be taken only in meetings that comply with the Open Meetings Act. [See BE(LEGAL)]

TRANSACTIONING  
BUSINESS

When a proposal is presented to the Board, a discussion shall be held and a decision reached. Although there may be dissenting votes, which are a matter of public record, each Board decision shall be an action by the whole Board binding upon each member.

INDIVIDUAL  
AUTHORITY FOR  
COMMITTING THE  
BOARD

Board members as individuals shall not exercise authority over the District, its property, or its employees. Except for appropriate duties and functions of the Board President, an individual member may act on behalf of the Board only with the express authorization of the Board. Without such authorization, no individual member may commit the Board on any issue. [See BDAA(LOCAL) and BDD(LEGAL)]

A Board member may not exert pressure of any kind on the Superintendent or staff members to bring about the election, promotion, or dismissal of any employee of the system. If a Board member does attempt to exert pressure, the Superintendent is instructed and obligated to bring the matter to the attention of the Board.

INDIVIDUAL ACCESS  
TO INFORMATION

An individual Board member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code. [See GBA]

LIMITATIONS

If a Board member is not acting in his or her official capacity, the Board member has no greater right to District records than a member of the public.

Individual Board members shall not have access to confidential student records unless the member is acting in his or her official capacity and has a legitimate educational interest in the records in accordance with policy FL.

A Board member who is denied access to a record under this provision may ask the Board to determine whether the record should be provided or may file a request under the Public Information Act. [See GBAA]

REQUESTS FOR  
RECORDS

Individual Board members shall seek access to records or request copies of records from the Superintendent or other designated custodian of records.

In accordance with law, the District shall track and report any requests under this provision, including the cost of responding to one or more requests by any individual Board member for 200 or more pages of material in a 90-day period.

REQUESTS FOR  
REPORTS

Individual members shall not direct or require District employees to prepare reports derived from an analysis of information in existing District records or to create a new record compiled from information in existing District records. Directives to the Superintendent or custodian of records regarding the preparation of reports shall be by Board action.

CONFIDENTIALITY

At the time Board members are provided access to confidential records or to reports compiled from such records, the Superintendent or other District employee shall advise them of their responsibility to comply with confidentiality requirements.

REFERRING  
COMPLAINTS

If employees, parents, students, or other members of the public bring concerns or complaints to an individual Board member, he or she shall refer them to the Superintendent or another appropriate administrator, who shall proceed according to the applicable complaint policy. [See (LOCAL) policies at DGBA, FNG, and GF]

When the concern or complaint directly pertains to the Board's own actions or policy, for which there is no administrative remedy, the Trustee may request that the issue be placed on the agenda.

# Board Policy Review

▲ BEF(LOCAL): BOARD MEETING - STAFF PARTICIPATION

**SPECIAL NOTES:**

This policy is unique to the Fort Worth Independent School District, as no other comparison districts have this policy code. FEB(LOCAL) was approved in 1987.

*The Board Policy Committee recommends deleting this policy.*

~~The Superintendent may attend and participate in all meetings of the Board at which a quorum is present except when lawfully excluded from a closed meeting, such as when the Superintendent's salary, evaluation, or contract are under preliminary discussion.~~

~~The deputy superintendents, associate superintendents, and assistant superintendents shall attend all regularly scheduled meetings of the Board, unless excused, and such other Board meetings as the Superintendent may require.~~

~~Administrative personnel shall attend such meetings of the Board as may be required by the Board, Superintendent, deputy superintendents, associate superintendents, and assistant superintendents.~~

**CONSENT AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: APPROVE BUDGET AMENDMENT FOR BID PACKAGE 015 TO RESTORE UNUSED PROGRAM CONTINGENCY IN THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On March 21, 2017 the Board of Education (BOE) approved the use of program contingency for Construction Contract Bid Package 015 in a Not-To-Exceed (NTE) amount as noted on the table below. This board agenda item is to present final amounts required after negotiations and contracting efforts have been completed.

Bid Package 015 includes the following campuses:

TEA	School
042	Daggett Middle School
121	DeZavala Elementary School
194	Daggett Montessori

Bid Package	BOE Not-To-Exceed Approved Amount	Actual Amount Required	Variance (N-T-E less Actual)
015	\$892,907	\$722,675	\$170,232

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Budget Amendment for Bid Package 015 to Restore Unused Program Contingency in The 2013 Capital Improvement Program
2. Decline to Approve Budget Amendment for Bid Package 015 to Restore Unused Program Contingency in The 2013 Capital Improvement Program
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Budget Amendment for Bid Package 015 to Restore Unused Program Contingency in The 2013 Capital Improvement Program

**FUNDING SOURCE**

*Additional Details*

CIP

See attached budget amendment for details  
681-81-6629-XXX-121-99-000-000000

**COST:**

This item restores unused program contingency in the sum of \$170,232 to Program Contingency (B47 Prop 1). The net amount of contingency used at each campus involved in this bid package is outlined on the attached budget amendment.

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program

**RATIONALE:**

The intent of this agenda item is to present to the Board Of Education a reconciliation of actual program contingency used.

**INFORMATION SOURCE:**

Vicki D. Burris  
Elsie Schiro  
Randy Cofer

# SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 03/21/17	03/21/17 BOE Approved Not-To- Exceed Amount BP 015	Actual Amount Required BP 015	Revised	BOE APPROVED ADJUSTMENTS 03/21/17-06/13/17	Revised 06/13/17
001	Amon Carter - Riverside High School	\$ 11,487,252			\$ 11,487,252	\$ (200,000)	\$ 11,287,252
002	Arlington Heights High School	\$ 5,924,742			\$ 5,924,742	\$ -	\$ 5,924,742
003	South Hills High School	\$ 6,899,471			\$ 6,899,471	\$ -	\$ 6,899,471
004	Diamond Hill-Jarvis High School	\$ 4,964,290			\$ 4,964,290	\$ 2,000,000	\$ 6,964,290
005	Dunbar High School	\$ 4,107,847			\$ 4,107,847	\$ -	\$ 4,107,847
006	Eastern Hills High School	\$ 2,222,162			\$ 2,222,162	\$ (400,000)	\$ 1,822,162
008	North Side High School	\$ 1,549,134			\$ 1,549,134	\$ -	\$ 1,549,134
009	Polytechnic High School	\$ 4,846,746			\$ 4,846,746	\$ -	\$ 4,846,746
010	Paschal High School	\$ 13,255,485			\$ 13,255,485	\$ -	\$ 13,255,485
011	Trimble Technical High School	\$ 2,317,176			\$ 2,317,176	\$ -	\$ 2,317,176
014	Southwest High School	\$ 2,076,146			\$ 2,076,146	\$ -	\$ 2,076,146
015	Western Hills High School	\$ 5,718,225			\$ 5,718,225	\$ 200,000	\$ 5,918,225
016	O.D. Wyatt High School	\$ 2,615,391			\$ 2,615,391	\$ -	\$ 2,615,391
018	Middle Level Learning Center	\$ 130,458			\$ 130,458	\$ -	\$ 130,458
019	Metro Opportunity High School	\$ 154,348			\$ 154,348	\$ (26,000)	\$ 128,348
026	Jo Kelly School	\$ 123,956			\$ 123,956	\$ (20,000)	\$ 103,956
042	Daggett Middle School	\$ 244,857			\$ 244,857	\$ -	\$ 244,857
043	Wedgwood Sixth Grade School	\$ 2,616,871			\$ 2,616,871	\$ -	\$ 2,616,871
044	Elder Middle School	\$ 3,634,842			\$ 3,634,842	\$ -	\$ 3,634,842
045	Forest Oak Middle School	\$ 781,166			\$ 781,166	\$ -	\$ 781,166
047	Handley Middle School	\$ 234,415			\$ 234,415	\$ -	\$ 234,415
048	William James Middle School	\$ 1,106,343			\$ 1,106,343	\$ (100,000)	\$ 1,006,343
049	Kirkpatrick Middle School	\$ 2,962,922			\$ 2,962,922	\$ -	\$ 2,962,922
050	McLean Middle School	\$ 5,159,134			\$ 5,159,134	\$ (151,000)	\$ 5,008,134
051	Meacham Middle School	\$ 447,078			\$ 447,078	\$ -	\$ 447,078
052	Meadowbrook Middle School	\$ 1,027,454			\$ 1,027,454	\$ -	\$ 1,027,454
053	Monnig Middle School	\$ 277,492			\$ 277,492	\$ -	\$ 277,492
054	Morningside Middle School	\$ 1,909,151			\$ 1,909,151	\$ -	\$ 1,909,151
056	Riverside Middle School	\$ 236,604			\$ 236,604	\$ -	\$ 236,604
057	Rosemont Middle School	\$ 499,606			\$ 499,606	\$ -	\$ 499,606
058	W.C. Stripling Middle School	\$ 420,154			\$ 420,154	\$ -	\$ 420,154
059	J. Martin Jacquet MS	\$ 439,428			\$ 439,428	\$ -	\$ 439,428
060	Wedgwood Middle School	\$ 301,417			\$ 301,417	\$ -	\$ 301,417
061	Leonard Middle School	\$ 409,543			\$ 409,543	\$ -	\$ 409,543
062	International Newcomer Acad / Applied Learning Academy	\$ 500,815			\$ 500,815	\$ -	\$ 500,815
063	Como Montessori School	\$ 1,858,810			\$ 1,858,810	\$ -	\$ 1,858,810
064	Glencrest 6th Grade	\$ 2,665,958			\$ 2,665,958	\$ -	\$ 2,665,958
067	Rosemont 6th Grade	\$ 2,166,824			\$ 2,166,824	\$ -	\$ 2,166,824
069	McLean 6th Grade	\$ 4,738,720			\$ 4,738,720	\$ (46,000)	\$ 4,692,720
070	Jean McClung Middle School	\$ 178,041			\$ 178,041	\$ -	\$ 178,041
071	Benbrook Middle School / Westpark ES (Conversion)	\$ 9,291,093			\$ 9,291,093	\$ -	\$ 9,291,093
081	Young Women's Leadership Academy	\$ 3,331,229			\$ 3,331,229	\$ -	\$ 3,331,229
082	Texas Academy of Biomedical Sciences	\$ 274,128			\$ 274,128	\$ -	\$ 274,128
083	Young Men's Leadership Academy	\$ 5,499,915			\$ 5,499,915	\$ -	\$ 5,499,915
084	World Language Academy	\$ 38,323			\$ 38,323	\$ -	\$ 38,323
087	VPA/STEM	\$ 51,722,571			\$ 51,722,571	\$ -	\$ 51,722,571
101	Alice Carlson Applied Learning Center	\$ 160,011			\$ 160,011	\$ (21,000)	\$ 139,011
103	Benbrook Elementary School	\$ 2,795,325			\$ 2,795,325	\$ -	\$ 2,795,325
104	Boulevard Heights Elementary School	\$ 672,989			\$ 672,989	\$ -	\$ 672,989
105	West Handley Elementary School	\$ 6,204,629			\$ 6,204,629	\$ -	\$ 6,204,629
107	Burton Hill Elementary School	\$ 161,214			\$ 161,214	\$ -	\$ 161,214
110	Carroll Peak Elementary School	\$ 98,996			\$ 98,996	\$ -	\$ 98,996
111	Carter Park Elementary School	\$ 2,257,533			\$ 2,257,533	\$ -	\$ 2,257,533
114	Manuel Jara Elementary School	\$ 195,990			\$ 195,990	\$ -	\$ 195,990
115	George C. Clarke Elementary School	\$ 1,790,963			\$ 1,790,963	\$ -	\$ 1,790,963
116	Lily B. Clayton Elementary School	\$ 165,549			\$ 165,549	\$ (12,000)	\$ 153,549
117	Como Elementary School	\$ 244,879			\$ 244,879	\$ -	\$ 244,879
118	Hazel Harvey Peace Elementary School	\$ 106,055			\$ 106,055	\$ -	\$ 106,055
119	E.M. Daggett Elementary School	\$ 2,417,949			\$ 2,417,949	\$ -	\$ 2,417,949
120	Rufino Mendoza Elementary School	\$ 2,428,806			\$ 2,428,806	\$ -	\$ 2,428,806
121	DeZavala Elementary School	\$ 2,769,455	\$ 892,907	\$ 722,675	\$ 3,492,130	\$ -	\$ 3,492,130
122	Diamond Hill Elementary School	\$ 1,786,093			\$ 1,786,093	\$ (12,000)	\$ 1,774,093
123	S.S. Dillow Elementary School	\$ 214,679			\$ 214,679	\$ -	\$ 214,679
124	Maude I. Logan Elementary School	\$ 286,449			\$ 286,449	\$ -	\$ 286,449
125	Eastern Hills Elementary School	\$ 192,030			\$ 192,030	\$ -	\$ 192,030
126	East Handley Elementary School	\$ 2,298,607			\$ 2,298,607	\$ -	\$ 2,298,607
127	Christene C. Moss Elementary School	\$ 1,926,279			\$ 1,926,279	\$ -	\$ 1,926,279
129	John T. White Elementary School	\$ 97,493			\$ 97,493	\$ -	\$ 97,493
130	Harlean Beal Elementary School	\$ 264,924			\$ 264,924	\$ -	\$ 264,924
131	Rosemont Elementary School	\$ 93,110			\$ 93,110	\$ -	\$ 93,110
132	Glen Park Elementary School	\$ 1,658,823			\$ 1,658,823	\$ -	\$ 1,658,823
133	W. M. Green Elementary School	\$ 4,901,520			\$ 4,901,520	\$ (150,000)	\$ 4,751,520
134	Greenbriar Elementary School	\$ 1,849,825			\$ 1,849,825	\$ -	\$ 1,849,825
135	Van Zandt-Guinn Elementary School	\$ 104,439			\$ 104,439	\$ -	\$ 104,439
137	Hubbard Heights Elementary School	\$ 114,195			\$ 114,195	\$ -	\$ 114,195
138	H.V. Helbing Elementary	\$ 405,495			\$ 405,495	\$ -	\$ 405,495
139	Milton L. Kirkpatrick Elementary School	\$ 2,031,712			\$ 2,031,712	\$ -	\$ 2,031,712
141	Meadowbrook Elementary	\$ 178,948			\$ 178,948	\$ -	\$ 178,948
143	D. McRae Elementary School	\$ 147,436			\$ 147,436	\$ -	\$ 147,436
144	Mitchell Boulevard Elementary School	\$ 2,736,634			\$ 2,736,634	\$ -	\$ 2,736,634
146	M.H. Moore Elementary School	\$ 222,410			\$ 222,410	\$ (19,000)	\$ 203,410
147	Morningside Elementary School	\$ 182,441			\$ 182,441	\$ -	\$ 182,441
148	Charles E. Nash Elementary School	\$ 1,350,609			\$ 1,350,609	\$ -	\$ 1,350,609
149	North Hi Mount Elementary School	\$ 156,482			\$ 156,482	\$ -	\$ 156,482
150	Oakhurst Elementary School	\$ 212,855			\$ 212,855	\$ -	\$ 212,855
151	Natha Howell Elementary School	\$ 152,372			\$ 152,372	\$ -	\$ 152,372
152	Oaklawn Elementary School	\$ 214,780			\$ 214,780	\$ -	\$ 214,780
153	A.M. Pate Elementary School	\$ 200,532			\$ 200,532	\$ (37,000)	\$ 163,532
154	M.L. Phillips Elementary School	\$ 181,169			\$ 181,169	\$ (32,000)	\$ 149,169
156	Ridglea Hills Elementary School	\$ 2,368,820			\$ 2,368,820	\$ -	\$ 2,368,820



**SUMMARY OF 2013 CAPITAL  
IMPROVEMENT PROGRAM  
BUDGET AMENDMENTS**



Org	Project	Revised 03/21/17	03/21/17 BOE Approved Not-To- Exceed Amount BP 015	Actual Amount Required BP 015	Revised	BOE APPROVED ADJUSTMENTS 03/21/17-06/13/17	Revised 06/13/17
157	Luella Merrett Elementary School	\$ 3,365,007			\$ 3,365,007	\$ -	\$ 3,365,007
159	Versia L. Williams Elementary School	\$ 1,613,056			\$ 1,613,056	\$ -	\$ 1,613,056
160	Maudrie M. Walton Elementary School	\$ 180,294			\$ 180,294	\$ -	\$ 180,294
161	Sam Rosen Elementary School	\$ 1,927,104			\$ 1,927,104	\$ (9,000)	\$ 1,918,104
162	Sagamore Hill Elementary School	\$ 195,961			\$ 195,961	\$ -	\$ 195,961
163	Bruce Shulkey Elementary School	\$ 550,088			\$ 550,088	\$ -	\$ 550,088
165	R.J. Wilson Elementary School	\$ 1,521,610			\$ 1,521,610	\$ -	\$ 1,521,610
166	South Hi Mount Elementary School	\$ 217,768			\$ 217,768	\$ -	\$ 217,768
167	South Hills Elementary School	\$ 136,169			\$ 136,169	\$ (10,000)	\$ 126,169
168	Springdale Elementary School	\$ 3,479,305			\$ 3,479,305	\$ (33,000)	\$ 3,446,305
169	Sunrise-McMillan Elementary School	\$ 2,545,499			\$ 2,545,499	\$ (100,000)	\$ 2,445,499
171	Tanglewood Elementary School	\$ 6,893,248			\$ 6,893,248	\$ -	\$ 6,893,248
172	W.J. Turner Elementary School	\$ 236,554			\$ 236,554	\$ (14,000)	\$ 222,554
175	Washington Heights Elementary School (New)	\$ 14,279,129			\$ 14,279,129	\$ -	\$ 14,279,129
176	Waverly Park Elementary School	\$ 290,716			\$ 290,716	\$ -	\$ 290,716
177	Westcliff Elementary School	\$ 138,659			\$ 138,659	\$ -	\$ 138,659
178	Westcreek Elementary School	\$ 541,076			\$ 541,076	\$ -	\$ 541,076
180	Western Hills Elementary School	\$ 4,884,837			\$ 4,884,837	\$ -	\$ 4,884,837
184	Worth Heights Elementary School	\$ 169,088			\$ 169,088	\$ -	\$ 169,088
186	David K. Sellars Elementary School	\$ 4,570,595			\$ 4,570,595	\$ -	\$ 4,570,595
187	J.T. Stevens Elementary School	\$ 278,609			\$ 278,609	\$ -	\$ 278,609
188	Atwood McDonald Elementary School	\$ 2,374,312			\$ 2,374,312	\$ -	\$ 2,374,312
190	Riverside Applied Learning Center	\$ 172,506			\$ 172,506	\$ (52,000)	\$ 120,506
194	Daggett Montessori	\$ 298,770			\$ 298,770	\$ -	\$ 298,770
206	Bill Elliott Elementary School	\$ 144,064			\$ 144,064	\$ -	\$ 144,064
208	T.A. Sims Elementary School	\$ 146,395			\$ 146,395	\$ -	\$ 146,395
209	Edward J. Briscoe Elementary	\$ 105,976			\$ 105,976	\$ -	\$ 105,976
216	Woodway Elementary School	\$ 1,551,686			\$ 1,551,686	\$ -	\$ 1,551,686
217	I.M. Terrell Elementary School	\$ 164,113			\$ 164,113	\$ -	\$ 164,113
219	Lowery Road Elementary School	\$ 5,999,261			\$ 5,999,261	\$ -	\$ 5,999,261
220	Alice Contreras Elementary School	\$ 1,586,069			\$ 1,586,069	\$ -	\$ 1,586,069
221	Western Hills Primary	\$ 452,841			\$ 452,841	\$ -	\$ 452,841
222	L. Clifford Davis Elementary School	\$ 412,398			\$ 412,398	\$ -	\$ 412,398
223	Cesar Chavez Primary	\$ 180,845			\$ 180,845	\$ (45,000)	\$ 135,845
224	M. G. Ellis Primary	\$ 277,432			\$ 277,432	\$ -	\$ 277,432
225	Bonnie Brae Elementary School	\$ 165,034			\$ 165,034	\$ (31,000)	\$ 134,034
226	Seminary Hills Park Elementary School	\$ 187,466			\$ 187,466	\$ -	\$ 187,466
227	Dolores Huerta Elementary School	\$ 241,467			\$ 241,467	\$ (54,000)	\$ 187,467
241	Westpark Elementary School (New)	\$ 19,675,212			\$ 19,675,212	\$ -	\$ 19,675,212
259	Van Zandt-Guinn Elementary School	\$ 11,895,561			\$ 11,895,561	\$ -	\$ 11,895,561
350	Adult Education Center	\$ 16,043			\$ 16,043	\$ -	\$ 16,043
834	Wilkerson-Greines Athletic Fields	\$ 164,282			\$ 164,282	\$ -	\$ 164,282
835	Farrington Athletic Field	\$ 155,855			\$ 155,855	\$ -	\$ 155,855
836	Scarborough-Handley Athletic Field	\$ 1,254,826			\$ 1,254,826	\$ 189,000	\$ 1,443,826
BP 066	Final amounts per school to be finalized upon negotiations				\$ -	\$ 4,890,430	\$ 4,890,430
000	Reimbursement to General Fund for Purchase of YWLA	\$ 4,453,537			\$ 4,453,537	\$ -	\$ 4,453,537
999	Indirect Cost Redistribution - Prop 1	\$ 22,378,730			\$ 22,378,730	\$ -	\$ 22,378,730
999	Indirect Cost Redistribution - Prop 2	\$ 2,531,256			\$ 2,531,256	\$ -	\$ 2,531,256
B45	Construction Escalation Allowance - Prop 1	\$ 3,752,081			\$ 3,752,081	\$ (3,751,081)	\$ 1,000
B45	Construction Escalation Allowance - Prop 2	\$ 1,050,000			\$ 1,050,000	\$ -	\$ 1,050,000
B47	Owner's Program Contingency - Prop 1	\$ 760,664	\$ (175,265)	\$ 170,232	\$ 755,631	\$ 380,286	\$ 1,135,917
B47	Owner's Program Contingency - Prop 2	\$ 1,050,000			\$ 1,050,000	\$ -	\$ 1,050,000
OCP	Contingency from Scope Adjustments	\$ 809,642	\$ (717,642)		\$ 92,000	\$ 480,000	\$ 572,000
OFC	Funds Associated with Additions to be Built at Other Campuses	\$ -			\$ -	\$ -	\$ -
CSA	Contingency Set Aside for Additional Indirect Costs	\$ 1,814,921			\$ 1,814,921	\$ (1,814,921)	\$ -
ADA	ADA Compliance Contingency	\$ 11,259			\$ 11,259	\$ -	\$ 11,259
FFE	FF&E Contingency	\$ 751,049			\$ 751,049	\$ -	\$ 751,049
TEC	Contingency Transfer from Technology	\$ 2,500,000			\$ 2,500,000	\$ (999,714)	\$ 1,500,286
		\$ 359,869,165			\$ 359,869,165		\$ 359,869,165
	Technology Assessment	\$ 99,990,835			\$ 99,990,835		\$ 99,990,835
	Proposition 3	\$ 30,000,000			\$ 30,000,000		\$ 30,000,000
	<b>2013 CIP Grand Total</b>	<b>\$ 489,860,000</b>			<b>\$ 489,860,000</b>		<b>\$ 489,860,000</b>

**2013 Capital Improvement Program  
Contingency Summary  
As of 06/13/17**

As of 05/23/17	BOE 06/13/17 Proposed Items				As of 06/13/17
Proposition I Contingency Balance	Restore contingency from negotiated contracts	Deferred project funds transfer to contingency	Completed project funds transfer to contingency	Budget increase to procure future contracts	Proposition I Contingency Balance
\$ 2,488,971	\$ 170,232	\$ 400,000	\$ 150,000	\$ (100,000)	\$ 3,109,203

**Potential Future Transfers to Contingency:**

Potential funds transfer from substantially completed and/or deferred projects	
John T. White Elementary School	\$ 15,000
Rosemont Elementary School	\$ 9,800
Meadowbrook Elementary	\$ 66,000
	<u>\$ 90,800</u>
<b>Sub-Total</b>	<b>\$ 3,200,003</b>

**Potential Future Use of Contingency on Pending Projects:**

Permit/Fees	\$ (500,000)	
		<b>\$ (500,000)</b>
<i>Kitchen Projects</i>		
Charles E. Nash ES (FS)	\$ (642,192)	*
Versia L. Williams ES (FS)	\$ (1,189,855)	*
Como Montessori School	\$ (220,040)	*
Morningside Middle School (FS)	\$ (1,203,298)	*
E.M. Daggett Elementary School (FS)	\$ (195,968)	*
		<u>\$ (3,451,353)</u>
<b>Sub-Total</b>		<b>\$ (3,951,353)</b>

**Estimated Contingency Balance - Proposition I** **Total** **(\$751,350)**

As of 05/23/17	BOE 06/13/17 Proposed Items	As of 06/13/17
Proposition II Contingency Balance	No items propped this period	Proposition II Contingency Balance
\$ 2,100,000	-	\$ 2,100,000 **

**Estimated Contingency Balance - Proposition II** **Total** **\$2,100,000**

\* Project Costs are based on AE Cost Estimates

\*\* Applicable to VPA/STEM or related projects

**CONSENT AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: APPROVE BUDGET AMENDMENT AND SCOPE ADJUSTMENT FOR  
TEA 006 EASTERN HILLS HIGH SCHOOL IN THE 2013 CAPITAL  
IMPROVEMENT PROGRAM**

**BACKGROUND:**

The 2013 Capital improvement Program (CIP) original scope of work for TEA 006 Eastern Hills High School included development of on-campus Career Technology Education (CTE) Courtroom facilities in support existing campus programming. During the Scope-To-Budget (STB) process, the existing on-campus courthouse, which was managed, occupied and utilized by the City of Fort Worth Juvenile Truancy Program, became available due to the city sun-setting the program. However, the existing courthouse building is classified as a Business Occupancy and any modifications made to the building would require a re-classification of the building to an Educational Occupancy, ADA compliance modifications and multiple mechanical, life safety, electrical and plumbing upgrades. Costs for these changes were estimated to be substantially more than the allocated \$400,000 for this project. A reduction of scope to fall within the allocated funds would not benefit the intent of the program and therefore, the Capital Improvement Program is requesting that the scope of work at Eastern Hills High School be adjusted such that the CTE work is deferred and its funds moved to program contingency.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Budget Amendment and Scope Adjustment For TEA 006 Eastern Hills High School In The 2013 Capital Improvement Program
2. Decline to Approve Budget Amendment and Scope Adjustment For TEA 006 Eastern Hills High School In The 2013 Capital Improvement Program
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Budget Amendment and Scope Adjustment For TEA 006 Eastern Hills High School In The 2013 Capital Improvement Program

**FUNDING SOURCE**

***Additional Details***

CIP

See attached budget amendment for details  
681-81-6629-XXX-006-99-000-000000

**COST:**

The adjustment of budget will be made as indicated on the attached budget amendment.

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program

**RATIONALE:**

The intent of this agenda item is to present to the Board Of Education the transfer of unused project funds to Program Contingency, as the estimated costs of the work far exceed the allocated budget.

**INFORMATION SOURCE:**

Vicki D. Burris  
Elsie Schiro  
Randy Cofer

# SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 06/13/17	Transfer to Contingency TEA 006	Revised 06/13/17
001	Amon Carter - Riverside High School	\$ 11,287,252		\$ 11,287,252
002	Arlington Heights High School	\$ 5,924,742		\$ 5,924,742
003	South Hills High School	\$ 6,899,471		\$ 6,899,471
004	Diamond Hill-Jarvis High School	\$ 6,964,290		\$ 6,964,290
005	Dunbar High School	\$ 4,107,847		\$ 4,107,847
006	Eastern Hills High School	\$ 2,222,162	\$ (400,000)	\$ 1,822,162
008	North Side High School	\$ 1,549,134		\$ 1,549,134
009	Polytechnic High School	\$ 4,846,746		\$ 4,846,746
010	Paschal High School	\$ 13,255,485		\$ 13,255,485
011	Trimble Technical High School	\$ 2,317,176		\$ 2,317,176
014	Southwest High School	\$ 2,076,146		\$ 2,076,146
015	Western Hills High School	\$ 5,918,225		\$ 5,918,225
016	O.D. Wyatt High School	\$ 2,615,391		\$ 2,615,391
018	Middle Level Learning Center	\$ 130,458		\$ 130,458
019	Metro Opportunity High School	\$ 128,348		\$ 128,348
026	Jo Kelly School	\$ 103,956		\$ 103,956
042	Daggett Middle School	\$ 244,857		\$ 244,857
043	Wedgwood Sixth Grade School	\$ 2,616,871		\$ 2,616,871
044	Elder Middle School	\$ 3,634,842		\$ 3,634,842
045	Forest Oak Middle School	\$ 781,166		\$ 781,166
047	Handley Middle School	\$ 234,415		\$ 234,415
048	William James Middle School	\$ 1,006,343		\$ 1,006,343
049	Kirkpatrick Middle School	\$ 2,962,922		\$ 2,962,922
050	McLean Middle School	\$ 5,008,134		\$ 5,008,134
051	Meacham Middle School	\$ 447,078		\$ 447,078
052	Meadowbrook Middle School	\$ 1,027,454		\$ 1,027,454
053	Monnig Middle School	\$ 277,492		\$ 277,492
054	Morningside Middle School	\$ 1,909,151		\$ 1,909,151
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057	Rosemont Middle School	\$ 499,606		\$ 499,606
058	W.C. Stripling Middle School	\$ 420,154		\$ 420,154
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082	Texas Academy of Biomedical Sciences	\$ 274,128		\$ 274,128
083	Young Men's Leadership Academy	\$ 5,499,915		\$ 5,499,915
084	World Language Academy	\$ 38,323		\$ 38,323
087	VPA/STEM	\$ 51,722,571		\$ 51,722,571
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103	Benbrook Elementary School	\$ 2,795,325		\$ 2,795,325
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105	West Handley Elementary School	\$ 6,204,629		\$ 6,204,629
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110	Carroll Peak Elementary School	\$ 98,996		\$ 98,996
111	Carter Park Elementary School	\$ 2,257,533		\$ 2,257,533
114	Manuel Jara Elementary School	\$ 195,990		\$ 195,990
115	George C. Clarke Elementary School	\$ 1,790,963		\$ 1,790,963
116	Lily B. Clayton Elementary School	\$ 153,549		\$ 153,549
117	Como Elementary School	\$ 244,879		\$ 244,879
118	Hazel Harvey Peace Elementary School	\$ 106,055		\$ 106,055
119	E.M. Daggett Elementary School	\$ 2,417,949		\$ 2,417,949
120	Rufino Mendoza Elementary School	\$ 2,428,806		\$ 2,428,806
121	DeZavala Elementary School	\$ 3,662,362		\$ 3,662,362
122	Diamond Hill Elementary School	\$ 1,774,093		\$ 1,774,093
123	S.S. Dillow Elementary School	\$ 214,679		\$ 214,679
124	Maude I. Logan Elementary School	\$ 286,449		\$ 286,449
125	Eastern Hills Elementary School	\$ 192,030		\$ 192,030
126	East Handley Elementary School	\$ 2,298,607		\$ 2,298,607



# SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 06/13/17	Transfer to Contingency TEA 006	Revised 06/13/17
127	Christene C. Moss Elementary School	\$ 1,926,279		\$ 1,926,279
129	John T. White Elementary School	\$ 97,493		\$ 97,493
130	Harlean Beal Elementary School	\$ 264,924		\$ 264,924
131	Rosemont Elementary School	\$ 93,110		\$ 93,110
132	Glen Park Elementary School	\$ 1,658,823		\$ 1,658,823
133	W. M. Green Elementary School	\$ 4,751,520		\$ 4,751,520
134	Greenbriar Elementary School	\$ 1,849,825		\$ 1,849,825
135	Van Zandt-Guinn Elementary School	\$ 104,439		\$ 104,439
137	Hubbard Heights Elementary School	\$ 114,195		\$ 114,195
138	H.V. Helbing Elementary	\$ 405,495		\$ 405,495
139	Milton L. Kirkpatrick Elementary School	\$ 2,031,712		\$ 2,031,712
141	Meadowbrook Elementary	\$ 178,948		\$ 178,948
143	D. McRae Elementary School	\$ 147,436		\$ 147,436
144	Mitchell Boulevard Elementary School	\$ 2,736,634		\$ 2,736,634
146	M.H. Moore Elementary School	\$ 203,410		\$ 203,410
147	Morningside Elementary School	\$ 182,441		\$ 182,441
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149	North Hi Mount Elementary School	\$ 156,482		\$ 156,482
150	Oakhurst Elementary School	\$ 212,855		\$ 212,855
151	Natha Howell Elementary School	\$ 152,372		\$ 152,372
152	Oaklawn Elementary School	\$ 214,780		\$ 214,780
153	A.M. Pate Elementary School	\$ 163,532		\$ 163,532
154	M.L. Phillips Elementary School	\$ 149,169		\$ 149,169
156	Ridglea Hills Elementary School	\$ 2,368,820		\$ 2,368,820
157	Luella Merrett Elementary School	\$ 3,365,007		\$ 3,365,007
159	Versia L. Williams Elementary School	\$ 1,613,056		\$ 1,613,056
160	Maudrie M. Walton Elementary School	\$ 180,294		\$ 180,294
161	Sam Rosen Elementary School	\$ 1,918,104		\$ 1,918,104
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163	Bruce Shulkey Elementary School	\$ 550,088		\$ 550,088
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166	South Hi Mount Elementary School	\$ 217,768		\$ 217,768
167	South Hills Elementary School	\$ 126,169		\$ 126,169
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169	Sunrise-McMillan Elementary School	\$ 2,445,499		\$ 2,445,499
171	Tanglewood Elementary School	\$ 6,893,248		\$ 6,893,248
172	W.J. Turner Elementary School	\$ 222,554		\$ 222,554
175	Washington Heights Elementary School (New)	\$ 14,279,129		\$ 14,279,129
176	Waverly Park Elementary School	\$ 290,716		\$ 290,716
177	Westcliff Elementary School	\$ 138,659		\$ 138,659
178	Westcreek Elementary School	\$ 541,076		\$ 541,076
180	Western Hills Elementary School	\$ 4,884,837		\$ 4,884,837
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187	J.T. Stevens Elementary School	\$ 278,609		\$ 278,609
188	Atwood McDonald Elementary School	\$ 2,374,312		\$ 2,374,312
190	Riverside Applied Learning Center	\$ 120,506		\$ 120,506
194	Daggett Montessori	\$ 298,770		\$ 298,770
206	Bill Elliott Elementary School	\$ 144,064		\$ 144,064
208	T.A. Sims Elementary School	\$ 146,395		\$ 146,395
209	Edward J. Briscoe Elementary	\$ 105,976		\$ 105,976
216	Woodway Elementary School	\$ 1,551,686		\$ 1,551,686
217	I.M. Terrell Elementary School	\$ 164,113		\$ 164,113
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220	Alice Contreras Elementary School	\$ 1,586,069		\$ 1,586,069
221	Western Hills Primary	\$ 452,841		\$ 452,841
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834	Wilkerson-Greines Athletic Fields	\$ 164,282		\$ 164,282

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835	Farrington Athletic Field	\$ 155,855		\$ 155,855
836	Scarborough-Handley Athletic Field	\$ 1,443,826		\$ 1,443,826
BP 066	Final amounts per school to be finalized upon negotiations	\$ 4,890,430		\$ 4,890,430
000	Reimbursement to General Fund for Purchase of YWLA	\$ 4,453,537		\$ 4,453,537
999	Indirect Cost Redistribution - Prop 1	\$ 22,378,730		\$ 22,378,730
999	Indirect Cost Redistribution - Prop 2	\$ 2,531,256		\$ 2,531,256
B45	Construction Escalation Allowance - Prop 1	\$ 1,000		\$ 1,000
B45	Construction Escalation Allowance - Prop 2	\$ 1,050,000		\$ 1,050,000
B47	Owner's Program Contingency - Prop 1	\$ 565,685	\$ 400,000	\$ 965,685
B47	Owner's Program Contingency - Prop 2	\$ 1,050,000		\$ 1,050,000
OCP	Contingency from Scope Adjustments	\$ 572,000		\$ 572,000
OFC	Funds Associated with Additions to be Built at Other Campuses	\$ -		\$ -
CSA	Contingency Set Aside for Additional Indirect Costs	\$ -		\$ -
ADA	ADA Compliance Contingency	\$ 11,259		\$ 11,259
FFE	FF&E Contingency	\$ 751,049		\$ 751,049
TEC	Contingency Transfer from Technology	\$ 1,500,286		\$ 1,500,286
		<b>\$ 359,869,165</b>		<b>\$ 359,869,165</b>
	Technology Assessment	\$ 99,990,835		\$ 99,990,835
	Proposition 3	\$ 30,000,000		\$ 30,000,000
	<b>2013 CIP Grand Total</b>	<b>\$ 489,860,000</b>		<b>\$ 489,860,000</b>

**2013 Capital Improvement Program  
Contingency Summary  
As of 06/13/17**

As of 05/23/17	BOE 06/13/17 Proposed Items				As of 06/13/17
Proposition I Contingency Balance	Restore contingency from negotiated contracts	Deferred project funds transfer to contingency	Completed project funds transfer to contingency	Budget increase to procure future contracts	Proposition I Contingency Balance
\$ 2,488,971	\$ 170,232	\$ 400,000	\$ 150,000	\$ (100,000)	\$ 3,109,203

**Potential Future Transfers to Contingency:**

Potential funds transfer from substantially completed and/or deferred projects	
John T. White Elementary School	\$ 15,000
Rosemont Elementary School	\$ 9,800
Meadowbrook Elementary	\$ 66,000
	<u>\$ 90,800</u>
<b>Sub-Total</b>	<b>\$ 3,200,003</b>

**Potential Future Use of Contingency on Pending Projects:**

Permit/Fees	\$ (500,000)	
		<b>\$ (500,000)</b>
<i>Kitchen Projects</i>		
Charles E. Nash ES (FS)	\$ (642,192)	*
Versia L. Williams ES (FS)	\$ (1,189,855)	*
Como Montessori School	\$ (220,040)	*
Morningside Middle School (FS)	\$ (1,203,298)	*
E.M. Daggett Elementary School (FS)	\$ (195,968)	*
		<u>\$ (3,451,353)</u>
<b>Sub-Total</b>		<b>\$ (3,951,353)</b>

**Estimated Contingency Balance - Proposition I** **Total** **(\$751,350)**

As of 05/23/17	BOE 06/13/17 Proposed Items	As of 06/13/17
Proposition II Contingency Balance	No items propped this period	Proposition II Contingency Balance
\$ 2,100,000	-	\$ 2,100,000 **

**Estimated Contingency Balance - Proposition II** **Total** **\$2,100,000**

\* Project Costs are based on AE Cost Estimates

\*\* Applicable to VPA/STEM or related projects



**CONSENT AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: APPROVE THE 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENT TRANSFERRING FUNDS FROM COMPLETED PROJECTS TO PROGRAM CONTINGENCY**

**BACKGROUND:**

At the December 9, 2014 BOE meeting, the Board approved the transfer of funds to the Capital Improvement Program’s (CIP) contingency account. Once these funds were transferred to the contingency account, they were applied to Phase I projects on an as-needed basis.

Since that time, the majority of the Phase I projects have been completed utilizing less than the total amount of the amended budgets. CIP is requesting the transfer of \$150,000 of unused funds from TEA 133 W.M. Green Elementary School into the CIP Program Contingency account. Once these funds are transferred to the CIP Program Contingency account, they will be applied as necessary to complete remaining projects pending Board approval of the use of contingency funds.

Location	Transfer Amount
TEA 133 W. M. Green Elementary School	\$150,000

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve The 2013 Capital Improvement Program Budget Amendment Transferring Funds From Completed Projects To Program Contingency
2. Decline to Approve The 2013 Capital Improvement Program Budget Amendment Transferring Funds From Completed Projects To Program Contingency
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve The 2013 Capital Improvement Program Budget Amendment Transferring Funds From Completed Projects To Program Contingency

**FUNDING SOURCE**

*Additional Details*

CIP

See attached Budget Amendment for Details  
681-81-6629-XXX-133-99-000-000000

**COST:**

The adjustment of budget between TEA 133 W.M. Green ES and program contingency will be made as indicated on the attached spreadsheet.

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program

**RATIONALE:**

The intent of this agenda item is to present to the Board Of Education the transfer of unused project funds to Program Contingency.

**INFORMATION SOURCE:**

Vicki D. Burris  
Elsie Schiro  
Randy Cofer

# SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 05/23/17	Transfer to Contingency TEA 133	Revised 06/13/17
001	Amon Carter - Riverside High School	\$ 11,287,252		\$ 11,287,252
002	Arlington Heights High School	\$ 5,924,742		\$ 5,924,742
003	South Hills High School	\$ 6,899,471		\$ 6,899,471
004	Diamond Hill-Jarvis High School	\$ 6,964,290		\$ 6,964,290
005	Dunbar High School	\$ 4,107,847		\$ 4,107,847
006	Eastern Hills High School	\$ 2,222,162		\$ 2,222,162
008	North Side High School	\$ 1,549,134		\$ 1,549,134
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BP 066	Final amounts per school to be finalized upon negotiations	\$ 4,890,430		\$ 4,890,430
000	Reimbursement to General Fund for Purchase of YWLA	\$ 4,453,537		\$ 4,453,537
999	Indirect Cost Redistribution - Prop 1	\$ 22,378,730		\$ 22,378,730
999	Indirect Cost Redistribution - Prop 2	\$ 2,531,256		\$ 2,531,256
B45	Construction Escalation Allowance - Prop 1	\$ 1,000		\$ 1,000
B45	Construction Escalation Allowance - Prop 2	\$ 1,050,000		\$ 1,050,000
B47	Owner's Program Contingency - Prop 1	\$ 565,685		\$ 565,685
B47	Owner's Program Contingency - Prop 2	\$ 1,050,000		\$ 1,050,000
OCP	Contingency from Scope Adjustments	\$ 422,000	\$ 150,000	\$ 572,000
OFC	Funds Associated with Additions to be Built at Other Campuses	\$ -		\$ -
CSA	Contingency Set Aside for Additional Indirect Costs	\$ -		\$ -
ADA	ADA Compliance Contingency	\$ 11,259		\$ 11,259
FFE	FF&E Contingency	\$ 751,049		\$ 751,049
TEC	Contingency Transfer from Technology	\$ 1,500,286		\$ 1,500,286
		<b>\$ 359,869,165</b>		<b>\$ 359,869,165</b>
	Technology Assessment	\$ 99,990,835		\$ 99,990,835
	Proposition 3	\$ 30,000,000		\$ 30,000,000
	<b>2013 CIP Grand Total</b>	<b>\$ 489,860,000</b>		<b>\$ 489,860,000</b>

**2013 Capital Improvement Program  
Contingency Summary  
As of 06/13/17**

As of 05/23/17	BOE 06/13/17 Proposed Items				As of 06/13/17
Proposition I Contingency Balance	Restore contingency from negotiated contracts	Deferred project funds transfer to contingency	Completed project funds transfer to contingency	Budget increase to procure future contracts	Proposition I Contingency Balance
\$ 2,488,971	\$ 170,232	\$ 400,000	\$ 150,000	\$ (100,000)	\$ 3,109,203

**Potential Future Transfers to Contingency:**

Potential funds transfer from substantially completed and/or deferred projects	
John T. White Elementary School	\$ 15,000
Rosemont Elementary School	\$ 9,800
Meadowbrook Elementary	\$ 66,000
	<u>\$ 90,800</u>
<b>Sub-Total</b>	<b>\$ 3,200,003</b>

**Potential Future Use of Contingency on Pending Projects:**

Permit/Fees	\$ (500,000)	
		\$ (500,000)
<i>Kitchen Projects</i>		
Charles E. Nash ES (FS)	\$ (642,192)	*
Versia L. Williams ES (FS)	\$ (1,189,855)	*
Como Montessori School	\$ (220,040)	*
Morningside Middle School (FS)	\$ (1,203,298)	*
E.M. Daggett Elementary School (FS)	\$ (195,968)	*
		<u>\$ (3,451,353)</u>
<b>Sub-Total</b>		<b>\$ (3,951,353)</b>

**Estimated Contingency Balance - Proposition I** **Total (\$751,350)**

As of 05/23/17	BOE 06/13/17 Proposed Items	As of 06/13/17
Proposition II Contingency Balance	No items propped this period	Proposition II Contingency Balance
\$ 2,100,000	\$ -	\$ 2,100,000 **

**Estimated Contingency Balance - Proposition II** **Total \$2,100,000**

\* Project Costs are based on AE Cost Estimates

\*\* Applicable to VPA/STEM or related projects

**CONSENT AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: APPROVE BUDGET INCREASE FOR BID PACKAGE 012 (RFCSP 17-005) IN THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On October 25, 2016 the Board of Education (BOE) approved the authorization to negotiate and enter into a contract with Reeder + Summit JV for the 2013 Capital Improvement Program Bid Package 012 (RFCSP #17-005). This package contains a Kitchen/Cafeteria Addition and Science Lab Renovation at TEA 083 Young Men’s Leadership Academy (YMLA). Negotiations with Reeder + Summit JV were completed and a contract was issued and executed between the District and Reeder + Summit JV for \$5,800,000. Additional costs at YMLA are projected to exhaust the available contingency within this construction contract. Additional costs beyond in-contract contingency have been estimated at \$225,000. These include modifications to the new gas line to the new kitchen, structural steel revisions for additional structural support, temporary serving line accommodations, and unforeseen costs associated with the conversion of the existing kitchen/cafeteria into science labs. The existing kitchen/cafeteria crawl space requires structural remediation and access hatches for running required utilities in support of the science labs. CIP is requesting a budget increase for this GC contract by \$225,000 to execute change orders for the items noted above. These change orders can be funded from within the project budget and therefore do not require the use of program contingency.

Campus	Current Construction Contract	Amount Requested	Revised Construction Contract
YMLA	\$5,800,000	\$225,000	\$6,025,000

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**



**ALTERNATIVES:**

1. Approve Budget Increase for Bid Package 012 (RFCSP 17-005) in the 2013 Capital Improvement Program
2. Decline to Approve Budget Increase for Bid Package 012 (RFCSP 17-005) in the 2013 Capital Improvement Program
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Budget Increase for Bid Package 012 (RFCSP 17-005) in the 2013 Capital Improvement Program

**FUNDING SOURCE**

*Additional Details*

CIP

681-81-6629-B39-083-99-000-000000 - \$ 225,000

**COST:**

Not to Exceed \$225,000

**VENDOR:**

Reeder + Summit JV

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program

**RATIONALE:**

A budget increase is needed to fund change orders in the amount of \$225,000 which cannot be covered with the available funds within the General Contractor's Agreement. These change orders will be funded from within the campus budget and therefore do not require the use of Program Contingency.

**INFORMATION SOURCE:**

Vicki D. Burris  
Elsie Schiro  
Randy Cofer

**CONSENT AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: APPROVE BUDGET INCREASE FOR BID PACKAGE 043 IN THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On July 19, 2016, the Board of Education (BOE) approved the authorization to negotiate and enter into a contract with Con-Real|Turner for Phase 2 of 2 for the 2013 Capital Improvement Program Bid Package #043 (RFP#16-007). This package contained one (1) school – construction of the new Performing and Fine Arts Academy and STEM Academy, TEA#087. Negotiations with Con-Real|Turner were completed and an agreement was issued and executed between the District and Con-Real|Turner for \$34,924,586 for Phase 2. Additional costs are projected to exhaust the available contingency within this construction contract. Additional costs beyond the use of in-contract contingency have been estimated at a not-to-exceed amount of \$1,000,000. These include a redesign and construction of a revised canopy and unforeseen subgrade conditions that require additional excavation. The current design for the canopy is a trellis style, and the new design will be solid-roofed. CIP is requesting a budget increase for this CMAR contract by \$1,000,000 to create a change order allowance for the items noted above. This change order can be funded from within the project budget and therefore does not require the use of program contingency.

Campus	Current Construction Contract	Amount Requested	Revised Construction Contract
VPA/STEM	\$34,924,586	\$1,000,000	\$35,924,586

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Budget Increase for Bid Package 043 in the 2013 Capital Improvement Program
2. Decline to Approve Budget Increase for Bid Package 043 in the 2013 Capital Improvement Program
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Budget Increase for Bid Package 043 in the 2013 Capital Improvement Program

**FUNDING SOURCE**

*Additional Details*

CIP

681-81-6629-B39-087-99-000-000000 - \$ 1,000,000

**COST:**

Not to Exceed \$1,000,000

**VENDOR:**

Con-Real|Turner

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program

**RATIONALE:**

A budget increase is needed to fund change orders in the amount of \$1,000,000 which cannot be covered with the available funds within the General Contractor's Agreement. These change orders will be funded from within the campus budget and therefore do not require the use of Program Contingency.

**INFORMATION SOURCE:**

Vicki D. Burris  
Gary Griffith  
Randy Cofer

**CONSENT AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: APPROVE BUDGET AMENDMENT TO INCREASE BUDGET FOR TEA 003 SOUTH HILLS HIGH SCHOOL AND TEA 014 SOUTHWEST HIGH SCHOOL FROM PROGRAM CONTINGENCY IN THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On January 14, 2014, the Board of Education (BOE) approved the budget for the 2013 Capital Improvement Program, including the budget for TEA 003 South Hills High School and TEA 014 Southwest High School. Executed and projected costs at these campuses have exceeded the original budgets. Additional funding from program contingency in the amount of \$100,000 (\$50,000 at each campus) is being requested to supplement these campuses and allow procurement of forthcoming contracts associated with technology, hazmat abatement and other costs associated with construction.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Budget Amendment to Increase Budget for TEA 003 South Hills High School and TEA 014 Southwest High School from Program Contingency In The 2013 Capital Improvement Program
2. Decline to Approve Budget Amendment to Increase Budget for TEA 003 South Hills High School and TEA 014 Southwest High School from Program Contingency In The 2013 Capital Improvement Program
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Budget Amendment to Increase Budget for TEA 003 South Hills High School and TEA 014 Southwest High School from Program Contingency In The 2013 Capital Improvement Program

**FUNDING SOURCE**

*Additional Details*

CIP

681.81.6629.0CP.999.99.000000 - \$ 100,000

**COST:**

\$ 100,000

**VENDOR:**

TBD

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program

**RATIONALE:**

Additional funding is being requested to supplement these campuses and allow procurement of forthcoming contracts

**INFORMATION SOURCE:**

Vicki Burris  
Elsie Schiro  
Randy Cofer



# SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 06/13/17	Adjustments to TEA 003 and TEA 014	Revised 06/13/17
001	Amon Carter - Riverside High School	\$ 11,287,252		\$ 11,287,252
002	Arlington Heights High School	\$ 5,924,742		\$ 5,924,742
003	South Hills High School	\$ 6,899,471	\$ 50,000	\$ 6,949,471
004	Diamond Hill-Jarvis High School	\$ 6,964,290		\$ 6,964,290
005	Dunbar High School	\$ 4,107,847		\$ 4,107,847
006	Eastern Hills High School	\$ 1,822,162		\$ 1,822,162
008	North Side High School	\$ 1,549,134		\$ 1,549,134
009	Polytechnic High School	\$ 4,846,746		\$ 4,846,746
010	Paschal High School	\$ 13,255,485		\$ 13,255,485
011	Trimble Technical High School	\$ 2,317,176		\$ 2,317,176
014	Southwest High School	\$ 2,076,146	\$ 50,000	\$ 2,126,146
015	Western Hills High School	\$ 5,918,225		\$ 5,918,225
016	O.D. Wyatt High School	\$ 2,615,391		\$ 2,615,391
018	Middle Level Learning Center	\$ 130,458		\$ 130,458
019	Metro Opportunity High School	\$ 128,348		\$ 128,348
026	Jo Kelly School	\$ 103,956		\$ 103,956
042	Daggett Middle School	\$ 244,857		\$ 244,857
043	Wedgwood Sixth Grade School	\$ 2,616,871		\$ 2,616,871
044	Elder Middle School	\$ 3,634,842		\$ 3,634,842
045	Forest Oak Middle School	\$ 781,166		\$ 781,166
047	Handley Middle School	\$ 234,415		\$ 234,415
048	William James Middle School	\$ 1,006,343		\$ 1,006,343
049	Kirkpatrick Middle School	\$ 2,962,922		\$ 2,962,922
050	McLean Middle School	\$ 5,008,134		\$ 5,008,134
051	Meacham Middle School	\$ 447,078		\$ 447,078
052	Meadowbrook Middle School	\$ 1,027,454		\$ 1,027,454
053	Monnig Middle School	\$ 277,492		\$ 277,492
054	Morningside Middle School	\$ 1,909,151		\$ 1,909,151
056	Riverside Middle School	\$ 236,604		\$ 236,604
057	Rosemont Middle School	\$ 499,606		\$ 499,606
058	W.C. Stripling Middle School	\$ 420,154		\$ 420,154
059	J. Martin Jacquet MS	\$ 439,428		\$ 439,428
060	Wedgwood Middle School	\$ 301,417		\$ 301,417
061	Leonard Middle School	\$ 409,543		\$ 409,543
062	International Newcomer Acad / Applied Learning Academy	\$ 500,815		\$ 500,815
063	Como Montessori School	\$ 1,858,810		\$ 1,858,810
064	Glencrest 6th Grade	\$ 2,665,958		\$ 2,665,958
067	Rosemont 6th Grade	\$ 2,166,824		\$ 2,166,824
069	McLean 6th Grade	\$ 4,692,720		\$ 4,692,720
070	Jean McClung Middle School	\$ 178,041		\$ 178,041
071	Benbrook Middle School / Westpark ES (Conversion)	\$ 9,291,093		\$ 9,291,093
081	Young Women's Leadership Academy	\$ 3,331,229		\$ 3,331,229
082	Texas Academy of Biomedical Sciences	\$ 274,128		\$ 274,128
083	Young Men's Leadership Academy	\$ 5,499,915		\$ 5,499,915
084	World Language Academy	\$ 38,323		\$ 38,323
087	VPA/STEM	\$ 51,722,571		\$ 51,722,571
101	Alice Carlson Applied Learning Center	\$ 139,011		\$ 139,011
103	Benbrook Elementary School	\$ 2,795,325		\$ 2,795,325
104	Boulevard Heights Elementary School	\$ 672,989		\$ 672,989
105	West Handley Elementary School	\$ 6,204,629		\$ 6,204,629
107	Burton Hill Elementary School	\$ 161,214		\$ 161,214
110	Carroll Peak Elementary School	\$ 98,996		\$ 98,996
111	Carter Park Elementary School	\$ 2,257,533		\$ 2,257,533
114	Manuel Jara Elementary School	\$ 195,990		\$ 195,990
115	George C. Clarke Elementary School	\$ 1,790,963		\$ 1,790,963
116	Lily B. Clayton Elementary School	\$ 153,549		\$ 153,549
117	Como Elementary School	\$ 244,879		\$ 244,879
118	Hazel Harvey Peace Elementary School	\$ 106,055		\$ 106,055
119	E.M. Daggett Elementary School	\$ 2,417,949		\$ 2,417,949
120	Rufino Mendoza Elementary School	\$ 2,428,806		\$ 2,428,806
121	DeZavala Elementary School	\$ 3,492,130		\$ 3,492,130
122	Diamond Hill Elementary School	\$ 1,774,093		\$ 1,774,093
123	S.S. Dillow Elementary School	\$ 214,679		\$ 214,679
124	Maude I. Logan Elementary School	\$ 286,449		\$ 286,449
125	Eastern Hills Elementary School	\$ 192,030		\$ 192,030
126	East Handley Elementary School	\$ 2,298,607		\$ 2,298,607

# SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 06/13/17	Adjustments to TEA 003 and TEA 014	Revised 06/13/17
127	Christene C. Moss Elementary School	\$ 1,926,279		\$ 1,926,279
129	John T. White Elementary School	\$ 97,493		\$ 97,493
130	Harlean Beal Elementary School	\$ 264,924		\$ 264,924
131	Rosemont Elementary School	\$ 93,110		\$ 93,110
132	Glen Park Elementary School	\$ 1,658,823		\$ 1,658,823
133	W. M. Green Elementary School	\$ 4,751,520		\$ 4,751,520
134	Greenbriar Elementary School	\$ 1,849,825		\$ 1,849,825
135	Van Zandt-Guinn Elementary School	\$ 104,439		\$ 104,439
137	Hubbard Heights Elementary School	\$ 114,195		\$ 114,195
138	H.V. Helbing Elementary	\$ 405,495		\$ 405,495
139	Milton L. Kirkpatrick Elementary School	\$ 2,031,712		\$ 2,031,712
141	Meadowbrook Elementary	\$ 178,948		\$ 178,948
143	D. McRae Elementary School	\$ 147,436		\$ 147,436
144	Mitchell Boulevard Elementary School	\$ 2,736,634		\$ 2,736,634
146	M.H. Moore Elementary School	\$ 203,410		\$ 203,410
147	Morningside Elementary School	\$ 182,441		\$ 182,441
148	Charles E. Nash Elementary School	\$ 1,350,609		\$ 1,350,609
149	North Hi Mount Elementary School	\$ 156,482		\$ 156,482
150	Oakhurst Elementary School	\$ 212,855		\$ 212,855
151	Natha Howell Elementary School	\$ 152,372		\$ 152,372
152	Oaklawn Elementary School	\$ 214,780		\$ 214,780
153	A.M. Pate Elementary School	\$ 163,532		\$ 163,532
154	M.L. Phillips Elementary School	\$ 149,169		\$ 149,169
156	Ridglea Hills Elementary School	\$ 2,368,820		\$ 2,368,820
157	Luella Merrett Elementary School	\$ 3,365,007		\$ 3,365,007
159	Versia L. Williams Elementary School	\$ 1,613,056		\$ 1,613,056
160	Maudrie M. Walton Elementary School	\$ 180,294		\$ 180,294
161	Sam Rosen Elementary School	\$ 1,918,104		\$ 1,918,104
162	Sagamore Hill Elementary School	\$ 195,961		\$ 195,961
163	Bruce Shulkey Elementary School	\$ 550,088		\$ 550,088
165	R.J. Wilson Elementary School	\$ 1,521,610		\$ 1,521,610
166	South Hi Mount Elementary School	\$ 217,768		\$ 217,768
167	South Hills Elementary School	\$ 126,169		\$ 126,169
168	Springdale Elementary School	\$ 3,446,305		\$ 3,446,305
169	Sunrise-McMillan Elementary School	\$ 2,445,499		\$ 2,445,499
171	Tanglewood Elementary School	\$ 6,893,248		\$ 6,893,248
172	W.J. Turner Elementary School	\$ 222,554		\$ 222,554
175	Washington Heights Elementary School (New)	\$ 14,279,129		\$ 14,279,129
176	Waverly Park Elementary School	\$ 290,716		\$ 290,716
177	Westcliff Elementary School	\$ 138,659		\$ 138,659
178	Westcreek Elementary School	\$ 541,076		\$ 541,076
180	Western Hills Elementary School	\$ 4,884,837		\$ 4,884,837
184	Worth Heights Elementary School	\$ 169,088		\$ 169,088
186	David K. Sellars Elementary School	\$ 4,570,595		\$ 4,570,595
187	J.T. Stevens Elementary School	\$ 278,609		\$ 278,609
188	Atwood McDonald Elementary School	\$ 2,374,312		\$ 2,374,312
190	Riverside Applied Learning Center	\$ 120,506		\$ 120,506
194	Daggett Montessori	\$ 298,770		\$ 298,770
206	Bill Elliott Elementary School	\$ 144,064		\$ 144,064
208	T.A. Sims Elementary School	\$ 146,395		\$ 146,395
209	Edward J. Briscoe Elementary	\$ 105,976		\$ 105,976
216	Woodway Elementary School	\$ 1,551,686		\$ 1,551,686
217	I.M. Terrell Elementary School	\$ 164,113		\$ 164,113
219	Lowery Road Elementary School	\$ 5,999,261		\$ 5,999,261
220	Alice Contreras Elementary School	\$ 1,586,069		\$ 1,586,069
221	Western Hills Primary	\$ 452,841		\$ 452,841
222	L. Clifford Davis Elementary School	\$ 412,398		\$ 412,398
223	Cesar Chavez Primary	\$ 135,845		\$ 135,845
224	M. G. Ellis Primary	\$ 277,432		\$ 277,432
225	Bonnie Brae Elementary School	\$ 134,034		\$ 134,034
226	Seminary Hills Park Elementary School	\$ 187,466		\$ 187,466
227	Dolores Huerta Elementary School	\$ 187,467		\$ 187,467
241	Westpark Elementary School (New)	\$ 19,675,212		\$ 19,675,212
259	Van Zandt-Guinn Elementary School	\$ 11,895,561		\$ 11,895,561
350	Adult Education Center	\$ 16,043		\$ 16,043
834	Wilkerson-Greines Athletic Fields	\$ 164,282		\$ 164,282

# SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 06/13/17	Adjustments to TEA 003 and TEA 014	Revised 06/13/17
835	Farrington Athletic Field	\$ 155,855		\$ 155,855
836	Scarborough-Handley Athletic Field	\$ 1,443,826		\$ 1,443,826
BP 066	Final amounts per school to be finalized upon negotiations	\$ 4,890,430		\$ 4,890,430
000	Reimbursement to General Fund for Purchase of YWLA	\$ 4,453,537		\$ 4,453,537
999	Indirect Cost Redistribution - Prop 1	\$ 22,378,730		\$ 22,378,730
999	Indirect Cost Redistribution - Prop 2	\$ 2,531,256		\$ 2,531,256
B45	Construction Escalation Allowance - Prop 1	\$ 1,000		\$ 1,000
B45	Construction Escalation Allowance - Prop 2	\$ 1,050,000		\$ 1,050,000
B47	Owner's Program Contingency - Prop 1	\$ 1,135,917		\$ 1,135,917
B47	Owner's Program Contingency - Prop 2	\$ 1,050,000		\$ 1,050,000
OCP	Contingency from Scope Adjustments	\$ 572,000	\$ (100,000)	\$ 472,000
OFC	Funds Associated with Additions to be Built at Other Campuses	\$ -		\$ -
CSA	Contingency Set Aside for Additional Indirect Costs	\$ -		\$ -
ADA	ADA Compliance Contingency	\$ 11,259		\$ 11,259
FFE	FF&E Contingency	\$ 751,049		\$ 751,049
TEC	Contingency Transfer from Technology	\$ 1,500,286		\$ 1,500,286
		<b>\$ 359,869,165</b>		<b>\$ 359,869,165</b>
	Technology Assessment	\$ 99,990,835		\$ 99,990,835
	Proposition 3	\$ 30,000,000		\$ 30,000,000
	<b>2013 CIP Grand Total</b>	<b>\$ 489,860,000</b>		<b>\$ 489,860,000</b>

**2013 Capital Improvement Program  
Contingency Summary  
As of 06/13/17**

As of 05/23/17	BOE 06/13/17 Proposed Items				As of 06/13/17
Proposition I Contingency Balance	Restore contingency from negotiated contracts	Deferred project funds transfer to contingency	Completed project funds transfer to contingency	Budget increase to procure future contracts	Proposition I Contingency Balance
\$ 2,488,971	\$ 170,232	\$ 400,000	\$ 150,000	\$ (100,000)	\$ 3,109,203

**Potential Future Transfers to Contingency:**

Potential funds transfer from substantially completed and/or deferred projects	
John T. White Elementary School	\$ 15,000
Rosemont Elementary School	\$ 9,800
Meadowbrook Elementary	\$ 66,000
	\$ 90,800
<b>Sub-Total</b>	<b>\$ 3,200,003</b>

**Potential Future Use of Contingency on Pending Projects:**

Permit/Fees	\$ (500,000)	
		\$ (500,000)
<i>Kitchen Projects</i>		
Charles E. Nash ES (FS)	\$ (642,192)	*
Versia L. Williams ES (FS)	\$ (1,189,855)	*
Como Montessori School	\$ (220,040)	*
Morningside Middle School (FS)	\$ (1,203,298)	*
E.M. Daggett Elementary School (FS)	\$ (195,968)	*
		\$ (3,451,353)
<b>Sub-Total</b>		<b>\$ (3,951,353)</b>

**Estimated Contingency Balance - Proposition I** **Total (\$751,350)**

As of 05/23/17	BOE 06/13/17 Proposed Items	As of 06/13/17
Proposition II Contingency Balance	No items propped this period	Proposition II Contingency Balance
\$ 2,100,000	\$ -	\$ 2,100,000 **

**Estimated Contingency Balance - Proposition II** **Total \$2,100,000**

\* Project Costs are based on AE Cost Estimates

\*\* Applicable to VPA/STEM or related projects

**CONSENT AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: APPROVE THE MINUTES FROM THE APRIL 25, 2017 BOARD POLICY COMMITTEE MEETING**

**BACKGROUND:**

The Fort Worth Independent School District Board of Trustees approved the creation of the Board Policy Committee. The purpose of the committee is to focus efforts on local governance policy and review local procurement policy.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve the Minutes from the April 25, 2017 Board Policy Committee Meeting
2. Decline to Approve the Minutes from the April 25, 2017 Board Policy Committee Meeting
3. Remand to staff for further study.

**SUPERINTENDENT'S RECOMMENDATION:**

Approve the Minutes from the April 25, 2017 Board Policy Committee Meeting

**FUNDING SOURCE**

*Additional Details*

No Cost

Not Applicable

**COST:**

Not Applicable

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

All campuses, departments, and community stakeholders

**RATIONALE:**

Approval of the attached Board Policy Committee Meeting minutes allows the District to provide the public with an official record of any given meeting.

**INFORMATION SOURCE:**

Board Policy Committee



# FORT WORTH ISD MISSION:

PREPARING <sup>all</sup> STUDENTS FOR SUCCESS IN COLLEGE, CAREER AND COMMUNITY LEADERSHIP.

**Fort Worth ISD  
Board Policy Committee  
Meeting Minutes  
April 25, 2017 at 4:00 p.m.  
Board Conference Room, 2903 Shotts Street, Fort Worth, TX 76107**

**Members Present:**

Ashley Paz, Chair	Jacinto Ramos, Jr.	Norman Robbins	T.A .Sims
Sammy Monge	Jerry Moore	Mia Hall	

**Members Not Present:**

N/A - all present

**Visitors/Guests:**

Christene Moss                      Steven Poole, UEA

Call to order at 4:27 p.m. by Ashley Paz

**A. Discuss and Review Board "B" Policies**

- Today discuss BDB (LOCAL), BJA (LOCAL), and BBD (LOCAL)
- BDB (LOCAL) - Board Internal Organization - Internal Committees
  - Special committees can be organized and or formed by the Board President and or Board
  - Dallas ISD exhibit given for similarity to our committees, e.g. outlines duties, etc.
  - Budget committee be a committee as a whole
  - Audit committee - think the Internal Auditor and his process be reviewed regarding salaries; the Internal Auditor and audit plan more in alignment with District/Board/Superintendent goals; TASB approved of Internal Auditor's plan; maybe the Board needs to revisit the plan again; alignment piece added to audit process policy, as an exhibit? Yes.
  - With Lone Star Governance, all committees advise the Board, not advise the staff; we need minutes from all committees, we need agendas posted, and we need reports from the committees - in statute, is it in policy? There is wording under Special Committees; Committee meetings impact the time captured (minutes) for Lone Star Governance; balance of policy and balance of open meeting act - agendas, minutes, etc.; should policy reflect that? Yes.
  - Leave BDB as is; suggestions - evaluation tool as an exhibit





## FORT WORTH ISD MISSION:

PREPARING <sup>all</sup> STUDENTS FOR SUCCESS IN COLLEGE, CAREER AND COMMUNITY LEADERSHIP.

- BJA (LOCAL) - Superintendent, Qualifications and Duties
  - Our current is similar to other districts with exception of Dallas ISD
  - Recommendations - no changes
  - Question - aligned to Superintendent evaluation and goals, measures, etc.?  
Yes, that portion would stay this year and we would add Student Outcome Goals and Goal Progress Measures to it.
  - Question - can we check that with TEA? I thought only Student Outcome Goals would be used for evaluation. Yes, we'll check and we'll update this policy if needed.
  - Question - are "others" covered in BJA (LEGAL)? Yes, and in his contract; should also be on-going conversation.
  - Next steps - check with TEA; review wording and metrics; review Policy; bring back next time

- BBD (LOCAL) - Board Members - Training and Orientation
  - BBD (LEGAL) spells out mandates and is in state law; only have BBD (LOCAL) because of training; Superintendent serves as designee as training coordinator
  - No change, leave as is

### B. Other

- BDD (LOCAL) - Board Internal Organization, Attorney
  - Outside attorneys; please see revised first page (a principal attorney, or attorneys, to serve as...)
  - Would like to clarify changes to this policy
  - Move policies from management to government, therefore, ok with changes
  - Next steps, take for first reading
- BBG (LOCAL) - Board Members, Compensation and Expenses
  - I have made the changes from the last requests, please see attached
  - Question - how do explain "excessive" baggage? I don't want female Board Members to have to carry bags, I would prefer to have them check bags. We will find out and report back.
  - I would suggest changing "fax" to tablet, etc.; we don't use fax machines any more.
  - Texas Association of Hispanic Administrators - please add.
  - If there is not something on the list, the Board President can request to add
  - On page 2 of 8, three designations listed, others can be added
  - Maybe change the "flow": travel budget, approved list, outside of budgeted amount; maybe move exceptions to the end?





## FORT WORTH ISD MISSION:

PREPARING <sup>all</sup> STUDENTS FOR SUCCESS IN COLLEGE, CAREER AND COMMUNITY LEADERSHIP.

- Question - what is Board authorized travel? What are duties? Official Board Business - defined on page 3 of 8; e.g.\$10,000 for Board but travel you represent does not count against travel
- Question - what if amount not used, can give remaining to other Board member? Yes, Board President can approve transfer.
- Question - in city travel, does it affect the travel budget? On page 5 of 8, Board Members can file mileage reimbursement. Clarity on "official" business, e.g., Rotary Club, etc., yes. Does it affect in city and out of state? Both.
- Next steps, adjust list, and take for first reading

Meeting adjourned at 5:15 p.m.

Signed:  Date: 5/30/2017  
Ashley Paz, Chair

/clm

**ACTION AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: APPROVE THE MINUTES FOR THE FEBRUARY 14, 2017 FACILITIES  
MASTER PLAN COMMITTEE MEETING**

**BACKGROUND:**

The Fort Worth Independent School District Board of Trustees approved the creation of the special committee to help in the development of a Facilities Master Plan. The purpose of the Facility Master Plan is to provide a valuable fact-based planning tool for future facility-related decision making that is consistent with and supportive of the academic mission. Minutes from the February 14, 2017, meeting have been reviewed and approved by the FMP members.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve The Minutes For The February 14, 2017 Facilities Master Plan Committee Meeting
2. Decline to Approve The Minutes For The February 14, 2017 Facilities Master Plan Committee Meeting
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve The Minutes For The February 14, 2017 Facilities Master Plan Committee Meeting

**FUNDING SOURCE**

*Additional Details*

No Cost

**COST:**

None

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

All Campuses

**RATIONALE:**

Approval of the attached FMP minutes allows the District to provide the public with an official record of any given meeting

**INFORMATION SOURCE:**

Art Cavazos  
Facility Master Plan Committee

Facilities Master Plan Committee  
Meeting Minutes  
Tuesday, February 14, 2017  
FWISD Board Conference Room  
4:30 P.M. – 5:30 P.M.

The following items were discussed:

1. CALL TO ORDER

Matthew Avila called the meeting to order at 4:30 pm.

2. DISCUSSION ITEMS

- **Review and Approve Minutes**
  
- **Update Report**
  - **Instruction Drives Construction**
    - Power Point Presentation
    - Handouts
      - FWISD Community Outreach
      - FWISD Community Vision For Learning
      - FWISD Educational Design For Learning
      - FWISD Design Learning Model
  
- **Review Templeton Enrollment Projections**
  - Overview
  
- **Discuss Facility Needs for 2017-2018 School Year**
  - The committee agreed to address at the next FMP meeting.

3. COMMENTS

The next meeting will be scheduled later.

4. ADJOURNMENT

The meeting adjourned at 5:25 PM

**ACTION AGENDA ITEM  
BOARD MEETING  
June 13, 2017**

**TOPIC: NOMINATION OF REPRESENTATIVE TO SERVE ON THE TEXAS ASSOCIATION OF SCHOOL BOARDS (TASB) BOARD OF DIRECTORS**

**BACKGROUND:**

The Fort Worth ISD currently has a representative in the large member position on the TASB Board of Directors TASB 11, Position B. This representative's term expires at the close of the 2017 Convention. Therefore, in order for the District to continue to have representation on the TASB Board of Directors a representative must be nominated for the 3-year term to begin at the close of the 2017 TASA/TASB Convention.

The TASB Board of Directors is charged with carrying out the policies established by the Delegate Assembly of the Association. The individual Director is expected to attend four meetings of the Board each year with one of the meetings to be held at the same time as the annual state convention in the fall. In addition, the Director will be asked to serve on a standing committee that will meet on a as needed basis, normally in conjunction with a Board meeting. The Director should be capable, experienced school board member who can assist in providing the Association with outstanding leadership.

**STRATEGIC GOAL:**

**2 – Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Nomination of Representative to Serve on the Texas Association of School Boards (TASB) Board of Directors
2. Decline to Approve Nomination of Representative to Serve on the Texas Association of School Boards (TASB) Board of Directors
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Board Decision

**FUNDING SOURCE**

***Additional Details***

No Cost

Not Applicable

**COST:**

None

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a Purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

District Wide

**RATIONALE:**

The District's representation on the TASB Board of Directors is of the utmost importance. Representative must understand processes and issues that come before the TASB Board of Directors for state and national policy makers.

**INFORMATION SOURCE:**

Dr. Kent P. Scribner  
Sammy Monge



# TASB NOMINATION FORM

This is to serve as the nomination of a member of our local board to fill a position on the TASB Board of Directors.

### CANDIDATE INFORMATION

NAME: \_\_\_\_\_

SCHOOL DISTRICT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

Our school district's board of trustees understands:

1. Expenses incurred for the candidate to attend the Nominations Committee interview will be the responsibility of the candidate's local school district.
2. The local board's nomination of one of its trustees shall be considered the district's endorsement for that Director position.
3. A TASB Director's attendance at regular TASB Board meetings is important.
4. Lodging and transportation expenses incurred by TASB Directors attending regular spring, summer and December Board meetings are reimbursed by the Association and transportation expenses and three nights' lodging incurred attending the Convention Board meeting are reimbursed by the Association.

This nomination was approved by our board of trustees at a duly called meeting on \_\_\_\_\_ (Date)

\_\_\_\_\_  
(Signature of board president or officer)

NAME: \_\_\_\_\_

SCHOOL DISTRICT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

### WILLINGNESS TO SERVE (To Be Completed By the Candidate)

I, \_\_\_\_\_, confirm my willingness to serve, if elected, as a member of the TASB Board of Directors for Region \_\_\_\_\_, Position \_\_\_\_\_.

\_\_\_\_\_  
(Signature of candidate)

This form is to be used to nominate a member of your Local Board as a candidate to fill a position on the TASB Board of Directors.

**Must be received in the TASB Austin Headquarters on or before JUNE 30, 2017.**

**RETURN TO:** TASB, Inc.  
 Attn: Board and Management Services  
 P.O. Box 400  
 Austin, Texas 78767-0400  
 E-mail: [lysa.hoelscher@tasb.org](mailto:lysa.hoelscher@tasb.org)  
 FAX: 512.467.3554



**Texas Association of School Boards**

P.O. Box 400 • Austin, Texas 78767-0400 • 512.467.0222  
12007 Research Blvd. • Austin, Texas 78759-2439 • www.tasb.org

*Serving Texas Schools Since 1949*

April 28, 2017

Dear Board President, Superintendent, and Superintendent Secretary for Fort Worth ISD,

Nominations are now open for the Region 11, Position B, seat on the TASB Board of Directors. Please pass this information along to your trustees.

**Your board is invited to nominate a trustee from your board for the Region 11, Position B, seat on the TASB Board.** The position term is three years beginning at the close of the 2017 TASA/TASB Convention and expiring after the 2020 Convention.

The position is currently held by **Christene Moss, Fort Worth ISD**. Moss has indicated that she will be seeking reelection. You may either reaffirm support for Moss, or submit another nominee. *As this is a large district position, your local board's nomination will constitute a majority and will elect your nominee to the Board of Directors.*

A TASB Director represents his or her region on the Board, guiding the organization to ensure that the Association fulfills its mission to provide advocacy, visionary leadership, and high-quality services to you, our members.

To nominate a candidate to fill a position, please follow the attached instructions, and complete and return the attached forms. **Nominations must be received in the TASB Headquarters no later than Friday, June 30, 2017.** If you have questions or need further information, please contact Sheri Hicks at **800.580.8272, ext. 2800.**

We appreciate your participation in TASB's governance process and your ongoing commitment to Texas public schools!

Sincerely,

Bret Begert  
TASB Nominations Committee Chair  
Attachments



## **INSTRUCTIONS FOR TASB BOARD NOMINATIONS**

### **About the TASB Board of Directors**

The TASB Board of Directors is charged with carrying out directives established by the Delegates at the Delegate Assembly. The individual Director is expected to attend four Board meetings a year, with one of the meetings being at the same time as the annual TASA/TASB Convention. In addition, the Director will be asked to serve on a standing committee that will meet, as needed, in conjunction with Board meetings. The Director should be a capable, experienced school board member who can assist in providing the Association with outstanding leadership.

### **How to Nominate a Candidate to the TASB Board**

To nominate an individual from your local school board, please complete the following attached forms:

- A. Active member's nomination and candidate's willingness to serve
- B. Candidate biographical sketch
- C. Candidate questionnaire

**The completed materials must be received in TASB Headquarters no later than Friday, June 30, 2017.** Nominations that do not meet the deadline cannot be accepted.

TASB will e-mail the nominated individual and the superintendent a confirmation that the forms have been received. If an acknowledgment is not received, contact Sheri Hicks or Lysa Hoelscher at **800.580.8272, extension 2976, or [lysa.hoelscher@tasb.org](mailto:lysa.hoelscher@tasb.org)**.

### **The Next Steps**

By July 3, a list of all candidates running for the position will be posted on the TASB website.

The candidate endorsement process runs Monday, July 3–Tuesday, August 29, 2017. During this time, Active Members may endorse one nominated individual from their TASB regions. If a majority of the Active Members of a region endorse a candidate, that individual will be elected to the TASB Board. If at least 25 percent, but not a majority, of the Active Members of a region endorse a candidate, that individual will be included on the official ballot at the TASB Delegate Assembly.

The Nominations Committee will meet Friday, September 8–Saturday, September 9, at TASB Headquarters in Austin to interview candidates and develop a slate of nominees for the Delegate Assembly. The nominated individual will be notified of the time for the interview. Expenses incurred, including lodging and transportation, for the interview are the responsibility of the individual or his or her school district.

If you have questions or need further information, please contact Sheri Hicks or Lysa Hoelscher at **800.580.8272, extension 2976, or [lysa.hoelscher@tasb.org](mailto:lysa.hoelscher@tasb.org)**.

We appreciate your participation in this nomination process.

## Texas Association of School Boards

### Board of Directors Nominations—Frequently Asked Questions

**1. *Who elects the TASB Board of Directors?***

The general governing body of TASB is the Delegate Assembly, which meets each fall on the Saturday of the TASA/TASB Convention. One of the responsibilities of the Assembly is to elect the TASB Board of Directors (TASB Board).

**2. *Who makes up the Delegate Assembly?***

Each Active Member designates a Delegate and Alternate from the local board to represent the board's interests at the Delegate Assembly. Either the Delegate or the Alternate, whichever is present on the floor, is the Active Member's voting representative. Members of the TASB Board and the four Legislative Advisory Council members on the TASB Legislative Committee also are voting representatives on the Assembly floor by virtue of their positions.

**3. *What is an Active Member of TASB?***

Active Members are local public school boards and education service center boards that have paid current annual dues.

**4. *What is the composition of the TASB Board?***

The 44-member TASB Board is composed of the President, the President-Elect, the Immediate Past President, and members from the 20 TASB Regions, which follow the boundaries of the education service centers. These Directors are elected to staggered three-year terms, with the exception of the President-Elect, President, and Immediate Past President who serve one-year terms in each position. An education service center representative also is a member of the TASB Board, serving as a voting *ex officio* member.

**5. *What are the responsibilities of the TASB Board?***

The TASB Board actively promotes the purposes of the Association, oversees its fiscal affairs, and establishes Board policies.

**6. *How are TASB Board positions determined, and why do some TASB Regions have more than one representative?***

Representation on the TASB Board is determined by state average daily attendance (ADA). Calculations to determine Board positions are completed each April with ADA data furnished by the Texas Education Agency. The TASB Board has two types of positions: large district and regional.

- a. **Large District Members**—An Active Member with at least 1.25 percent of the total state ADA is entitled to a large district position on the TASB Board. Currently, 12 districts qualify as large district members: Aldine ISD, Arlington ISD, Austin ISD, Cypress-Fairbanks ISD, Dallas ISD, El Paso ISD, Fort Bend ISD, Fort Worth ISD, Houston ISD, Katy ISD, North East ISD, and Northside ISD-Bexar County.
- b. **Regional Members**—Each of the 20 TASB Regions have a regional member on the TASB Board. However, a TASB Region will gain another position for each 4.25 percent, or fraction thereof, of the total state ADA after subtracting the ADA of each large district member.

**7. *Does a TASB Director have to be a member of a local school board?***

Yes, Directors of the TASB Board must be a member of a local school board that is an Active Member of TASB. Except in the case of the President and the Immediate Past President, a Director of the TASB Board who ceases to be a local school board member automatically vacates his or her position on the TASB Board. The TASB President must be a member of a local board at the time of succession to the office.

**8. *How do districts know when to nominate an individual for a position on the TASB Board?***

Prior to April 30, the board president, superintendent and superintendent secretary of each Active Member will be notified that a vacancy or expiring term exists for a position in the Active Member's TASB Region. This information also will be posted on the TASB website.

**9. *How does an Active Member nominate an individual?***

Active Members have until June 30 to place the name of a local board member in nomination for a position. A nomination is accepted when the following completed nominations forms, provided by the Association, are received in TASB Headquarters:

- (1) Form A, Active Member's Nomination and Willingness to Serve form
- (2) Form B, Candidate's Biographical Sketch
- (3) Form C, Candidate's Questionnaire

The nomination requires local board action, and Form A must be signed by the board president or other board officer as to the date of board action and the candidate.

Once these materials are received, the board president, candidate, and superintendent will receive an e-mail acknowledging the candidacy, along with information regarding the interview with the TASB Nominations Committee.

**10. *Can an Active Member nominate more than one individual for a position?***

No.

**11. Can an individual be a candidate for more than one position?**

No.

**12. What is the endorsement period, and how does an Active Member endorse a nominated individual?**

The endorsement period is open July 3–August 29 and is an opportunity for regions to support, or even elect, a candidate nominated to the TASB Board.

During the endorsement period, an Active Member may endorse the candidacy of a nominated individual from another board within their TASB Region. Active Members must use Form D, Endorsement Form, provided by the Association.

It is important to note that TASB Bylaws require local board action for endorsements. Also, the Nominations Committee cannot accept endorsements acted on before July 3 or those not on the form provided by the Association (Form D, Endorsement Form). Completed endorsement forms must be received in TASB Headquarters on or before August 29. Forms will be posted on the TASB website.

If a majority of Active Members in an Association Region endorses the same candidate, that candidate is elected to the TASB Board and will take office at the completion of the final official session of the TASA/TASB Convention. If more than 25 percent of Active Members in a Region endorses the same candidate, that candidate will be placed on the slate of nominees presented to the Delegate Assembly.

**13. How can candidates contact Active Members in their TASB Regions for endorsements?**

Upon request, TASB will provide mailing labels to candidates, at no charge.

**14. How are vacancies on the TASB Board filled throughout the year?**

The TASB Board can fill vacancies that occur during the year. The board president and superintendent of each Active Member within the affected Region will be notified about the vacancy and the process for nominations. The Nominations Committee will interview all candidates and make a recommendation to the TASB Board. The TASB Board will elect an individual to fill the vacancy until the next Delegate Assembly.

**15. What is the TASB Nominations Committee, and what is the committee's role in the Delegate Assembly election process?**

The TASB Nominations Committee is composed of Directors on the TASB Board. Eleven committee members and nine alternates are elected by the Board annually. In the election of the committee, the Board considers school district size, geographic location, wealth per student, and other factors, such as gender and ethnicity.

The Nominations Committee meets prior to the Delegate Assembly to interview nominated individuals in Director races that have not been elected by endorsement by the Regions. The Committee prepares a slate of Director nominees by selecting one or more candidates for each open position.

If a Director candidate has received endorsements from a majority of the Active Members in the TASB Region, that individual is automatically elected to the position and will take office after the final Convention session in the year elected.

If no Director candidate has received a majority of the endorsements, the slate of nominees will include the committee's nominees and also will list any nominated individuals who have received endorsements from at least 25 percent, but less than a majority, of the Active Members within their TASB Region.

**16. *Who pays the nominated individual's expenses incurred in attending the interview with the Nominations Committee?***

This is not a TASB expense. The candidate's local board typically pays.

**17. *Can someone still run for TASB Director if he or she is not chosen by the Nominations Committee and has not received endorsements from at least 25 percent of the Active Members?***

Yes. Even if a candidate was not selected as a nominee by the Nominations Committee or did not receive at least 25 percent of the endorsements from his or her region, he or she may still run for a Director position on the TASB Board through the delegate nomination process.

A delegate nomination may be made by the candidate's Delegate, provided the following conditions are met: (a) the candidate's completed nomination materials had been submitted to TASB Headquarters by June 30, and (b) the candidate's intent and consent to run for the position by this alternate means is received in TASB Headquarters at least five days before the annual Delegate Assembly.

**18. *When are Active Members notified of the official slate of Director and Officer nominees?***

The nominations slate of nominees is sent to all Active Members as soon as feasible after the August 29 deadline for Director candidate endorsements and prior to Delegate Assembly.

Officer nominees are selected by the TASB Board at the Summer Board Meeting.

**19. *What happens if a nominee is unable to serve?***

The Nominations Committee, at the call of its chair, will select an alternate Director nominee; and the TASB Board, at the call of its President, will select an alternate Officer nominee. Active Members and their Delegates will be notified of the amended report of the Nominations Committee as soon as feasible, but no later than the opening of the Delegate Assembly.

**20. Can candidates in contested races campaign for Delegate votes?**

Yes, within certain limit, candidates in contested can campaign for Delegate votes.

- a. **Distribution of Materials**—Candidates are permitted to place a one page biographical document on the Delegate tables prior to start of the Assembly.
- b. **Solicitation of Votes**—Candidates are prohibited from soliciting votes in the vicinity of the Delegate Assembly Hall and at the TASB Board meeting. Other than that, candidates are not prohibited from campaigning elsewhere.
- c. **Campaigning at the Delegate Assembly itself**—Aside from distributing a one-page biographical flier, candidates are prohibited from soliciting votes from Delegates outside of the Assembly hall, at the entrance to the hall, or on the floor of the Assembly.

**21. Will nominees be allowed to speak at the Delegate Assembly?**

Yes, speeches are allowed in contested races and each nominee is given three minutes, in accordance with the standing rules adopted by the Assembly. Contested nominees speak in alphabetical order for each position; however, the recommended nominee speaks last.

**22. At the Delegate Assembly, do Delegates cast their vote for all positions or just those within their TASB Region?**

All Delegates of the Assembly may cast a vote in each contested position.

**23. How are votes cast, tallied, and reported?**

Voting is done by electronic keypads. The Teller Committee supervises the voting and certifies the accuracy of the counts. The Teller Committee Chair reports the results to the Assembly.

**24. How is the Teller Committee selected?**

The TASB President appoints Delegates to serve on the Delegate Assembly Teller Committee. A Delegate from an Active Member that has a nominee on the slate is ineligible to serve on the Teller Committee.

**25. How are the winners determined?**

The nominee receiving the majority of the votes of the Delegates present and voting shall be elected. If no nominee receives a majority, a run-off election shall be conducted between the two nominees receiving the greater number of votes, and the election shall be repeated for that position as many times as necessary to obtain a majority.

**26. When do the terms of newly elected Directors and Officers begin?**

The newly elected Directors and Officers (including those Directors elected by endorsement within their regions) begin serving their terms at the end of the final official session of the Convention.

***When does the TASB Board meet?***

The TASB Board meets four times a year (December, spring, summer, and Convention).

***27. Who pays the Director's expenses to attend meetings?***

In accordance with TASB Board Policy, TASB will reimburse Directors for the following expenses:

1. Expenses incurred while attending the regular December, Spring, and Summer TASB Board Meetings.
2. Transportation expenses and three nights' lodging expenses incurred by Directors attending the regular Convention Board Meeting held in conjunction with the TASA/TASB Convention.
3. Expenses incurred while attending any other meetings of the TASB Board or standing committees.

***28. Whom do I contact for more information?***

Contact Sheri Hicks at 800.580.8272, extension 2800, or [sheri.hicks@tasb.org](mailto:sheri.hicks@tasb.org).

**ACTION AGENDA ITEM  
BOARD MEETING  
JUNE 13, 2017**

**TOPIC: APPROVAL OF APPOINTMENTS TO AUDIT COMMITTEE**

**BACKGROUND:**

There are currently two vacant seats on the Audit Committee. Dr. Avila's seat is vacant and Dr. Sutherland resigned her seat. Mrs. Ashley Paz's seat expires at the end of September 2017. There is a need to appoint replacements. Board action is needed to appoint or reappoint three Board members to the Audit Committee. Board Policy BDB (LOCAL) provides:

“The term of office for each Board Audit Committee member shall be two years. Members' terms shall be staggered to minimize the impact of the member turnover. Initially, one member shall be selected for a one-year term and two members shall be selected for a two-year term. The Board President shall establish the initial terms of office for all members.”

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Nominate and vote on membership to fill the vacancies on the Board Audit Committee.
2. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Nominate and vote on membership to fill the vacancies on the Board Audit Committee.

**FUNDING SOURCE**

*Additional Details*

No Cost

Not Applicable



**COST:**

Not Applicable

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Not Applicable

**RATIONALE:**

The Audit Committee assists the Board in fulfilling its oversight responsibilities for internal and external audits.

**INFORMATION SOURCE:**

Steve Shepherd